

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports - December 1, 2015

Standing Committees, Statewide Senators and Ex-officio Members

California Faculty Association:

On Monday, 16 November 2015 the HSU Associated Students passed Resolution 2015-16-2: Resolution to Support California Faculty Association Actions for a Fair Wage. On 17 November 20, 2015 the HSU Student Labor Union organized a rally in support of fair faculty salaries. The HSU chapter of CFA gratefully acknowledges our solidarity with these student organizations, and is very happy to note that rising student activism is a powerful force for change.

On Tuesday, 17 November 2015 CFA members from all 23 CSU campuses held a march and rally at the Chancellor's office in Long Beach during the November CSU Board of Trustees's meeting. The rally was well attended. Members of the CFA board of directors and others delivered statements to the CSU Board of Trustees urging the Collective Bargaining Committee to accept the CFA bargaining team's demands for a 5% GSI for all faculty and a 2.6% SSI for eligible faculty. The Speaker for the California Assembly Toni Atkins and Assembly member Anthony Rendon both addressed the rally and expressed support for the CFA's position.

The HSU chapter of CFA is holding weekly meetings to discuss campus strategies in the Fight-for-Five campaign. Meetings are on Mondays from 12:00-12:30 PM. Locations vary depending upon room availability—please contact CFA if you want to attend these planning sessions, or look for weekly email announcements that list that week's meeting room. All faculty are invited, and lunch is provided for attendees.

Departments that would like a CFA representative to visit faculty meetings to discuss bargaining and upcoming events should contact the CFA office at union@humboldt.edu. An executive board officer will arrange to visit your meeting and will answer questions.

Constitutions and Bylaws Committee:

Membership:

Jeffrey Abell (Chair), Kathryn Guzman, Brian Kyte, Mary Locher, Jeremy Shellhase

Meeting Time and Location:

Wednesday from 09:00-10:00 in NHE 113.

- No meetings since last Senate Report
- Update on past agenda items
 - Revision to Senate Bylaws to allowing “designees” for ex-officio members passed the Senate at 11/10/15 meeting
 - Revisions to membership and “in-residence” language of the General Faculty Constitution come to Senate today as second reading.
 - Various sections from the ICC Constitution have been identified as “appropriate” for inclusion in ICC Bylaws. A justification is included for each item. ICC Bylaws do not currently exist, but if they did the ICC would be able to modify Bylaws without approval from Senate or Provost.
 - Section 4 (Subcommittees and Standing Committees) with the exception of language defining membership. ICC should be able to adjust the “Scope of Work” for its subcommittees as necessary to stay flexible and to efficiently process curriculum proposals and program changes.
 - All items in Section 7.0 (Meeting Schedules) – Committees are generally granted control over meeting times to optimize their completion of tasks.
 - All items in Section 8.0 (Agenda Construction and Task Assignment) -- Committees are most effective when they can adjust work assignments and establish internal committee processes as necessary to complete tasks.
 - Section 9.0 (Decision Making Processes and Voting) with the exception of paragraph 1 and paragraph 5 – These sections deal with the internal handling of tasks before they come to University Senate for consent or vote. ICC should be able to adjust this handling as necessary to most effectively complete its work.
 - If the ICC decides to adopt Bylaws, CBC recommends that any amendments be proposed at a previous ICC meeting; and a majority vote of the ICC membership be required at the following meeting for approval)
 - Review of Senate Standing Committee listings in Section 800 of the Faculty Handbook is ongoing. Info item will be presented to the Senate at the next meeting
 - Minor edits to the structure of the General Faculty Constitution will come to Senate pending today’s vote on proposed changes to GF Constitution
 - No progress on: aligning Staff Council bylaws with University Senate Bylaws
 - No progress on clarifying quorum for Senate Standing Committees and other senate related committees
 - No progress on determining appropriate body to interpret and rule on Senate actions whose constitutionality has been called into question.

Next CBC Meeting: December 2, 2015

Faculty Affairs Committee

The Faculty Affairs Committee met on Friday, 20 November, at 8:00 in NHE 119.

After much discussion regarding the Resolution Establishing a Task Force on Student Evaluations which came to the Senate on 11/10/15, the committee determined to pull the resolution and not bring it forward for a second reading. We will draft a list and schedule of tasks regarding student evaluations to be dealt with over the spring semester, and FAC will oversee the project, with consultation as needed with relevant offices and individuals. We anticipate that these activities will constitute our main work for the spring.

Integrated Curriculum Committee

The ICC continues working on:

- Curriculum Proposals – Only the complex ones are left. All proposals to be included in the Fall 2016 catalog must be approved by the Senate this semester. Once again, the ICC expects to submit a final Consent Calendar for approval either by email or at a Senate meeting during Finals week.
- Revisions to the PREP process and WASC Core Competency Assessment.

Recommendation to end the Probationary Status for Computer Science: After the Computer Information Systems and Computer Science degrees were combined into one revised program, the Dean and Department established a number of benchmarks concerning the number of majors, the number of graduates, and the program student-faculty ratio. The program was to be in a probationary status until Fall of 2015, at which time the program's success at meeting those benchmarks would be evaluated (and the program elimination process begun if the benchmarks were not met).

Computer Science is now a thriving program that has substantially exceeded the benchmarks in all areas. For example, for Fall of 2014, they had targets of 80 majors, 12 graduates, and an SFR of 18.5. Their actual numbers were 117 major, 14 graduates, and an SFR of 27.3. Furthermore, all these numbers have consistently increased over the past five years.

Computer Science has clearly met the standards for viability, and the ICC recommends that the program's probationary status should end.

University Policies Committee

The University Policies Committee met at 9:00am on Nov. 18, 2015

In attendance: Gregg Gold, Joyce Lopes, Mary Ann McCulloch, John Myers

The charge the committee was given by the Noah and the Senate was reviewed.

The Committee is charged with reviewing the existing policy processes on campus and recommending to the Senate for its approval a policy process that address the campus need for a transparent, efficient, and clear policy process rooted in principles of shared governance.

- I. Begin a review of existing committees on campus, beginning with those on the Senate website. We're interested in knowing:
 - a) What their current charge is; that is, what are they working on, which may or may not be what it says on the Senate website;
 - b) How often they meet;
 - c) What their membership is (this may be a matter of confirming what's on the Senate website).

Discussed: What's policy, what's procedure, what's process or a guideline?

Decided: Clearly define the difference between policy and implementation

Discussed: Would be nice if we had an order of importance for what we wish to do.

Decided: Policy should be a last resort, only write policy if we need one.

Decided: To define the difference between policy, procedure, and process, and identify paths.

John:

A document exists from 5 years ago, that details information on Committee rules and procedure. Survey from Cabinet on Institutional Change.

Decided: See if the assets from URPC are replicated in committees, same with overall strategic plan.

John:

See which committees have overlapping responsibility so we can group them together.

To Do:

John will get list of committees from Noah.

Joyce will assign someone to collate all committees into spreadsheet, and forward asset list from URPC, forward all materials cabinet collated around policy.

We all look document from Cabinet for Institutional Change, look at policy versus implementation description.

Next Meeting: Dec. 2, at 9:00 AM in the office of Joyce Lopes, SBS 345