

CAL POLY HUMBOLDT

University Senate Written Reports, November 28, 2022

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Nicole Jean Hill, APC Chair

Members: Julie Alderson (Faculty-Art), Frank Cappuccio (Faculty-Chem), Harrelle Deshazier (Advisor-Umoja Center), Tyler Evans (Faculty-Math), Nicole Jean Hill (APC Chair Pro-Tem), Li Qu (Faculty-Bus), Jenni Robinson Reisinger (Registrar), Mark Wicklund (Director-Assessment).

Vacant: AS Student 1st and 2nd Reps

Meeting Date(s): November 17, 2023

Meeting Details: Credit for Prior Learning Policy has now moved onto Senate for a first reading and we discussed the introduction information necessary to preface the discussion. The committee is currently reviewing a second draft of the Priority Registration policy.

Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, Kim Perris, Lisa Tremain, Marisol Ruiz Gonzalez, Kim White

Meeting Date(s): Wednesdays 11-noon, NHE 106 and Zoom (please email Tim at tim.miller@humboldt.edu for more details if you'd like to attend)

Meeting details:

Office hours policy

FAC is bringing forward an office hours resolution for first reading this week. This is a policy that will set a minimum office hours requirement for instructional faculty, but it leaves many of the details up to individual departments to decide. This policy is based on other CSUs, which handle office hours in various ways but for the most part require faculty to hold 3-4 office hours per week (for full-time faculty). We are leaving the finer details up to departments so that they can determine if there needs to be requirements for how office hours are held: online, asynchronous, etc.

We decided to keep it simple, borrowing from Sac State's example, and have kept this fairly straightforward (and hopefully it is clear). We have already gathered quite a bit of feedback from faculty and chairs (thank you everyone!) but are still open to ideas and suggestions so that we can ensure this works for all departments.

Student Feedback Surveys

We are also working on bringing forward some resolutions to update the student feedback process in early spring.

If you are interested in being part of the conversation, we would love to hear from you! Contact Tim (tim.miller@humboldt.edu).

Integrated Curriculum Committee:

Submitted by Julie Alderson, ICC Chair

Members: Julie Alderson (Interim Chair), Paul Michael Atienza, Cindy Bumgarner, Carmen Bustos-Works, Christine Cass, Amanda Dinscore, Eden Donahue, William Fisher, Cameron Allison Govier, Sara Jaye Hart, Alison Hodges, Tasha Howe, Nicole Jean Hill, Lucy Kerhoulas, Khristan Lamb, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Marissa Ramsier, Mark Rizzardi, Jenni Robinson Reisinger, Joshua Smith, Lisa Tremain, Melissa Tafoya, Mark Wicklund, Jim Woglom

Meeting Date: 11/14/23

Meeting Details: ICC met on November 14th. The committee processed items that are now coming forward on this week's Senate Consent Calendar, and further discussed how course instructional modes should be indicated in the course catalog. We also discussed issues around standards for A1 (Oral Communication)-designated GE courses. Members of the Communication Department joined us for this conversation, which was led by COMM chair Maxwell Schnurer. As a result of this discussion, the ICC agreed to hold off on processing proposed GE courses related to the Golden Four until after GEAR Program Review has been completed. The GEAR committee will incorporate further discussion of the topic of subject matter expertise consultation re: GE course proposals into this year's GEAR Program Review.

University Resources and Planning Committee:

Submitted by Jaime Lancaster, URPC Co-Chair

Members: Jaime Lancaster, Jenn Capps, Amy Sprowles, Dave Janetta, Sarah McCue-Green, Jeff Crane, Sherie Gordon, Chrissy Holliday, Frank Whitlatch, Samuel Parker, Vincent Zavala, Amber Blakeslee, Melanie Bettenhausen, Anthony Baker Ortiz, Kendra Higgins, Michael Le, Brigid Wall, Patrick Orona, Nate Cacciari Roy.

