

Chair Zerbe called the meeting to order at 3:00 pm on Tuesday, January 28, 2014, in Nelson Hall East, Room 102 (Goodwin Forum). A quorum was present.

Members present: Abell, Blake, Braithwaite, Bruce, Cervantes, Creadon, Dye, Ercole, Eschker, Fulgham, Geck, Gold, Karl, Lopes, Meyer, Mola, Moyer, Ortega, Pierce, Shaeffer, Shellhase, Snyder, Thobaben, Tillinghast, Virnoche, Wrenn, Zerbe.

Members absent: Richmond, Stubblefield, Grabinski.

Guests: Paynton, Berry, Schnurer, Burges, Zechman, Wruck, V. Koval, Mullery.

### **1. Announcement of Proxies**

Moyer for Alderson.

### **2. Approval of and Adoption of Agenda**

M/S/P (Bruce/Ortega) to approve and adopt the agenda.

### **3. Approval of Minutes from the December 3, 2013 Meeting**

M/S (Cervantes/Pierce) to approve the Minutes (with corrections). Motion Passed with three Abstentions.

### **4. Reports, Announcements, and Communications of the Chair**

The Chair's written report is included in the packet. The Senate Executive Committee appointed Ken Fulgham to serve as the Parliamentarian for the Senate for the remainder of the Spring 2014 term.

### **5. Reports of Standing Committees, Statewide Senators, and Ex-officio Members (Written reports in packet)**

Appointments and Elections Committee (AEC) (Moyer): Candidates are still needed for the University Faculty Personnel Committee positions. There will be a General Faculty election next week (Feb. 3-7).

Faculty Affairs Committee (FAC) (Virnoche): A written report was included in the packet. Q: Why is it suggested that the three WTUs release time (currently assigned to the Constitution and Bylaws Committee chair) be considered for reallocation in the future? A: The expectation has been that the Committee's workload will be significantly reduced once the current revisions and amendments are completed.

The FAC is discussing faculty governance release time, as directed by the Senate Executive Committee. Faculty governance release time is negotiated annually between the Senate Executive Committee and the Provost.

University Resources and Planning Committee (URPC) (Eschker): The Committee met and discussed a policy on the Reserve Fund; a recommendation will be forwarded to the President. The Committee looked at the funding pool for next year, discussed an evaluation template, and also reviewed the Governor's budget.

ASCSU/General Faculty Representatives to the Statewide Senate (Eschker): Both statewide senators attended the recent plenary. The Governor's budget indicates that revenues are coming in higher than expected, but the Governor has not discussed opening up more funding for the CSU. The Chancellor's Office (CO) is not making a big move to block the idea of community colleges granting baccalaureate degrees – the idea is not expected to go very far legislatively. The ASCSU is working with the CO to craft legislation that will guarantee a permanent Faculty Trustee on the CSU Board of Trustees. Senator Eschker will be attending the legislative day in Sacramento. The ASCSU passed a resolution requesting an exemption (up to 132 units) from the 120 unit cap for Engineering programs; it includes a recommendation that the a change be made to Title V. Bernadette Cheyne was honored for her service as a Faculty Trustee.

Q: How will the resolution on Engineering programs affect the HSU program? A: We will have to wait and see. It was noted that there are still waivers in place; it is not clear when (or if) they will be discontinued.

Associated Students (AS) (Ercole): AS Council is planning for a student fee increase and also for a new election system to be implemented this semester. A retreat will be held this weekend. There has been a lot of recent turnover in Council members.

The fee increase would be \$7 a semester, over the next two years, in keeping with the minimum wage increase. The new election system will be a ranked voting system, to avoid unnecessary voting.

HSU Chapter, California Faculty Association (CFA) (Shaeffer): Everyone is asked to write their legislators to request more money for the CSU. There is a link online at [www.calfac.org](http://www.calfac.org). CFA is in the process of beginning to discuss equity three raises.

