

CAL POLY HUMBOLDT

University Senate Written Reports, March 7, 2023

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Marissa Ramsier, APC Chair

Members: Julie Alderson, Frank Cappuccio, Thomas Gray, Michele Miyamoto, Humnath Panta, Li Qu, Jenni Robinson Reisinger, Mark Wicklund. Vacant: AS Student 2nd Rep.

Meeting Date(s): March 3, 2023

We continued working on the Credit for Prior Learning Policy. We focused on the section regarding credit by campus-originated challenge exams and other campus-based prior learning assessments. It is looking like we may have the policy ready for its second round of broad university feedback prior to Spring Break.

Appointments and Elections Committee:

Submitted by Jayne McGuire, AEC Chair

February 28, 2023

To: Cal Poly Humboldt General Faculty
From: University Senate Appointments and Elections Committee
Subject: Second Call for Nominations for General Faculty Elections and Appointments

Faculty members are needed to serve on the following campus committees. Committee work will begin with the start of the Fall 2023 semester, unless otherwise noted with an asterisk (*).

You may self-nominate by emailing your nomination to the University Senate Office (senate@humboldt.edu) or to mary.watson@humboldt.edu.

Nominations are due by March 15, 2023

Please visit the Committee Directory <http://www2.humboldt.edu/senate/committees> for more information about each committee. For general information on committees, see section 800 of the *HSU Faculty Handbook* via the following link:

<http://www2.humboldt.edu/aavp/sites/default/files/facultyhandbook/Section800.pdf>

Elected Position Openings:

GENERAL FACULTY / UNIVERSITY SENATE

- General Faculty Treasurer / Secretary, 3 year term
- General Faculty Representative to the ASCSU (Statewide Senate), 3 year term
- Lecturer Faculty Delegate (Colleges, Library, Counseling, Coaches), 3 year term
The position is open to Lecturers, Coaches and non-tenure line Counselors and Librarians with a time base of .40 or greater.
- Tenure Line At-Large Faculty Delegate, 3 year term
- Tenure Line CPS Faculty Delegate; 2 year term

INTEGRATED CURRICULUM COMMITTEE (ICC)

Subcommittee on Academic Planning and Programs (formerly AMP)

- Faculty Member (At-Large), 3 year term

Subcommittee on General Education and All University Requirements (GEAR)

- Faculty Member (CNRS), 3 year term

Please refer to the [ICC Bylaws and Rules of Procedure](#) for detailed information regarding the charge to subcommittees of the ICC.

Appointed Position Openings:

APPOINTMENTS AND ELECTIONS COMMITTEE

- Faculty Member (CPS), 2 year term
- Faculty Member (CAHSS), 2 year term

Duties: Oversees the appointments and elections for the University Senate, General Faculty, Senate Standing Committees, Faculty positions on University committees and other duties as outlined in the [Senate Bylaws](#), Section 11.5.

ACADEMIC POLICIES COMMITTEE (APC)

- Faculty Member, 3 year term

Duties: Develops and maintains the academic policies of California State Polytechnic University Humboldt.

ALCOHOL, TOBACCO AND OTHER DRUG PREVENTION COMMITTEE

- Faculty Member, 2 year term

Duties: The Committee is advisory to the President through the Vice President for Student Affairs for policy issues related to alcohol, marijuana, and other drug use within the University community.

COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS

Candidates are appointed in consult with the membership of the UFPC.

- Tenured or Tenure Line Faculty Member (CPS), 3 year term

Duties: To provide a mechanism for approval of department/unit criteria and standards and to provide a mechanism for the revision of existing approved standards. To ensure department/unit criteria and standards are in alignment with university standards and criteria as specified in Appendix J and that criteria and standards are not overly complex or prone to misinterpretation.

CONSTITUTION AND BYLAWS COMMITTEE

- TWO Faculty Members, 2 year terms

Please refer to [Senate Bylaws](#), Section 11.6 for committee description.

FACULTY AFFAIRS COMMITTEE

- Faculty Member, 3 year term

Please refer to [Senate Bylaws](#), Section 11.4 for committee description.

FACULTY AWARDS COMMITTEE

- Faculty Member (Co-Chair), 1 year term
- Faculty Member, 1 year term

Duties: The committee is appointed to select the nominees for the following Humboldt awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

GRADE APPEAL COMMITTEE

- Faculty Member, 1 year term

Duties: Consistent with other campus and system policies, and in accordance with Grade Appeal Policy, provide a fair, equitable, and timely process by which students may formally appeal assigned course grades (See Grade Appeal Policy [[VPAA 22-01](#)]).

