

Tuesday, September 19, 2017, 3:00pm, Goodwin Forum (NHE 102)

Chair Julie Alderson called the meeting to order at 3:03pm on Tuesday, September 19, 2017 Goodwin Forum, Nelson Hall East, Room 102; a quorum was present.

**Members Present**

Alderson, Bacio, Creadon, Dunk, Eschker, Frye, Gold, Le, K. Malloy, N. Malloy, Michalak, Mola, Moyer, Mularky, Oliver, Ortega, Rizzardi, Wrenn

**Members Absent**

Black-Lanouette, Brumfield, Byrd, Dawes, Enyedi, Guillen, Johnson, Karadjova, Maguire, Rossbacher, Thobaben, Virnoche

**Guests**

Rosamel Benevides-Garb, Lisa Bond-Maupin, Richard Boone, Lisa Castellino, Manohar Singh, Rick Zechman

**Announcement of Proxies**

K. Malloy for Virnoche, Mary Glenn for Enyedi, Wrenn for Karadjova, Frye for Maguire, Dunk for Thobaben

**Approval of and Adoption of Agenda**

Chair Alderson proposed to add to the agenda, as item 11, a Discussion Item regarding the need for a new Faculty Affairs Committee Chair

M/S (Ortega/Creadon) to approve the agenda as amended

Motion carried unanimously

**Approval of Minutes from the September 5, 2017 Meeting**

M/S (K. Malloy/Dunk) to approve the Minutes of September 5, 2017

Motion carried unanimously

**Reports, Announcements, and Communications of the Chair**

Chair Alderson reported on vacancies filled that:

- Associated Students has appointed Genesee Black-Lanouette to the Senate, with one remaining AS delegate vacancy.
- Senate Executive Committee appointed Mary Watson as Parliamentarian for the 2017-2018 Academic Year at the September 12, 2017 meeting.

Chair Alderson reported that a California Faculty Association (CFA) event will be held on Wednesday, September 27 from 5pm to 7pm in BSS 162 for College Deans, specific to those issues regarding excess enrollment, changes to weighted teaching units (WTUs) and corresponding effects on lectures. She will monitor the situation in anticipation of implementation in Spring 2018, and report back to Senate.

### **Reports of Standing Committees, Statewide Senators, and Ex-officio Members**

#### **Academic Policies:**

- Written report attached

#### **Constitutions and Bylaws:**

- Written report attached

#### **Faculty Affairs:**

- Written report attached

#### **Integrated Curriculum:**

- Written report attached

#### **Statewide Senate (ASCSU):**

- Written report attached

#### **University Policies:**

- Written report attached

In addition to the written report, Senator Ortega requested that if faculty members know of students who may like to serve on committees to refer them to apply, as AS is still having trouble garnering interest from the student body.

#### **University Resources and Planning Committee**

- Written report attached

#### **Provost's Report:**

- Written report attached

#### **President's Report:**

- Written report attached

### **Consent Calendar from the Integrated Curriculum Committee**

Senator Mola noted that since PHYS 111 will soon no longer exist, item *16-191: CHEM 362 Physical Chemistry II COURSE CHANGE* on the original ICC Consent Calendar should be pulled. The adjusted Consent Calendar (attached) was passed without dissent

**It was noted that there were no guests signed up to speak during the Open Forum for the Campus Community**

**Resolution on the Honorary Degree Nominating Committee (01-17/18-APC – September 19, 2017) Second Reading**

Senate vote to approve the Resolution on the Honorary Degree Nominating Committee **passed**.

Ayes: Bacio, Creadon, Dunk, Eschker, Frye, Gold, Karadjova, Le, Maguire, K. Malloy, N. Malloy, Mola, Moyer, Oliver, Ortega, Rizzardi, Thobaben, Virnoche, Wrenn

Nays: none

Abstentions: Mularky, Pence

**Resolution to Amend the *Bylaws of the University Senate to Alter Voting Eligibility for Election of Senate Officers* (02-17/18-CBC – September 19, 2017) First Reading**

M/S (Wrenn/Moyer) to move the resolution

Motion carried unanimously

Senator Wrenn, CBC Chair, summarized that the resolution adds flexibility to those who can vote and stipulates that if a replacement Senator has not yet been selected for the outgoing member, or if the Senator who is replacing the outgoing member is not present in person or by proxy, the outgoing member can cast a vote in the officer election.

Senator Ortega noted that the chairperson for the UPC should be added to the list of committee elections, in the position 12.61-iii-e

Senator Wrenn noted that per Appendix F part II section 12.11 the document “Election Rules and Procedures” will need to be updated if this resolution passes. A short discussion regarding the timing of elections and scheduling conflicts that can arise with WTUs ensued.

The resolution will return to Senate for a Second Reading

**Discussion Item – Need to Appoint New Faculty Affairs Committee Chair**

Chair Alderson reported that Senator Virnoche will be unable to continue in her role as Chair of the FAC, as she has accepted the position of Faculty Associate for Academic Programs and Planning in the Vice Provost’s Office, in addition to her duties as Chair of the Sociology Department.

- This does not necessarily preclude Senator Virnoche from continuing to serve on the Senate, and Senator Virnoche has expressed her willingness to continue.

Chair Alderson outlined several possibilities for appointing a new FAC Chair:

- Option 1: Chair Alderson could assume the responsibility of the Faculty Affairs

Committee Chair, in addition to her current duties as Chair of the Senate

- Option 2: A member currently serving on the Senate could serve as Faculty Affairs Chair until a vote for the seat could be held in the Spring 2018 semester
- Option 3: A member currently serving on the FAC could step up to serve as Chair, and would recruit another faculty member to serve in Senator Virnoche's place on the FAC

Chair Alderson asked Senate members for recommendations of Faculty members who may be willing and interested in serving as Chair of the FAC for Spring 2018. Immediate suggestions were as follows:

- Senator Dunk noted that Mark Wilson's (Biological Science) term ended and had not reapplied, but may be willing to chair the committee if asked
- Senator Moyer suggested Stephanie Burkhalter (Politics)
- Senator Gold suggested Ben Marschke (History)

