

Tuesday, October 4, 2016, 3:00-5:00pm, Goodwin Forum (NHE 102)

Chair Julie Alderson called the meeting to order at 3:02pm on Tuesday, October 4, 2016 Goodwin Forum, Nelson Hall East, Room 102; a quorum was present.

Members Present

Abell, Alderson, Avitia, Creadon, Dunk, Eschker, Flynn, Frye, Guillen, Karadjova, Le, Maguire, K. Malloy, N. Malloy, Meyer, Oliver, Ortega, Pence, Platt, Rizzardi, Rossbacher, Sadeghzadeh, Thobaben, Virnoche, Wilson, Wrenn

Members Absent

Blake, Camann, Enyedi, Lopes, O'Neill

Guests

Terri Alexander, Tiwana Barnes, Ramona Bell, Lisa Castellino, Randi Darnall Burke, Alex Hwu, John Johnson, Cyril Oberlander, Tina Sampay, Craig Wruck, Noah Zerbe

Announcement of Proxies

Mary Glenn for Alex Enyedi, Amber Blakeslee for Joyce Lopes

Approval of and Adoption of Agenda

The agenda for the meeting of October 4, 2016 was unanimously approved

Approval of Minutes from the September 20, 2016 Meeting

M/S (Dunk/Flynn) to approve the Minutes of the September 20, 2016 meeting
Motion carried unanimously

Reports, Announcements and Communications of the Chair

Written Report Attached

Chair Alderson reminded those in attendance to save the date for the upcoming Honorary Degree Ceremony on Tuesday, October 11, 2016 starting at 4:00pm in the Van Duzer Theatre. The ceremony and following reception will recognize and celebrate the work of distinguished Hupa-Yurok artist, George Blake.

Reports of Standing Committees, Statewide Senators, and Ex-officio Members

Academic Policies:

- Written Report Attached

Appointments and Elections:

- Written Report Attached

Constitution and Bylaws:

- Written Report Attached

Faculty Affairs:

- Written Report Attached

Integrated Curriculum Committee:

- Curriculum proposals are continuing to be submitted
- The ICC is looking at ways for curriculum to support WASC and the Strategic Plan

University Policies:

- A draft policy on University policies is currently being vetted and will be coming soon for Senate evaluation

University Resources and Planning:

- Written Report Attached

Academic Senate CSU Statewide Senate:

- Written Report Attached

California Faculty Association:

- Written Report Attached

In addition to the written report from CFA, Chair Alderson reported that it was her understanding that there is no language in the final signed Canvas contract that endangers faculty IP rights or creates any license beyond what is minimally necessary to host online materials on servers.

University Advancement:

- Written memorandums from Vice President Wruck detailing his report are attached

President's Report:

President Rossbacher reiterated Chair Alderson's invitation to join the campus and community in honoring artist George Blake; we will be fortunate to him on campus for several days to recognize and celebrate his distinguished life and career.

President Rossbacher expressed her thanks to the University Advancement Foundation's Board of Directors for their time and commitment to philanthropy, noting that the board will be meeting on Friday, October 7 at 9:00am.

The California State Student Association and the Chancellor's Office are working together to approach the legislature for additional funds. They are discussing other options, lastly being a tuition increase, if other efforts for added funding is not successful.

Consent Calendar from the Integrated Curriculum Committee (ICC)

The attached ICC Consent Calendar was unanimously approved

It was noted that there were no guests signed-up to speak during the Open Forum for the Campus Community

Sense of the Senate Resolution on Racialized Violence (03-16/17-EX – October 4, 2016)

M/S (Virnoche/Karadjova) to move the resolution

Senator Virnoche explained the purpose of the resolution; discussion ensued.

M/S (Meyer/K. Malloy) to amend the resolution with the addition of a fourth resolve
Motion passed; 1 nay, no abstentions

Discussion among Senators, faculty guests and student guests concerning language for the added resolve, and how to ensure action and follow-up to the Senate's commitment followed.

Senators voted and approved the following language for the additional resolve:

Resolved: That the Senate, will collaborate with ODI and others to develop clear institutional mechanisms for internal accountability and pursue external conversations with local governmental officials, media representatives, realty associations, members of the communities and others.

Ayes: Thobaben, Abell, Dunk, Lopes, Enyedi, Le, Ortega, Platt, Meyer, Pence, Virnoche, Wrenn, Creadon, Wilson, Flynn, Maguire, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Avitia, Frye, Sadeghzadeh

Abstentions: Eschker

Senators voted; Sense of the Senate Resolution on Racialized Violence (03-16/17-EX – October 4, 2016), **passed** without dissent.

Ayes: Thobaben, Abell, Dunk, Lopes, Enyedi, Le, Ortega, Platt, Meyer, Pence, Virnoche, Wrenn, Creadon, Wilson, Flynn, Maguire, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Avitia, Frye, Sadeghzadeh

Abstentions: Eschker

Information Item: Update on Canvas Contract

On September 22nd, the CSU signed a contract with Internet2 that allowed access to the Canvas product. The official launch for Canvas will be on October 12th with faculty able to begin teaching in Canvas Spring 2017.