Administrative Affairs (Lopes): Vice President Lopes shared information on the recent Business Services reorganization which included combining Contracts & Procurement with Accounts Payable and renaming the department of Environmental Health & Safety to Risk Management and Safety Services. The new department will include risk management, environmental and occupational health & safety, and emergency management. The reorganization is designed to provide needed services to the campus as effectively as possible as well as to reduce overall costs. Details of the reorganization were posted on MyHumboldt (December 17, 2013).

## 6. Consent Calendar from the Integrated Curriculum Committee (ICC) for January 28, 2014

The following items on the Consent Calendar were approved without objection:

- 12-077 EMP 465: Rural Community Planning
- 13-020 Sociology 472,
- 13-021 Sociology 482,
- 13-232 CRIM 472: Proseminar
- 13-256 Environmental Science: Geospatial Science Option
- 13-365 JMC 154: Radio Production
- 13-388 OCN 340: Geological Oceanography
- 13-389 History of Western Philosophy Minor
- 13-390 Minor in Philosophy - Asian Aspects
- 13-391 PHIL 104
- 13-392 PHIL 106
- 13-393 PHIL 304
- 13-394 PHIL 351
- 13-395 PHIL 475
- 13-409: Philosophy Major Program Change
- Forestry Program Changes (reducing the Major to 120 units)
- 13-198 Forestry BS
- 13-199 The Forest Environment
- 13-203 FOR 230 Dendrology
- 13-204 FOR 231 Forest Ecology
- 13-208 FOR 323 Wildland Fire Behavior and Use
- 13-211 FOR 350 Forest Harvesting Systems
- 13-212 FOR 359: CA & US Forest and Wildland Policy - new Forestry Major and Institutions Course. (Double-counting this course for both the Major and the Institutions requirement will enable the Forestry major to meet the 120-unit cap.)
  - *The ICC is not yet able to approve this course because the syllabus was not submitted until right before Thanksgiving, which meant that the relevant subcommittee has not had time to properly determine if the course meets HSU's standards for Institutions courses.*
  - *Because this course is essential for the Forestry program to meet the Chancellor's Office 120-unit requirement, the ICC will permit Forestry to offer this course during the 14/15 academic year as a Special Topics course. Meanwhile, the ICC will properly work on this proposal with the goal of approving the course in time for it to be included in the 15/16 catalog.*
- 13-214 FOR 422 Wildland Fire Use
- 13-215 FOR 425 Wildland Fire Management Capstone
- 13-216 FOR 433 Forest Resource Conservation Capstone
- 13-217 FOR 470 Professional Forestry Ethics
- 13-218 FOR 471 Forest Administration
- 13-220 FOR 478 Forest Operations Capstone
- 13-221 FOR 479 Forestry Capstone
- 13-224 WSHD 425 Forest Hydrology Capstone
- 13-410 Forestry Major - Forest Resource Conservation Option
- 13-411 Forestry - Forest Hydrology Option

13-412 Forestry - Forest Operations Option

13-413 Forestry - Forest Soils Option

Approved without objection, via email, 2/5/14:

13-414 Forestry BS – Wildland Fire Management Option.

**7. TIME CERTAIN: 3:15-3:30 PM – Open Forum for the Campus Community (Open Forum Procedures)**

Professor Kim Berry (Critical Race, Gender, and Sexuality Studies Department) spoke to the issue of cross-listing courses and specifically to Resolution #27 (regarding curriculum proposals for the *Act to End Sexualized Violence* course).

Cross-listing of courses in the HSU Catalog has been a primary way the curriculum has been diversified at HSU. The *Psychology of Women* and *Chicano Literature* courses are just two examples of many of how this has been accomplished. A tremendous amount of work has been undertaken to create this efficient way to diversify courses and broaden the scope of courses beyond the traditional male-dominated and European perspectives.

Disciplines are not silos and faculty are always involved in interdisciplinarity, i.e., working across boundaries, either in the classroom or through research. The issues concerning cross-listing are not being represented accurately. Labeling cross-listed courses as interdisciplinary confuses the issue.

Cross-listing of courses offers students a rich learning environment. It has been the most effective and efficient way to offer these courses. There are challenges with data collection, but Institutional Research (IR) has come up with effective measures to provide the data needed.

