



**University Space and Facilities Advisory Committee (USFAC)  
Academic Year 2022-2023 Space Requests Recommendations and Rationale**

*Space Allocation Recommendations as Voted by USFAC Quorum on December 2, 2022, January 13, 2023 and January 27, 2023*

Request Number	Request Title	USFAC and AS Combined Score (1-4 possible)	USFAC Recommendation	Rationale
97	ITS Customer Care Office Space	3.6	USFAC recommends GH_225 reallocated to Division of Academic Affairs from All School for use in the solution to Request 97 which includes ITS space needs.	<p>USFAC allocated GH_225 to the Division of Academic Affairs rather than to ITS Department proper as it is the USFAC’s understanding that Academic Affairs might require flexibility in moving departments and users within their purview. GH_225 is currently scheduled and historically utilized by users under the Academic Affairs Division, including the Communications Department as well as regular and ongoing Council of Chairs meetings.</p> <p>The USFAC recommendation allows for flexibility while also requiring the Division to identify space within the Division to accommodate the ITS space request.</p> <p>Upon decision by Academic Affairs, USFAC/Facilities Management must be notified so the space database can be updated accordingly.</p>
99	OLLI Class/Office Space	3.4	Classroom Space: Allocate Stewart Building Suite 210 to Department Extended Education - Community Education for use by Osher Lifelong Learning Instruction (OLLI) classes. Office space under consideration and eligible for mid-cycle allocation.	The Stewart Building (1125 16th Street, Arcata) was purchased in 2022 by Cal Poly Humboldt Foundation for future stateside ownership. The Stewart Building totals approximately 21,000

			<p>Office Space: Provide office space in Stewart Building</p>	<p>square feet, and is located less than a mile west of campus. Historically, OLLI has been successful operating from the Humboldt Bay Aquatic Center in Eureka, therefore it seems appropriate to allocate space within another off-campus location. This placement allows for less demand for on campus space</p> <p>Suite 210 within the Stewart Building is approximately 785 square feet, which is deemed an acceptable size for use as OLLI classroom space. Based on the anticipated OLLI class schedule, the nature of class duration and scheduling needs, the USFAC opted for allocation to the Department instead of allocating this space as All School subject to traditional scheduling.</p> <p>The USFAC requested additional information from the Requestor regarding the office space component of the request. The USFAC reviewed and voted to approve office space within the Stewart Building. Specific rooms were not identified.</p>
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