Chair Alderson asked current Senators to consider serving as FAC Chair for Fall 2017 and in the meantime will get clarification on whether WTUs will roll over from Fall 2017 semester to Fall 2018 if someone accepts Chair duties for Fall 2017

#### **Informational/Discussion Item – ASCSU Report Elaboration**

At this time Senator Eschker motioned to suspend the rules in order to add information to the ASCSU report and elaborate on ASCSU discussions from the Plenary at Long Beach

Senator Eschker reported, regarding E.O.s 1100 and 1110, that there was a great deal of anger from other statewide Senators about both the short timeline for implementation of curriculum changes, and the sense of not being consulted in decisions of curriculum

Senator Creadon reported Resolution AS-3304-17/FGA/AA/APE passed, which, among other things, requests the Chancellor's Office agree to engage in data driven and genuine consultation with faculty and to implement GE/curriculum changes on a mutually agreed upon timeline

Discussion ensued and Senators Eschker and Creadon volunteered to write a Sense of Senate Resolution regarding timeline of implementation and curriculum ownership to bring forward at the next Senate Executive Committee meeting on September 26, 2017

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M/S (Ortega/N. Malloy) motion to adjourn

**Meeting adjourned at 4:18pm**

# HUMBOLDT STATE UNIVERSITY

## University Senate Written Reports, September 19, 2017

### Standing Committees, Statewide Senators and Ex-officio Members

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#### Academic Policies Committee:

Submitted by Kerri Malloy, APC Chair

August 30 and September 13, 2017

**Members:** Michael Goodman, Stephanie Burkhalter, Ramesh Adhikari, Heather Madar, Michael Le, Mary Glenn, Clint Rebik, Kerri Malloy, (recruiting for student members).

**Meeting Dates for Fall 2017:**

**Meeting time:** 2PM-2:50 PM

**Meeting Place:** BSS 508

August: ~~30~~

September: ~~13~~ and 27

October: 11 and 25

November: 8

December 6

**August 30:**

- Committee reviewed and discussed the Posthumous Degree Policy

**September 13:**

- Committee completed the review and edited the Posthumous Degree Policy and will be sending it forward to the Senate for a first reading.
- Committee reviewed the draft of the Advising Policy. This item took up the bulk of the meeting and will be the main item at the September 17 meeting.

**Inquiries:**

**Add/Drop Date**

Inquiry on the Add/Drop date being on holiday. Internal discussion on the number of exceptional add/drops that may be a result of this, the date not always being on holiday, and that student have access to their Student Center 24/7. Registrar indicates there has not been an uptick since due to the Add/Drop date landing on holiday.

Discussion with the Academic Technology Faculty Contributors (formerly known as the Canvas Faculty Contributors) to have global messages to students posted on dashboards that indicate upcoming academic deadlines:

- Add/Drop
- Credit/No Credit
- Final Day to Withdraw

Students would see the notice when they log into Canvas and would be posted a week before the deadline.

Also, there was a discussion with Academic Technology Faculty Contributors on integrating the academic calendar into the Canvas calendar for students and faculty.

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## Constitution and Bylaws Committee:

Submitted by George Wrenn, CBC Chair

### September 11, 2017

- I. For the fall semester, CBC has scheduled meetings for every other Monday from 11 am-noon in Library 118.
- II. Agenda for September 11, 2017 Meeting:
  - A. Review *Summary Report for AY 2016-17*
  - B. Prioritize pending, unfinished, and recommended items of business
  - C. Review *Resolution to Amend Bylaws to Alter Voting Eligibility*
  - D. Recruiting a student CBC member

### III. Report of Meeting:

Meeting was called to order at 11:07 in Library 118.

Attending: Chang, Dallahseh, Shellhase, and Wrenn (Chair). Absent: Watson.

- A. Committee reviewed *Summary Report for AY 2016-17*; continuing members updated new members on last year's activities.
- B. Prioritize pending, unfinished and recommended items of business. Committee reviewed items of business from the AY 2016-17 report and began establishing priorities for 2017-18:

**Pending General Faculty ratification of constitutional amendment to move CBC interpretational powers from Bylaws to Constitution.** Ratification will require removal of interpretational powers from Bylaws Section 14. Chair will consult with Senate Chair/SenEx about how to proceed with Bylaws amendment, which is conditional on ratification of the constitutional amendment by General Faculty.

**Amend Bylaws to allow outgoing Senator to vote for next year's officers if incoming Senator is not present at election.** CBC discussed bringing forward the amendment to be in place for this year's elections.

#### **Definition of "University Community."**

The 2016-17 CBC agreed on a minimum definition. The 2017-18 CBC will review this definition and next steps at an upcoming meeting.

**Adding CFA President as a voting member.** 2016-17 CBC saw no issue in giving the CFA President the right to and strongly felt that Labor Council rep should have

voting rights as well. Senate is likely to revisit the issue of voting rights again in 2017-18.

**Improving communication of standing committee work.** 2017-18 CBC will continue review of this item at an upcoming meeting. Chair will reach out to Bella Gray regarding sample notification webpage developed at CBC request in 2016-17.

**Lecturer role in department- and college-level shared governance process.** Discussion touched on eligibility requirements and variations in departmental practices. In 2016-17, Senate instructed CBC to work with FAC to gather more information on lecturer participation in shared governance. CBC Chair will reach out to FAC Chair to discuss next steps.

**Posting of vote tallies with all election results.** CBC will review at upcoming meeting.

**Document editing.** Chair will clarify with Senate Chair and Senate Office how to bring Section 800 Standing Committee and Faculty Handbook listings up-to-date.

**Tracking adherence to recent governing documents amendments and policies.** 2016-17 CBC recommended working with Senate Office and Senate Chair to ensure that Standing Committee quorum requirements, document posting deadlines, deadlines for Presidential notifications, and deadlines for feedback from the Provost and President are being met. CBC will review these requirements and deadlines at an upcoming meeting.

C. *Review Resolution to Amend the Bylaws of the University Senate to Alter Voting Eligibility for Election of Senate Officers.*

2016-17 CBC approved a first reading of this resolution in 2017-18 (on a vote of 4-0) and forwarded to SenEx. 2017-18 CBC will resubmit for first reading.

