

CAL POLY HUMBOLDT

University Senate Written Reports, February 20, 2024

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Nicole Jean Hill, APC Chair

Members: Julie Alderson (Faculty-Art), Frank Cappuccio (Faculty-Chem), Harrelle Deshazier (Advisor-Umoja Center), Tyler Evans (Faculty-Math), Nicole Jean Hill (APC Chair Pro-Tem), Jenni Robinson Reisinger (Registrar), Mark Wicklund (Director-Assessment). *Vacant: AS Student 1st and 2nd Reps, faculty position*

Meeting Date(s): Feb 7 and 14, 2024

Meeting Details: Committee reviewed the most recent [Program suspension and discontinuation policy](#) for obvious changes. The next step is to take up with the ICC whether it makes sense to make any substantive changes to the document while the low-conferring degree conversation is in process.

A request has been brought to the committee from Harrell Deshazier from the Umoja Center to move the CR/NC deadline. The committee seems very open to the idea of moving the CR/NC deadline to week 10 from week 8, but also open to the idea of it getting pushed much later if it makes sense from the registrar perspective. Also discussed the possibility of converting the grade of GE to ABC/NC. These two topics will be taken to ICC for follow up discussion.

Minors, Certificates & Concentrations Policy status: The notes from the ICC were reviewed and they agreed with our recommendation to remove concentrations and non-credit certificates from the policy. We should also remove ILO, assessment and non-enforceable registrar level parts of the policy. The committee has agreed to give this policy a look over before next meeting and await further guidance from the ICC.

Appointments and Elections Committee:

Submitted by Jorge Monteiro, AEC Chair

Members: Jorge Monteiro (chair, CNRS), Ara Pachmeyer (CPS), and Michihiro Sugata (CAHSS)

Meeting Date(s): Feb 09, 2024

Meeting Details: The AEC committee met on Feb/09 to go over the open positions foFall 2024 and the ones that are currently vacant. The committee agreed that most of the effort will be out towards recruiting junior faculty to blend with senior faculty in the committees. The AEC thinks that this blend will allow for continuation of ideas within the committee. The AEC will also put in a huge effort to fill up the UFPC as soon as possible.

Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, Kim Perris, Lisa Tremain, Marisol Ruiz Gonzalez, Kim White

Meeting Date(s): Wednesdays 11-noon, NHE 106 and Zoom (please email Tim at tim.miller@humboldt.edu for more details if you'd like to attend)

Meeting details:

This week we are bringing a resolution for a first reading. This resolution is one way to mitigate bias in the student evaluation process. A research study was conducted that used similar language which showed promising results in reducing bias against women faculty. Fullerton adopted similar language three years ago after a group of faculty there researched wrote a white paper on bias in faculty evaluations.

The language we are proposing will update the current language, which was added in 2015 to remind students of the code of conduct in an attempt to mitigate inappropriate and threatening language that was being used in some student comments. This has appeared to have the desired effect (these types of comments were reduced). As a simple, but apparently effective, change we can update this language to include bias.

This resolution and update to the survey language is one area we are focusing on to reduce bias in and increase response rates for student feedback. We are also looking at ways to support faculty in best practices for increasing response rates, myself and others from Humboldt will be meeting with a CSU-wide group to look at the student evaluation process, and we also intend to look at how the student surveys are administered to see if there is any needed institutional support.

FAC is also looking at presenting a resolution to support faculty engaged in work to improve accessibility through the Allocation of Assigned Time for Exceptional Levels of Service policy. If you have any interest in providing input or feedback on this, please get in touch with Tim.

Lastly, we are looking at the next priorities for spring – if there is anything you would like us to focus on, please let Tim know (tim.miller@humboldt.edu).

Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Members: Jill Anderson (Chair), Paul Michael Atienza, Cindy Bumgarner, Carmen Bustos-Works*, Christine Cass, Amanda Dinscore, Eden Donahue, William Fisher, Cameron Allison Govier, Sara Jaye Hart, Kristin Heese, Alison Hodges, Tasha Howe, Khristan Lamb, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Marissa Ramsier, Jenni Robinson Reisinger, Mark Rizzardi, Joshua Smith, Tasha Howe, Lisa Tremain, Melissa Tafoya, Mark Wicklund, Jim Woglom

GEAR Chair: Marissa Ramsier

CDC Chair: Lucy Kerhoulas

APC Chair: Nicole Jean Hill

Student Representatives: Vacant

Administrative Support Coordinator: Andrea Bright

Curriculum and Catalog Specialist: Cameron Allison Govier

Curriculum Analyst: Khristan Lamb

Meeting Date(s): 2/3/24

Meeting Details:

Course Modality Review

A spreadsheet was sent out for OAA that included the modalities that courses were offered in over the last two years asking for departments to update expected modalities. Discussion came up about the purpose of this process and clarification of the goal of this information with communication that the goal is to be transparent with students what modalities are available for their courses. It was noted that while adding the possible modalities in the catalog is fine for overall information, it does not help students plan in detail as much as adding modalities to the course rotation would. Additionally, there is a need to determine whether changes in modality will go through Curriculog and if so, what all is needed in that process. In an effort to be as useful to students as possible, the ask of departments is to look at the modalities spreadsheet and reply with any updates based on the modalities that are planned for next AY with an update about long term processes and communication channels for course modalities coming soon.

GEAR Subcommittee Update

The GEAR committee continues to work on the program review and is currently drafting the program review document. Additionally, they are working on a policy for GEAR course offerings that is expected to come to the full ICC at our next meeting.

Area E Update

The BOT is currently considering if the CSU should adopt the Cal-GETC as the only GE pathway and will be voting in the next BOT meeting on whether to change Title 5 accordingly. Depending on this vote, Area E could no longer be required for any students at the system level. At that point, the campus could discuss whether to retain Area E as an all university requirement (like DCG) and if it is not, AREA E would be phased out. Due to this, there will be a pause in Area E course proposals until it is clear if Area E will be phased out or not. A communication to departments is being drafted.

Policy Governing Proposed Minors, Academic Credit-Granting Certificates, and Concentrations

The Academic Policies Committee (APC) is working on updates to this policy and brought it to the ICC for feedback. There is a desire to have a larger conversation about state-side certificates and minors and the scenarios where students can get a certificate/minor and major with the same coursework. Components that are being worked on in the policy:

- Removal of GPA and units requirements that cannot be enforced
- Removal of the assessment requirements for minors and certificates
- Separation minors and certificates into their own policies and removal of concentrations as concentrations are not stand alone and covered in other policies on majors.

University Policies Committee:

Submitted by Chris Harmon, UPC Chair

Members:

Meeting Date(s):

Meeting Details: If you do not plan to submit a written report, please write "no report" in the meeting details space of this document, just so I know not to wait on your committee/division

University Resources and Planning Committee:

Submitted by Monty Mola, URPC Interim Co-Chair

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Samuel Parker, Student (voting)
<input checked="" type="checkbox"/>	Monty Mola, Interim Co-Chair	<input type="checkbox"/>	Vincent Zavala, Student (voting)
<input type="checkbox"/>	Amy Sprowles, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Dave Jannetta, Faculty (voting)	<input checked="" type="checkbox"/>	Melanie Bettenhausen, Advisor (non-voting)
<input checked="" type="checkbox"/>	Ramesh Adhikari, Faculty (voting)	<input type="checkbox"/>	Vacant, Advisor (non-voting)
<input type="checkbox"/>	Sarah McCue-Green, Staff (voting)	<input checked="" type="checkbox"/>	Kendra Higgins, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Staff (voting)	<input type="checkbox"/>	Michael Le, Advisor (non-voting)

<input checked="" type="checkbox"/>	Jeffrey Crane, Dean (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Carla Ho'a, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input checked="" type="checkbox"/>	Chrissy Holliday, VP (voting)	<input checked="" type="checkbox"/>	Nate Cacciari Roy, Support (non-voting)
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting) Proxy: Kevin Furtado	<input type="checkbox"/>	

Meeting Date(s): 02/16/24

Meeting Details:

- The URPC had an initial discussion on what information we would like to hear about on how the Sponsored Programs Foundation (SPF) and the University Advancement Foundation support the work of the University. In particular, there is interest in how during tight budgets these entities may provide alternative streams of revenue to the stateside operations.
- Executive Budget Director Blakesley gave the URPC a [presentation](#) on Reserves at both the system and campus level. This presentation was an excellent reminder that reserves are like a savings account, which can be used in times of need, but when spent the funds are depleted. Hence, using reserves for ongoing budget expenditures is ill advised. Likewise, determining the cost of the enterprise is a necessary step toward maintaining a balanced budget.
- Planning continues on our March 25, 2024 (at 1 PM) open forum, and scheduling of the divisional reduction scenario presentations continues as a Trustee visit has monkey wrenched our initial timeline.
- The URPC approved the final draft of its Early Exit Program recommendation to President Jackson, as was requested by the President in his charge to the URPC this year.