Sense of the Senate Resolution on Intellectual Property (04-16/17-EX – October 4, 2016)

M/S (Virnoche/Wrenn) to move the resolution

Senator Wrenn recapped the number of initiatives that are underway regarding Intellectual Property. He shared that the resolution was written to allow for work being done on behalf of the issue of IP to continue, as well as with the intention of giving Senate an opportunity to recognize that the issue remains. The resolution should also serve as a show of support to the collective efforts of those involved with finding a solution.

M/S (Eschker/Thobaben) to add another resolve

Following discussion, Senators voted and approved the following language for the additional resolve:

Resolved: That the Senate recommends that HSU faculty, staff, and students prepare written agreements with their department chair, Dean, and Provost for any and all work or contracts that involve the potential transfer of intellectual property rights.

Ayes: Thobaben, Abell, Dunk, Enyedi, Le, Ortega, Platt, Meyer, Pence, Virnoche, Wrenn, Creadon, Wilson, Flynn, Maguire, Eschker, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Avitia, Frye

Abstentions: Lopes, Sadeghzadeh

M/S (Abell/Avitia) to postpone the resolution pending results of the President's meeting with Faculty Affairs

Senators voted; **motion to postpone** Sense of the Senate Resolution on Intellectual Property (04-16/17-EX – October 4, 2016), **passed** without dissent.

Ayes: Thobaben, Abell, Dunk, Lopes, Enyedi, Le, Ortega, Meyer, Pence, Wrenn, Creadon, Maguire, Eschker, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Avitia, Sadeghzadeh

Nays: Virnoche, Wilson

Abstentions: Flynn, Frye

Resolution to Amend the Bylaws of the University Senate to Clarify Quorum Requirements for Standing Committees (01-16/17-CBC – October 4, 2016) Second Reading

CBC Chair Abell gave a brief explanation of the alterations made since the first reading.

Senators voted; Resolution to Amend the Bylaws of the University Senate to Clarify Quorum Requirements for Standing Committees (01-16/17-CBC – October 4, 2016), **passed** without dissent.

Ayes: Thobaben, Abell, Dunk, Lopes, Le, Ortega, Meyer, Virnoche, Wrenn, Creadon, Wilson, Flynn, Maguire, Eschker, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Avitia

Abstentions: Enyedi, Pence, Frye, Sadeghzadeh

Discussion Item: Process of Approving Resolutions

M/S (Thobaben/Eschker) to defer the *Process of Approving Resolutions* discussion item to the next meeting

Motion passed unanimously

Faculty Senator's Approval of Recommendation from General Faculty Executive Committee

A vacancy was left on the UFPC after Professor Chris Hopper was appointed as the Interim Dean for CPS. Professor Mary Bockover responded to a call for nominations to fill the vacant position for the 16/17 Academic Year. As per section 4.72 of the General Faculty Constitution, the General Faculty Executive Committee is making a recommendation to appointment Professor Bockover to fill the vacant position for this Academic Year.

Faculty Senators voted to unanimously approve the appointment of Professor Mary Bockover to fill the vacant, At-large, faculty position on the UFPC for the 2016/17 academic year.

Ayes: Thobaben, Abell, Dunk, Ortega, Meyer, Virnoche, Wrenn, Creadon, Wilson, Maguire, Eschker, Oliver, Karadjova, Rizzardi, K. Malloy, N. Malloy, Frye

Meeting adjourned at 4:54pm

HUMBOLDT STATE UNIVERSITY
Senate Chair's Report
Senate Meeting, October 4, 2016

We have spent a significant amount of time in our last two Senate meetings discussing Intellectual Property. We will do so again on October 4th, via conversation regarding the proposed Sense of the Senate Resolution on Intellectual Property (04-16/17-EX). While this issue is rightly of great concern to the campus community, it is also very important that we consider the other pressing issues that must be addressed on campus this year. The WASC / Strategic Plan update originally scheduled for a full hour at our first Senate meeting was intended to focus on the critically important WASC reaffirmation of our reaccreditation, as well as our need to move forward in implementing the ambitious goals of our Strategic Plan. This work has become even more pressing in light of the newly launched Graduation Initiative 2025, through which our campus will be expected to significantly improve graduation rates over the next nine years, as well as the recent reports regarding our enrollment and budget issues. Add to this the difficult conversation we will be engaging in with this week's Sense of the Senate Resolution on Racialized Violence (03-16-17-EX). I am hopeful that we can work together to collectively address the numerous important issues that face the campus this year. I look forward to the Senate continuing to play an active role in addressing student success and being a positive force for change on campus.

