

Submitted on Thursday, February 18, 2021 - 5:53pm

Submitted by user: jmg12

Request: 81

Request Date: February 18, 2021

Request Name: A.S. Office Space & Potential A.S. Core Programs

Request Contact Name: Jenessa Lund

Request Contact Email Address: jmg12@HUMBOLDT.EDU

Request Contact Phone: 7078265410

Division Submitting Request: Enrollment Management

Enrollment Management Associated Students

Nature of Request: Requesting additional or alternate square footage without a specific room/space/location already identified.

Is this change expected to be temporary: No

Preferred Allocation Date: July 1, 2021

Request Funding

Has Funding for this Request Already Been Identified? Yes

Proposed Funding:

Depending on the space and what is required to move in, A.S. has earmarked \$50K for the remodel that was discussed six years ago. Due to unspent funds last year, the board may be able to approve additional funds from the Capital Purchases Reserve and/or Special Projects & Facilities Reserve fund(s).

The cost of the additional A.S. space would need to be incorporated into the annual HSU Cost Allocation model and paid for via the annual HSU-A.S. Business Service Agreement.

Has the Chartfield String Already Been Identified? Yes

Account: 000000

Fund: AS100

Department: D40004

Program: 00000

Class: 00000

Project: 000000

Space Allocation Details

Type of Space Needed

While future A.S. Core Programs have not yet been determined, the programs that need either new space/more space (either via A.S. and/or Dean Turnbow's task force) are: Waste-Reduction & Resource Awareness Program (WRRAP), Reusable Office Supply Exchange (ROSE), Eric Rofes Queer Multicultural Resource Center (ERC), Womxn's Resource Center (WRC), Student Legal Lounge (SLL), Bicycle Learning Center (BLC), and the A.S. Board of Directors & Staff Offices.

WRRAP = office space; storage space

ROSE = space with lots of shelves and space for containers

ERC = office space; storage space

WRC = office space; storage space

SLL = office space; storage space

BLC = work space to teach students how to repair their bikes that is closer to the UC; storage space for parts and tools

A.S. Board of Directors = shared office spaces for 18 board members; a dream would be to have a designated board meeting room

A.S. Office = office space for staff; a public/reception space; storage space

Intersectional Library = room where programs could co-locate and loan their program books/resources to students

Depending on the storage space, A.S. could manage a shared space for A.S. and its Core Programs. We are currently working on a Sexuality & Gender Equity (SaGE) Collective where ERC, WRC and trans work could co-locate and collaborate. If that happens, a larger room could accommodate the SaGE (instead of three smaller offices that keep the WRC, ERC and trans work separate).

Alignment with University Principles

[HSU Strategic Plan](#)

Strategic Plan Goals:

- Goal 1: Prepare students to be socially and environmentally responsible leaders in a diverse and globalized world
- Goal 2: Foster meaningful relationships across differences, including diverse cultural communities, identities, and competencies
- Goal 3: Strengthen partnership with local communities
- Goal 4: Serve as effective stewards of the natural and built environment and the university's financial resources with a focus on sustainability

Goal 1 Details:

A more robust student union requires campus stakeholders to dream and execute collaboratively. Depending on the programs that are created/selected to be located in the student union, I anticipate that all Strategic Plan goals can be supported by a re-imagined student union.

Goal 2 Details:

A more robust student union requires campus stakeholders to dream and execute collaboratively. Depending on the programs that are created/selected to be located in the student union, I anticipate that all Strategic Plan goals can be supported by a re-imagined student union.

Goal 3 Details:

A more robust student union requires campus stakeholders to dream and execute collaboratively. Depending on the programs that are created/selected to be located in the student union, I anticipate that all Strategic Plan goals can be supported by a re-imagined student union.

Goal 4 Details:

A more robust student union requires campus stakeholders to dream and execute collaboratively. Depending on the programs that are created/selected to be located in the student union, I anticipate that all Strategic Plan goals can be supported by a re-imagined student union.

Collective Impact:

A more robust student union is an opportunity to work more efficiently, provide proper support, and have a centralized space to collaborate, seek services and support one another. This will benefit the entire campus community.

Request Importance - Needs Analysis:

This space request accompanies the work that is being done with Dean Turnbow's UC & NHE Student Task Force and is a back-up request in the event that they do not prioritize all of the A.S.-specific needs.