Academic Senate of the CSU (ASCSU):

Submitted by Stephanie Burkhalter and Mary Virnoche, ASCSU Senators

Members: Stephanie Burkhalter and Mary Virnoche, ASCSU Senators

Meeting Date(s): The ASCSU Standing Committees will meet virtually this week.

The ASCSU received a [Call for Alumni Engagement Proposals](#) for up to \$20,000 per campus. The notice to all campuses requests that the alumni office consult with campus colleagues and make the submission by the March 8, 2024 deadline. The Chancellor's office has allocated AY 23-24 funding for the project that is informed by a report of a special committee of the CSU Alumni Association: [Four Million Ways to Increase Student Success: A Report on Alumni-Student Connections](#). More information about the report, alumni engagement resources, and funding request details can be found in the call and report linked above.

Reminder: Faculty should consider responding to the *ICAS Mathematics Competencies Survey* which closes on February 23. This survey is being conducted by the Mathematics Competencies Subcommittee of the Intersegmental Committee of the Academic Senates ([ICAS](#)) (Co-Chairs:Ginni May, Sacramento City College, Michael O'Sullivan, San Diego State University, & Bob Pelayo, University of California, Irvine). This subcommittee is charged with writing a Statement on Competencies in Mathematics Expected of Entering College Students, which was last [revised in 2013](#).

We are asking that you complete a quick (10 minute) [survey](#) to help define mathematical expectations *in a variety of disciplines* across the California Community Colleges (CCC), California State University (CSU), and University of California (UC) systems. In particular, we are interested in understanding how mathematics is employed in both mathematical *and non-mathematical courses* throughout a student's academic journey.

The majority of the survey is designed to elicit your opinions on the significance of various mathematical skill sets *within your discipline's course offerings*. Your input is invaluable and will aid the subcommittee as it formulates comprehensive mathematical expectations, ultimately guiding high school students aspiring to pursue specific fields.

[Click here to start the 10-minute survey on Mathematical Expectations.](#)

Emeritus & Retired Faculty & Staff Association

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

Members:

Meeting Date(s):

Meeting Details: No report

Staff Council:

Submitted by Senator Sulaina Banks

Meeting Date: February 15, 2024

Meeting Details:

Sulaina Banks requested additional staff scenarios related to the university's intellectual property policy. By providing more scenarios focused on staff, the University Policy Committee (UPC) can enhance its comprehension of the revised policy and its implications for staff.

Carla Ho, Interim VP of Administration and Finance, and Amber Blakeslee, Executive Director of Budget, joined the Staff Council meeting to deliver an update on the budget. During the presentation, Carla Ho addressed the budgetary challenges anticipated for the upcoming 2024/2025 fiscal year, indicating the likelihood of budget reductions. These reductions may potentially impact staff and/or faculty; however, it was noted that they will look at any vacant or intermittent positions before considering other options.

President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President

Mark Johnson, Chief of Staff

Jenn Capps, Provost and VP for Academic Affairs

Carla Ho'a, Interim VP for Administration & Finance and CFO

Chrissy Holliday, VP for Enrollment Management & Student Success

Frank Whitlatch, VP for University Advancement

Nick Pettit, Executive Director of Intercollegiate Athletics & Recreational Sports

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

ACADEMICS

- The Office of Academic Affairs is grateful for the high level of contribution and engagement in a transparent and collaborative process to determine metrics and a strategy for [low conferring degree programs](#). Deans and/or Associate Deans will meet with Department Chairs and/or Program Leaders to collaboratively construct action plans of no more than two pages for each degree program and/or concentration of a degree program by *April 30, 2024*, so that we can submit them together to the Chancellor's Office by the deadline of *May 10, 2024*.
- **Professor Julie Alderson** was recently designated our campus Faculty Athletic Representative (FAR). The FAR is an NCAA-mandated position, which is appointed by the President and serves as a liaison between the athletics department and the university at large. While campuses must have a FAR, the FAR's roles and responsibilities vary widely across universities and are largely determined by specific campus needs. Julie will be reaching out for suggestions and feedback about how academics and athletics can work best together in support of our student athletes. If you have any questions, concerns or ideas, please contact her at ja19@humboldt.edu.