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, October 4, 2016

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Mary Virnoche, APC Chair

Members: <http://www2.humboldt.edu/senate/academic-policies-committee>

Present: Joice Chang, Paul Cummings, Michael Goodman, Michael Le, Heather Madar, Clint Rebik, Mary Virnoche (Chair)

Absent: Mary Glenn

Outcomes/Decisions

1. ADA classroom furniture, inventory and labeling. (Mary Virnoche reported in Mary Glenn's absence.) Per the APC recommendations to Mary Glenn, she is working with Facilities Management on the timeline, budget and plans for labeling ADA chairs and tables in each classroom. Mary Virnoche completed labeling language (see appendix), as well as classroom poster language for faculty members (see appendix). APC also recommended dissemination of the message for faculty members through portals and in the OAA emails sent at the opening of each new term. APC recommended to Mary Glenn that parallel language (see appendix) for students be disseminated through similar channels and added to the web site that aggregates other information for students (e.g. student conduct) and to which faculty members now link to the their syllabi. Finally, Mary Glenn is also exploring the possibility of messaging directly on the home screen of each classroom computer.
2. APC discussed strategic plan priorities and the brainstorming list from the September 13, 2016 ICC meeting. We agreed to add to our list the below brainstorm item:
 - "Implement holds on students for upper division courses if not finished with LD" (third item from bottom of the list).

We conceptualized the issue in the above item more broadly. Clint Rebik noted that even our existing hold policies (e.g. requirement for completion of the 'golden four') do not have "teeth." The APC understands that HSU has competing goals: improve graduation rates versus properly sequence students through a university-wide curriculum. We also anticipate that U-Direct may be a resource that would assist in implementing holds. [Mary Virnoche notified Dale Oliver (ICC) that we will consider that particular idea.]

Agenda for October 4, 2016 Meeting

1. E-learning (Mary V.) Background items search term “elearning”

Possible Future Agenda Items

1. Hold on students for Golden 4 and UD courses. U Direct as enforcement?
2. Honorary Degrees - committee membership considerations
3. ADA Furniture Update (Mary Glenn)
4. Changes to the Common Rule (IRB) - (Mary Virnoche)
5. Thesis Embargo (If not resolved by Graduate Council)

ADA Furniture Actions Appendix

Labels for ADA classroom furniture

“Please make this ADA designated table/chair available to a student whose needs it.”

“Return this ADA table/chair to <Bldg Initial Room #>.”

For faculty portal, email, classroom posters and possibly on homescreen of classroom computers.

Classroom Facilities

Faculty members should report all physical classroom concerns directly to facilities management:

Complete a service request online: <http://www2.humboldt.edu/facilitymgmt/> or call 4475 for emergencies. Your classrooms should be equipped with at least one desk and chair for students with disabilities or temporary physical challenges. Please assure that students who need this equipment are able to use it. If you need additional ADA furniture or if your classroom furniture is missing, please contact facilities as noted above.

For student portal and add to the web page link for all syllabi

(or perhaps labeling furniture will alleviate the need for this message)

Your classrooms should be equipped with at least one desk and chair for students with disabilities or temporary physical challenges. Please assure that students who need this equipment are able to use it. If you are not physically challenged yourself, please assume that others may indeed need that furniture -- even if they do not appear to be disabled: Please select another seat in the classroom.

Add both messages to the running list of semester start communication that needs to come out of OAA (Vice Provost).

Appointments and Elections Committee:

Submitted by Jennifer Corgiat, AEC Chair

The Appointments and Elections Committee made the following appointments:

University Resources and Planning Committee (URPC) – *James Woglom*

There is still the following vacant faculty seat:

ICC Subcommittee on Academic Master Planning (AMP) – 1 At-large faculty member, 3 year term ending Spring 19

Scope of Work:

- Evaluate and respond to assigned course and degree change proposals, including GEAR (General Education and All-University Requirements) course approval requests, using specific decision making criteria (i.e. 120 unit limit; plans for appropriate course rotation; and comparative data on similar programs)
- Develop and update as needed a template for reporting out of Subcommittee to the ICC the evaluation criteria and related recommendations on a proposal Subcommittee on Academic Master Planning (AMP) Membership

Spring elections will take place around the beginning of the Spring term.

ASCSU Statewide Senate:

Submitted by ASCSU representatives, Mary Ann Creadon and Erick Eschker

There has been no word yet from the Chancellor's Office on our request to allow HSU to adopt the IP policy that passed the University Senate in the spring.

California Faculty Association:

Submitted by Mike Camann, Humboldt Chapter President

On Wednesday, September 28, 2016 the California Faculty Association hosted a bargaining update and survey meeting in the University Banquet Hall. Bargaining team members Lil Taiz and Molly Talcott described recent developments and upcoming challenges in Unit 3 contract bargaining.

On Friday, September 30, 2016 HSU CFA representatives met and conferred with HSU senior administrators Colleen Mullery and Anna Kircher, as well as with representatives of the CSU Chancellor's office labor relations staff regarding the campus conversion from Moodle to the Canvas learning management system. The parties agreed to meet and confer again, so discussion is ongoing.

Constitutions and Bylaws Committee:

Submitted by Jeff Abell, CBC Chair

- I. Report from Mon September 26, 2016 Meeting
 - A. Meeting called to order at 16:05 in NHE 116 with Abell (Chair), Chang, Guzman, Shellhase and Watson.
 - B. We considered Senate comments from the Sep 20, 2016 meeting related to Resolution #01-16/17-CBC (Resolution Clarifying Quorum Requirements for Standing Committees). We amended the resolution based on these comments so that: 1) the resolution will not go into effect until Spring 2017; 2) standing committees will track quorum this semester and report at end of semester how often quorum would not have been reached under the proposed changes; and 3) added a clause exempting committees from the “one staff or student” quorum qualification if all staff and student seats on the committee are vacant. This resolution comes forward at today’s Senate meeting as a second reading.
 - C. We considered the following amendment to **Section 9.0** of the *Constitution of the University Senate* which establishes a timeline for electorates to vote on ratification of Senate Constitution Amendments. This will come before the Senate as a first reading at our Oct 20, 2016 meeting. The CBC welcomes any Senate input on the resolution now, particularly from Staff and Student reps, as these two electorates are mostly impacted by the changes.

9.0 Amendments

9.1 ~~Proposed~~ ~~amendments to amend~~ ~~amendments to~~ this Constitution shall be ~~recommended~~ ~~initiated~~ by a majority vote of the Senate after having been presented at ~~at the~~ previous regular meeting. Proposed amendments must be recommended by the end of the 11th week of instruction during the semester in which they are to be ratified. ~~Senate approved proposals to amend this Constitution shall then be forwarded to the General Faculty, Associated Students, and Staff Council for a vote. Proposed amendments shall be adopted if approved by a simple majority in a vote of the general faculty and approval by either Associated Students Council or Staff Council.~~

9.2 ~~Senate approved~~ recommended proposals ~~amendments to amend this Constitution~~ shall then be forwarded to the General Faculty, Associated Students, and Staff Council for a ratification vote. Associated Students and Staff Council must receive the proposed amendments in time to have two regularly scheduled meetings left in the semester to deliberate.

9.3 Proposed amendments shall be adopted if approved by a simple majority in a vote of the General Faculty and approval by either Associated Students Council or Staff Council. If any electorate does not vote on the proposed amendments by the end of the semester, that electorate will have abstained from the vote.

D. Meeting adjourned at 16:35.

II. Upcoming Items

- A. Review University Policy Committee's draft "Policy on Policies" for any apparent conflicts, discrepancies with the Senate Constitution and Bylaws.
 - B. Discuss whether committees should have agenda notification and document posting deadlines. Propose bylaws amendments if necessary.
 - C. Discuss whether CBC is appropriate body to interpret constitutionality of Senate actions. Propose constitution/bylaws amendments if necessary.
 - D. Determine whether posting of vote tallies with election results is mandated by our governing docs. Recommend appropriate practice to AEC or Senate Office or propose bylaws amendments if necessary.
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Faculty Affairs Committee:

Submitted by George Wrenn, FAC Chair

Faculty Affairs Committee Report – September 21 and 28, 2016

The Committee held its third and fourth bi-weekly meetings on Wednesday, September 21 and Wednesday, September 28.

Meetings this semester are scheduled for: October 12, 26, November 9, 30 and December 14.

Meetings are open to the campus community. The Committee currently meets in Library 118 at 8 a.m.

The Faculty Affairs Committee addresses matters involving the individual or collective relationship of faculty to the University. The Committee can be reached through the Senate's Faculty Affairs web page: <https://www2.humboldt.edu/senate/faculty-affairs-committee>.

Unless otherwise noted, all members were present.

Agenda for September 21:

Absent: Marissa O'Neill

- 1) Confidential Evaluations (with guest Jeff Dunk)
 - 2) Early Promotion and Tenure
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- 1) Anonymous vs. Confidential Evaluations (with guest Jeff Dunk)

Jeff Dunk visited the committee to discuss his concerns with anonymous evaluations. He feels that it is absolutely essential that the University allow identification of students whose comments are of a nature to warrant disciplinary action were the student

identifiable, which would be possible under a confidential evaluation system. His department has encountered numerous examples of harassment, demeaning or foul language, and other derogatory comments addressed to female faculty.

The current process of anonymous evaluation prevents any possibility of disciplinary or other action unless the language rises to the level of threat, in which case the matter is addressed to law enforcement.

Although instances of harassment, foul language or other derogatory comments appear to be rare, instances in which they do occur can inflict lasting harm and leave faculty with no recourse other than the filing of a grievance. Dunk also noted that anonymity allows students to make serious allegations that cannot be substantiated. A mechanism to protect faculty in these instances is necessary as well.

The Committee agreed with Dunk that moving from anonymous to confidential evaluation would provide faculty a mechanism to appropriately address instances of unacceptable behavior in student evaluations of teaching.

Wrenn agreed to work with Dunk on crafting a resolution encouraging the CSU and CFA to address this issue in bargaining. This would likely be accompanied by a letter of support circulated to faculty.

