

# STRONG EXAMPLE

Submitted on Tuesday, August 31, 2021 - 5:07pm

Submitted by user: dnm14

Request: 85

Date: August 31, 2021

Request Name: Egypt Lab Space

Contact Name: Jane Doe

Contact Email Address: dnm14@humboldt.edu

Contact Phone: 555-555-5555

Division Submitting Request: Academic Affairs

Academic Affairs World Languages & Cultures

Nature of Request: Requesting additional or alternate square footage with a specific room/space/location already identified.

Is this change expected to be temporary: No

Preferred Allocation Date: July 1, 2022

## Space Allocation Details

### Type of Space Needed

The Egyptology department has a laboratory space in the Old Funky Building named The Egypt Lab. The Old Funky Building is scheduled to be renovated. The Egyptology department needs a temporary laboratory space for The Egypt Lab while the Old Funky Building is renovated into the Wonderful ADA Compliant Building. The temporary space will be used for longer than six months so isn't categorized as temporary. The Egyptology Department requires an instructional space comparable to the Egypt Lab in the Old Funky Building. We have identified GH 114 as a possible alternate space. Room modifications to the alternate space are expected to be minor, if any. We are also open to another space on campus as identified by the USFAC if it meets our space needs.

## Alignment with University Principles

[HSU Strategic Plan](#)

## Strategic Plan Goals:

- Goal 3: Strengthen partnership with local communities
- Goal 4: Serve as effective stewards of the natural and built environment and the university's financial resources with a focus on sustainability

### Goal 3 Details:

Using a space like GH 114, which is slated to be vacated with the move of ACAC to the library, is an opportunity to limit the need for significant modifications to existing classrooms or labs, or to the expected program schedule of Egyptology or other academic programs that might be affected by accommodating Egyptology in their program spaces. Using GH 114 for courses normally scheduled in the Egypt Lab may prove to be one of the least disruptive options, and thus contribute to our effectiveness as stewards of our built environment.

### Goal 4 Details:

Using a space like GH 114, which is slated to be vacated with the move of ACAC to the library, is an opportunity to limit the need for significant modifications to existing classrooms or labs, or to the expected program schedule of Egyptology or other academic programs that might be affected by accommodating Egyptology in their program spaces. Using GH 114 for courses normally scheduled in the Egypt Lab may prove to be one of the least disruptive options, and thus contribute to our effectiveness as stewards of our built environment.

### Collective Impact:

Modeling good stewardship of space by identifying a space that requires minimal changes

### Request Importance - Needs Analysis:

We must offer the courses that have been historically scheduled in The Egypt Lab, and this request identifies an alternative that will not impact our ability to deliver these courses to our students. In addition, this choice will not impact other programs by requesting other programs to share their space and course schedules with Egyptology. The Egypt Lab is well used by the Egyptology department. In the Spring of 2020, 20 different class meetings were held in the space, representing 15 hours of lecture and 24 hours of laboratory meetings. It would be difficult to fit this many class and laboratory meetings into another department's laboratory space. Attached is a summary of the use of the space for the last three years that

shows a similar pattern. In addition, the Egyptology curriculum is very dense and rigid. Students take three to five Egyptology classes a semester. Students must take classes in a particular order and classes must be offered at particular times to avoid conflicts so that Egyptology students can make good progress through the curriculum.

Recent History:

MBU/Division Outcomes and Objectives Related to this Request:

The following Egyptology learning outcomes are related to this request, as the Egypt Lab provides a space for:

- an ability to identify, formulate, and solve complex egyptology problems by applying principles of egyptology, science, and mathematics
- an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives
- an ability to develop and conduct

Funding

Has Funding for this Request Already Been Identified? Yes

Proposed Funding:

After consultation with Facilities Management Planning Design & Construction, our department secured a cost estimate for the proposed work. Using the estimate our department verified with our college that funding may be available. The Egyptology department representative met with the PD&C representative and they discussed possible spaces that will meet the requirements needed for the Egyptology replacement lab space. The PD&C provided information of possible funding for the project given that the space is needed temporarily during the renovation of the Old Funky Building. PD&C gained a good understanding of the needs of the project and provided a good estimate of the cost.

Has the Chartfield String Already Been Identified? No

Additional Document Upload

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Additional Document Upload

Additional Relevant Information Not Previously Addressed:

Routed for Review

College of Arts, Humanities, & Social Sciences Jenn Capps - Provost

# WEAK EXAMPLE

Submitted on Friday, August 27, 2021 - 4:28pm

Submitted by user: dnm14

Request: 84

Date: August 27, 2021

Request Name: Egypt Lab Space

Contact Name: Jane Doe

Contact Email Address: dnm14@humboldt.edu

Contact Phone: 555-555-5555

Division Submitting Request: Academic Affairs

Academic Affairs World Languages & Cultures

Nature of Request: Requesting additional or alternate square footage without a specific room/space/location already identified.

Is this change expected to be temporary: No

Preferred Allocation Date: September 10, 2021

## Space Allocation Details

### Type of Space Needed

The Egyptology Department requires an instructional space comparable to the Egypt Lab in the Old Funky Building . We have not identified a possible alternate space during the Old Funky Building renovation. After the renovation is complete, the Egyptology Department would return to the Egypt Lab and no longer require an alternate space.

## Alignment with University Principles

### [HSU Strategic Plan](#)

Strategic Plan Goals: None of the above

Collective Impact: Egyptology is important to the university and the program should be supported

Request Importance - Needs Analysis: Egyptology is important to the university and the program should be supported

Recent History:

MBU/Division Outcomes and Objectives Related to this Request: All program learning outcomes are related to this request.

Funding

Has Funding for this Request Already Been Identified? Yes

Proposed Funding:

The relocation costs associated with finding an alternate space to The Egypt Lab will likely be shared between OAA and AA. We have not consulted with Planning, Design and Construction Unit.

Has the Chartfield String Already Been Identified? No

Additional Document Upload

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Additional Document Upload

Additional Relevant Information Not Previously Addressed:

Routed for Review

College of Arts, Humanities, & Social Sciences Jenn Capps - Provost