

Charge of the University Planning and Resource Committee Draft 4 (taken from comparison Chart)

November 9, 2010

1. The University Resources and Planning Committee (URPC) shall serve as the primary advisory body to the University Senate, and through the Senate, to the University Administrative Officers concerning the allocation of University resources. (CSUSD , CSULB and Senate Rec.)
  - 1.1. The URPC shall serve as the primary University level forum for community discussion of fiscal issues
  - 1.2. The Senate may refer fiscal issues to this committee for analysis and advice.
  - 1.3. The Senate may delegate its recommending authority to the URPC for direct recommendations to University Administrative Officers on specific budget actions, but not on policies, regulations or procedures which shall be recommended by action of the Senate
  - 1.4. Any action taken by the committee on the basis of delegated authority shall be reported to the Senate for review at the next Senate meeting
  - 1.5. The URPC may, with the approval of the Senate, establish sub-committees and ad hoc committees to facilitate its work

The URPC shall

2. review and make recommendations concerning annual budget allocations, including division allocations and unallocated funds, and advise administrators on priorities for the use of those funds
3. Monitor budget throughout the year reviewing how budgeted and unbudgeted funds were spent, including review of quarterly reports relative to agreed budget categories and priorities;
4. Review and set fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate consistency of resource allocations (both budgeted and unbudgeted funds including enrollment growth funds) with that vision and plan.
5. Review accountability studies and budget and expenditure outcomes and impacts; (Maddox) Receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives (Senate rec.)
6. Be included in discussions of how budget reductions are to be distributed (in terms of principles to be used for budget reductions as well as percentage distributions among divisions) prior to division leaders developing plans to reduce their division budgets (Senate Rec.)
7. Review and make recommendations with regard to all division plans to reduce services when budget reductions are required, relative to the University strategic plan priorities (Task Force #5)
8. Serve as the consultative body on long term fiscal planning
9. Assist in the development of proposals for non-traditional funding
10. Annually evaluate the fiscal mission of the University, including internal and external reviews, and make budgetary recommendations on planning and any other issues arising from reviews.
11. Advise the President on general budget policy