Professor Maxwell Schnurer (Communication Department) also spoke to Resolution #27 and the importance of allowing the course to be cross-listed. He presented three key arguments: 1) there is no HSU policy regarding cross-listing, 2) cross-listing courses is valuable and important, and 3) the *Act to End Sexualized Violence* course is an important one. If the Senate rejects this course, it may serve to stymie efforts underway to develop similar courses.

Cross-listing of courses serves as a way to advertise a course more broadly in the Catalog; it quadruples the number of students who are aware of the course. In Fall 2013, twenty-four different majors were represented in the class. Evidence shows that cross-listing encourages participation by more students from different departments.

The *Act to End Sexual Violence* course is an exceptional course. A survey of students who have taken the course reveals that it was healing, gave students a sense of accountability, as well as provided them an opportunity to act to make the campus safer. Several departments have put the energy and time into doing the paperwork to have the course offered. It is the embodiment of the best work being done at HSU. Not listing the class under multiple pre-fixes does an enormous disservice to students.

Professor Valérie Budig-Markin (World Languages and Cultures Department) provided the following statement, read by Professor Berry:

To provide majors with a study abroad option for their required semester study abroad, the French and Francophone Studies Program has designed the Summer Semester in Senegal, a proposal being refined in cooperation with the Center for International Programs, to be offered for the first time in 2015. This is a cornerstone of the newly focused WLC program providing essential coursework on-site in Africa and brings in not only our majors and potential majors, but also non-French speakers, potential Peace Corps participants and others with Francophone African environmental interests, Heritage-Studies-in-Africa students and other URM across campus and from the wider CSU system.

Both this nascent summer program and CAHSS are at heart interdisciplinary, as is our university as a whole, where we focus on “improving the human condition and the environment” (President Richmond talking about the Humboldt spirit, catalogue, p. 5). A complete UD GE package offered by this summer program gives students progress to the degree like none other.

But World Languages and Cultures was categorically denied the right to list courses their faculty developed, in collaboration with humanities, social science, and science faculty in Senegal, in order to list them in RS, CRGS (ES), and GEOG. (We were denied other crosslistings as well, including ENVS.) We had one option, either to accept a single listing, or not have the courses approved. So potential incoming students to HSU and potential/existing majors in French and Francophone Studies see nothing offered in the catalogue in either the major or in the program’s course descriptions. They cannot even see how we can offer the study abroad semester we require. We are hampered in the role of maintaining responsibility for the content and teaching of RS 304 Cultural and Religious Heritage of Africa (Area C) and ES 307 Multicultural History of Africa (Area D), and when ICC misfiled and thus did not consider the urgently-needed revised proposal for GEOG 309C Social Justice and the Environment in Africa (CWT-B), WLC could not supervise its progress through the approval process. **We need our courses listed in our programs, and we need crosslistings in appropriate other disciplines to bring in students and faculty, not only in different colleges on our campus and in Africa, but across the global communications world.**

The curricular approval process supports crosslisting, and our students need to know courses exist to plan their schedules, not for one semester, but for their four-year plan. Students look at the programs they like; this is why we map out majors and academic plans. They need access to information and courses and interdisciplinary options. Where are co-requisite RS 304, ES 307, and GEOG309C going to be on course rotations, on SLOs, on academic plans across campus? How do faculty supervise and properly update and offer courses not listed in the program? While for the Summer Semester in Senegal we may hire faculty from the Université Cheikh Anta Diop and carefully supervise the field experiences, how can we assure such curricular practices in the future, with no official responsibility in our department? How do we ensure that interdisciplinary packages continue into the future without visibility?

This is not an issue of fairness. We simply have to correct a non-consultative decision that prohibits reasonable crosslisting. If we decide in the future against interdisciplinarity and choose ease of data analysis instead, let us at least inform administrators of the cost to real education. WLC is planning to re-submit the courses in the GE package to ICC for crosslisting in French and Francophone Studies, with the approval of Dean Ayoob, and would appreciate re-consideration of this critically-important option. Our department initiated the courses and we want to share them responsibly as well, and we will offer them as a GE package in Senegal. We have the crosslisting support of disciplines across campus, not only RS and CRGS, but History, Anthropology, Environmental Resource Engineering, and Environmental Studies.