Amended language:

12. 61 The annual election of Senate officers, Standing Committee chairs, and members of the Appointments and Elections Committee shall be conducted at a Senate meeting within one month following the election of new Senators.

12.61.i. Nominations shall be made in accordance with the provisions for eligibility outlined in the Constitution.

12.61.ii. Incoming and continuing Senators may vote in person or by proxy. Outgoing Senators may vote if the incoming Senator who will replace them has not yet been determined or is absent from the meeting and has not delegated a proxy.

*(Remaining items in this section to be renumbered accordingly.)*

D. **Recruiting a student CBC member.** Due to time constraints, topic was only briefly discussed. CBC Chair will ask for suggestions by email.

The meeting adjourned at 12: 00 p.m.

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## Faculty Affairs Committee:

Submitted by Mary Virnoche, FAC Chair

The Committee met on September 14, 2017.

**Committee Members Present:** Monty Mola, Marissa O’Neil, Colleen Mullery, Mark Wilson, and Mary Virnoche (Chair).

**Absent:** Renee Byrd, (no student member assigned yet)

*Italicized narrative reflects discussion and decisions on this meeting date.*

**1. Advising Policy** *General summary: FAC was OK with the policy. FAC requested that Mary solicit budgetary analyses around various mixes of TT faculty, lecturer assigned time and professional advisors. Colleen identified a 1976 CSU document that mentions advising. Marissa asked that we collect more information about constraints of accrediting bodies and advising. Mark shared CNRS handbook that identifies “25” as the norm for advising loads for TT faculty members and 50 as the cap before additional compensation is awarded. Advising loads are not discussed in the CFA contract. All agreed that there are ongoing issues with “requiring” training. If we budgeted for professional advisors, then departments who wanted to “retain” advising would need to train, and that would get around the contractual restraints (we think). APC will take up the current draft of the policy at their September 27, 2017 meeting. After APC feedback is received, FAC and APC will schedule to collect feedback from the Department Chairs and Program Leaders during their college meetings in October, and the ICC and other suggested bodies, before moving the policy forward for a Senate first reading.*

**2. Appendix J** (early tenure, critical appraisal criteria, advising, cultural competency and student success, change time periods for review - longer in first stretch)

*Yes. The FAC will take this up. Schedule for later meeting.*

**3. Excess Enrollment Resolution (APC/FAC joint resolution)** Mary Virnoche asked for FAC input on a joint Resolution on Excess Enrollment Policy. FAC reviewed at its February 1, 2017 meeting and emailed suggested revisions. In subsequent SenEx discussion, Virnoche indicated that the Resolution would remain in committee so that APC can consult more widely regarding implications for workload and compensation. FAC expressed concerns about ambiguous, poorly worded language in the 1993 policy and the draft policy’s provision allowing substitution of graduate or student assistants for WTUs. FAC believes that very important workload and compensation issues are at play in the resolution and may want to take the resolution up.

*Colleen Mullery announced that as of 11:30 a.m. Friday, September 15, 2017, the CFA and CSU agreed to meet and confer on this item. The FAC will not take up this topic until further notice.*

- 4. Department Chair Assigned Time** Monty Mola (Physics and Astronomy) visited FAC on February 15, 2017 to request review of assigned time for department chairs, citing inequities in the distribution of assigned time and the need for a baseline. FAC obtained data (from Volga Koval) on assigned time, along with data on faculty and student FTE by department. Preliminary analysis of the data showed significant variation in department chair assigned time. 2016-17 FAC Chair will provide data and preliminary analysis to incoming Chair. Koval requested that FAC provide feedback on how to normalize descriptive data associated with assigned time activities. FAC has not provided this.

*Monty will lead on this item. He has the tables produced from last year.*

- 5. CFA President Voting Rights** In January, FAC developed a "Resolution to Amend the Constitution of the University Senate to Grant Voting Membership to the CFA President." SenEx subsequently reviewed the Resolution and proposed discussion of CFA President voting rights at the March 28 Senate meeting. Senate discussion resulted in a call for additional feedback and broader discussion of membership and voting rights in 2017-18.

*The FAC agreed to request this item be moved to the the Senate Constitution and Bylaws Committee. (done)*

- 6. Faculty Lecturer Participation in Shared Governance** In spring, FAC developed a survey with incoming Chair Virnoche, which the Office of Institutional Effectiveness administered on May 4, 2017. The survey asks lecturers how they are involved in shared governance and departmental decision-making. The decision to develop the survey resulted from Kerri Malloy's (Native American Studies) meeting with FAC in December 2017. He asked the Committee to address equity issues for faculty lecturers who choose to be involved in shared governance. FAC will analyze and report survey results in 2017-18.

*Marissa agreed to take the lead on this item.*

- 7. Review of Faculty Service Awards requirement** Concerns have been expressed about the lecture requirement for the Faculty Service Award. Should the requirement be reformulated to allow the option of a more service-oriented activity (e.g., a panel or meeting for students where the importance of service is discussed)? FAC reviewed but did not follow through on this item.

*FAC agreed that Mary Virnoche would request that this item be reassigned to the current faculty awards committee chair, with the request that the Awards Committee pass their recommendation back through the FAC. (done)*

- 8. Class and Classroom Scheduling** Faculty continue to express concerns about the class scheduling system. FAC obtained graphed data from the Office of Institutional Effectiveness in spring 2017 and requested Schedule25 data from Bella Gray (Events Coordinator) on the number and types of unscheduled and manually scheduled classes each semester (Schedule25 typically can't place up to 100 classes each semester). Requested data could not be provided by the end of the academic year.

*FAC agreed that Mary Virnoche would request this item be reassigned to UPC. (done)*

- 9. Intellectual Property Policy** Through the work of the Academic Policies Committee, faculty IP rights in relation to online education were strengthened in 2016-17 (Resolution 09-16/17-APC).