While future A.S. Core Programs have not yet been determined, the programs that need either new space/more space (either via A.S. and/or Dean Turnbow's task force) are: Waste-Reduction & Resource Awareness Program (WRRAP), Reusable Office Supply Exchange (ROSE), Eric Rofes Queer Multicultural Resource Center (ERC), Womxn's Resource Center (WRC), Student Legal Lounge (SLL), Bicycle Learning Center (BLC), and the A.S. Board of Directors & Staff Offices.

Recent History:

- Workload Increase
- Increased Regulation
- Reporting Requirements
- Any Federal, State, or Local Mandates

Recent History Details:

Having student-led programs located in many spaces across campus is:

- 1) a liability as providing proper supervision is challenging
- 2) impedes the work to honor and support student intersectionality
- 3) impedes the opportunity of collaboration

MBU/Division Outcomes and Objectives Related to this Request:

Many other universities have centralized student programming. As A.S. is the official student voice, it makes sense for A.S. leaders to be co-located with their Core Programs and spaces where other student leaders are working. We all know how helpful those unplanned hallway conversations can be. Student leaders would benefit from that co-location synergy too.

A more robust student union at HSU (which would include A.S. and its Core Programs in addition to the programs that Dean Turnbow's group identifies) is an opportunity to work more efficiently, provide proper support, and have a centralized space to collaborate, seek services and support one another.

Assessment Plan

Assessment Plan:

Each A.S. Core Program will have assessment requirements, which will be in addition to the assessment plan that A.S. currently follows. Those details will be determined once the programs are identified this semester. We would want to take some time to involve all stakeholders and properly think through the best usage of the new space as well as the ongoing assessment to ensure new space is used efficiently, effectively, and continues to meet the goals and needs of the student body.

Additional Document Upload [6-19-19_webform_submission-989-768.pdf](#)

Additional Document Upload [11-1-19_webform_submission-989-995.pdf](#)

Additional Document Upload [10-7-20_webform_submission-989-2455.pdf](#)

Additional Relevant Information Not Previously Addressed:

Currently, much of student-led programming is allocated space in soon-to-be demolished buildings that are not prioritized for upkeep/maintenance. A more robust student union that serves as a hub of student activity and peer support would be a draw for new students as well as assist with retention by developing a stronger sense of belonging. Students see what other CSU student unions are like and have been requesting an improvement at HSU for years.

A more robust student union could include many types of spaces: conference/meeting rooms, office spaces, rooms for student-led programs, student-centered programs, student-accessed kitchen, shared library space, study space, storage, student lounges, etc. This will benefit the entire campus community.

A.S. would greatly appreciate support in acquiring space in/near the University Center for the A.S. government leaders, A.S. office and A.S. core programs that are not chosen/prioritized by Dean Turnbow's UC & NHE Student Task Force.

I am very excited to see how the HSU Student Union can be reimaged to better support all students, increase student collaboration and strengthen the student body community! Go Jacks!

Routed for Review

Associated Students Jenessa Lund - Executive Director

Submitted on Wednesday, June 19, 2019 - 1:54pm

Submitted by user: jmg12

Request: 33

Request Date: June 19, 2019

Request Name: AS and AS Group II Programs - Offices & Storage

Request Contact Name: Jenessa Lund

Request Contact Email Address: jmg12@humboldt.edu

Request Contact Phone: x5410

Requesting Division: Student Affairs - Wayne Brumfield - Vice President

Department Submitting Request: Associated Students

Nature of Request: Requesting a specific room/space/location that is not currently scheduled to be vacated.

Is this Space Reallocation expected to be temporary: No

Preferred Allocation Date: October 31, 2019

Request Funding

Has Funding for this Request Already Been Identified? Yes

Proposed Funding:

Depending on the space and what is required to move in, AS has earmarked \$50K for the remodel that was discussed three years ago.

Has the Chartfield String Already Been Identified? Yes

Account: 660003

Fund: AS200

Department: D40004

Program: 00000

Class: 00000

Project: 000000

Space Allocation Details

Proposed Space for Allocation
Little Apartments (after SBDC vacates)
Gist Hall (after ACAC vacates)
Nelson Hall East (if CAEs moved to GH)
Nelson Hall West (if Advancement relocated)
Or ???

