

**AGENDA:****Tuesday, September 3, 2013, 3:00-5:00 pm, NHE 102 (Goodwin Forum)****New meeting time → 3:00-5:00!**

1. Announcement of Proxies
2. Approval of and Adoption of Agenda
3. Approval of Minutes from the Meeting of May 7, 2013
4. Reports, Announcements, and Communications of the Chair
5. Reports of Standing Committees, Statewide Senators, and Ex-officio Members (Written reports included in packet)
6. Consent Calendar from the Integrated Curriculum Committee (ICC) – no items for today
7. TIME CERTAIN: 3:15-3:30 PM- Open Forum for the Campus Community (Open Forum Procedures)
8. TIME CERTAIN: 3:30 – Discussion with Elisabeth Harrington (Chair, GEAR Curriculum and Assessment Committee)  
Attachments: GEAR Committee Action Plan Proposal (8/29/13)  
DRAFT HSU Baccalaureate Outcomes (8/23/13)
9. Review of Senate Parliamentary Rules (Greg Young, Parliamentarian)

There are still a few vacancies on Senate Standing Committee, for faculty (senators or general faculty). Forward your name to the Senate Office if you are interested in serving. Appointments are made by the Senate Appointments and Elections Committee.

A faculty senator is needed to serve on:

Faculty Affairs Committee (1) - 3-yr term

Faculty are needed to serve on:

Academic Policies Committee (1) – 3-yr term

Constitution and Bylaws Committee (3) – 1- or 2-yr terms

**SUMMARY OF ACTIONS TAKEN AT THE MEETING MAY 7, 2013:**

- Resolution on Revision of the HSU Policy for the Protection of Human Subjects in Research (#33-12/13-Gahtan) (2<sup>nd</sup> Reading) – Passed unanimously; forwarded as an Emergency Item [approved by President Richmond]
- Resolution on Anti-Hazing Policy (#36-12/13-EX) (2<sup>nd</sup> Reading) – Passed unanimously; forwarded as an Emergency Item [approved by President Richmond]
- Seating of New Senators and Senate Elections:
  - Chair, Faculty Affairs Committee / Vice-Chair of the Senate – Mary Virnoche
  - Chair, Academic Policies Committee / Third Officer of the Senate – Gregg Gold
  - Chair, Constitution and Bylaws Committee – Richard Bruce
  - Appointments and Elections Committee members – Julie Alderson and Cindy Moyer

Information about the University Senate is available online at: [www.humboldt.edu/senate](http://www.humboldt.edu/senate). Agendas, Packet Materials, Formal (Approved) Minutes, and approved Resolutions are available on the website. Questions? Contact the University Senate Office (x3657 or [merry.phillips@humboldt.edu](mailto:merry.phillips@humboldt.edu)).

Vice Chair Zerbe called the meeting to order at 4:01 pm on Tuesday, May 7, 2013, in Nelson Hall East, Room 102 (Goodwin Forum). A quorum was present.

Members present: Abell, Alderson, Aronoff, August, Blake, Bruce, Dye, Ercole, Eschenbach, Eschker, Fulgham, Gold, Lutwen, Marschke, Moyer, Pierce, Richmond, Ross, Saner, Shellhase, Snyder, Thobaben, Young, Zerbe.

Members absent: Johnson, Lapiz, Lopes, McElwain, Ortega, Shaeffer, Virnoche,

Proxies: Zerbe for Van Duzer.

Guests: Ayoob, Burges, Cheyne, Darnall Burke, Grenot, Wren, Creadon, Tillinghast.

**1. Announcement of Proxies**

**2. Approval of and Adoption of Agenda**

M/S/U (Fulgham/Marschke) to approve and adopt the agenda without change.

**3. Approval of Minutes from the Meeting of [April 30, 2013](#)**

M/S/P (Fulgham/August) to approve the minutes from the meeting of April 30, 2013 as written. Motion PASSED with 1 Abstention.

**4. Reports, Announcements, and Communications of the Chair**

Vice Chair Zerbe shared President Richmond's written response to Resolution #32-12/13-EX (Resolution on Legislation Requiring HSU to Accept Courses Delivered by Private Corporations):

... I support [the] resolution with some concern about using the "profit motive" as a part of their rationale for opposing legislation on the acceptance of courses created by for-profit companies. The importance of courses providing students with the background they need to be successful in more advanced courses is a much stronger argument and less likely to be questioned than a reference to the profit motive.