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

Faculty members are selected in consult with the Senate Executive Committee and appointed by the President

- Faculty Member, 1 year term
- Faculty Member, 2 year term

Duties: Serve as a forum for the President and Athletic Director to seek advice and refine ideas and develop or revised policies of the Athletic Department on such subjects as equity compliance, annual budget and the direction and balance of sports that constitute the program. The IAAC has the authority to review all proposed athletic policies and budgets and to make recommendations to the President and Athletic Director. The committee will also review the Athletics Grant-in-Aid and Compliance Handbooks and update them as needed. [revised by IAAC, AY 10/11)

INTERNATIONAL ADVISORY COMMITTEE

Faculty members are appointed by the President of the University after appropriate consultation

- Faculty Member (CPS), 3 year term
- Faculty Member (CAHSS), 3 year term

Duties: Provides advisory support for, and promotes programs and initiatives that foster international educational opportunities for the campus community.

PLANNING COMMITTEE FOR RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES (PCRSC)

- Faculty Member (CPS), 2 year term

Duties: Reviews and selects proposals/applications submitted by faculty and students for various research related competitions on campus. This committee is primarily responsible for reviewing and awarding applications for three main awards:

- Research Scholarship Creative Activity Awards (RSCA)
- CSU Student Research Competition
- McCrone Graduate Student Fellowship & Faculty Scholars Award

Performs other duties when above listed funds are not available or alternative funds are allocated for disbursement. *Please note, faculty elected to this committee are not eligible to submit applications (during their two year term) for competitions which they are responsible for reviewing.

UNIVERSITY CENTER BOARD

Faculty members nominated by the Appointments and Elections Committee and approved by the Board, for two-year terms

- Faculty Member, 2 year term

Duties: Formulate and administer the policies for the development, financing, and operation of the University Center subject to the final approval of the University President. The Board shall see that net earnings will be used for the benefit of the students of Humboldt.

UNIVERSITY RESOURCES AND PLANNING COMMITTEE

- Faculty Senator (Co-Chair), 2 year term
- Faculty Member, 2 year term

Duties: See [Senate Bylaws](#), Section 11.3

UNIVERSITY SPACE AND FACILITIES ADVISORY COMMITTEE (USFAC)

- Faculty Representative from the URPC, 2 year term
- Faculty Member, 2 year term
- Faculty Member, 1 year term

Duties: See [Senate Bylaws](#), Section 11.37

Constitution and Bylaws Committee:

Submitted by Rouhollah Aghasaleh, CBC Chair

Members: [Chelsea Teale](#), Deidre Clem, [George Wrenn](#), [Garrett Purchio](#)

Meeting Date(s): 2/21/2023 and 2/28/2023

Meeting Details:

The committee discussed the new duties and responsibilities and suggested a resolution to amend the bylaws to reflect a new membership for CBC to include VPs as a major task will be to review all campus committees, functions, and membership. The CBC will bring a resolution to the next Senate meeting.

The committee discussed the new duties and responsibilities of the UPC and suggested a resolution to amend the bylaws to reflect a new membership for UPC to include ability to draft policies. The CBC will bring a resolution to the next Senate meeting.

The committee discussed the initial steps to draft a comprehensive policy on Admin Search Committees and procedures.

Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, César Abarca, Kim Perris, Kim White, Loren Cannon

Meeting Date(s): 2/22

Standing meetings are held Wednesdays 11:00-11:50 in BSS 508, Zoom hyflex link:

<https://humboldtstate.zoom.us/j/81769198379?pwd=aWhCSmYxRlpReU1jdHVrSGNiL2VaZz09>.

Department Chair Compensation

FAC has been reviewing the proposal for updating the compensation for department chairs that has been proposed by the Department Chair Appointment Task Force. The task force met over the 2021-22 AY meeting with various stake holders and getting feedback to better understand chair workloads and compensation. The task force resumed this year with the goal of proposing a new allocation model for determining assigned time. In February, this proposal was shared with the Provost, was presented at the Provost's Council of Chairs, and was disseminated to chairs across the university.

FAC has been involved in this process since last year (the FAC chair has been a member of the task force) but is now taking a closer look at the proposal with all members of FAC. A preliminary information item will share the task force's work to Senate today (3/7/23).