*Colleen Mullery reported that the IP arbitration hearing that had been scheduled for September was withdrawn. CFA and CSU reached a settlement on the local issues. The system CSU IP policy will be forthcoming. FAC will not revisit IP this year unless otherwise directed by SenEx.*

- 10. Faculty Presence on Campus Resolution** In fall 2016, Mary Virnoche asked FAC to consider re-submission of a Resolution on Faculty Presence, tabled in 2012, that reaffirms the importance of, and the University's commitment to, the sustained presence of faculty on campus. FAC discussed re-submission but did not proceed; the resolution may require updating to reflect current realities.

*FAC assigned this item to Mary to schedule on future agenda. Policy written. The committee will review*

- 11. Faculty Handbook Clean-up** The Faculty Handbook contains references to numerous non-existent positions. FAC was unable to complete this review in 2016-17.

*FAC will consider working on this in Spring 2018 unless directed by SenEx to work on it sooner.*

- 12. Teaching Evaluation Instrument Assessment** FAC submitted a request to the Office of Institutional Effectiveness on April 18, 2017 for institutional reporting of teaching evaluation scores and response rates. This request follows up on Senate Resolution #17-13/14-FAC (passed November 12, 2013, see Attachment #2), which tasks IRP (now OIE) with providing, through the Faculty Affairs Committee, a report of "institution-level data on the previous term's teaching evaluations."

*Mary requested the data from OIE on September 18, 2017.*

Steve Martin/Jeff Dunk asked for follow up on anonymous evaluations... shifting to confidential. Also about in appropriate language notation change on student evaluations. Union Contract negotiations?

*Monty reported that there continue to be issues with the course evaluation comments, even though we have included the language instructing students to only include “appropriate” comments. FAC asked that Mary ask Renee to work on this with the CFA. (done)*

**13. International Faculty and Visa Expenses** *Monty asked that we discuss the financial challenges for our international faculty members who have to reapply for their green cards in a difficult national immigration context. In the past, hiring a lawyer was not necessary (though Colleen said that it was always advised). The process now may cost our international faculty members \$10,000 or more. Colleen said that it is part of the contract that faculty must be eligible to work (it is their responsibility) and that HSU/CSU does not provide financial or legal assistance in this regard. FAC requested that Mary ask Renee to work on this with CFA. (done)*

**14. Other:** Other issues brought to FAC’s attention but not taken up in 2016-17 include: Variations in evaluation of advisors (issue originated in Faculty RTP Criteria and Standards Committee and was brought to FAC’s attention by Senate chair Alderson; Creating an undo mechanism for teaching evaluations (for students who evaluate the wrong class). Limiting Senate voting on curricular issues to faculty. Incentivizing completion of teaching evaluations through early release of grades.

*Not discussed.*

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## **Integrated Curriculum Committee:**

Submitted by Dale Oliver, ICC Chair

The Integrated Curriculum Committee (ICC) is working through curriculum change submissions that have come in since the end of Spring 2017. The first of those changes that we recommend appears on the Curriculum Consent Calendar of 9/19/17. Our Fall 2017 curriculum deadline for course adjustments, October 9, is fast approaching. However, the ICC will likely continue to accept proposals after this date relative to the late-arriving executive orders EO 1100 and EO 1110. These executive orders mandate quick curricular responses, including creation of sufficient seats in general education Area E at the lower division level to serve first-year students in 2018-19, and a developmental math program that utilizes baccalaureate units. More details on the timelines for each of these curricular mandates are forthcoming.

The ICC, along with the General Education and All University Requirements (GEAR) committee, is crafting new guidelines for lower division Area E courses. Expect a first reading of a resolution on the new guidelines at the October 5 University Senate Meeting.

Finally, HSU has a software contract to implement a new electronic curriculum submission and review process that promises greater transparency and efficiency. The new system will be in place in time for the March 2018 program guidelines.

## University Policies Committee:

Submitted by Justus Ortega, UPC Chair

Absent: Burke

We evaluated the proposed changes to the *University Sports Facilities Scheduling Advisory Committee* (charge, membership, etc.). Upon evaluation the committee has invited campus stakeholder to attend next UPC meeting to discuss the proposed changes.

Though the University Senate Chair we have also followed up with President's office regarding the development of a *Policy Repository* where all University policies would be cataloged and maintained in accordance with the "policy on Policies". The president's office has assured the senate that they would initiate work on this project soon.

Lastly, the UPC discussed the animal policy which was modified by general council. At this time it is unclear what modifications were made but it is likely that a modified animal policy (or policies) will return to the UPC and University Senate for review this semester.

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## University Resources and Planning Committee:

Submitted by Mark Rizzardi and Alex Enyedi, URPC Co-Chairs

URPC written report for the University Senate's September 19, 2017 meeting.

The URPC met on the afternoon of Friday, September 15. The committee was introduced to new public facing interactive budget dashboards that will be made available to the campus in the coming weeks. The remainder of the meeting was focused on planning the October 5 open forum. The open forum will provide a budget update, introduce Open Book (public facing budget dashboards), provide an update of achieved Phase 1 savings, discuss Phase 2 budget reduction planning, and advertise ways that the university community can become involved in the budget process. The URPC discussed the whats and hows of such a meeting.

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## Academic Senate CSU:

Submitted by Mary Ann Creadon, via Professor John Tarjan (CSU Bakersfield)

### 1. Overview of Standing Committee Meetings (September 13)

- a. Executive Orders EO 1100 (general education) and EO 1110 (remediation) dominated much of the discussion in the standing and Executive Committees.
- b. We are very cognizant of the legislature and Board of Trustees' interest in student success and the Graduation Initiative 2025. It seems to dominate Board interest and the faculty feel they are in a reactive mode rather than a collaboration mode on many related issues. Chair Eisen and others have shown a great interest in general education and other issues.
- c. There is increased tension between the Senate and the CO staff, likely occasioned at least in part by recent mandates related to IP policy, academic freedom, and curriculum.

