

**HUMBOLDT STATE UNIVERSITY**  
**University Senate**

**Resolution to Establish Voting Procedure on the  
*Constitution of the University Senate of HSU for Spring 2014***

#20-13/14-AEC – December 3, 2013 – First Reading

**RESOLVED:** That the University Senate of Humboldt State University approve the attached “Voting Procedure on the *Constitution of the University Senate of HSU for Spring 2014.*”

**RATIONALE:** *The amendment process in the Constitution tasks the Appointment and Elections Committee (AEC) to “establish procedures for voting on the amendment” that are then approved by the Senate. With no clearly defined electorate listed in the Constitution, the AEC, in consultation with the Constitution and Bylaws Committee, addresses this in the attached procedure. This procedure aims at practicality while considering the spirit of inclusivity of the Senate.*

From the Constitution:

**9.0 Amendments**

Amendments to this Constitution shall be initiated by a majority vote of the Senate after having been presented at the previous meeting. The Senate shall direct the Appointments and Elections Committee to conduct a vote on all proposed amendments. The committee shall establish procedures for voting on the amendment. These procedures shall be approved prior to the vote by a majority vote of the Senate. An amendment shall be adopted by an affirmative vote of *no less* than 51% of those voting.

**Voting Procedure on the *Constitution* of the University Senate of HSU for Spring 2014**  
(Appointments and Elections Committee, 11/14/13)

The procedure to revise and amend the *Constitution* of the University Senate will be as follows:

Definition of Electorate:

In the spirit of inclusivity of the University Senate, each of the three main constituencies of the Senate comprises the electorate. Each shall have the opportunity to vote on the proposed amendment to the *Constitution*.

- Student voice will be through their representatives in Associated Students. Approval by students will be by an affirmative vote of a simple majority of members voting on this amendment in Associated Students Council.
- Staff voice will be through their representatives in Staff Council. Approval by staff will be by an affirmative vote of a simple majority of members voting on this amendment in Staff Council.
- Faculty voice will be through a ballot to the General Faculty as provided in Section 8.0 "Elections" of the *Constitution of the General Faculty of HSU*. Approval by faculty will be by an affirmative vote of a simple majority of those voting on this amendment in a General Faculty election.

Adoption:

Individually, each amendment and revision must be approved by both 1) a simple majority of the faculty and 2) by a simple majority in at least one of the other two constituencies' representative groups (students through Associated Students Council or staff through Staff Council). Approval of two-thirds of the bodies will meet the amendment process outlined in Section 9.0 "Amendments" of the *Constitution* of an approval of 51% of those voting.

Timeline of Process:

The faculty vote will occur during the regular election held in the spring semester (8.1 "Election Dates" of the *Constitution of the General Faculty of HSU*) while the other two elections should occur as close to that window as reasonable and practical.

The amendments and revisions to the *Constitution* will go into effect once approved.