**5. Reports of Standing Committees, Statewide Senators, and Ex-officio Members ([Written reports](#) included in packet) ; [FAC End of Year Report](#)**

Appointments and Election Committee (AEC) (Alderson): An email will be sent to faculty regarding the upcoming election, encouraging everyone to carefully consider the issues and vote in the election.

Campus Climate Committee (Gold): The Committee's end of the year report has been submitted and will be posted on the Senate website.

Integrated Curriculum Committee (ICC) (Moyer): The ICC held its last meeting for the academic year today. It heard a presentation from the task force on supplemental instruction. In general, it was concluded that HSU has a strong success rate in comparison to other institutions and it was agreed to continue what is currently in place. Additional data has been requested to evaluate how it has worked this semester. More curriculum proposals were approved.

Q: Will any of the recommendations of the First Year Experience (FYE) Task Force be implemented in Fall 2013? A: No – the ICC has received and is reviewing the proposal. No specific courses were included in the proposal. The ICC will respond to the Senate next Fall regarding the FYE task force proposal.

It was suggested that there be broader vetting of the idea next Fall, beyond the Council of Chairs, etc. It should have a thorough review process and analysis, similar to what was done for academic prioritization, as it has broad implications for staffing and funding.

University Resources and Planning Committee (URPC) (Eschker): The Committee continues to discuss applying PREP software and standards to wider university operations.

Academic Senate CSU (ASCSU) (Eschker): The final plenary meeting will be next week. Senator Eschker recognized HSU's outgoing ASCSU senator, Marshelle Thobaben, for her over twenty-five years of service on the ASCSU, including as ASCSU Chair, and thanked her for serving as a mentor.

Associated Students (AS) (Lutwen): The research by student interns on a possible food bank for students was presented to AS. Based on the research findings, it has been recommended that rather than creating a food bank on campus, the program would be more viable if its focus was on providing information resources and collaborating with Food for People, and other local organizations. The new AS Council was introduced at the last meeting, and there is a lot of excitement and energy for next year.

HSU Labor Council (Saner): The Council met and discussed the commonalities and shared issues among the different unions on campus.

Student Affairs and Enrollment Management (Blake): Vice President Blake announced the launch of the Early Alert system. It will be a dramatic improvement and will provide needed intervention for students early in their academic career. She also noted that the work done by the student interns to research the food bank will be used and followed-up on next year, in order to address known food insecurity issues for students.

President Richmond invited everyone to attend the year-end appreciation event at Baywood, following the Senate meeting.

**6. TIME CERTAIN: 4:15-4:30 PM- Open Forum for the Campus Community**

There were no speakers for the forum.

**7. Resolution on Revision of the HSU Policy for the Protection of Human Subjects in Research (#33-12/13-Gahtan) – [Second Reading](#) ; [Attachment](#)**

It was noted that the definition of human subjects, which had been controversial at the last Senate meeting, was changed.

A statement was made in favor of passing the resolution with the attached, revised policy.

M/S/P (Fulgham/Eschenbach) to end debate and vote immediately.

Voting on Resolution #33-12/13-Gahtan occurred and PASSED unanimously.

M/S/U (Fulgham/Moyer) to make this an emergency item for immediate transmittal to the President.

**8. Resolution on Anti-Hazing Policy (#36-12/13-EX) –[Second Reading](#); [Excerpt of Report from Working Group](#) ; [Attachment \(Policy\)](#)**

Randi Darnall Burke, Dean of Students, noted that the revised policy (with changes marked) incorporates language suggested by members of the Senate at the last Senate meeting. A change was not made regarding the question about food allergies. She noted that food allergies have just been added to the Americans with Disabilities Act (ADA) list and so would fall under Risk Management, rather than this policy.

M/S/U (Fulgham/Bruce) to end debate and vote immediately.

Voting on Resolution #36-12/13-EX occurred and PASSED unanimously.

M/S/U (Thobaben/Fulgham) to make this an emergency item for immediate transmittal to the President.

