

CAL POLY HUMBOLDT

University Senate Written Reports, February 21, 2022

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Marissa Ramsier, APC Chair

Members: Julie Alderson, Frank Cappuccio, Thomas Gray, Michele Miyamoto, Humnath Panta, Li Qu, Jenni Robinson Reisinger, Mark Wicklund. Vacant: AS Student 2nd Rep.

Meeting Date(s): Feb 10 & 17, 2023

We continued working on the Credit for Prior Learning Policy. We focused on the section regarding credit by campus-originated challenge exam. It is looking like we may have the policy ready for its second round of broad university feedback prior to Spring Break.

Appointments and Elections Committee:

Submitted by Jayne McGuire, AEC Chair

February 20, 2023

To: Cal Poly Humboldt General Faculty

From: University Senate Appointments and Elections Committee

Subject: Second Call for Nominations for General Faculty Elections and Appointments

Faculty members are needed to serve on the following campus committees. Committee work will begin with the start of the Fall 2023 semester, unless otherwise noted with an asterisk (*).

You may self-nominate by emailing your nomination to the University Senate Office (senate@humboldt.edu) or to mary.watson@humboldt.edu.

Nominations are due by March 10, 2023

Please visit the Committee Directory <http://www2.humboldt.edu/senate/committees> for more information about each committee. For general information on committees, see section 800 of the *HSU Faculty Handbook* via the following link:

<http://www2.humboldt.edu/aavp/sites/default/files/facultyhandbook/Section800.pdf>

Elected Position Openings:

GENERAL FACULTY / UNIVERSITY SENATE

- General Faculty Treasurer / Secretary, 3 year term
- General Faculty Representative to the ASCSU (Statewide Senate), 3 year term
- Lecturer Faculty Delegate (Colleges, Library, Counseling, Coaches), 3 year term (*The position is open to Lecturers, Coaches and non-tenure line Counselors and Librarians with a time base of .40 or greater.*)
- Tenure Line At-Large Faculty Delegate, 3 year term

INTEGRATED CURRICULUM COMMITTEE (ICC)

Subcommittee on Academic Planning and Programs (formerly AMP)

- Faculty Member (At-Large), 3 year term

Please refer to the [ICC Bylaws and Rules of Procedure](#) for detailed information regarding the charge to subcommittees of the ICC.

Appointed Position Openings:

APPOINTMENTS AND ELECTIONS COMMITTEE

- Faculty Member (CPS), 2 year term
- Faculty Member (CAHSS), 2 year term

Duties: Oversees the appointments and elections for the University Senate, General Faculty, Senate Standing Committees, Faculty positions on University committees and other duties as outlined in the [Senate Bylaws](#), Section 11.5.

ACADEMIC POLICIES COMMITTEE (APC)

- Faculty Member, 3 year term

Duties: Develops and maintains the academic policies of California State Polytechnic University Humboldt.

ALCOHOL, TOBACCO AND OTHER DRUG PREVENTION COMMITTEE

- Faculty Member, 2 year term

Duties: The Committee is advisory to the President through the Vice President for Student Affairs for policy issues related to alcohol, marijuana, and other drug use within the University community.

COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS

Candidates are appointed in consult with the membership of the UFPC.

- Tenured or Tenure Line Faculty Member (CPS), 3 year term

Duties: To provide a mechanism for approval of department/unit criteria and standards and to provide a mechanism for the revision of existing approved standards. To ensure department/unit criteria and standards are in alignment with university standards and criteria as specified in Appendix J and that criteria and standards are not overly complex or prone to misinterpretation.

CONSTITUTION AND BYLAWS COMMITTEE

- TWO Faculty Members, 2 year terms

Please refer to [Senate Bylaws](#), Section 11.6 for committee description.

FACULTY AFFAIRS COMMITTEE

- Faculty Member, 3 year term

Please refer to [Senate Bylaws](#), Section 11.4 for committee description.

FACULTY AWARDS COMMITTEE

- Faculty Member (Co-Chair), 1 year term
- Faculty Member, 1 year term

Duties: The committee is appointed to select the nominees for the following Humboldt awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

GRADE APPEAL COMMITTEE

- Faculty Member, 1 year term

Duties: Consistent with other campus and system policies, and in accordance with Grade Appeal Policy, provide a fair, equitable, and timely process by which students may formally appeal assigned course grades (See Grade Appeal Policy [[VPAA 22-01](#)]).