FAC is planning to present a resolution for first reading at the 3/28/23 senate session. If you have questions or feedback about the proposal, please contact any of the task force members or FAC Chair Tim Miller (tim.miller@humboldt.edu).

Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Members: Ramesh Adhikari, Jill Anderson (ICC Chair), Brad Ballinger, Carmen Bustos-Works, Christine Cass, Eden Donahue (CDC Chair), Cameron Allison Govier, Bella Gray, Sara Jaye Hart, Heather Madar, Bori Mazzag, John Meyer, Cindy Moyer, Marissa Ramsier, Joshua Smith, Amy Sprowles, Anna Thaler, Cyril Oberlander, Justus Ortega, Cutcha Risling-Baldy (GEAR Chair), Jenni Robinson, Sheila Rocker-Heppe, Melissa Tafoya, Carly Marino, Mary Watson, Mark Wicklund

Current Vacancies: Graduate Council representative, Student representatives (2), CAHSS GEAR Rep, APC Chair, At-large Faculty Member CDC

Resources available for curricular proposal development and submission: [Asynchronous Curriculog Training](#), [Curriculum Guidelines, Policies and Procedures](#), and [Associated Curricular Forms](#)

Meeting Date(s): 2/28/23

Meeting Details:

Report for AVP Bustos-Works

AVP Bustos-Works reported an update that high unit majors (61 units and above) will not be submitted to WSCUC but lower unit majors will be submitted.

IDP Proposal

Rebecca Robertson joined the committee to discuss the updates and revisions to the IDP program proposal. Since the last ICC meeting, Rebecca responded to feedback both from the ICC and subcommittees and the CPS and CAHSS Council's of Chairs. Main changes included: Providing an MOU for c-78 course to ensure the workload of that class was not tied only to the program advisors workload; Addition of a review process wherein the department chair for each area the student is pulling classes from for an emphasis; Verification that accreditation needs of individual programs (e.g. art, music) would not prevent students from being able to incorporate those focus areas into their IDP.

The discussion at this meeting addressed questions around advising students in a supportive manner that will both support their vision and goals but also maintain the standards, vision, goals, and objectives of the majors students are drawing classes from (e.g. taking classes from an area like Social Work but avoiding the classes that focus on decolonizing approaches/ challenging the long standing processes/practices in a particular area). Additionally, how this program will work within the University to support students in finding the major that is right for them and not utilizing the IDP to avoid particular coursework or as a mechanism to pull/keep students from other majors was discussed.

Committee voted to approve the proposal with the agreement that there would be continued engagement around formalizing an assessment process/understanding of not advising students away from established majors.

New Program Proposal Guidelines

The ongoing work on updating the New Program Proposal Guidelines was discussed. Campus is not required and currently does not have processes in place for assessment in minors and certificates. It was brought up that we should get solid footing on our institutional processes for assessment in degree programs before venturing into establishing processes for assessment in certificates and minors. As a result, assessment related language for those programs was removed. Sections of the guidelines to be edited still include a section on the process for blended pathways and refining the timeline sections.

University Policies Committee:

Submitted by Chris Harmon, UPC Chair

Members:

Meeting Date(s): 2/23 & 3/8

Meeting Details: UPC is reviewing a newly draft policy on gift cards. It will likely be ready for SenEx after spring break

Academic Senate CSU (ASCSU):

Submitted by Stephanie Burkhalter, ASCSU Representative

See attached responses from the Chancellor's Office to the resolutions that were passed in the January 2023, plenary. The next plenary meeting takes place March 16 and 17, 2023, with the Board of Trustees meeting following on March 20-March 22.

March 1, 2023

Chair Beth Steffel
Academic Senate, CSU
The California State University
401 Golden Shore
Long Beach, California 90802-4210

RE: January 19-20, 2023

Dear Chair Steffel:

Thank you for forwarding the resolutions adopted by the Academic Senate of the California State University (ASCSU) at its January 19-20, 2023 meeting. We are pleased to provide the following responses.

1. AS-3578-22/JEDI: Expansion of California State University (CSU) Independent Professional Doctoral Degree Programs

At their January 2023 meeting, the CSU Board of Trustees adopted a resolution supporting sponsored legislation to expand the authority of the CSU to offer doctoral programs that meet workforce demands and do not duplicate degrees offered by the University of California. Staff members from the Office of the Chancellor are engaged with universities and legislative leaders to consider steps toward furthering our ability to establish independent applied professional doctoral degrees while continuing to work collaboratively with our UC partners.