**9. Seating of New Senators**

The following senators stepping down from terms on the Senate were thanked for their service: Guy Aronoff, Brian McElwain, Ben Marschke, Charlotte August, Forust Ercole, Tony Lapid, and Matt Lutwen. [Note: Two senators were inadvertently left off: Elizabeth Eschenbach will be on a year-long sabbatical for AY 2013/14, so will be stepping down from the Senate; and Jerry Saner will be stepping down as the HSU Labor Council Delegate.]

The following new senators were welcomed and invited to the table: Andrew Stubblefield (At-Large Faculty Delegate), George Wrenn (Non-Instructional Faculty Delegate), Steve Tillinghast (HSU Labor Council Delegate), and Mary Ann Creadon (General Faculty Representative to the ASCSU). Gregg Gold is serving as proxy for Andy Stubblefield. A quorum was present.

**10. Senate Elections (nominations received to date (5/3) are listed below; nominations will be taken from the floor)**

Chair, Academic Policies Committee / Third Officer of the Senate, 1-yr term (Faculty senator) (3 WTUS per semester)

A nomination for Gregg Gold was received prior to the meeting. There were no additional nominations from the floor.

Voting occurred and Gregg Gold was elected unanimously to serve as the Chair of the Academic Policies Committee and Third Officer of the Senate for AY 2013/2014.

Chair, Faculty Affairs Committee / Vice-Chair of the Senate, 1-yr term (Faculty senator) (3 WTUS per semester) – also serves ex-officio as vice president of the General Faculty

A nomination for Mary Virnoche was received prior to the meeting. There were no additional nominations from the floor.

Voting occurred and Mary Virnoche was elected unanimously to serve as the Chair of the Faculty Affairs Committee, Vice-Chair of the Senate, and ex-officio vice president of the General Faculty for AY 2013/2014.

Chair, Constitution and Bylaws Committee, 1-year term (1.5 WTUS per semester)

A nomination for Richard Bruce was received prior to the meeting. There were no additional nominations from the floor.

Voting occurred and Richard Bruce was elected unanimously to serve as the Chair of the Constitution and Bylaws Committee for AY 2013/2014.

Appointments and Elections Committee (AEC), 1-yr terms

Nominations for Julie Alderson and Cindy Moyer, to serve as the two faculty members on the AEC, were received prior to the meeting.

There were no additional nominations from the floor.

Voting occurred and Julie Alderson and Cindy Moyer were elected unanimously to serve on the AEC for AY 2013/2014.

Additional members of the committee (staff member and student member) will be confirmed in the Fall.

M/S/P (Thobaben/Fulgham) to adjourn. Meeting adjourned at 4:23 pm.

## 2013-8-23 DRAFT HSU Baccalaureate Outcomes

(Incorporating AAC&U-LEAP essential outcomes, WASC core competencies, HSU Mission, Vision & Values, and current HSU outcomes)

### **Preamble**

HSU seeks to develop graduates with a passion for lifelong learning and growth. Curiosity, intellectual flexibility and tolerance, a sense of environmental, economic, and social responsibility will be the hallmarks of an HSU graduate. Our alumni will carry with them a respect and appreciation of the multiple forms of diversity: cultural, social, political, and intellectual. This respect will encourage informed action that extends beyond the classroom and beyond graduation.

### **Six Baccalaureate Outcomes**

By the time of graduation, Humboldt State students will be able to demonstrate:

1. Mastery of the fundamental skills necessary for lifelong intellectual endeavor, including critical and creative thinking, written and oral communication, quantitative reasoning and information literacy (introduced in FYS-Area E; and assessed in GE)
2. Conversance with the principal domains of reasoning associated with liberal learning: the sciences and mathematics, the social sciences, the humanities, technology and the arts (assessed in lower division GE)
3. Acquisition of in-depth knowledge, skills and reasoning of at least one major course of study (assessed in major)
4. Knowledge of human diversity in culture, viewpoint, and experience and understanding of the effect of power and privilege (assessed in GE, and majors where appropriate)
5. Ability to employ the process of making ethical choices in personal, professional, social and/or environmental situations (assessed in GE, and majors where appropriate).
6. Ability to integrate knowledge, skills and reasoning across different fields of study and modes of enquiry (assessed in the culminating experience in the major or upper division GE)

**Humboldt State University**  
**GEAR (General Education and All-University Requirements) Committee Action Plan Proposal**  
**8-29-2013**

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*Background:* We entered the 2012-13 year with a current GE program that lacked focus and coherence, had little sense of ownership among the faculty or others at the university. There was scant understanding of how GE supports student learning and success, or the extent to which experience of students in GE and in their major program of study need to be complementary. The First Year Seminar (FYS)-though conceived as a HIP (High Impact Practice) to improve graduation and retention rates-was not clearly linked to a longer-term vision for integration. Students and faculty routinely challenged the value of the general education program. Faculty development had not yet reached early stages of recovery, and assessment was seen as a compliance exercise. Selection of a software named "Compliance Assist" and flaunting that trade name only exacerbated this undesirable image.