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

Faculty members are selected in consult with the Senate Executive Committee and appointed by the President

- Faculty Member, 1 year term
- Faculty Member, 2 year term

Duties: Serve as a forum for the President and Athletic Director to seek advice and refine ideas and develop or revised policies of the Athletic Department on such subjects as equity compliance, annual budget and the direction and balance of sports that constitute the program. The IAAC has the authority to review all proposed athletic policies and budgets and to make recommendations to the President and Athletic Director. The committee will also review the Athletics Grant-in-Aid and Compliance Handbooks and update them as needed. [revised by IAAC, AY 10/11)

INTERNATIONAL ADVISORY COMMITTEE

Faculty members are appointed by the President of the University after appropriate consultation

- Faculty Member (CPS), 3 year term
- Faculty Member (CAHSS), 3 year term

Duties: Provides advisory support for, and promotes programs and initiatives that foster international educational opportunities for the campus community.

PLANNING COMMITTEE FOR RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES (PCRSC)

- Faculty Member (CPS), 2 year term

Duties: Reviews and selects proposals/applications submitted by faculty and students for various research related competitions on campus. This committee is primarily responsible for reviewing and awarding applications for three main awards:

- Research Scholarship Creative Activity Awards (RSCA)
- CSU Student Research Competition
- McCrone Graduate Student Fellowship & Faculty Scholars Award

Performs other duties when above listed funds are not available or alternative funds are allocated for disbursement. *Please note, faculty elected to this committee are not eligible to submit applications (during their two year term) for competitions which they are responsible for reviewing.

UNIVERSITY CENTER BOARD

Faculty members nominated by the Appointments and Elections Committee and approved by the Board, for two-year terms

- Faculty Member, 2 year term

Duties: Formulate and administer the policies for the development, financing, and operation of the University Center subject to the final approval of the University President. The Board shall see that net earnings will be used for the benefit of the students of Humboldt.

UNIVERSITY RESOURCES AND PLANNING COMMITTEE

- Faculty Senator (Co-Chair), 2 year term
- Faculty Member, 2 year term

Duties: See [Senate Bylaws](#), Section 11.3

UNIVERSITY SPACE AND FACILITIES ADVISORY COMMITTEE (USFAC)

- Faculty Representative from the URPC, 2 year term

- Faculty Member, 2 year term
- Faculty Member, 1 year term

Duties: See [Senate Bylaws](#), Section 11.37

Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, César Abarca, Kim Perris, Kim White, Loren Cannon, Tim Miller

Meeting Date(s): 2/7 (the 2/15 meeting was canceled)

Standing meetings are held Wednesdays 11:00-11:50 in BSS 508, Zoom hyflex link:

<https://humboldtstate.zoom.us/j/81769198379?pwd=aWhCSmYxRlpReU1jdHVrSGNiL2VaZz09>.

Emeritus Status Resolution

Since the first reading of the “Resolution to update the policy on denying or revoking Emeritus status for cause,” we have received only one major piece of feedback: it has been determined that retired faculty cannot file statutory grievances. We have left the language concerning union representation because there may be union recourse in some situations: “Individuals with concerns about the process of their nomination or emeritus status are encouraged to discuss these matters with their union representative.” However, this is not the only avenue for appeal – if a nomination is denied or if emeritus status is revoked, the employee can both appeal to the President and can reapply in future rounds.

The only other update is that we have changed the language to reflect Dr. Aghasaleh’s comments about celebrating and welcoming retired faculty – any references to ‘applicants’ has been changed to ‘nominees.’

This resolution is a difficult balance between ensuring that nominees are treated fairly, and ensuring that the campus and this process are not celebrating and honoring faculty who have hurt their colleagues, their students, and/or the campus community. This resolution provides a way for confidential information to be kept confidential, while allowing it to be considered as a factor in the nomination process. Someone may be denied emeritus status or it may be revoked if they have, “A history of conduct or behavior that contravenes basic university policies or the university purpose, vision or core values and beliefs, including serious criminal offenses, fraud, or Title IX violations... Individuals involved in ongoing investigations for such conduct or behavior are not eligible for emeritus status until the conclusion of the investigation(s).” This language is in line with ASCSU recommendations and has been created in collaboration with Cal Poly Humboldt ERFSA.

Department Chair Compensation Task Force

We will soon be bringing a resolution on a new Department Chair Appointment and Compensation Policy, which has been developed over the course of last year and this year by the Department Chair Appointments Task Force. The task force's proposal has been presented to the Provost, the Council of Chairs, and has been distributed throughout the colleges for feedback. This proposal builds on the work of the 2017 FAC who passed a compensation resolution through senate that was ultimately not signed by the president. The current proposal has so far been well received but is still being refined as we get feedback and you are encouraged to talk with your department chair and/or reach out to Tim (tim.miller@humboldt.edu) to attend FAC or task force meetings.

Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Members:

Ramesh Adhikari, Jill Anderson (ICC Chair), Brad Ballinger, Carmen Bustos-Works, Christine Cass, Eden Donahue (CDC Chair), Cameron Allison Govier, Bella Gray, Sara Jaye Hart, Heather Madar, Bori Mazzag, John Meyer, Cindy Moyer, Marissa Ramsier, Joshua Smith, Amy Sprowles, Anna Thaler, Cyril Oberlander, Justus Ortega, Cutcha Risling-Baldy (GEAR Chair), Jenni Robinson, Sheila Rocker-Heppe, Melissa Tafoya, Carly Marino, Mary Watson, Mark Wicklund

Current Vacancies: Graduate Council representative, Student representatives (2), CAHSS GEAR Rep, APC Chair, At-large Faculty Member CDC

Resources available for curricular proposal development and submission: Asynchronous Curriculog Training, Curriculum Guidelines, Policies and Procedures, and Associated Curricular Forms

Regular meeting times are Tuesdays from 9-11am with the Full ICC and ICC Subcommittee meeting on alternate weeks. Full Committee meetings are hyflex in NHE 106 or Zoom: <https://humboldtstate.zoom.us/j/83865346349?pwd=c3Vvb2J4d3FvYlRwTVAvT1piT053Zz09>

Meeting Date(s):

Meeting Details:

Report for AVP Bustos-Works

AVP Bustos-Works provided a report giving an update about the WASCUC distance learning designation requirements. These requirements dictate that any program where students can complete 50% or more of the units through any instructional modality that is not fully F2F be designated as distance learning. As the 50% of the units include GEAR requirements (a change in the last couple years from excluding those courses from the total), and students can feasibly complete all GEAR related units online, submissions will be needed for most if not all programs on campus. The AVP's office will be taking care of these submissions.

An additional item was an update to EO 1110 which included not having summer early start be mandatory or having students take early start from their non-home campus. There is also language around not over enrolling students in categories one and two into stretch written communication and qualitative reasoning. This launched a discussion on reasons students self select into the stretch classes, reaffirming that the single semester courses are not intended to be 'accelerated' but the 'norm' amount of content covered and the content in both tracks should be the same, and supporting student success.

Health Advocacy BA

Dr. Janelle Adist and Dr. Rock Braithwaite joined the meeting to discuss the new Health Advocacy BA proposal. There was general support for the proposal and a few follow up points on assessment, ADT similarly, and minor refinements to the proposal document for the CO.

GEAR Program Review

EO 1110 stipulates that GE programs should undergo program reviews. This is something campus has not undergone and is long overdue for. The GEAR committee shared their intention to develop a plan for how the GE program review will go by soliciting input from across campus and will present this plan to the ICC in April. Please look out for various opportunities for engaging in the information gathering and input stage in the coming weeks.

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

Meeting Details:

The URPC met on Friday, February 17th from 1-2:30. After approving our minutes from the prior meeting, the committee reviewed a confirmed list of the President's Administrative Team's budgeting priorities for allocation from the University to the Division for coming cycles, which had been discussed in brief at the prior meeting.

These priorities, beyond the completion of the move of the operational budgets of Athletics and the Student Activity Center stateside signaled and affirmed last Spring, include consideration of areas of impending growth that will likely require enhancement as enrollment and programming on campus expand, including investment in

“Stabilizing Cost Allocation” (expanding service capacity and infrastructure ((ie staffing, facilities, IT, etc.)) associated with the cost allocation recovery and in support of current and anticipated growth, particularly in SPF);

costs associated with the “Strategic Enrollment Management Plan” (including both instructional costs and commitment to investments involved in recruiting, enrolling, serving, and retaining students, sustainably);

“Public Safety Enhancements” (security and safety infrastructure needs aligned with an expanding off-campus footprint);

“Advancement Infrastructure” (both Advancement and MarCom (there has been growth in relationship to the capital campaign, which is infused with one-time funding, but consideration of sustaining infrastructure is needed to persist in fundraising);

“Polytechnic Infrastructure” (Derived from both Poly and non-poly monies, including investment in technology and consideration of IT staffing capacity);

“Chargebacks” (related to Facilities Management and Print Services);

“Allocation for General operations for Cost Inflation and Support Operations” (budgeting based on current cost level, and cost increases over time mean that our dollars don’t go as far; absent budget increases over time, we’ll have to be selective with spending)

With these priorities identified, we began the work of thinking through how we might determine what kind of funding these priorities might need, and how we might then prioritize and advise in relation to them in the forthcoming URPC Budget Recommendation. We considered the impending vulnerabilities and unfunded mandates we will face in the coming year (including, but not limited to: costs associated with ongoing staff negotiations, expected enrollment recalibration, and likely costs associated with implementation of the Cozen Report regarding its Title IX-related findings) and what allocatable ongoing resources we are likely to have available given these commitments. This will be important, collaborative work, and we thank you in advance for your engagement and feedback in the drafting process.