2) Early Tenure and Promotion

Mary Virnoche asked the Committee to review data on early tenure and promotion, which provides some evidence of gender inequities. She also asked the Committee to examine Appendix J language on early tenure and promotion and to consider language that would better convey, and inform faculty of, early tenure and promotion requirements.

Appendix J, Section IV.F.5.

The President may award tenure to a faculty unit employee before the normal (6) year probationary period (13.3, 13.19) if the following criteria are met:

a) Such consideration is initiated by the faculty unit employee's department or equivalent unit or by the faculty member with the knowledge of his/her department or unit.

b) The faculty unit employee demonstrates clear evidence that s/he has achieved, before the normal probationary period, a record of accomplishment that meets the standards and level of performance for tenure indicated in this appendix.

c) The length and breadth of the faculty unit employee's service are sufficient to provide a high expectation that the prior patterns of achievement and contribution will continue.

Early Tenure and Promotions Applications

Tenure & Promotion to Associate					
Year	# Male	# Female	Total Early Apps	Total Ten/Prom Apps	% Early
2015/16	2	2	4	8	50.00%
2014/15	0	0	0	2	0.00%
2013/14	0	0	0	5	0.00%
2012/13	0	2	2	7	28.57%
2011/12	1	0	1	12	8.33%
2010/11	2	1	3	14	21.43%
2009/10	3	0	3	11	27.27%
2008/09	6	0	6	17	35.29%
2007/08	0	0	0	4	0.00%
Promotion to Professor					
Year	# Male	# Female	Total Early Apps	Total Ten/Prom Apps	% Early
2015/16	0	0	0	7	0.00%
2014/15	1	1	2	8	25.00%
2013/14	1	0	1	9	11.11%
2012/13	1	0	1	8	12.50%
2011/12	0	0	0	4	0.00%
2010/11	0	0	0	14	0.00%
2009/10	0	0	0	6	0.00%
2008/09	0	0	0	16	0.00%
2007/08	2	2	4	19	21.05%

2/17/2016

/hr&aps-mhk

The Committee concluded that Appendix J contains sufficient information, but that Virnoche has identified a clear need for faculty education and for prioritizing equitable treatment when faculty are encouraged to seek early tenure and promotion.

The Committee concluded that departmental personnel committees and mentors should encourage dissemination of information about early tenure and promotion, and that it is especially important to convey information and advice equitably across gender lines. RTP Workshops were also deemed an excellent opportunity to make early tenure and promotion options more widely known.

The Committee will consult with Virnoche to consider next steps and reach out to the Committee on Faculty RTP Criteria and Standards for additional guidance.

Agenda for September 28:

- 1) I.P. Policy discussion
- 2) Setting priorities for the year

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- 1) I.P. Policy Discussion

Wrenn summarized discussion of I.P. at SenEx, and the Committee considered options for moving forward with policy. The status of 2009 policy was discussed:

Sense of Senate Resolution 02-16/17 (*Demanding President Rossbacher Approve the University Senate Recommended Intellectual Property Policy*), which passed the Senate, states that 2009 I.P. policy is not in effect. Because this policy lacks protections provided to faculty in the 2016 policy revision, any resolution to re-confirm the 2009 policy would be problematic. If 2009 policy is deemed not to be in force by faculty, per the Sense of Senate resolution, this leaves the faculty without an I.P. policy. A possible solution would be to fall back on the AAUP's intellectual property policy guidance, acknowledging such through a Senate resolution (see: <https://www.aaup.org/report/statement-intellectual-property>).

The Committee discussed the pros and cons of piecemeal vs. holistic approaches to the resolution of faculty I.P. rights and protections. In a piecemeal approach, individual rights and protections that should be recognized (e.g., extraordinary support, licensing, written agreements) would be addressed through focused resolutions. In a holistic approach, all issues would be addressed collectively in a single resolution. No firm decision was reached; the Committee continues to feel it is best to confer with the President before proceeding in a particular direction.

The Committee agreed to prepare a list of issues to be reviewed with the President on October 12 and to summarize the history of I.P. policy decisions and discussions where appropriate.

2) Setting priorities for the year

The Committee returned to setting priorities for the year and reviewed the status of old and new business. The following topics continue to be high priority:

- Evaluation of teaching evaluation instrument and data for 2015/16 (as requested by Senate).
- Development of lab evaluation instrument with CNRS
- Centralized administration of teaching evaluations
- I.P. policy
- Classroom and class scheduling processes and issues
- Revision to Faculty Service Award requirements
- Resolution on faculty presence on campus

University Resources and Planning Committee:

Submitted by Mark Rizzardi and Alex Enyedi, URPC Co-Chairs

The University Resources and Planning Committee (URPC) met on Friday, September 30. Primary discussion concerned implementation of the following charge from the President to the

URPC: *“Asking all divisions to develop a budget scenario and describe the impact of a 5% increase in the budget and a 5% decrease in 2017-18, as a tool for understanding strategic priorities and planning.”* (Please also see the President’s 9/28/2016 letter to the campus community: <http://www2.humboldt.edu/pmc/portal/strategic-priorities-and-hsu%E2%80%99s-budget>) A subgroup of the URPC is continuing to draft a process that will be collaboratively used by the divisions when building and presenting their $\pm 5\%$ budget decisions.