HSU students can go to Africa on an HSU program and complete their UD GE, study beginning local language and French, and explore NGOs or complete a short internship. But not if they can’t see the courses listed. We hope students will select the French and Francophone Studies major because of this special central focus, but not if they can’t see the courses in the course descriptions, on the major page, and on course rotations. Why narrow our students’ options and waste an opportunity to truly expand our intellectual and institutional horizons in the way we say we do? Why disallow an essential crosslisting option?

**8. TIME CERTAIN: 3:30-3:45 – Resolution on Revision of the HSU Charitable Contribution Acceptance Policy (#28-13/14-EX) – First Reading ; Attachment**

M/S (Virnoche/Gold) to place the resolution on the floor.

Resolution on Revision of HSU Charitable Contribution Acceptance Policy  
#28-13/14-EX – January 28, 2014 – First Reading

RESOLVED: That the University Senate of Humboldt State University recommends to the President the adoption of the attached “Charitable Contribution Acceptance Policy,” to supersede Executive Memorandum P11-02.

*RATIONALE: The proposed revisions update and consolidate Humboldt State University’s current Charitable Donation Acceptance Policy.*

Vice President Wruck explained the reasons behind the revision of the policy. The primary reason is that the California law under which endowments are managed has changed and the revised policy reflects those changes. The section regarding distribution of funds is more broadly worded. California law now permits distribution of the principal, under unique and special circumstances. Foundation policy will balance the management of funds between distribution and growth.

M/S/U (Mola/Fulgham) to waive the second reading of the resolution.

Voting on Resolution #28-13/14-EX occurred and PASSED unanimously.

M/S/U (Fulgham/Bruce) to make this an Emergency Item for immediate transmittal to the President.

**9. TIME CERTAIN: 3:45-4:00 PM Resolution on Curriculum Proposal 13-150: OCN 510 – Zooplankton Ecology – New Course Proposal (#26-13/14-ICC)**

M/S (Moyer/Fulgham) to place the resolution on the floor.

Resolution on Curriculum Item 13-150 – OCN 510: Zooplankton Ecology  
#26-13/14-ICC – January 28, 2014

RESOLVED: That the University Senate of Humboldt State University recommends to the Provost that Curriculum Proposal 13-150, listed below, be approved.

**\*13-150 OCN 510: Zooplankton Ecology – New Course Proposal**

A new graduate course intended for marine science oriented graduate students is proposed, which is an addition to the already existing class OCN 410: Zooplankton Ecology. Currently undergraduate and graduate students can enroll in OCN 410; however, including 1 extra unit to the lecture and lab portion of 410 in the form of a discussion that will facilitate the more rigorous assignments and reading loads expected of the graduate students is proposed for OCN 510. This will benefit graduate students by providing more depth of material and will also benefit undergraduates as they will observe the 510 students’ final presentations at the end of

the semester. Lastly, there are few 500 level laboratory based courses available to graduate students in the marine science oriented programs.

*Rationale: Note: This proposal engendered a great deal of discussion and disagreement at the ICC. As part of her interactions with WASC and other state and national organizations, Vice Provost Jená Burges has been coming to understand that graduate coursework must be distinct from Undergraduate coursework. She feels that this proposal does not mesh with her evolving understanding of what is acceptable. The majority of the other ICC members felt that this course solidly satisfies the Guidelines that HSU currently has for Co-scheduled courses, and that proposals such as this should be approved until we develop a different clear policy on Co-scheduled Grad/Undergrad courses. The ICC voted to approve this course and send it to the Senate for approval, but our expectation is that the Vice Provost is likely not to approve it. (We have also directed the Academic Policies committee to begin work on Policy about Co-Scheduled Grad/UG courses.)*

*One further note: If this proposal SHOULD be approved by the Vice-Provost, the program will need to choose a different course number because OCN 510 is already in use. The ICC didn't bother to address this issue, because we expect the proposal will not be approved.*

The curriculum proposal was pulled from the final Consent Calendar for the Senate in December, 2013.

Vice Provost Burges was invited to share her reasons for not supporting the proposal. Her concerns relate to the issue of co-scheduled courses for graduate and undergraduate students and a number of reasons why the practice should not be continued. Title V allows Master's programs to include up to 50% undergraduate courses. The remaining 50% of the work includes the thesis project and field work. It seems reasonable to expect that remaining courses be actual graduate courses. She gave two examples of students with twice as many undergraduate-level courses as graduate-level courses. There is no way to distinguish them on the transcript. A study last semester revealed that 50% of Master's students at HSU already have a BA degree from HSU. The practice of co-scheduling courses weakens the graduate experience for the student. For reasons of transparency and quality, she supports moving away from the practice.

Discussion:

The quality of this course should not be questioned. Oceanography is strongly researched-based field and this course qualifies for a graduate level course. Four distinct, additional Student Learning Outcomes (SLO's) that address graduate level work have been provided. The structure of the course is designed to promote the graduate experience, which includes the opportunity to learn and work with 'state of the art' technology. Cross-listing the course is the only way to provide this graduate course in Oceanography.

This is a curricular issue and is not a decision that should be made at the administrative level. The American Association of University Professor's *Policy Documents & Reports* (i.e., AAUP "Red Book") clearly states that faculty are responsible for the curriculum. This course should not be held up because of the absence of a policy. A new policy should be developed and sent through the formal approval process with a date of implementation set.

The administration, as well as the faculty, has a role in the approval process for curriculum matters, especially in regard to resources. Limited resources make it challenging to provide graduate programs with small numbers of graduate students. However, co-listed courses may not be the best way to do that. The campus needs to have the difficult conversation about small graduate programs and whether or not they are affordable, keeping in mind the best interests of the students and their graduate experience. Provosts across the CSU have discussed and agree that there needs to be an established policy in place regarding the percentage of required graduate courses for graduate degrees.

In an ideal world, there would be sufficient resources to offer pure graduate courses. Until more discussion has been had though, the proposal from Oceanography should be approved.

Graduate programs should meet standards that are distinct from undergraduate programs. However, one size doesn't necessarily fit all. Faculty have been under pressure to formulate SLO's for the past decade and this program has done that. If SLO's truly matter, then the Oceanography faculty's ability to assess that this course provides graduate-level experience should be trusted.

Students need a graduate cohort to obtain the graduate experience. There have been students who have complained about the level of discourse in dual listed courses. It is difficult to test whether or not SLO's are achieved more fully either way.

Co-listed courses give both graduate and undergraduate students unique opportunities. It is up to the faculty to develop a course and create a learning environment where both levels of students succeed.

There is evidence, in the many students who go on to obtain Ph.D.'s, that faculty pay close attention to SLO's and the rigor of courses to meet graduate level expectations. There is no evidence that the graduate experience at HSU is not legitimate.

Voting on Resolution #26-13/14-ICC occurred and Passed with three Abstentions.

**10. TIME CERTAIN: 4:00-4:15 PM - Resolution on Curriculum Proposals 13-298, 299, 300, 310:  
Act to End Sexualized Violence (Cross-listed Course) (#27-13/14-ICC)**

M/S (Moyer/Cervantes) to place the resolution on the floor.

Resolution on Curriculum Items 13-298, 299, 300, 310 (Act to End Sexualized Violence)  
#27-13/14-ICC – January 28, 2014

RESOLVED: That the University Senate of Humboldt State University recommends to the Provost that the following curriculum proposals be approved:

\*13-298, 299, 300, 310  
13-298 ANTH 235 ACT TO END SEXUALIZED VIOLENCE  
13-299 COMM 235 ACT TO END SEXUALIZED VIOLENCE  
13-300 CRGS 235 ACT TO END SEXUALIZED VIOLENCE



13-310 PSCI 235 ACT TO END SEXUALIZED VIOLENCE  
13-313 SOC 235 ACT TO END SEXUALIZED VIOLENCE

Rationale: This is a C1 large lecture course. It is currently listed ES/WS 480, SOC 494, ANTH 485, PSCI 371, COMM 480. This course has been cross-listed by a number of departments since its inception. The current new course proposal maintains this history, and proposes assigning a permanent course number. It has been taught as an experimental course in the past. If approved all number designations will change to 235. The justification for this new course proposal consists of 2 arguments: 1) To meet a curricular need on campus; and 2) There is a limit on how many times a special topics course can be offered. Typical enrollment in this class over the last 3 years has ranged from 57 to 88.