### 2. Chair Miller reported on several items at the plenary.

- a. The Senate office is moving to the second floor and will be located next to the also relocated CSSA offices. We will have significantly more space.
- b. There is nothing to report relative to the naming of a new faculty trustee. The Governor has two nominees (Steve Filling from Stanislaus and Romey Sabalius from San José).
- c. The Executive Committee has selected the theme “Collective Voice” for the year. We hope for more collaboration and collegiality. We also hope for a stronger culture supportive of effective shared governance. We need to examine behaviors, norms, etc. to try to make shared governance effective. Chair Miller, while grateful for some formal collaborative mechanisms, is quite dissatisfied overall with the process through which EOs 1100 and 1110 were developed and adopted. There are problems with both content (the potential impact on students) and the process.
- d. The Chair’s written reports can be found at [http://www.calstate.edu/AcadSen/Records/Chairs\\_Reports/](http://www.calstate.edu/AcadSen/Records/Chairs_Reports/)

### 3. Excerpts from Other Reports

- a. **Academic Affairs** discussed the following topics.
  - i. EO 1100 (dominated the day’s discussions)
  - ii. Potential resolution on Project Rebound (for formerly incarcerated students)
  - iii. Student Mental Health and Counselor Ratios
  - iv. Student Success Measures and a definition of student success
- b. **Academic Preparation and Education Programs** discussed the following topics.
  - i. EO 1100 & EO 1110—there is a resolution on the Senate agenda to be considered relative to these EOs.
  - ii. Quantitative Reasoning—there is a resolution on the Senate agenda.
- c. **Faculty Affairs** discussed the following topics.
  - i. EO 1100 & EO 1110—there is a resolution on the Senate agenda.
  - ii. Update on Faculty Numbers and Faculty Recruitment—they were up slightly this past year.
- d. **Fiscal and Governmental Affairs** discussed the following topics.
  - i. EO 1100 & EO 1110—there is a resolution on the Senate agenda.
  - ii. Revocation on DACA—there is a resolution on the agenda.
  - iii. Forecast for CA economy—growth through 2021.
  - iv. There is the possibility of 3% enrollment growth being funded.
  - v. The Governor’s budget might have a \$120m increase for CSU—clearly not enough to meet our needs. It is unclear whether the system will advocate for that amount or a higher amount that might fit our needs.
  - vi. FGA will be continuing to visit legislature members in their home offices. That approach has been highly successful.
- e. **Faculty Trustee Stepanek** explained the position/role of faculty trustee and the selection process. He is continuing to serve beyond his term due to the lack of action by the Governor (caused by a recent rule barring non-citizens from the role—one of the nominees just completed the citizenship process). He detailed his duties attending commencements, committee work, campus visits, etc. [Faculty trustee reports can be found at: http://www.calstate.edu/AcadSen/Records/Faculty\\_Trustee/index.shtml](http://www.calstate.edu/AcadSen/Records/Faculty_Trustee/index.shtml)
- f. **GE Advisory Committee** discussed the following issues.
  - i. EO 1100—Alison Wrynn and Christine Mallon were very helpful in explaining the changes sections by section.
  - ii. A request to the Chancellor to delay implementation of the new provisions of EO 1100 for an additional year until Fall 2019.

- g. **English Council**
    - i. Meeting upcoming October 4-6, with a focus on EOs 1100 and 1110.
    - ii. Has expressed its deep concern with lack of consultation, and the timelines for both EOs.
  - h. **C-ID**
    - i. The intra-segmental processes are working well.
    - ii. We need additional course reviewers in several disciplines.
4. We passed the following commendation.
    - a. **Commendation for Professor Emeritus Leonard Mathy** recognized his many contributions to the CSU and CSU, LA. He was the first chair of ASCSU and continued to be active in ERFA and other activities for many years beyond his formal retirement. He passed on August 6<sup>th</sup>.
  5. We passed the following resolutions without a second reading due to their urgency/timeliness. Copies of this and other resolutions can be found at <http://www.calstate.edu/AcadSen/Records/Resolutions/>.
    - a. **In Support of the Preservation and Extension of the Deferred Action for Childhood Arrivals (DACA)** expresses support for these students, urges continuation of policies, including the charging of in-state tuition, urges campuses not to cooperate with immigration authorities, supports several pending pieces of CA legislation, and urges our congressional representative to pass legislation maintaining DACA protections.
    - b. **Note:** We moved to a committee of the whole to have a more unstructured discussion of a number of issues related to EO 1100 and EO 1110. This step was taken in the hope that we could align the multiple resolutions drafted by the standing committees. The discussion focused on the appropriateness of the process by which the EOs were developed, potential implementation difficulties and the timing of implementation.
    - c. **On the Development and Implementation of Executive Orders 1100 (Revised) and 1110** urges that the EOs be delayed in implementation, that more consultation and data collection take place, that a moratorium of actions affecting ethnic studies be reinstated, and that multiple measures of QR proficiency be used.
    - d. **Support for AB-19 (2017) Community Colleges: California College Promise** This legislation would waive fees for all full-time, first-time college students. The resolution urges the Governor to sign it into law.
  6. We introduced the following resolution that will likely be considered for adoption at our November plenary. A copy of this resolution should be available shortly for campus review.
    - a. **Standards for Quantitative Reasoning** expresses concerns over the treatment of QR foundational proficiency in EO 1100 (Revised) and urges adoption of several recommendations from the report from the QR Task Force.
  7. **CFA Liaison Steve Filling** represented President Eagan who is involved in the opening day of bargaining. Based on faculty survey results, CFA is developing a strategy and defining priorities for bargaining. CFA has sponsored legislation relating to DACA that is likely to pass. They are continuing to work on their social justice initiative. CFA has no opinion on the content of EO 1100 and EO1110 (it is the purview of the faculty and their Senate representatives), but they have a legitimate stake in workload issues related to the process of consultation and implementation-related workload. There is no indication that the CSU administration has any intent to modify the FERP program. The SSI-related inequities are being addressed. CSU is unique among state agencies in how service increases are handled—not in a good way.
  8. **Presentation on EO 1110 and EO 1100 by James Minor and Christine Mallon** (Academic and Student Affairs). Dr. Minor began by discussing EO 1110. The impetuses were the Graduation

Initiative and public attention on degree completion, etc. There are six priorities associated with efforts to improve student success.

- Academic Preparation (identified as the highest priority)
- Enrollment Management
- Student Engagement and Wellbeing
- Financial Support
- Data-Driven Decision Making
- Administrative Barriers

The system is focusing on several actions in support of these priorities.

