

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, September 17, 2019

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Kerri Malloy, APC Chair

Committee Membership:

Ramesh Adhikari, Kayla Begay, Morgan Barker Matthew Derrick, Michael Goodman, Jeremiah Finely, Mary Oling-Sisay, Clint Rebik, Kerri Malloy

September 11, 2019

Committee reviewed the process by which the Field Trip Policy was referred to APC and the need have the University Policy Committee review the draft.

Completed the review of the draft Field Trip Policy. Will integrate edits and questions into the document and forward to the UPC for their review and recommendation to SenEx.

Revisions to the Academic Honesty Policy will be reviewed at the next meeting with the intention of forwarding to SenEx the following week.

August 28, 2019

Organizational meeting to set out work for the year.

Field Trip Policy – draft received from the summer working group. Will review and forward to SenEx. The committee had previously determined that due the complexities involved with risk management that forwarding the drafts to appropriate units on campus for review and recommendations was the prudent course of action.

Academic Honesty Policy is undergoing further review to ensure that meets the requirements set out in the March 29, 2019 revisions to EO 1098. The revisions to EO 1098 may require a series of policies to be revised. Anticipate forwarding to SenEx at the end of September.

Discussion on the Classroom Disruptive Behavior Policy and requested revisions from the Office of Student Rights and Responsibilities.

Discussion on further revisions to the Syllabus Policy per discussions at the ICC.

Constitution and Bylaws Committee:

Submitted by Jeff Abell, CBC Chair, pro tem

Report of September 11, 2019 meeting

Agenda:

1. Call to order
2. Attendance, proxies and quorum
3. Appoint a Chair pro tempore
4. Announce guests
5. Review proposed membership changes on CBC
6. Outline Appendix E, F inconsistencies with input, context from guests
7. Prioritize inconsistencies and plan action to address them
8. Adjourn

Meeting Notes:

1. Call to order

Meeting was called to order at 2:15 p.m. by members Abell and Watson.

2. Attendance, proxies & quorum

- a) Abell (Faculty, Parliamentarian) and Watson were present. Post (Faculty) was absent.
- b) Abell was proxy for Post (Faculty).
- c) Quorum was met with 3 out of 3 members: 2 members from the faculty electorate; 1 from the staff electorate.
- d) Vacancies include 1 Senate-elected Chair, 2 faculty representatives, 1 student representative.

3. Appoint a Chair pro tempore

Motion to nominate Abell as chair pro tem for this meeting (Abell/Watson). Members approved without objection.

4. Announce guests

Invited guests in attendance were: Michael Le (past CBC chair), James Woglam (Faculty, Tenure Line CAHSS); George Wrenn (Faculty)

5. Review proposed membership changes on CBC

Prior to meeting Wrenn resigned from his Senate position thus relinquishing his role as CBC Chair. Abell will resign from his faculty rep position on CBC following this meeting. He will retain his ex-officio seat as Parliamentarian. This will leave open 2 faculty rep positions on CBC and the elected Senate Chair position. Wrenn and Woglam will self-

nominate for these open faculty positions and will begin service pending approval from AEC. In the absence of a Senate-elected Chair: a chair pro tem will be appointed at each meeting and Woglom, pending approval of his appointment, will report out from CBC to Senate.

6. Outline Appendix E, F inconsistencies with input, context from guests

Guest Michael Le reviewed CBC's end-of-year report for 2018-19. Topics discussed: CBC's role in revising the Faculty Handbook and the composition and duties of Senate committees. The committee and guests began discussion of Appendices E and F. Discussion touched a number of topics: appointments and elections, voting eligibility, the General Faculty Constitution, how the General Faculty functions as a body, the powers of the General Faculty, and the General Faculty Constitution as a membership document. The process of holding elections and balloting was reviewed.

7. Prioritize inconsistencies and plan action to address them

The group discussed how to proceed with a revision of the General Faculty Constitution. The Constitution will be posted to Google and members will comment on problematic areas. The University Senate Constitution will be reviewed in tandem. The timing of Senate discussion, and the deadline for putting forward amendments to allow for a fall semester vote by the General Faculty, were also discussed.

8. Adjourn

Meeting adjourned at 3:01 p.m.

Faculty Affairs Committee:

Submitted by Mark Wilson, FAC Chair

The FAC meets Tuesdays from 1-2 in NHE 106.

The FAC intends to work on policies relating to Advising, Early Tenure, Service and Collateral Duties, the use of Student Evaluations in Faculty RTP decisions, excess enrollment assigned time, and tenure track density.

There are a variety of issues relating to lecturers that we will try to address, including evaluation processes, Emeritus status, and compensation for service and professional development activities.

We are exploring some additional topics: support for scholarship at HSU, support for new Faculty / Staff housing, a Faculty Lounge, and Senate voting on curricular issues.

Integrated Curriculum Committee:

Submitted by Julie Alderson, ICC Chair

ICC (both through CDC and AMP) is currently focused on processing the proposals currently housed in Curriculog. We will be bringing the first batch of Consent Calendar items to the 1 October 2019 Senate meeting.