In fall of 2012, we added a Director of Educational Effectiveness to resuscitate a coordinated effort at faculty development, to examine our current state of assessment and to help the institution and the faculty to perceive assessment as a way to get the kinds of information that empowered improvements. Working with general education and first year experience seminar was also added to the Director's plate.

During the entire year, our GEAR group, in consultation with others, worked toward embracing higher level reasoning as the vision of purpose of GE. We spent our year developing ways to meet the above challenges by studying AAC&U's Value rubrics, reading Stephen Brookfield's 2012 book on critical thinking (which came after the Value rubrics and provided valuable insights regarding critical thinking across all disciplines), and looking at metadisciplinarity as a way to align the larger traditional approaches of liberal education with critical thinking. We learned that it was desirable to develop an expanded vision of critical thinking beyond that currently defined by the CSU System. We sought to meet the essential learning outcomes of the CSU System (which incorporate both LEAP and WASC initiatives), incorporate the special traits characteristic of our unique University Mission, and to use the development of these combined required skills and content in an integrated fashion to develop enhanced reasoning, with most importance assigned to reasoning.

We applied and were admitted to the AAC&U 2013 Institute for General Education and Assessment, held in June, 2013 at the University of Vermont. While there, we were provided time to focus on articulating a plan. The University is currently spending the assessment cycle on the mapping of course outcomes to program outcomes in all its programs. This work is due for completion October 31, and was initiated by and stressed as essential by the Director of Educational Effectiveness. Without this mapping in place, it is difficult for programs to contribute effectively to either assessment cycles or to All-University curricula. We will have this to springboard from in late fall of 2013.

The AAC&U Institute could not have come at a better time for Humboldt State University. We feel we have the unique opportunity to facilitate dialogue and affect positive change on our campus. Our five-year goal is to have a GE program through which students experience a coherent and focused program built on dimensions of the university's baccalaureate learning outcomes, led by committed faculty from across the campus, and with an assessment system that supports a cycle of continuous improvement in student learning, especially in development of higher level reasoning skills. We expect that the thoughtful evaluation and redesign of GE will have-as a side benefit-a positive impact on retention and graduation rates.

Our plan for action is outlined in three phases:

**Phase I (2013-2014) Laying the Foundation for Change**

- 1) Draft baccalaureate learning outcomes informed by AAC&U-LEAP essential outcomes, WASC core competencies, HSU Mission, Vision & Values, and current HSU outcomes; vet these learning outcomes among university groups
- 2) Communicate a vision for GE (FYS; Engaging Pedagogy and Meta-disciplinary themes; Senior Synthesis) and the assessment system that will track student learning and guide ongoing development
- 3) Revisit GE learning outcomes informed by baccalaureate outcomes; vet these learning outcomes among university groups
- 4) Define the parameters for a GE pilot
- 5) Define the parameters for a Senior Year Capstone/Synthesis pilot
- 6) Establish a faculty director of General Education
- 7) Engage in a “listening tour” to departments and co-curricular offices to dialogue about the structure, assessment and purpose of GE
- 8) Engage faculty in Assessment Education (Year one with an Assessment Day in January of 2014)

**Phase II (2014-2015) Initial Implementations**

- 1) Pilot FYS courses (Spring 2014 or Fall 2014, expanding in Spring and Fall of 2015)
- 2) Pilot Assessment (Direct and Indirect Measures of Student learning, particularly of reasoning)
- 3) Department commitments to participation in the GE program redesign

**Phase III (2015 and Beyond) Plan for Ongoing Success**

- 1) Assess the progress to date and process for improvement
  - 2) Scale up FYS and assessment pilots
  - 3) Annual assessment schedule with clear instructions and deadlines
  - 4) Pilot an on-going development of GE synthesis experiences (9 unit clusters of upper division coursework and related integrated experiences)
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