

HSU Faculty Handbook

Appendix F, Part 2

University Senate of Humboldt State University Bylaws and Rules of Procedure

- 2.7 Materials to Accompany the Agenda:** Materials, reports or resolutions to accompany the agenda are to be furnished to the Senate office by noon on the Thursday prior to the meeting.
- 2.9 Final Discussion and Voting:** Final discussion and voting on policy matters and/or committee recommendations shall be preceded by specific notice of such pending action in the published agenda of the Senate meetings.
- 2.91 No action shall be taken on a substantive proposal other than amendments thereto at a meeting of the Senate unless that proposal and supporting information have been circulated in writing to members of the Senate at least three working days before that meeting. This rule may be suspended by a two-thirds majority.
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Appendix F, Part 1

University Senate of Humboldt State University Constitution

- 6.11 The agenda of each regular meeting shall be distributed to the members of the Senate at least two working days before the meeting and be posted on the Senate website.