We continue to discuss revisions to the ICC Bylaws and Rules of Procedure, and have also talked about how to systematize Program Review across campus. We will support the development of a new policy covering Program Review for all aspects of the University – academic as well as everything else.

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

The University Resources and Planning Committee (URPC) met this past Thursday to discuss an approach to develop a balanced three-year university budget plan through FY 2021-2022. Efforts over the last several years have moved us closer to our goal of sustainable, predictable budgeting. However, with our continued trend of declining enrollments, we must once again reduce our expenditures in order to operate within our means. Based on our most recent enrollment projections, we estimate that by FY 2021-2022 we will have a budget gap of \$5.4 million between ongoing revenue and ongoing costs. We are working diligently to refine our enrollment projections to have up-to-date planning scenarios to incorporate into our three-year budget plan. In the meantime, one-time savings from last year are providing us with the flexibility to cover the spending gap in the short term while we work on longer term solutions to bring our spending in balance with lower anticipated revenue in the coming years. The URPC's goal is to complete a balanced budget plan by December 6th, 2019.

During Thursday's meeting, URPC members discussed possible approaches to achieve this goal and establish principles that will guide the process to reduce \$5.4 Million in expenditures. We invite and encourage the input of all campus and community stakeholders in this process. The URPC will meet weekly for the duration of the Fall semester and is planning to implement multiple means of soliciting consultation and guidance from staff, faculty and students to determine the best path to achieve these reductions. We are determined to prioritize the protection of resources allocated directly to students and their education, and, as such, student involvement in this process will be particularly crucial. We thank you all in advance for your participation in and contribution to the challenging work of planning for the future and continued health of our University.

For more information about the URPC visit: <https://budget.humboldt.edu/urpc>

For more information about HSU's budget visit: <https://budget.humboldt.edu/welcome-0>

University Policies Committee:

Submitted by Rob Keever, UPC Chair

Committee Membership:

Eboni Turnbow, Douglas Dawes, Troy Lescher, J. Brian Post, Deserie Donae

UPC's first meeting will be September 26th at 3PM in SBS 345 after coordinating membership and finding an appropriate meeting time for all members. Over the past Summer UPC received requests for the creation of new policies and updates to existing policies. There are also policies remaining from the Spring 2019 semester that did not make it to Senate for approval in time so UPC will revisit those policies.

Director of Risk Management and Safety, Kim Comet and APC Chair Kerri Malloy have brought a Field Trip Policy to the attention of UPC and there is a plan for a joint resolution between APC and UPC to be brought to Senate to review this policy as it contains components relevant to both committees.

Additionally, CBC is reviewing the faculty handbook and UPC Chair Robert Keever has agreed to collaborate with CBC to review standing committees, membership in those committees, and the related policies to attempt to organize the various committees at HSU.

UPC has started a plan last academic to review existing policies and how to update them so they will continue that initiative this year. UPC is also still perusing a way to make it easier to upload, update, and add policies on the HSU policies webpage.

Office of Diversity, Equity, and Inclusion:

Submitted by Cheryl Johnson, Executive Director, Office of Diversity Equity and Inclusion

The Diversity, Equity and Inclusion Council will reconvene on September 18, from 3 - 4PM. President Jackson will attend the meeting and be updated on the Council work, purpose and charge. The

subcommittees (Inclusive Teaching, Professional Development, and Becoming a Thriving HSI) will also present to the president on their charge and goals for the academic year.

California Faculty Association:

Submitted by Renée Byrd, CFA/HSU Chapter President

CFA S. CA Organizing Director Visit

CFA's Southern California Organizing Director and staff for CFA's Indigenous People's Caucus, Michelle Cercerez, will be visiting Humboldt at the end of the week. She will be visiting a CFA member's CR class in Hoopa, having dinner with chapter activists and a group of BIWOC on the faculty. She will also attend the chapter Book of the Year Launch Party & Lecture Friday (details below).

CFA Bargaining Survey

In Spring 2020, CFA will return to the bargaining table with the Chancellor's office. Our bargaining survey will be released any day and we want to hear from all members about your priorities for contract negotiations. This survey is an important place to express the issues impacting your lives and the lives of your students (from access to healthcare, gender & racial pay equity, subsidized childcare, classroom safety, lecturer conversion and pedagogically-sound class sizes). Bargaining committee chair and CFA VP Kevin Wehr will visit campus in late October to discuss bargaining and our new CFA President Charles Toombs of SDSU will likely visit in November to meet with members. Stay tuned for more information.

CFA Humboldt Book of the Year Launch & Lecture

Students, faculty, staff, administrators, and community members welcome.

**CFA HUMBOLDT
BOOK OF THE YEAR
LAUNCH PARTY & LECTURE**

What good is a land acknowledgement?: Radical Imagination for Decolonized Futures

Come hear Dr. Cutcha Risling Baldy (Chair, Native American Studies) deliver a talk followed by a reception to launch our CFA Humboldt Book of the Year, Linda Tuhiwai Smith's "Decolonizing Methodologies: Research and Indigenous Peoples."

September 20 • Friday • 3:00-6:00

Native American Forum BSS 162

3-4:45pm

Lecture

4:45pm-6:00pm

Reception