- Promoting 4 years of HS mathematics/quantitative reasoning (requires intersegmental work to change a-g)
- Improving Assessment and Placement
- Strengthening the Early Start Program—A combination of mandatory pre-baccalaureate (up to 2 units) and baccalaureate coursework will be offered.
- Restructuring Developmental Education

The Budget Act of 2017 required changes to the way we place students in remedial/developmental courses. With EO 1110 we hope to forestall even more intrusive legislative language related to placement and remediation. Dr. Minor went on to discuss the particular features of EO 1110. There is evidence that placement exams are not as effective as high school grades in predicting student success. The ELM and EPT have been retired—but other measures have been retained and HS grades added as predictors/placement tools. The system is providing \$10m and other support to facilitate implementation of EO 1110. Dr. Mallon discussed the process and timeline of the adoption of EO 1100. It was rushed out of necessity. One precipitating event was a student complaint that one CSU campus would not accept a GE course taken on another campus. This caused a reaction from the Governor's Office and legislation being proposed in the legislature. The CA Department of Finance, the US Office of Civil Rights, and US Department of Education made inquiries related to the number of units required, the clarity of requirements, disparate impact of requirements, etc. A review of other states' GE requirements showed that the CSU required slightly more units. The GE Task Force is engaged in large-order thinking about GE, with an expected report in Spring 2018. The GE Executive Order published on August 23, 2017 is focused on three main issues.

- Clarity—of language delineating requirements
- Equity—impact of the intermediate algebra prerequisite for B4
- Facilitating Degree Completion—limiting GE to 48 (49) units, required double counting.

The speakers addressed a number of questions raised by Senators.

9. **Mary Ellen Petrisko (President of WASCUC)** reported a focus on student success that focuses on learning in addition to completion. The public has some unfortunate and incomplete perceptions about student success. Data is being collected to give us a clearer picture of student equity and to generate more information to serve students better. Dr. Petrisko addressed the CCC baccalaureate degrees (pilot authorized 15, 10 implemented). There is a bill potentially extending/funding the pilot which is currently in suspense. There is some dissatisfaction with ACCJC (body that accredits 2-year schools). Should we have one regional accreditor (like the rest of the nation) or two? The consensus seems to be that one would be better. We will have more feedback from CCC leadership soon. We need to focus on student learning outcomes. Critical thinking was identified as an area upon which we need to focus more attention. When thinking about student learning, we should focus on what is

observable, what is measurable, what has an effect. Campuses need to pay attention to the needs of students in a particular major. Assessment also need to focus on the global skills that all students need. How do we recognize when students have these competencies? Dr. Petrisko is very desirous of having faculty be even more involved in the accreditation process. We need much better data on the students in our region to inform decision-making. Shared governance is an important issue in accreditation and is looked at more closely when there are perceived problems.

**10. Loren Blancahrd (EVC of Academic and Student Affairs)** addressed a number of issues.

- a. DACA—there is much concern and confusion on the campuses. The CSU is disappointed by the decision by the Trump administration to let DACA lapse. We are urging Congress to pass legislation to provide status to these individuals, including the many that attend the CSU. Access to financial aid and other support resources remain open to DACA students across the CSU.
- b. Campus Climate—Colleges and universities are challenged to uphold our values. At the CSU, we are committed to supporting our diverse student body. We value free speech and academic freedom but must prepare to handle controversial speakers in an appropriate manner.
- c. Curricular Changes—We have designated funds to assist campuses in making changes and have a number of work groups at the system level to support the forming and implementation of changes.
- d. We will be having our second annual symposium on student success, including national experts. Topics as varied as student success, innovation, food insecurity, equity, etc. will be addressed. Many of the plenary sessions will be live-streamed. Campuses are encouraged to listen in.
- e. CalStateApply—There have been some technological glitches.
- f. Quantitative Reasoning—Implementation of some of the task force recommendations are already underway. We are opening a center for quantitative reasoning which will work in conjunction with the ITL. We have already implemented multiple measures for math placement.
- g. EO 1100 and EO 1110—There is urgency in implementation due to a concern for improving student success. Thousands of students who are eligible for admission are deemed not ready for college work. They are disproportionately URM. The message sent may create perceptions that these students are not really wanted on our campuses. Developmental mathematics issues often get in the way of student success. We hope that these changes will help increase student success and close the equity gap. We will mount an effort, comparable to the attention we have given to QR, for English and written communication. We will have a webinar about these orders that will be broadcast to the campuses. There will be the opportunity for asking questions both live and in an on-line follow-up. **Note:** Dr. Minor shared a link with me to studies in other states that describe increased student success when the math placement and developmental policies were adopted that mirror those in EO 1110.
- h. Ethnic Studies and GE—The changes are not designed at all to reduce students' cultural competency. We will continue to work with campuses (one at this time which indicated there may be a problem) to ensure that potential adverse impacts on ethnic studies can be avoided. We are looking to the GE Task Force for guidance on this and other issues.
- i. Leadership—The Senate has an irreplaceable role in the development of academic policies. We are currently identifying issues/topics that potentially could result in executive orders to ensure that consultation can begin as soon as possible. The leadership of Chair Miller in intersegmental negotiations was lauded. The CSU Leadership Planning Retreat helped the