Other Involved Departments/Divisions:

- Advising Center
- Centers for Academic Excellence
- University Advancement - Vice President's Office

Alignment with University Principles

[HSU Strategic Plan](#)

Strategic Plan Goals:

- Goal 1: Prepare students to be socially and environmentally responsible leaders in a diverse and globalized world
- Goal 2: Foster meaningful relationships across differences, including diverse cultural communities, identities, and competencies

Goal 1 Details:

Depending on the layout of the Little Apartments, we would explore program space, meeting rooms, storage for programming supplies, and a common reception area and library. Being co-located with AS Group II Programs would allow AS to better support their programming, staffing, paperwork, etc. Co-locating these groups would also promote intersectional work.

Goal 2 Details:

Depending on the layout, we would explore program space, meeting rooms, storage for programming supplies, and a common reception area and library. Being co-located with AS Group II Programs would allow AS to better support their programming, staffing, paperwork, etc. Co-locating these groups would also promote intersectional work.

Collective Impact:

This would send a student-centered message to students as well as signal to our LGBTQ students that they are worth a space upgrade.

Request Importance - Needs Analysis:

Many of the AS Group II Programs are located in dilapidated space and not on an improvement list. The Warren House is on the demolish list, so no work is being done to that building.

Recent History: Increased Regulation

Recent History Details:

Kimberly Comet is in strong support of this request. She recognizes the need to move programs out of the Warren House.

Department Outcomes and Objectives Related to this Request:

This would send a student-centered message to students as well as signal to our LGBTQ students that they are worth a space upgrade.

Assessment Plan

Assessment Plan:

We would want to take some time to involve all stakeholders and properly think through the best usage of the new space. Vacating the Warren House would meet the campus goal so it can be demolished.

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Additional Relevant Information Not Previously Addressed:

Many other campuses have centralized student programming. It would be great to be co-located with our Group II Programs so we could better support their activities.

Approvals Needed

Associated Students Jenessa Lund - Executive Director

VP Approval W. Wayne Brumfield - Vice President

Submitted on Friday, November 1, 2019 - 10:51am

Submitted by user: jmg12

Request: 47

Request Date: November 1, 2019

Request Name: AS and AS Group II Programs - Offices & Storage

Request Contact Name: Jenessa Lund

Request Contact Email Address: JENESSA.LUND@HUMBOLDT.EDU

Request Contact Phone: 707.826.5410

Division Submitting Request:

Nature of Request: Requesting a change to an existing space

Is this change expected to be temporary: No

Preferred Allocation Date: June 1, 2020

Request Funding

Has Funding for this Request Already Been Identified? Yes

Proposed Funding:

Depending on the space and what is required to move in, A.S . has earmarked \$50K for the remodel that was discussed four years ago. There is also funding in the current cost allocation model for space usage on campus that could be transferred to the new space.

Has the Chartfield String Already Been Identified? Yes

Account: 660003

Fund: AS200

Department: D40004

Program: 00000

Class: 00000

Project: 000000

Space Allocation Details

Change Existing Space

Building Location Warren House

Room Number(s) all but the COMM office

Current Use, Square Footage, & Capacity

Student-run organizations are spread across campus, thus reducing collaborative opportunities. ERC, WRRAP/ROSE, SAG, student-run programs that are currently located in the Warren House (a space that is on the demolition list) need to relocate. The condition of that building is not compatible with the Student-First message that is used on campus - please visit the building, if you haven't recently.

Student-run programs that are in need of space are: Student Legal Lounge (SLL), Asian Desi Pacific Islander Center (ADPIC) , and the Project Rebound (if funded at HSU next year). Students have identified these organizations as important to support and have on campus.

It would be very beneficial for HSU to have many of the student-run programs co-located. This would allow for: better collaboration; honoring intersectionality; following HR regulations; better access to student office hours; stronger programming support; fundraising collaboration; etc. Imagine a new student to HSU could enter one building and have access to most programs and services from which they may choose. Many other universities have robust student centers where students may do a one-stop-shop to get involved, access support, and enjoy each others' company. HSU students would greatly benefit from a centralized programming model, thus positively impacting student recruitment and retention.