Meeting Date(s): 11/03/2023

Meeting Details:

Meeting Minutes:

1. Welcome and review and approval of the minutes from October 20, 2023
 - a. Minutes to be reviewed at the next meeting.
2. Response to forum questions draft [here](#) and share out strategy (GOAL = to draft campuswide response by November break)
 - a. The group is actively working on pulling written responses together to the questions asked during the URPC forum on October 18th with the goal of sharing the information with the campus by November break. The committee discussed how best to address the questions, provide appropriate context, and strategies to share responses with individuals and the broader campus community.
3. Resource request
 - a. Resource request flowchart draft [Here](#)
 - i. This flowchart is related to one of the questions received at the budget forum and was developed to outline the author's current understanding of the resource request process on campus.
 1. Areas of improvement for the current process: process has been handled verbally or by email; lack of visibility of where in the process a request is; lack of understanding of what has been prioritized for funding and what has not, and context related to the decision-making process.
 - b. Simplified version (and Questica process)
 - i. The UBO is in the preliminary stages of building out a resource request process that can be submitted within Questica, the campus budgeting tool.
 1. Draft process overview: Requests are initiated at the department level and entered into Questica. Leveraging workflow functionality within Questica, requests are reviewed and prioritized at the MBU, and Division level. If a request is prioritized but funding is not identified, it will then go to PAT for review/prioritization, followed by URPC consideration/recommendation, and ultimately President's Office for consideration/funding.

- a. Anticipated improvements to the existing process:
Requestors can see where the request is in the process;
Feedback provided at each review step; Promotes visibility of the demand for additional resources across the campus.
 2. UBO will be putting together a budget analyst pilot group to help develop and test these process enhancements, followed by broader campus engagement in the coming months.
 4. Discuss structure for cost savings and revenue generation work (as informed by charge) (For reference: Guiding Measures and Principles for balancing budget ([URPC 2019 document](#)))
 - a. EEP: formalize URPC response
 - i. Summarize the points made in previous discussions and draft a committee response.
 - b. What other options are there?
 - i. Discussion of what other options can be considered, data analysis to inform decision making, and projected budget gap (one-time vs on-going) and reduction targets needing to be addressed.
 1. Committee would like a list of other options that can be considered as cost savings and revenue generation strategies.
 - a. Examples of strategies include furloughs/temporary pay reductions, hiring chill of vacant positions, EEP, layoffs, corporate sponsorships, review of low enrolled programs, shared services, program prioritization, etc.
 - c. Further conversation on this next meeting when we have baseline + high/low projections
 - i. High, low, and base line projections are being developed for a 5-year planning horizon and will be shared in the next few weeks.
 5. Divisional Reports
 - a. Agenda item was not discussed due to time.
 6. Next steps
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Emeritus & Retired Faculty & Staff Association

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

At its November 17, 2023, Humboldt-ERFSA luncheon meeting, a panel discussed [The Humboldt Cannabis Reform Initiative \(Measure A\)](#), [A Controversial Voter Initiative](#) that will appear on the March 5, 2024, Ballot in Humboldt County.

Cal Poly Professor Emerita Betsy Watson, UC Davis Retired Professor Mark Thurmond, and Humboldt County Growers Alliance (HCGA) Executive Director Natalynne DeLapp and Noah Leavy presented opposing views on the Measure A Initiative to amend the Humboldt County General Plan to protect residents, landowners, and our beautiful

natural environment from harm caused by large-scale industrial cannabis cultivation. Eighty-seven people attended the event.

Below are news links to the extensive news coverage of it.

<https://www.northcoastjournal.com/NewsBlog/archives/2023/11/14/proponents-opponents-talk-measure-a>

<https://www.times-standard.com/2023/11/14/stakes-high-at-forum-on-local-cannabis-initiative/>

<https://lostcoastoutpost.com/2023/nov/14/measure-forum/>