- administration understand Senate perspectives and opened up valuable communications. We hope to continue to partner on future issues.
- j. Senate—Appreciation for the work of the Senate was expressed.  
**Note:** Chair Miller expressed appreciation for EVC Blanchard and AVC Mallon’s vociferous defense of the role of discipline faculty in setting academic policy.
- k. Comments and Responses (AVC Mallon participated in some responses) C: The work of the QR Task Force was not really paid attention to. There was some picking and choosing. Expeditious change does not equal appropriate change. R: We are attempting to support campuses in making changes due to these EOs. I understand that pace alone is not the only factor—we also need to support the faculty in their work. Campuses have flexibility to build ethnic studies into their campus design of GE. We addressed the QR issues in the places where they appeared to be most appropriately addressed. C: It seems that there has been a shift in who it is believed has curricular responsibility. The faculty role has been diminished in the CSU. Many Senators feel that these wide-ranging changes did not receive adequate consultation. Workload and content issues are very troubling and will have adverse impacts on both faculty and students. Not enough faculty expertise was tapped in crafting these orders. C: We have heard references to statistics supporting alternate approaches to developmental math similar to the ones in EO 1110. But I have not been able to locate the information that is being referenced nor has it been presented to us. R: There is some information related to math success on our website. The symposium will include speakers from other states who should have some data on alternate models.  
<https://www2.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/co-requisite-mathematics-summit/pages/default.aspx> C: My campus seems to be moving toward a stance of non-compliance with the EOs. What would be the consequences? R: HEERA may come into play here. There may be collective bargaining implications. C: What can we do if students are trolling to attempt to harass DACA students? R: We are attempting to work on amendments of policy to help us appropriately respond to speakers and types of behavior that might be threatening or intimidating to others. One approach is to simultaneously hold an event supporting inclusion (as was done at SLO). This was successful. We also continue to encourage campuses to affirm their values. This topic was addressed at length in a meeting of campus VPs for Student Affairs. We have policies that deal with harassment. <http://www.calstate.edu/eo/eo-927.html> Strategies for handling potentially threatening speakers was shared in that group.(Also an article dealing with free speech, hate speech was shared with us via email: [https://www.washingtonpost.com/news/volokh-conspiracy/wp/2015/05/07/no-theres-no-hate-speech-exception-to-the-first-amendment/?utm\\_term=.3d618f9f5601](https://www.washingtonpost.com/news/volokh-conspiracy/wp/2015/05/07/no-theres-no-hate-speech-exception-to-the-first-amendment/?utm_term=.3d618f9f5601))  
C: How many exceptions to EO 1100 have been requested and granted? R: Two and two. C: It seems that there are decisions being made without enough good quality data. R: The decision-making task force will be convened soon. C: There was not enough consultation with composition directors when crafting EO 1110. Could we have a sponsored event at the CO to bring these folks together soon? R: It will be held. We will also have a focus group to help us understand the professional development that is needed. C: Even if not intended, EO 1100 may adversely impact cultural competency. C: We are very frustrated by the negative impact on effective shared governance over the past few months. C: Time and money alone are not enough to do a good job.
- l. EVC Blanchard finished with a review of the efforts undertaken to get responses to the proposed changes from campuses and individual faculty. Remember, only one campus has

brought up an adverse impact that EO 1100 might have on ethnic studies. He has heard the feedback from the Senate and understands our concerns. Concern for student progress, particularly in mathematics, continues to be a motivating factor. We want to partner with faculty to address the inequities in mathematical preparation and performance. English is already working and has shown a lot of success with stretch courses, etc., even before EO 1110. We don't want to change learning outcomes—we are attempting to change our support model to help more students succeed. "Stretch mathematics" may hold a lot of promise. Potential legislation is not the driving force behind the changes. It is a desire to increase student success.

- 11. Chancellor Timothy White** planned to meet with us on Friday. Due to a death in his family, he indicated to the Chair that his visit would be delayed several hours. The body instructed the Chair to urge the Chancellor to attend to family matters and communicate that we looked forward to meeting with him in November.
  - 12. Sheila Thomas (AVC and Dean of Extended Education)** Discussed the profiles of students served by the Extended University. She went on to review the history of extended education, governing regulations (e.g., EU should not supplant state-supported instruction), the functioning of the EU staff at the CO, the Commission on Extended University (4 Senators are members), programs and activities (all programs are campus-based and meet the same criteria as other academic programs), the Innovation Grants Program (funds for which campuses can apply), funding (completely independent from state support), charges, and remittances to colleges and departments (rates set by individual campuses). Q: Are there policies for the assessment of student learning in EE? A: They are the same if they are credit-bearing courses. Review of non-credit courses is the responsibility of individual campuses. Q: It seems like we charge double for benefits and underpay faculty. A: We need to charge for benefits if people teach above a 100% load. The faculty pay rates negotiated are floors. Faculty can be paid more.
  - 13. Ryan Brown (CSSA Liaison)** gave an overview of CSSA. They are currently focused on a policy agenda with four key points: 1) ensuring mental health resources are responsive to the particular needs of the students on our many students—many students do not receive or even seek the support they need, 2) improving the affordability of a CSU education—the cost of living in CA needs to be factored in and there is both food and housing insecurity, 3) promoting a safe and secure campus environment for all students, and 4) promoting equity and success for all students—we are making progress but gaps in success persist. The most pressing current issue for CSSA is the suspension of DACA and potential impacts on these students (access to financial aid, legal fees, etc.). We are also continuing our lobbying efforts in Sacramento regarding legislation that may have an impact on our students. We are currently collecting data on student housing and food insecurity across the system. We continue to support voter registration and political awareness. Senate discussions ensued focused on food and housing insecurity, the cost of attendance, sexual assault, mental health, and campus climate.
  - 14. Bill Blischke (ERFA Liaison)** There are over 3000 dues-paying members across the CSU. There is a governing board and a council which meets twice a year. FERP faculty can join. They monitor legislation with a potential impact on their members as well as the CSU as a whole and lobby on behalf of legislation deemed to be beneficial to the CSU. Members can serve campuses in a variety of ways—a list of 18 ways in which members serve is available for distribution. They also produce a "Survivor's Guide" to retirement that is more than worth its \$10 cost, which can walk you through steps and issues associated with retirement. <http://csuerfa.org/news-views.html#Guide> The website has other resources related to retirement and other useful information and links.
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## President's Office:

Submitted by Lisa Rossbacher, President, Humboldt State University

I regret being unable to join you on 19 September. I will be attending the meeting of the CSU Board of Trustees in Long Beach; the major topics at this meeting will include:

- an update on the Graduation Initiative 2025,
- a report on research, scholarship, and creative activities on the campuses (making a strong link between these and the Graduation Initiative and student success),
- a preliminary presentation of the 2018-19 Capital Outlay program and the Five-Year Facilities Renewal and Capital Outlay Plan (Jenkins Hall is already on the schedule, and the new proposal includes a science and laboratory replacement building and an art renovation and addition several years from now), and
- Planning for the 2018-19 Support Budget Request (both the capital budget and the support budget will be approved at the November Board meeting).

