

Humboldt State University
University Senate Meeting Minutes
14/15:12, 4/7/2015

Tuesday, April 7, 2015, 3:00-5:00 pm, Goodwin Forum (NHE 102)

Chair Noah Zerbe called the meeting to order at 3:01 pm on Tuesday April 7, 2015
Goodwin Forum, Nelson Hall East, Room 102; a quorum was present.

Members present:

Abell, Alderson, Creadon, Eschker, Flynn, Geck, Gold, Ingerson, Karadjova, Karl, McGuire,
Meyer, Mola, Moyer, O'Neill, Ortega, President Rossbacher, Stubblefield, Thobaben,
Tillinghast, Wrenn, Zerbe, Zorn

Members absent:

Blake, Bruce, Burkhalter, Dinzes, Lopes, Shaeffer

Guests:

Jená Burges, Lisa Castellino, Juan Cervantes, Ricardo Cruz, Jeffrey Dunk, Alexis Hernandez,
Natasha Sanders, Craig Wruck, and others

Announcement of Proxies

Karl for Bruce, Meyer for Burkhalter

Approval of and Adoption of Agenda

M/S (Ortega/Flynn) to approve and adopt the agenda
PASSED

Approval of Minutes from the March 10, 2015 Meeting

M/S/P (Stubblefield/Alderson) to approve the minutes

M/S (Abell/Ortega) to amend the minutes with the following additions and correction:
The minutes will reflect that six Senators spoke against and two Senators spoke for the Resolution on Decoupling Drop/Add Dates from Census (22-14/15-APC – 4/7/15). Additionally, the minutes shall be corrected to reflect that it was not Senator Ortega (JO) but Senator Abell (JA) who made the motion to refer the resolution back to the committee.

M/S (Abell/Thobaben) to approve the amended minutes
PASSED, 2 abstentions

Reports, Announcements, and Communication of the Chair

Written Report - Strategic planning is entering its final stages, with the Steering Committee providing its input and review of the draft document. We anticipate circulating a draft strategic plan to the Senate and the campus community this Friday, April 10. We'll leave the comment period open until April 22, after which the strategic plan will be revised to incorporate feedback received. A final version will be presented to the Senate for its review and ratification at its May 5 meeting.

Campus Senate Chairs are meeting next week. Please let me know if there are any items you would like to see on the agenda at that meeting.

Reports of Standing Committees, Statewide Senators, and Ex-officio Members

- Faculty Affairs
Draft of a new course evaluation instrument is coming as well as proposed revisions to Form 320, applications for sabbatical leave.
- Associated Students

- Preparations for Associated Student Elections taking place April 21-23, 2015, are in full swing.
- Integrated Curriculum Committee
Written Report - The ICC is working on:
Curriculum Proposals. Draft revisions of catalog copy using the new "Concentration" and "Emphasis" terminology. Our draft proposed revisions have been sent to each program for further correction and/or approval.

Revisions to the PREP process and reports.

Revisions to the ICC Constitution. The goals are to clarify the roles of each member of the committee, and make any needed adjustments based on our experiences of being able and unable to fill committee seats.

Providing feedback about the new eLearning Policy Draft.

- Statewide Senate
Written Report - We had our plenary March 17-20 over spring break. There was a first reading on a resolution calling for increased tenure track faculty density at the CSU campuses. The Chancellor spoke to this issue directly, saying that it is currently too low and must be increased. HSU went from having the highest TT density in the system in 2007 to falling past 2/3 other campuses and now is at the bottom third. Additionally, HSU has always had a lower portion of faculty compared to total employees, as compared to the system. But that number is falling, and currently is 9 percentage points below the system percentage points.
- University Resources and Planning
Written Report - We met twice the week of March 30 to talk about the budget recommendation to the President. We will meet at least one more time. The plan is to have a long term budget plan but a more specific one year budget recommendation. There is consensus to obtain a sustainable long run budget.

Consent Calendar from the Integrated Curriculum Committee (ICC)

The Consent Calendar was approved with no objections

Open Forum for the Campus Community

One HSU community member, Juan Cervantes, expressed disappointment that the Resolution on Decoupling Drop/Add from Census had returned to the Senate with no changes as well as the feeling that students had not been consulted with regarding the proposed policy changes.

