

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, October 18, 2016

Standing Committees, Statewide Senators and Ex-officio Members

Faculty Affairs Committee:

Submitted by George Wrenn, FAC Chair

The Committee held its fifth bi-weekly meetings on Wednesday, October 12.

Meetings this semester are scheduled for: October 26, November 9, 30 and December 14. Meetings are open to the campus community. The Committee currently meets in Library 118 at 8 a.m.

The Faculty Affairs Committee addresses matters involving the individual or collective relationship of faculty to the University. The Committee can be reached through the Senate's Faculty Affairs web page: <https://www2.humboldt.edu/senate/faculty-affairs-committee>.

Unless otherwise noted, all members were present.

Agenda for October 12:

Absent: Michael Camann

Guests: Julia Alderson, Lisa Rossbacher

- 1) Updates
 - 2) I.P. Policy (with President Lisa Rossbacher)
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1) Updates

a. Development of a Lab Evaluation instrument:

A call went out to CNRS for volunteers to develop a lab instrument. To date, we have two volunteers and a set of draft questions prepared by Professor Bob Zoellner (Chemistry).

The volunteers will meet with the Committee at the next FAC meeting on October 26.

b. Resolution in support of confidential evaluation:

A Resolution in support of a confidential evaluation process for the CSU is in preparation. A first draft prepared by George Wrenn and Jeff Dunk is circulating for comment and will go next to Faculty Affairs for review before submission to the Senate.

2) I.P. Policy (with President Lisa Rossbacher)

The Committee invited the President to this meeting to discuss how best to move forward with I.P. policy following the decision not to approve the 2016 I.P. policy revision.

We concluded that actions in the following areas are needed:

- A. Development of a document (initiated in Faculty Affairs) providing carefully-framed guidance on what constitutes ordinary and extraordinary support and how to protect one's intellectual property. Because faculty, staff and students can receive extraordinary support, all three constituents should be addressed. It was noted that 2016 policy language can be drawn on to define extraordinary support. Advice on written agreements and the roles of institutional authorities were considered useful as well.

During discussion, Fresno State's 2003 extraordinary support guidelines were shared and considered a useful model: [APM 541 GUIDELINES ON INTELLECTUAL PROPERTY AGREEMENTS RESULTING FROM EXTRAORDINARY SUPPORT BY THE UNIVERSITY](#)

It was noted that any guidance document developed and passed by the Senate would be superseded when Chancellor's Office I.P. policy takes effect.

- B. Revision of E.Learning policy (Academic Policies Committee)

Much of the faculty's concern with current I.P. policy stems from granting the University a royalty-free license to use faculty distance education material (See EM:P09-03 Intellectual Property Policy, Section II.A.2d: "In distance education courses the faculty owns the copyright but the University will receive a royalty free license to use the material."). This language is also present as a checkbox the *HSU eLearning Course Development/Redesign Agreement* ("___ I agree to provide HSU with royalty free license to my course content.")

Discussion addressed concerns over control of course material, the disinclination to create online course material given current policy, and the practice of copying course materials.

Because the Academic Policies Committee is reviewing e.Learning policy for revision, it was deemed appropriate for Academic Policies to address licensing and other distance education I.P. concerns through the e.Learning policy revision process.

It was noted that questions about distance education frequently arise amongst the faculty and that concerns about it persist. We concluded our discussion by affirming the need for a larger campus-wide conversation about distance education at Humboldt State.

- C. Creation of an ad hoc committee to support I.P. Policy governance

The Senate's University Policies Committee would be tasked with establishing a committee that would mirror the Advisory Board on Research and Creative Projects, suspended in 2009/10.

Discussion only briefly touched on committee composition but we agreed that it has an essential role to play in the ongoing governance and administration of I.P. policy.

Ideally, these three connected initiatives would go forward in parallel and reach the Senate as a package.

University Resources and Planning Committee:

Submitted by Mark Rizzardi and Alex Enyedi, URPC Co-Chairs

The University Resources and Planning Committee (URPC) met on Friday, October 14. The first topic was further discussion of when and how divisions will determine and present their $\pm 5\%$ budget adjustments. There was consensus that it would be reasonable to have the decisions presented in mid-January after the break, thus allowing time for more thoughtful cross-division collaboration in the decision process. This timeline also encouraged the URPC to decide it will meet weekly starting late January in anticipation of increased budget planning activity.

The second topic covered in the meeting was a presentation and discussion on defining strategic assets. This discussion was motivated by the President's charge to continue "... implementation of strategic budgeting principles and defining strategic assets." Strategic assets for the university are assets that are needed to allow HSU to continue achieving its goals. A wide range of assets fall under this umbrella including infrastructure, personnel, students, and curriculum. This discussion will continue in the URPC's October 28 meeting.