The URPC agreed increase its meeting frequency from every third week to every other week. In its next meeting, on October 14, the URPC will focus on another charge from the President which is defining the university’s strategic assets.

MEMORANDUM

October 5, 2016

TO : University Senate
FROM : Craig Wruck, Vice President Advancement
SUBJECT : Permanent endowment distributions and investment performance

The Humboldt State University Advancement Foundation owns approximately 150 permanent endowment funds which are contributions designated by the donor to be maintained as permanent funds making annual distributions to support purposes designated by the donor. The aggregate market value of these funds was \$26,119,059 as of June 30, 2016.

In July, 2016, the Foundation distributed \$1,096,557 from its permanent endowment funds for designated purposes on campus.

Under State law, the Foundation is required to manage its permanent endowment funds with the objective of providing a consistent level of financial support for the designated purpose while protecting the principal value against inflation. The Foundation employs an investment consultant to assist in the selection of a diversified portfolio of investments to provide consistent investment return with acceptable risk.

For the fiscal year ended June 30, 2016, the Foundation's investments earned a total return (dividends and interest plus changes in market value) of 0.0%, which is better than the average loss of more than 0.8% for the same period among the Foundation's peer group. The Foundation is required to mark its endowment value to market on June 30 of each year. During the weeks surrounding June 30, 2016 investment markets were declining in the wake of the BREXIT vote. Market values have recovered in the months following.

The investment reports for the past several years, including performance data and investment holdings, are on the Foundation's web site here: <http://hsuaf.humboldt.edu/reports-financials>

At the beginning of each fiscal year the Foundation sets a payout percentage which is used to determine the dollar amount of the distribution at the beginning of the following fiscal year. The Finance Committee of the Foundation has recommended a payout percentage of 4.4% for next fiscal year, which is unchanged from the previous year. The dollar amount to be distributed will be based upon the 12-quarter trailing average market values through the end of the previous fiscal year. Pending the approval by the Board of Directors, the distribution in July of 2017 will be \$1,056,761.

Please let me know if you have any questions or would like further information.

MEMORANDUM

October 5, 2016

TO : University Senate
FROM : Craig Wruck, Vice President Advancement
SUBJECT : Voluntary Support of Education results

Each year the University participates in the Voluntary Support of Education (VSE) survey. VSE has been produced by the Council for Aid to Education for more than 50 years. It measures voluntary support which is defined as all charitable contributions including gifts from individuals and corporations as well as charitable grants from foundations. Additional history and background on the VSE report can be found on the Council for Aid to Education web site here:

<http://cae.org/about/history/>

The VSE is an authoritative national summary of charitable giving to education and provides benchmarking on dozens of variables including sources, uses, and participation rates. The CSU and all of its campuses participate in the VSE. Humboldt State's VSE report will be incorporated into the CSU's system wide Report of Philanthropic Support which is presented to the Board of Trustees in January. Last year's Report of Philanthropic Activity is available here:

<http://www.calstate.edu/philanthropic/>

Following are some highlights from the VSE for the year ending June 30, 2016:

- The University received a total of \$6,133,652 in voluntary support from 6,270 donors. This is approximately \$950,000 less than last year's total, but last year included an extraordinarily \$1 million contribution from the Bernard Osher Foundation.
- 2,737 alumni gave a total of \$897,740. This is 8% of the 34,508 alumni who were solicited and 5% of the approximately 54,000 total alumni. Approximately 20,000 alumni of record were not solicited due to cost considerations and do not solicit requests.
- 132 faculty and staff, about 10% of those solicited, gave a total of \$47,979. This is a 29% increase in giving over last year and a 33% increase in participation.

A 10-year summary as well as the complete VSE report will be posted on the University Advancement web page under the heading "Info for Campus" here:

<http://advancement.humboldt.edu/info-for-campus>

Please let me know if you have any questions or would like further information.

ICC Consent Calendar for 10/4/16 Senate

15-106

NAS 366: Tribal Water Rights - COURSE CHANGE FORM

Change this course from a 3-unit course to a 4-unit course. The program has concluded that students need more class time to fully discuss the course material (and, that in this way, this course is similar to their other law courses which are 4 units). Course assignments are consistent with the amount of work expected for a 4-unit course. Because this course is an elective, changing the number of units for the course will not change the total units for the degree.

15-220

MUS 407P Percussion Ensemble COURSE CHANGE FORM

Percussion ensemble is presently worth 1 SCU and 1.3 WTUs of C10; however, while the student participation (due to differing group and instrument practice during the allotted time) is commensurate with 1 SCU, the professor spends a lot more time due to prep and the fact that the professor stays for and interacts with all groupings. As a result, the addition of a C-78 designation, as per the MOU, does not add any SCUs but does result in an addition of 1.3 units of WTUs, bringing the total to 2.6, which is more in line with the professor's workload.

15-221

407C Calypso Band COURSE CHANGE FORM

Calypso Band is presently worth 1 SCU and 1.3 WTUs of C10; however, while the student participation (due to differing group and instrument practice during the allotted time) is commensurate with 1 SCU, the professor spends a lot more time due to prep and the fact that the professor stays for and interacts with all groupings. As a result, the addition of a C-78 designation, as per the MOU, does not add any SCUs but does result in an addition of 1.3 units of WTUs, bringing the total to 2.6, which is more in line with the professor's workload.

15-222

MUS 107P Percussion Ensemble COURSE CHANGE FORM

Percussion Ensemble is presently worth 1 SCU and 1.3 WTUs of C10. This course number is used for both World Percussion and Contemporary Percussion Ensemble. In Contemporary Percussion Ensemble, while the student participation (due to differing group and instrument practice during the allotted time) is commensurate with 1 SCU, the professor spends a lot more time due to prep and the fact that the professor stays for and interacts with all groupings. As a result, the addition of a C-78 designation, as per the MOU, does not add any SCUs but does result in an addition of 1.3 units of WTUs, bringing the total to 2.6, which is more in line with the professor's workload. This MOU would only apply to Contemporary Percussion Ensemble and NOT to World Percussion Ensemble. As a result of this change, World Percussion Ensemble is receiving its own designation (15-237)

15-223

MUS 107C Calypso Band COURSE CHANGE FORM

Calypso Band is presently worth 1 SCU and 1.3 WTUs of C10; however, while the student participation (due to differing group and instrument practice during the allotted time) is commensurate with 1 SCU, the professor spends a lot more time due to prep and the fact that the professor stays for and interacts with all groupings. As a result, the addition of a C-78 designation, as per the MOU, does not add any SCUs but does result in an addition of 1.3 units of WTUs, bringing the total to 2.6, which is more in line with the professor's workload.

15-237

MUS 107Q World Percussion Ensemble NEW COURSE PROPOSAL

Because Percussion Ensemble (MUS 107P) used to be used as a topics course varying between Percussion Ensemble and World Percussion Ensemble and because the workload of Percussion Ensemble necessitated additional WTUs for the professor (see 15-223) but the extra WTUs were not needed when World Percussion Ensemble was taught, the department is separating the two courses and giving them their own designations. This course would be a c-10, 1 unit course (with 1.3 WTUs for the professor) which fulfills LDGE area C. One section will be taught every semester. The course requires no additional resources.

15-238

MUS 407Q World Percussion Ensemble NEW COURSE PROPOSAL

Because Percussion Ensemble (MUS 407P) used to be used as a topics course varying between Percussion Ensemble and World Percussion Ensemble and because the workload of Percussion Ensemble necessitated additional WTUs for the professor (see 15-220) but the extra WTUs were not needed when World Percussion Ensemble was taught, the department is separating the two courses and giving them their own designations. This course would be a c-10, 1 unit course (with 1.3 WTUs for the professor). One section will be taught every semester. The course requires no additional resources.

15-258

Music Minor PROGRAM CHANGE

Add MUS 323: Jazz Pedagogy (15-262) to the list of electives for the Music Minor. This course was created for the Music Education Concentration and it seems likely that minors could benefit from it as well.

15-259

Music Education PROGRAM CHANGE

Replace MUS 318: Jazz Improvisation (2 units) with MUS 323: Jazz Pedagogy. The course is designed to meet the needs of students who said

they did not feel adequately prepared to teach jazz ensembles. There is no change in overall unit requirements.

15-260

Music Studies Concentration PROGRAM CHANGE

Add MUS 323: Jazz Pedagogy (15-262) to the list of electives for the Music Studies Concentration. While the course was created for the Music Education Concentration, students in this concentration would also benefit from it.

15-261

Music Performance Concentration PROGRAM CHANGE

Add MUS 323: Jazz Pedagogy (15-262) to the list of electives for the Instrumental and Guitar Emphases in the Performance Concentration. While the course was created for the Music Education Concentration, students in this concentration would also benefit from it.

15-262

MUS 323 Jazz Pedagogy NEW COURSE PROPOSAL

This is a 1 unit c-2, 1 unit C-10 (2 units total) course with a pre-req of MUS 214. Course description reads: "Major principles and concepts involving the teaching of jazz in K-12 classrooms. Emphasis placed on both theory and practice. Music education majors develop skills and strategies for instruction of both instrumental and choral jazz groups." The course is designed to address complaints by graduates who say they do not feel prepared to teach jazz. The Music Department already possesses all needed supplies and personnel for the course.

15-309

ART 491A TA - Studio. COURSE CHANGE PROPOSAL

Update C classification as per CAHSS dean and Academic Programs recommendation to more accurately reflect mode of instruction. Changing from S99, 3 units to C-78, 3 units as recommended.

15-310

ART 491B TA - Art History. COURSE CHANGE PROPOSAL

Update C classification as per CAHSS dean and Academic Programs recommendation to more accurately reflect mode of instruction. Changing from C-7, 3 units to C-78, 3 units as recommended.