Another community member, Ricardo Cruz, speaking on behalf of various campus councils, would like more information for his fellow student council members.

Seating of Newly Elected Senators

Lecturer Faculty Senator, Jeffrey Dunk, Student Senator, Alexis Hernandez, re-elected Senator Jeffrey Abell and re-elected Senator, Jayne McGuire were welcomed to the University Senate by Senate Chair Zerbe.

Elections for 2015/16 Senate Officers

The University Senate elected the following Senators:

- Julia Alderson – Faculty Affairs Committee
- Andrew Stubblefield – Academic Policies Committee
- Jeffrey Abell – Constitution and Bylaws Committee
- Kacie Flynn – Appointments and Elections Committee

Approval of the Spring 2015 Commencement Lists

M/S (Thobaben/Mola) moved that the University Senate of Humboldt State University accept the final graduation lists for Spring 2015 and recommend the graduation of all persons whose names are on those lists subject to the provision that any student whose

name is on a list and who has not fulfilled the requirements for graduation, will have her or his name removed from the list and that student shall not graduate.

PASSED

It was discussed that, depending on their position within their department, some Senators had not yet seen the commencement lists. As per the Senate Chair, the lists should have been but were not sent to Senators prior to the meeting. In the future the complete graduation lists will be sent to Senate members in advance for their review.

Approval of 2015/16 Senate and Senate Executive Calendar

M/S (Stubblefield/Meyer) to approve the draft 2015/16 Senate Meeting Calendar

PASSED

Resolution on Decoupling Drop/Add from Census (22-14/15-APC – 4/7/15)

Second Reading

After many hours of discussion and consideration, the APC decided against implementing the recommended changes suggested by the Senate. The original resolution was returned to the Senate for a second reading. When a motion was made to send the resolution back to the committee, the Senate was reminded that the committee had decisively chosen to leave the resolution as it was written and return it, as is, for a second reading.

Concerns were raised about the potential impact on students' ability to drop classes if their schedules changed and that students would be unaware of the new deadlines. The question of the financial impact this could have on students was also raised.

M/S (Ingerson/Abell) to amend the resolution; proposed amendments were distributed to the Senate as a hand-out. The proposed amendments may be viewed using the following link and your myHumboldt sign in:

<https://drive.google.com/a/humboldt.edu/file/d/0B1hzLpgq7Dk1ajNnLWVfLVVNX1E/view?usp=sharing>

M/S (Gold/Alderson) to call the question on proposed amendments
FAILED

M/S (Ingerson/Hernandez) to amend the proposed amendments
Call for the question on amending the proposed amendments
FAILED, 1 Abstention

The point was made by those in favor that the resolution was intended to be pro-student, geared toward student success and a way to help students get the classes they need. Another point was that a small percent of students would be negatively affected as the majority of drops already occur early. Also raised was the point that for waitlisted students, having the opportunity to add a class two weeks into the semester is not too late for student success in the class; with an earlier drop date we will see even more students being able to add and get the classes they need.

M/S (Abell/Eschker) to move the original resolution to Executive Committee
Call for the question on moving resolution to the Executive Committee
FAILED

M/S (Eschker/Alderson) to call the question on the resolution
PASSED

Roll Call Vote on passing Resolution on Decoupling Drop/Add from Census (22-14/15-APC – 4/7/15) was taken
YEA: Alderson, Creadon, Flynn, Gold, Karl, Mola, Moyer, Stubblefield, Wrenn, Zorn
NEA: Abell, Burkhalter, Eschker, Geck, Ingerson, Meyer, O'Neill, Ortega, Thobaben
ABSTAIN: Bruce, Karadjova
PASSED 10/9 with 2 Abstentions

Strategic Planning Surveys Gap Analysis

The Strategic Planning Surveys Gap Analysis results were presented to the Senate by Dr. Lisa Castellino from HSU's Office of Institutional Research and Planning.

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The presentation may viewed using the following link and your myHumboldt sign in:
<https://drive.google.com/a/humboldt.edu/file/d/0B1hzLpgq7Dk1cGRUUzYxaHlZWkk/view?usp=sharing>

Chair Zerbe thanked Lisa Castellino for her report.

Meeting adjourned 5:00pm