To help facilitate that engagement, we are planning on presenting an outline of our recommendation to SenEx for consideration and feedback on February 28th, a writing session for the whole committee working on an initial draft based on feedback from the SenEx meeting and all available data on Friday, March 3rd, a presentation of that resulting draft to the Senate on Tuesday, March 7th, and a Campus Open Forum to discuss the draft on or around March 8th. After conferring and soliciting feedback in those contexts, we will complete a final draft and provide it to the Senate for a first reading on March 28th. I look forward to the collaborative effort all of you will bring to the process of stewarding our shared resources in the weeks to come towards an ever-more just and educative institution.

Tom Jackson, Jr., President
Timothy Downs, Chief of Staff, Interim
Sherie Gordon, CFO/VP Administration and Finance
Jenn Capps, Provost and VPAA
Chrissy Holliday, VP Enrollment Management and Student Success
Cooper Jones, Executive Director of Athletics and Recreational Sports
Frank Whitlatch, VP Advancement
Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement
and Interim Dean of Students

Inclusive Student Experience

We are again planning for a robust and meaningful summer session at Cal Poly Humboldt. To assist in making summer sessions accessible to our students, the university will be able to cover the cost of up to six units of summer coursework for continuing undergraduate students. This is down slightly from the eight units that we covered last year. Graduate courses and special session courses are unfortunately not eligible. More detailed information is forthcoming.

People

[Congratulations to the 2022-23 recipients of the annual Staff Recognition Awards!](#)

- **Anna Thaler**, Academic Advisor, Academic & Career Advising Center
- **Brec Ronis**, Administrative Support Coordinator, Art + Film
- **Douglas Smith**, Coordinator, Umoja Center for Pan African Student Excellence
- **Gillian Black**, Academic Advisor, Academic & Career Advising Center
- **Kali Rothrock**, CARE Services Case Manager, Office of the Dean of Students
- **Kelly Fortner**, Student Support Coordinator, Center for Community Based Learning
- **Kim Coughlin-Lamphear**, Accessibility Advisor, Student Disability Resource Center
- **Peggy Stewart**, Administrative Support Assistant; Environmental Studies; Environment & Community M.A.; History; International Studies; Politics; Religious Studies
- **Rene Smith**, Department Coordinator, Anthropology; Geography, Environment & Spatial Analysis; World Languages & Cultures; Center for Translation & Interpretation
- **Shannon Collart**, Advancement Events Coordinator, University Advancement

Global and Tribal Outreach and Education

Cal Poly Humboldt, the Yurok Tribe, and College of the Redwoods have partnered on an [initiative](#) to create a local workforce for the proposed development of floating offshore wind projects along California's North Coast. The partnership is reflected in Memorandum of Understanding that outline future plans for both campuses and the Yurok Tribe, and sets forth the framework for strengthening and building workforce opportunities for Yurok Students.

Campus Culture and Operations

We continue to share information with students and the broader campus community regarding bridge housing plans for the coming academic year. [This message](#) went out to campus Feb. 10, 2023, expanding the opportunities for continuing students to live on campus for Fall 2023, while still supporting the need for new students to develop strong connections with campus during their first year as a student. The [bridge housing FAQs](#) were updated to reflect the expansion of bridge housing options to include new transfer students, and the space for 600 continuing students on campus, with priority for those needing accommodations, with scholarships, or those who are part of specific living and learning communities

that include both new and continuing students. Additional housing options will be shared as details continue to become available.

Innovation & Sustainability

New Ride Match Service for Faculty and Staff, Current faculty and staff can now utilize the Cal Poly Humboldt Ride Match Service to connect with others living nearby who are interested in sharing a ride to/from campus. It's easy to participate - simply complete the Ride Match Service Interest Form, and the Ride Match Coordinator will email you with details for connecting with nearby ride matches. You can either request rides, offer to drive, or both, and you decide which of the matches you wish to connect with.

Community

February has been a busy month thus far for UPD. A few of the highlights follow:

1. Two new Student Public Safety Ambassadors have started. They provide security to the campus and satellite facilities, staff the front counter and Livescan, assist with student transports, and provide support at special events.
2. The Community Service Specialist position at UPD became vacant when the CSS unretired to her former position. The new CSS recruitment will be out soon.
3. UPD is actively partnering with stakeholders in the Cal Poly build-out to provide public safety services both on campus and at satellite facilities.

A quick look at stats for February so far shows:

Total Incidents: 843

Calls for Service: 508

Officer Initiated Calls: 335

Patrol Checks: 291

Crime Reports: 11

Other Reports: 13

Arrests: 1

Citations: 2