

**Humboldt State University  
University Senate**

**Resolution on Faculty Awards Committee Description in Faculty Handbook**

#15-13/14-FAC – December 3, 2013 – Second Reading

RESOLVED: That the University Senate of Humboldt State University approves the below changes to the "Faculty Awards Committee" description found in the *HSU Faculty Handbook*, Section 800, "Committees, Councils, Associations and Boards:"

FACULTY AWARDS COMMITTEE

Duties: The committee ~~is appointed to select the nominees~~ reviews applications for the following HSU awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

The Committee will select at most one awardee in each category. Given the pool of nominees, the Committee may vote to forego a selection in a given category. The Committee shall make its decisions based on a simple majority vote. When appropriate, the Faculty Awards Committee may encourage nominees to resubmit their materials the following year.

The ~~C~~committee reports its selections to the ~~University Academic~~ Senate at the last meeting in February. ~~its nominations during the Senate's first March meeting of the academic year in which the awards are to be presented.~~ Upon receiving the recommendations ~~nominations~~ of the Faculty Awards Committee, the ~~Academic~~ University Senate ratifies the awards by a vote of two-thirds 2/3 of those present, and forwards its recommendation to the President. ~~for conferral.~~

Linked Responsibilities of Awardees and Other Offices:

~~On behalf of the University, t~~ The President confers awards honored in a ceremony open to the public. Announces the recipients to the campus community. Recipients of the awards will have the opportunity to engage with the campus community by giving a public lecture or performance or a different activity of their choosing. ~~present a public lecture or performance, and t~~ The awards carry a stipend, the amount of which is determined by the Office of the President. ~~from the Humboldt State University Foundation and the Division of Academic Affairs. (Committee description revised by Academic Senate Resolution #16-08/09-FA (Revised))~~

~~Co-Chair:~~ The Committee shall select its chair from its membership.  
~~The University President or designee, and the most recent recipient of the Outstanding Professor Award, or in the absence of such a recipient, the more highly ranked or experienced recipient of the Excellence in Teaching or Scholar of the Year Awards.~~

Type: Ad Hoc Committee of the University Senate

Meetings: Two to three times ~~per year~~ in February.

Membership: [Four members of the faculty \(two of whom are previous recipients of one of the awards\) appointed for one-year terms by the Senate Appointments and Elections Committee, the Provost, and one student appointed by the Associated Students. Emeritus faculty members are eligible to serve.](#) ~~In addition to the co-chairs, three members of the teaching faculty (two of whom are previous recipients of the Outstanding Professor Award) appointed for one-year terms by the Senate Appointments Committee, and one student appointed by the Associated Students.~~

**Rationale:**

Duties & Membership - The awards committee requested that we make formal provision to allow “not” making an award in a given year. In addition, the committee suggested including a provision of a decision rule (i.e. “simple majority vote”) to guide the committee through difficult decision situations.

We made the Provost a permanent member and removed the language of Provost as the President’s designee to address oddness of a designee making a recommendation to the President. Keeping the Provost as a member allows more collaborative work between administration and committee process.

Also regarding membership, it has sometimes been difficult to identify faculty members to serve. The changes allow more flexibility in faculty membership. Other changes reflect most recent practices and titles.

Linked Responsibilities of Other Offices - Broadens venues and modes for sharing with campus community beyond the traditional public lecture/performance.

University Senate: