

CAL POLY HUMBOLDT

University Senate Written Reports, September 26, 2023

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Nicole Jean Hill, APC Chair Pro Tem

Members: Julie Alderson, Frank Cappuccio, Harrelle Deshazier, Tyler Evans, Li Qu, Jenni Robinson Reisinger, Mark Wicklund. *Vacant: Two AS Student Reps.*

Meeting Date(s): September 22, 2023

Meeting Details: The APC continued to refine the draft the Cal Poly Humboldt's first credit for prior learning policy, which is mandated by CSU policy changes and shall provide a means for students to earn credit (actual units) for learning outside of traditional higher education (e.g., workforce training, experiential learning). Work on the policy started in AY 22/23 and went to faculty for initial feedback that year. The revised draft for campus-wide feedback is now ready and an email will be sent out the week of September 26, 2023 containing a link to the draft and a feedback form.

Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, Kim Perris, Lisa Tremain, Marisol Ruiz Gonzalez, Kim White

Meeting Date(s): Wednesdays 11-noon, NHE 106 and Zoom (please email Tim at tim.miller@humboldt.edu for more details if you'd like to attend)

Meeting details: FAC has determined two early priorities for the year. We will be looking at improving the Faculty Awards feedback process, which was first implemented last year. We are also looking at the student feedback of teaching experiences with two major goals: reduce the possibilities for bias to affect the ratings, increase response rate. Response rate is tied to reducing bias (larger sample size means less effect caused by bias), and will also likely require an overhaul of the questionnaire, including reducing the questions and/or customizing the questions to each department. [CSU Fullerton has a method](#) we are looking at as well as a [white paper written by an organization that looked into reducing bias in the student evaluation process](#) there.

If you have any suggestions or questions about either of these priorities or have other feedback, please reach out to Tim at tim.miller@humboldt.edu.

Integrated Curriculum Committee:

Submitted by Julia Alderson, Interim ICC Chair

Members: Julie Alderson (Interim Chair), Paul Michael Atienza, Cindy Bumgarner, Carmen Bustos-Works, Christine Cass, Amanda Dinscore, Eden Donahue, William Fisher, Cameron Allison Govier, Sara Jaye Hart, Lucy Kerhoulas, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Marissa Ramsier, Mark Rizzardi, Jenni Robinson Reisinger, Joshua Smith, Anna Thaler, Lisa Tremain, Melissa Tafoya, Mark Wicklund, Jim Woglom

Meeting Date(s): Tuesday, September 19, 2023

Meeting Details: ICC discussion on 9/19 focused on various topics, including the implementation of the new syllabus policy. Specifically, we talked about how syllabus review should fold into Program Review activities (as stated in the new policy). This led to much general discussion about how to communicate out new elements that were introduced with the recent policy update. We also discussed current and future processes for ensuring cross-departmental consultation for course/program changes, and also picked back up discussion around refining our process for designating courses as related to themes of sustainability.

Please note: Carmen Bustos-Works reported out to the committee that the Health Advocacy program that was approved by the Senate last spring has been paused. The newly established Health Task Force will be considering current and future health-related program needs and will bring forward recommendations for moving forward. More to follow on that!

University Policies Committee:

Submitted by Chris Harmon, UPC Chair

Members: Chris Harmon, Shelbi Schroeder, Sulaina Banks, Michelle Williams, Sara Sterner

Meeting Date(s): 09.12.23

Meeting Details: no report

University Resources and Planning Committee:

Submitted by Jaime Lancaster, URPC Co-Chair

Members: Jaime Lancaster, Jenn Capps, Amy Spowles, Dave Janetta, Sarah McCue-Green, Jeff Crane, Sherie Gordon, Chrissy Holliday, Frank Whitlatch, Samuel Parker, Vincent Zavala, Amber

Blakeslee, Melanie Bettenhausen, Anthony Baker Ortiz, Kendra Higgins, Michael Le, Brigid Wall, Patrick Orona, Nate Cacciari Roy.

Meeting Date(s): September 22, 2023

Meeting Details:

We are beginning the planning process for the AY 23/24 URPC forum series and are currently in the process of identifying dates/times. The purpose of the forum series is to inform the campus community on the state of the budget and the budget planning process as well as to solicit feedback.

At our last meeting, Amber Blakeslee presented a year-end budget overview and discussed the 24/25 CSU budget planning process including a discussion of implications from the newly approved CSU tuition increase. We also discussed the proposed Early Exit Program its potential budgetary implications.

The President's charge to the URPC for AY 23/34 is as follows:

- University Resource Allocation Model (Completed by December 2024 but ready for a July 1, 2025 implementation).
- To partner on efforts to identify strategies to support the campus in identifying short and long-term strategies for cost savings, cost avoidance and alternative revenue strategies. An immediate focus is on the exploration to implement an Early Exit Program (EEP).
- To partner on multi-year planning.
- To continue efforts in educating the campus community on state, CSU and campus fiscal matters through platforms such as the success forum series.

Staff Council:

Submitted by Senator Sulaina Banks

Members:

Meeting Date(s): September 21, 2023

Meeting Details:

- [National Transfer Student Week](#) is from October 16, 2023 - October 20, 2023
 - Staff Appreciation Week is from May 28, 2024 - May 31, 2024
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President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President

Mark Johnson, Chief of Staff

Sherie Gordon, VP Administration and Finance/CFO

Jenn Capps, Provost and VP Academic Affairs

Chrissy Holliday, VP Enrollment Management and Student Success

Frank Whitlatch, VP Advancement

Nick Pettit, Executive Director of Intercollegiate Athletics and Recreational Sports

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

MOMENTS OF PRIDE

- Sergeant Janelle Jackson recently graduated from an eight month leadership program at the Sherman Block Supervisory Leadership Institute (SBSLI). SBSLI is a program designed to stimulate personal growth, leadership, and ethical decision-making in California law enforcement front-line supervisors. Designed and implemented in 1988 through the efforts of California law enforcement professionals and top educators and trainers. The SBSLI is an intense program based on experiential learning techniques. Students are challenged to learn new ways to resolve issues through group and individual work. If you see Janelle on campus, please congratulate her on this important professional milestone and commitment to develop professionally.
- The Enrollment Census date was September 18th. Although the final numbers are not compiled, it looks as if we will have a 2% enrollment growth. This is great news, since many of the CSU campuses are suffering a decline in enrollment.

CAMPUS/COMMUNITY

Enrollment Management & Student Success welcomes the newest members of the team:

- Residence Life Coordinators: Matilda Bunchongchitr & Shaun Gilmore
- Student Activities Center Office Coordinator: My Sou
- Dean of Students ASC: Noel DiBenedetto

The Division of Administration and Finance is working to stabilize UPD staffing. Below are the incremental steps towards building the team in this challenging staffing environment:

- Joseph Conlin, Police Officer
- Dell Tompkins, promoted to Sergeant. He will join Sergeant ranks with Chance, Janelle and Andy.

In a future report, we will introduce you to our new dispatch team who have been quick learners, vibrant and a great compliment to Jennifer Gomes.

The Division of Administration and Finance is relaunching the UPD leadership recruitment with the support of [Spellman Johnson](#). We will be searching nationwide for an Associate Vice President for Safety and Well-Being. The advertisement will launch the week of September 25th and close on October 24th. The committee will host finalists the week of November 27th. We are still searching for faculty representation. The university will be very strong in Accounting with the leadership of Sarah Long, University Controller, and the addition of Jim Schultz. Jim has significant experience in Accounting and has chosen a career path as an Assistant Controller. He has been a tremendous asset thus far in his short tenure. The other accounting positions are result of a reimagined partnership with SPF:

- Jim Schultz, Assistant Controller
- Alexandra (Alex) Culler, SPF Accounts Receivable Tech II
- Heidy Lopez, Accounting Technician II

ACADEMICS

Please join us in Goodwin Forum on *Wednesday, October 4, 2023*, from 5:00-7:00 p.m. for a ceremony and reception with beverages and light refreshments to enjoy and celebrate faculty who received tenure, promotion, or range elevation effective in AY 2022-23. If you are planning to attend, please [RSVP here](#) by *Friday, September 29, 2023*.

Brian D. Tripp Papers- Special Collections

Cal Poly Humboldt Library Special Collections is excited that the **Brian D. Tripp Papers** are available to researchers. **Brian Duane Tripp** (1945-2022), a member of the Karuk Tribe, was an internationally renowned artist, poet, traditional singer, and dancer. To celebrate the collection and Brian's life, the library will exhibit his artwork and papers in the library lobby from *September 20th to October 15th, 2023*. There will be an exhibit opening on *Thursday, September 21st at 5 pm*. Everyone is invited to enjoy refreshments and artwork in the library. See the attached flyer for more details.

INCLUSIVE EXPERIENCE

Reimagining Accessibility Services In the summer of 2023, the university [announced the creation of the Campus Disability Resource Center](#) (CDRC). In an effort to evolve and ensure our campus is a truly inclusive environment we have partnered with [Grand River Solutions](#) for consultative support in the below areas:

- **Refinement of Processes:** Assist the university with crafting internal workflows and public process guides, ensuring alignment with the best practices in ADA/504 compliance and disability inclusion.
- **Extensive Training:** The University's Accessibility Advisors will receive thorough training, encompassing the intricacies of student accommodation processes, faculty obligations, and employee accommodation duties.
- **Enhancement of Documentation:** Review and streamline various forms and public documents, aligning them with contemporary best practices.
- **Integrative Systems:** In coordination with campus stakeholders, will assist in the seamless transition to a new case management system, aiming for efficient accommodation case management.
- **Collaborative Efforts:** Assist the CDRC leadership with ensuring disability access and compliance across all corners of the institution.
- **On-Demand Training:** The campus stakeholders will benefit from on-the-spot training sessions covering a wide range of topics from the Americans with Disabilities Act to the nuances of emotional support animals.
- **Institutional Strategy:** The consultants will also play a pivotal role in conducting a 5-year review as required by the OFCCP and provide insights for shaping the permanent ADA/504 Coordinator role

INFRASTRUCTURE

New Dining Options on Campus

Have you noticed the improvements to our various dining locations around campus? If not, some items of note:

- Dining now has kiosks for ordering at Library Café, Kinetic Koffee, College Creek Marketplace and Humboldt Street Subs in addition to the Boost mobile ordering app (on Google and Apple Stores)
- \$7.99 value meals are now available at the College Creek Marketplace Urban Revolution counter
- Check out the new Grab Goodness station in the Depot for grab and go pre-packaged light meals
- Hey Juans is now offering breakfast burritos in the Depot
- Vedge Craft in the Depot is now offering smoothies. Try the Banana Slug, Redwood Sunrise and Green Goddess options, or try the build-your-own smoothie option. More smoothie supplements and enhancements are coming soon!
- The Giant's Cupboard convenience store in the JGC 1st floor Recreation Room is open daily 5pm to 12am for all your quick snacks, sundries and frozen meals. This is a great option for students on the North side of campus
- Be sure to check out all the new affordable starter meal plans for staff and faculty starting at only \$50 at: <https://dineoncampus.com/calpolyhumboldt/purchase-a-meal-plan>

INNOVATION AND SUSTAINABILITY

Cal Poly Humboldt was recently rated one of the top 10 master's campuses overall for our sustainability efforts by AASHE in the Sustainable Campus Index 2023 (we are #5 out of ten on a list):

Master's Institutions

Top Performers

Rank	Institution	Score	Rating	Location
1	Thompson Rivers University	86.17	Platinum	Kamloops, BC
2	The American College of Greece	81.87	Gold	Athens, Greece
3	California State University, Chico	79.37	Gold	Chico, CA
4	California State University, Northridge	72.65	Gold	Northridge, CA
5	Cal Poly Humboldt	72.07	Gold	Arcata, CA
6	San Jose State University	71.91	Gold	San Jose, CA
7	California State University, Los Angeles	70.79	Gold	Los Angeles, CA
8	Coastal Carolina University	70.62	Gold	Conway, SC
9	Pratt Institute	70.27	Gold	Brooklyn, NY
10	Southern Oregon University	70.01	Gold	Ashland, OR

The Sustainable Campus Index highlights the most sustainable colleges and universities in 17 impact areas and overall by institution type, as measured by the [Sustainability Tracking, Assessment & Rating System \(STARS\)](#). Access the [full AASHE Sustainable Campus Index 2023 report here](#). Note that these results are based on our 2020 report score, as they pulled data for this before we finalized our 2023

report in May, so we are actually doing better than what is reflected here. We look forward to sharing this more broadly to the campus community and beyond.

Coming Soon: Advising and Student Engagement Software!

Last year, in response to needs expressed by faculty and staff advisors across the campus, eight software solutions for Advising and Student Engagement were identified and evaluated. The Selection Committee consisted of more than 15 individuals, including administrators, faculty from the three colleges, advising groups, the registrar's office, and staff and students from seven programs/departments.

The committee identified critical attributes needed to support both our current advising process and our desired future state of advising on campus. Each of the software options was evaluated after a live demonstration and scored based on the critical attributes. A second scoring round was done with the top three options, and live demos were open to all campus faculty and staff. Each finalist also went through an ITS security review and an accessibility review.

As a result of this collaborative, extensive effort, we are excited to announce that our campus will be moving forward with implementing **Slate** as our new Advising and Student Engagement software solution. Although Slate is currently being used by other departments on campus, this will be a new iteration and implementation and involve software designed specifically for advising and student engagement. Currently, the implementation team is recruiting support and collecting data about the advising process and experience to begin shaping our campus iteration of Slate for advising. The first phase will focus on designing the dashboard; the second phase will involve small groups piloting the software and then onboarding the campus as a whole.