*Note: The ICC was conflicted (and almost evenly-divided) about whether or not to approve courses with multiple cross-listings. We voted, and those in favor of approval won, so we are sending this forward to the Senate for approval. However, the Vice-Provost is opposed to cross-listing, so we expect that the proposal will not be approved.*

*Assuming that the Vice-Provost does not approve the proposal, the affected programs will be asked to select just one prefix for the course. At that time, the affected programs should also confirm that a lower-division course number is appropriate for this course, as several majors have been counting this course as an upper division elective. Even if the Vice-Provost says "no" to this proposal, we expect that the single version of this course should be able to be listed in the 2014/15 catalog.*

The curriculum proposal was pulled from the final Consent Calendar for the Senate in December, 2013.

Vice Provost Burges shared her concerns about the proposal. From an institutional perspective, what appears on a student's transcript needs to accurately reflect what a student has taken. There have been other issues raised as well, for example: having students in the same classroom but registered with different numbers creates the perception that labeling is arbitrary; and registration problems are created if students are not aware that the same course is represented by two different numbers (it may be closed under one number, but still open under another number). In addition, cross-listed courses don't necessarily reflect all of the disciplines the course crosses.

Listing the same course differently on transcripts lacks transparency. From both institutional and student perspectives, cross-listing courses obscures interdisciplinarity. A course should look like what it is and have a distinct label. A change in the course label should represent a change in the content of the course.

Discussion:

Cross-listing courses is a common practice across universities and colleges (several examples were cited). Many of the practical concerns regarding data collection, etc. have been addressed. Cross-listing legitimately and appropriately captures the interdisciplinarity of courses as well as provides better access to these courses for students.

A policy needs to be developed; but until there is a policy in place, what has been accepted as past practice should be continued.

The need to have a course prefix serve as the true representation of a course is not seen as a concern or as problematic, at least in the Social Sciences.

As a student, having courses cross-listed has been helpful. Having a course listed under more than one program makes it more accessible to students.

Without cross-listing, shortened course titles lead to confusion. Problems with the prefixes, in regard to transcripts, etc., should be taken care of at the level of the Registrar's Office.

There are still issues regarding data collection. For example, seat availability for a cross-listed course last Fall showed up as five sections, each with 120 seats (total 600); the actual enrollment was 78. Data being provided to colleges is skewed and affects the decisions that are being made. Additionally, online course evaluations for cross-listed courses have to be manually loaded, defeating the initial purpose of streamlining the process for course evaluations.

Data collection issues require dedicated staff time and resources should not be minimized.

There are other ways to establish interdisciplinarity than cross-listing. It is not clear, with the current practice, if there are any requirements in place regarding who is responsible for developing and maintaining the course curriculum. If promoting interdisciplinarity is the primary concern, there are a variety of other ways to accomplish that.

M/S/P (Gold/Fulgham) to end debate and vote immediately.

Voting on Resolution #27-13/14-ICC occurred and Passed with six Abstentions.

M/S (Moyer/Virnoche) that the University Senate approve the inclusion of one version of the course [*Act to End Sexualized Violence*] submitted by one department for the next HSU Catalog.

Q: Why not extend the waiver deadline for a Special Topics Course?

Voting occurred on the motion and PASSED with one No vote and two Abstentions.

#### **11. Election of Replacement for the Chair of the Academic Policies Committee/Third Officer of the Senate for Spring 2014**

M/S (Thobaben/Braithwaite) to nominate Monty Mola to serve for the remainder of Spring 2014 as the Chair of the Academic Policies Committee/Third Officer of the Senate.

Voting occurred and Monty Mola was unanimously elected.

M/S/P (Fulgham/Abell) to hold a Senate meeting next week (February 4) to complete the agenda.

The meeting adjourned at 4:48 pm.