Proposed Use, Square Footage, & Capacity

The steps to answering this section are:

- 1) prioritize the goal of creating a Student Union where many student-run programs and support are co-located
- 2) possibly assign a project manager to facilitate this process
- 3) work with all stakeholders to brainstorm how it could look on this campus
- 4) identify space that might be potential locations
- 5) work with the current occupants regarding relocating (if the best identified space is currently occupied)

As you can see, to do this right will require some time and work. If done thoughtfully, inclusively and efficiently, a re-imagined Student Union would send a message to students that their co-curricular lives are important.

Request Importance - Needs Analysis:

There is plenty of anecdotal data to support the need of a robust Student Union. The A.S. Funded Programs Committee has prioritized this item. Consider visiting the Warren House for details regarding the importance of relocating the programs.

Recent History:

- Workload Increase
- Increased Regulation
- Any Federal, State, or Local Mandates

Recent History Details:

By having so many programs spread out across campus, it is more time-consuming for student leaders and support staff to effectively collaborate. Having student assistants working unsupervised is not best practices for many reasons. Kimberly Comet is in strong support of vacating the Warren House due to its dilapidated condition and place on the to-be-demolished list.

Department Outcomes and Objectives Related to this Request:

Many other universities have centralized student programming. It would be great to be co-located with our student-run programs so we could better support their activities.

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Additional Relevant Information Not Previously Addressed:

Routed for Review

Submitted on Wednesday, October 7, 2020 - 10:51am

Submitted by user: jmg12

Request: 75

Request Date: October 7, 2020

Request Name: Student Union

Request Contact Name: Jenessa Lund

Request Contact Email Address: jmg12@humboldt.edu

Request Contact Phone: 707-845-8084

Division Submitting Request: Enrollment Management

Enrollment Management Associated Students

Nature of Request: Requesting additional or alternate square footage without a specific room/space/location already identified.

Is this change expected to be temporary: No

Preferred Allocation Date: July 1, 2023

Request Funding

Has Funding for this Request Already Been Identified? No

Proposed Funding:

This request is for the exploration process for a more robust student union to begin. Once all the appropriate stakeholders are identified and looped in to this process, funding options can be explored as well. The preferred allocation date above is just a place holder as the process (and impacts of Covid) will inform the length of the project.

Space Allocation Details

Type of Space Needed

A more robust student union could include many types of spaces: conference/meeting rooms, office spaces, rooms for student-led programs, student-centered programs, student-accessed kitchen, shared library space, study space, storage, student lounges, etc.

Vision:

- ~An intentional place for students to students to meet, work, collaborate
- ~Should be a special place on campus for students
- ~A place that students 'build'
- ~A central location where students can go
- ~Specific space for formal/scheduled meetings; current technology included
- ~Spaces where specific identities are co-located

Alignment with University Principles

[HSU Strategic Plan](#)

Strategic Plan Goals:

- Goal 1: Prepare students to be socially and environmentally responsible leaders in a diverse and globalized world
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a re-imagined student union.

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A more robust student union requires campus stakeholders to dream and execute collaboratively. Depending on the programs that are created/selected to be located in the student union, I anticipate that all Strategic Plan goals can be supported by a re-imagined student union.

Collective Impact:

A more robust student union is an opportunity to work more efficiently, provide proper support, and have a centralized space to collaborate, seek services and support one another. This will benefit the entire campus community.

Request Importance - Needs Analysis:

Currently, much of student-led programming is allocated space in soon-to-be-demolished buildings that are not prioritized for upkeep/maintenance. A more robust student union that serves as a hub of student activity and peer support would be a draw for new students as well as assist with retention by developing a stronger sense of belonging. Students see what other CSU student unions are like and have been requesting an improvement at HSU.

Recent History:

- Workload Increase
- Increased Regulation
- Reporting Requirements

Recent History Details:

Having student-led programs located in many spaces across campus is:

- 1) a liability as providing proper supervision is challenging
- 2) impedes the work to honor and support student intersectionality
- 3) impedes the opportunity of collaboration

Department Outcomes and Objectives Related to this Request:

Campus stakeholders working together will determine the details of the plan. For A.S. specifically, a more robust student union would help A.S. house student-led programs as well as strengthen relationships and communications between A.S.

Board Members and other student leaders.

Assessment Plan

Assessment Plan: Campus stakeholders working together will determine the details of the plan.

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Additional Relevant Information Not Previously Addressed:
Please let A.S. know how we can support and be involved in these efforts to develop a more robust student union.

Routed for Review

Associated Students Jenessa Lund - Executive Director