2. AS-3579-22/FGA: Funding Summer Advocacy Work for the Position of Legislative Specialist of the Academic Senate CSU

The CO appreciates the value of the work being conducted by the ASCSU Legislative Specialists. Academic and Student Affairs is open to discussions with the ASCSU executive committee to modify the term length for this position and address summer compensation.

CSU Campuses

Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

3. AS-3580-22/FA: Request for Increased Ventilation and Air Purification Infrastructure Across the California State University (CSU) System

In light of the COVID-19 pandemic, maintaining clean air within indoor spaces occupied by faculty, staff and students has been, and will continue to be, a priority. The University has initiated the implementation of the recommendations outlined in the bill and intends to support further measures deemed necessary.

4. AS-3581-22/JEDI/FA: Adopting a Font Designed for Readability for California State University

The Chancellor's Office is committed to improving accessibility. Through the Accessible Technology Initiative, the CSU is using a "capabilities maturity" strategy to achieve its vision for accessibility. This commitment and strategy extend to the use of fonts for readability.

5. AS-3582-22/FA/JEDI: Solidarity with Iranian University Communities Protesting Violent Repression in Response to the "Woman, Life, Freedom" Movement

The CSU is committed to fostering a vibrant community of diverse students, faculty, staff, and administrators. This commitment extends beyond our CSU campuses and we appreciate the ASCSU's offer of solidarity with the people of Iran.

6. AS-3583-22/EX: In Support of Native American Graves Protection and Repatriation Act (NAGPRA) Compliance in the California State University (CSU)

The Academic Senate's support of this effort is appreciated as the CSU works to faithfully comply with both federal and state acts.

7. AS-3584-22/FA: Establishing Timely Responses to Campus Senate Resolutions and Policies

The CO appreciates the ASCSU's support for campus faculty senates and the role of faculty and faculty senates in shared governance.

8. AS-3585-22/JEDI/FA/FGA: CSU Faculty and Staff Justice Equity and Diversity (JEDI) Housing Assistance Program

The CSU values all employees and recognizes the significant impact housing options have on faculty recruitment and retention and thereby student experience. This issue will be considered as a part of the Chancellor's Faculty and Staff Excellence Workgroup. The purpose of workgroup, organized in January 2023, is to identify obstacles, possible solutions, and strategies to improve employee experience and counter the rapidly escalating cost of living in California. One key goal

Chair Beth Steffel
March 1, 2023
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is to find creative solutions to overcome economic barriers unique to California by examining multiple strategies and partnerships to create affordable housing options for faculty and staff..

9. AS-3586-22/JEDI/FA: Systemic Inclusion of Preferred Names and Pronouns within the California State University (CSU) System

The CSU appreciates the ASCSU recognizing this issue and identifying these opportunities. The CSU enabled the use of preferred name in Oracle/Peoplesoft by students beginning in 2014. This functionality has been further expanded to support the collection and display of personal pronouns. In addition, the CSU's Institute for Teaching and Learning regularly facilitates professional development focused on the use of students' pronouns and preferred names to foster greater student belonging and inclusion.

Sincerely,



Brent M. Foster, Ph.D.
Assistant Vice Chancellor & State University Dean of Academic Programs
Liaison to the ASCSU

c: Dr. Jolene Koester, Interim Chancellor
Dr. Sylvia Alva, Executive Vice Chancellor, Academic and Student Affairs
Mr. Steve Relyea, Executive Vice Chancellor and Chief Financial Officer
Ms. Leora Friedman, Executive Vice Chancellor, Human Resources

President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President

Timothy Downs, Chief of Staff, Interim

Sherie Gordon, CFO/VP Administration and Finance

Jenn Capps, Provost and VPAA

Chrissy Holliday, VP Enrollment Management and Student Success

Frank Whitlatch, VP Advancement

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement
and Interim Dean of Students

People

Teresa Wilmott is the new Associate Vice President for Development, and will begin her new role in mid-April. Teresa has particularly strong experience working with donors at all levels, including planned gifts. She also has strengths in constituent research and in building campus partnerships. As a bonus, Teresa is the parent of a current student at Humboldt, and she has spent quite a bit of time over the last couple years getting to know the area.

Candidates for our AVP/Dean of Students position will visit campus March 7 and 8. Open forums will be held 1:30-2:20 both days in the Gutswarrak Student Activities Center West Lounge. A special forum for students will be held both days at 4:45, in the same location. Details about the candidates and schedules can be found [here](#).