15-311

ART 491C TA - Art Education. COURSE CHANGE PROPOSAL

Update C classification as per CAHSS dean and Academic Programs recommendation to more accurately reflect mode of instruction. Changing from S99, 3 units to C-78, 3 units as recommended.

16-002

EMP 360: Introduction to natural resource Planning methods. COURSE
CHANGE FORM

Change name to Introduction to Environmental Planning Methods, and
change some of the language to better reflect the course SLO's.

16-003

ESM 440L: Managing Recreation visitors field trip. COURSE CHANGE FORM
Title change (replacing "field trip" to "Lab") to reflect existing
course content.

16-004

EMP 460: Environmental Planning for Public Lands. COURSE CHANGE FORM
Title change to Planning for Public Lands and Rural Communities and
associated language change in the course description. No change in
syllabus.

16-008

ENGL 105 Introduction to Literature COURSE CHANGE FORM
Change in Title to "Literature, Media, and Culture" and change the
course description to match the evolution of the course content.

HUMBOLDT STATE UNIVERSITY
University Senate

Sense of the Senate
Resolution on Racialized Violence

03-16/17-EX – October 4, 2016

WHEREAS: Over the years, and again this Spring and Fall 2016, there have been acts of violence against people in the Humboldt community because of their racial identity. These acts are understood as “racialized violence”; and

WHEREAS: Racialized violence impacts the day-to-lives and well-being of our students, staff and faculty; and

WHEREAS: Students, staff and faculty of color disproportionately carry the burden of the ongoing physical, mental and emotional labor of mitigating the outcomes of the violence; now, therefore, be it

RESOLVED: That the University Senate of Humboldt State University is outraged by racialized violence internationally, nationally and in our communities; and be it further

RESOLVED: That the University Senate stands with our communities of color and white allies in the fight to stop the violence; and be it further

RESOLVED: That the University Senate will maintain a commitment to the safety and well-being of our students, staff and faculty of color, in shared governance priorities, decisions and recommendations; and be it further

RESOLVED: That the Senate, will collaborate with ODI and others to develop clear institutional mechanisms for internal accountability and pursue external conversations with local governmental officials, media representatives, realty associations, members of the communities and others.

RATIONALE: We owe it to our community to be vocal on this issue, first and foremost because it is the right thing to do. Furthermore, many of our conversations this year have been about implementing the university’s strategic plan, in which two of the four goals reference diversity. One of those goals declares our desire to prepare responsible leaders for a diverse world. The University Senate must model responsible leadership in this context by resolving to maintain the commitment of this resolution. The second diversity related goal declares our desire to create meaningful relationships across difference. Because relationships require trust, being vocal and standing by our commitment to real diversity is a small step toward earning and keeping trust.

Submitted by
Senate Executive Committee
Mary Virnoche, 3rd Officer

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution to Amend the Bylaws of the University Senate to Specify Quorum Requirements for Standing Committees

01-16/17-CBC – October 4, 2016 – Second Reading

RESOLVED: That the University Senate of Humboldt State University approves the attached amendments to the *Bylaws of the University Senate* to be implemented at the start of the Spring 2017 semester; and be it further

RESOLVED: That standing committee chairs record their committee meeting attendance during the current semester and report to the Senate at the end of the semester whether they would have missed quorum under these new quorum requirements

Proposed Revision

10.74 Meetings shall be called by the chair, who shall preside over the meeting. Should the chair fail or decline to call meetings with sufficient frequency to accomplish committee objectives, two members may call a meeting, provided that all members, including the chair, are given sufficient notice. ~~A majority of the members shall constitute a quorum of a committee.~~

- i. Unless otherwise specified, a quorum shall be a majority of committee members with at least one representative from the faculty and at least one representative from either staff or students. Vacancies shall not be counted when determining a majority for quorum.
- ii. One representative from either staff or students will not be necessary for quorum for the Faculty Affairs Committee or for any committee where all the staff and student positions are vacant.
- iii. Any committee member may appoint another committee member as proxy. Ex-officio committee members may appoint a designee instead of another committee member. A committee member may hold only one proxy at each meeting. Proxies will be counted toward quorum and as representative of their specific electorate.

RATIONALE: *Currently committee quorum requires a majority of the total membership. When vacancies exist for some standing committees, the number of filled seats is the same as or just one more than the number required for quorum. Hence some committees are in jeopardy of not making quorum if one or two members are absent. This resolution proposes two clarifications that will make it more likely for committees to make quorum: 1) it excludes vacancies from the quorum calculation; and 2) it allow proxies to count toward quorum. The resolution also "qualifies" quorum so that at least one faculty member and one member from either staff or students must be present or represented by proxy at each meeting. This acknowledges the spirit of shared governance by requiring at least two-thirds of our electorates to be at the table when deliberating committee matters. However, if the staff and*

student positions are vacant, this requirement should not prohibit the committee from reaching quorum. Since the Faculty Affairs Committee deals specifically with faculty interests they are exempt from this quorum "qualification".