On Tuesday afternoon, the CSU Trustees will announce the recipients of the 2017-18 Trustees' Award for Outstanding Achievement. One of the awardees is HSU student Zahra Shine, who received her B.A. in Psychology from Humboldt State and entered the Masters' in Counseling program here this fall.

Regarding DACA (Deferred Action for Childhood Arrivals) students: public response has placed pressure on Congress to address this program, and signals from DC indicate (at least at this moment) that Congress plans to develop legislation that will protect DACA students from deportation. The Mission Asset Fund (<http://lendingcirclesfordreamers.org/>) is offering scholarships for the \$495 cost of renewing DACA before 5 October 2017. These are unsettling times for HSU's undocumented students, whether they are part of DACA or not, and I encourage everyone to be as supportive and understanding as possible – and to help students locate the resources that are available on campus and in the community. More information is available from the CSU (<https://www2.calstate.edu/attend/student-services/resources-for-undocumented-students/Pages/default.aspx>), HSU (<https://wellbeing.humboldt.edu/daca-and-undocumented-student-resources> and elsewhere on the HSU website), and Dan Saveliff (707.826.5181).

And in the category of rumor control, I want to emphasize that no decisions have been made about the future of intercollegiate athletics or any individual sport at HSU. We are continuing to assess the projected budget shortfall in the current fiscal year, in the context of the University's overall budget situation. Multiple institutional priorities are involved, including strategic budgeting, limited flexibility in our budget, providing a quality and safe competitive experience for our student-athletes, community interests, and the University's fundamental educational mission. Ultimately, the University, including Athletics, must live within our resources. To properly plan the 2018-19 academic year, a decision about the future role will need to be made before the end of the calendar year. Until a formal announcement is distributed, no decision has been made. Your help in squelching rumors will be appreciated.

I am always available to answer any questions.

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## Provost/Vice President for Academic Affairs:

Submitted by Alexander Enyedi, Provost, VP for Academic Affairs, Humboldt State University

1. WSCUC (formerly known as WASC) Off-Site "Visit" scheduled for October 3, 2017

The HSU WSCUC Logistics Team is currently planning for the October 3, 2017 off-site review (video conference) meeting with the external WSCUC Review Team and university leadership that includes the University Senate Chair and President's Cabinet. During this meeting, the WSCUC Review Team will provide preliminary feedback on HSU's WSCUC Self-Study Report for Reaffirmation. A copy of HSU's WSCUC Self-Study Report for Reaffirmation can be accessed at the following link:

<https://wasc.humboldt.edu/node/159>

More information will follow once we receive Lines of Inquiry from the WSCUC Review Team later in October. Our on-site review is scheduled for March 21-23, 2018.

2. Strategic Enrollment Management Planning Kick-Off

On Wednesday (9/20/17), the American Association of Collegiate Registrars and Admissions Officers (AACRAO) consultants Drs. Tom Green and Lisa Harris will arrive on campus.

Tom and Lisa will meet with numerous stakeholders about the current state of enrollment management at HSU and initiate next steps for creating an updated strategic enrollment management (SEM) plan. A "Town Hall" meeting is scheduled for Wednesday (9/20/17) at 12:00 pm in the Library Fishbowl. This will be an opportunity for colleagues from all areas of the university to learn how the consultants plan to work with campus on this important initiative.

## ICC Consent Calendar for 9/19/17 University Senate Meeting

16-118

Geospatial Analysis Minor PROGRAM CHANGE

Include a minimum grade standard of C- in all courses applied to the Geospatial Analysis Minor.

16-115

HIST 106B: Islamic Societies: The Making of the Modern Middle East. New 3-unit, C-3, Area D GE and DCG course. The proposal includes very comprehensive course matrices demonstrating that students will be able to meet the DCG and Area D SLOs. This course has been offered previously as a 180.

~~16-191~~

~~CHEM 362 Physical Chemistry II COURSE CHANGE~~

~~Change course prerequisites, currently CHEM 321 and CHEM 361, to include PHYX 111 (Concurrent). PHYX 111 was inadvertently left off the list in a recent course revision, and the material is needed for the last half of CHEM 362.~~

16-214

Art 321 Drawing II COURSE CHANGE FORM

Change ART 105C, 2D Foundations, from a prerequisite course to a "recommended preparation" course. ART 105B, Fundamentals of Drawing, will remain a prerequisite. Students are successful in the course without ART 105C, and removing it will provide more flexibility for students pursuing a minor.

16-220

WILD 420, Wildlife Management (Waterfowl) COURSE CHANGE FORM

Change WLDF 365, Ornithology, from a recommended prerequisite to a prerequisite course to support student success in this more advanced course.

16-222

MBA PROGRAM CHANGE

Finding that a significant proportion of students already have practical business experience, MBA 682, Business Internship, will be an optional program component. This change, which reduces required program units by 2, does not affect IACBE Accreditation, or the achievement of program goals.

17-001

PSYC 311, Human Development COURSE CHANGE FORM

The current set of prerequisites includes PSYC 242. The proposed change to prerequisites allows student to gain the prerequisite knowledge through either PSYC 240 or PSYC 242, allowing students who are in the general psychology pathway to enroll in PSYC 311.

17-002

MUS 326 Counterpoint COURSE CHANGE FORM

Change prerequisite requirement from MUS 315, Theory IV, to MUS 314, Theory III, (concurrent allowed). Students have been entirely successful in MUS 326 without MUS 315.

17-003

MUS 110 Fundamentals of Music COURSE CHANGE FORM

Updated course description: "Keys, scales, intervals, rhythm, meter, triads, and seventh chords. (IA required for non-Music-Majors.)" The course is also now restricted to music majors to facilitate early progress toward the degree.

17-004

MUSIC, Concentration in Music Studies PROGRAM CHANGE FORM

Corrections are being made to the catalog language to clarify revisions which were made to the upper division courses a few years ago. No changes are being made to the program.