INCLUSIVE EXPERIENCE

Students

- Celebrating its 25th year, Cal Poly Humboldt and College of the Redwoods present the Annual International Latino Film Festival at Mill Creek Cinema, February 27, 28, and 29 from 6 p.m. to 10:20 p.m. Students and the general public are invited to view three outstanding films relating to the theme “Environmental Issues in Latin America:” Nostalgia de la Luz (Ulises Porra & Silvina Schnicer, 2021), Abrazo de la Serpiente (Ciro Guerra, 2015), and A Million Miles Away (Alejandra Márquez Abella, 2023).
- On February 24th the Black Joy Bash will take place at Gutswurak to celebrate Black Liberation Month, culture, music, dancing, games, food, and more.

Campus

Black liberation Month events continue under the direction of the UMOJA Center under Student Success & Enrollment Management.

- On February 20th F.D. Signifier will be the guest speaker in the Native Forum (BSS162). He will unpack and dissect his journey and experiences as a Black content creator.
- On February 29th Athletics will recognize Black staff and faculty at the Lumberjack Arena at the half-time of the Men’s basketball game.

INFRASTRUCTURE

CSU Extends Intent to Register Deadline

In a [recent release](#), the CSU announced that all 23 campuses, including Cal Poly Humboldt, will extend the intent to register deadline from the traditional May 1 date to May 15. This deadline extension will support students who will receive financial aid packages much later this year than usual, because of federal FAFSA changes. Cal Poly Humboldt will likely announce an additional deadline extension once we know final timelines regarding delivery of FAFSA information to campuses and updating of the awarding systems. Our Financial Aid, Admissions, and Strategic Student Communications teams are coordinating efforts to keep current and prospective students, and their families, informed, and to provide reassurance in this time of significant change for this process that sits at the core of affordability concerns for many students.

Housing Application Open

The Fall 2024 Housing application is open for students to explore, with submissions beginning Feb. 20 for new Freshmen, Feb. 21 for new Transfer, and Feb. 22-23 for Continuing students. The priority deadline is April 1, so encourage students to complete their application as soon as they can. It is important to note that we anticipate being able to provide campus housing to all students who want to live in one of our campus housing options. For more details, visit our [Housing Dates & Deadlines](#) page.

INNOVATION AND SUSTAINABILITY

Slate CRM Update

EMSS has provided updates over the past few months about the Enrollment Management (EM) work underway to re-implement Slate, the Customer Relationship Management (CRM) system we use to communicate with prospective students and manage much of our admissions activity. Eventually, it will also become the technological home for campus advising efforts, and that preparation work is also happening via a second project team.

A few important milestones have been achieved on the EM Slate project since the previous update, including:

- Online processing and payment of enrollment deposits and deposit deferrals for qualifying students
- An active Slate Applicant Status Page that allows students to view their admissions decision (with confetti for admits!) as well as important information and next steps/checklist items
- The recruiting team is now processing interaction forms that allow us to track our interactions with prospective students (visits, phone calls, etc.) and establish a basis for better data collection and future projections
- Seven active email campaigns at all stages of the enrollment funnel (prospect, inquiry, applicant, admit, deposited, etc.) with multiple emails per campaign, communicating with more than 426,000 potential students for 2024, as well as additional high school juniors and sophomores
- Beginning with Preview and Preview Plus, we are now able to create and manage events in Slate, which allows communications, registration, and check-in, among other strategic supports.

This [Slate re-implementation project page](#) is kept up to date as the project continues, and a newly-released [timeline](#) also provides insight into key project milestones and their intended completion timeframes. If you have questions, reach out to the re-implementation team via email at slate-pm@humboldt.edu.