

## **CAL POLY HUMBOLDT**

**University Senate Written Reports, October 25, 2022**

**Standing Committees, Statewide Senators and Ex-officio Members**

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### **Academic Policies Committee:**

Submitted by Marissa Ramsier, APC Chair

Members: Julie Alderson, Frank Cappuccio, Thomas Gray, Michele Miyamoto, Humnath Panta, Li Qu, Jenni Robinson Reisinger, Kathy Thornhill. Vacant: AS Student 2nd Rep.

Meeting Date(s): October 12, 2022

On October 12, the committee worked on the Credit Hour policy and agreed the draft was ready for external feedback (sent for feedback after the meeting). We also discussed the Assessment and Program Review policy drafted by Mark Wicklund and Amy Moffat - we agreed it was robust and well throughout, and ready for feedback from ICC. We agreed to turn our attention to the Credit for Prior Learning policy next at the next meeting while awaiting feedback from the aforementioned policies. (Present Members: Cappuccio, Miyamoto, Qu, Ramsier, Robinson Reisinger).

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### **Appointments and Elections Committee:**

Submitted by Jayne McGuire, AEC Chair

Members:

Meeting Date(s):

[Insert meeting details here. If you do not plan to submit a written report, please note that here, so that I know I don't have to wait for a report from your committee this week. Thank you and please let me know if you have any questions!]

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### **Constitution and Bylaws Committee:**

Submitted by Roughollah Aghasaleh, CBC Chair

Members: [Chelsea Teale](#), George Wrenn, Deidre Clem, [Garrett Purchio](#),

Meeting Date(s): 10-17-2022

- Grad list approval to include all faculty, not just TT: Reflecting on Senate and SeneX discussion on the necessity, CBC recommends a new resolution to take this off of the constitution; i.e., Senate no longer will approve graduation.
- Section 800 continues to be updated...
- Question about the criterion to include Campus committees on Section 800: Currently only 55 committees (out of 113) are listed in the Section 800 of the Faculty Handbook.

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## Faculty Affairs Committee:

Submitted by Tim Miller, FAC Chair

Members: Ramona Bell, César Abarca, Kim Perris, Kim White, Loren Cannon, Tim Miller

Meeting Date(s): Standing meeting times are Tuesdays 12:00-12:50 in KA 106, Zoom hyflex link: <https://humboldtstate.zoom.us/j/81769198379?pwd=aWhCSmYxRlpReU1jdHVrSGNiL2VaZz09>.

We have been looking at how to address bias in the student evaluations of teaching effectiveness. As we've met with various people to discuss this issue, we have heard widespread support in making some small (but significant) changes to the faculty handbook, including: changing the name to reflect that it is student 'feedback,' 'perceptions,' or 'opinion'; acknowledging that bias exists in this process and that bias disproportionately impacts faculty of color and faculty who identify as femme, trans, women or non-binary; clarifying in the faculty handbook how faculty can address bias and have biased evaluations removed from their file; and we looking into how to create more support to faculty serving on personnel committees to better understand bias and of course how to support faculty who experience bias.

We have also learned that there is interest in re-examining the evaluation instrument itself. This would be a much larger project and would require more time, so we plan to present it in a separate resolution.

FAC has also been looking into the need for creating policy to clarify the role of program leads, largely to establish distinctions from department chair duties. As the work of the Department Chair Appointment task force has progressed, the importance of defining the program lead role is becoming more obvious.

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## Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Members: Ramesh Adhikari, Jill Anderson (ICC Chair), Brad Ballinger, Carmen Bustos-Works, Christine Cass, Eden Donahue (CDC Chair), Cameron Allison Govier, Bella Gray, Sara Jaye Hart, Heather Madar, Bori Mazzag, Cindy Moyer, Marissa Ramsier, Joshua Smith, Cyril Oberlander, Justus Ortega, Cutcha Risling-Baldy (GEAR Chair), Jenni Robinson, Sheila Rocker-Heppe, Melissa Tafoya, Carly Marino, Mary Watson, Mark Wicklund

Standing Contributor: Anna Thaler

Current Vacancies: Graduate Council representative, Student representatives (2), CAHSS Chair, CAHSS GEAR Rep, APC Chair, At-large Faculty Member CDC

Meeting Date(s): Regular meeting times are Tuesdays from 9-11am with the Full ICC and ICC Subcommittee meeting on alternate weeks. Full Committee meetings are hyflex in NHE 106 or Zoom:

<https://humboldtstate.zoom.us/j/83865346349?pwd=c3Vvb2J4d3FvYlRwTVAvT1piT053Zz09>

Resources available for curricular proposal development and submission: [Asynchronous Curriculog Training](#), [Curriculum Guidelines, Policies and Procedures](#), and [Associated Curricular Forms](#)

### **ICC Bylaws**

The committee reviewed updates to the bylaws based on the last meeting. An additional item concerning articulating any differentiation in responsibilities between members of subcommittees was brought up in relation to the additional staff on the GEAR committee. This item resulted in considerable discussion in the consideration of workload and protecting our staff colleagues time. As no other comments were made in relation to the bylaws, this item will be sorted out and then the bylaws moved forward.

### **GWAR**

The ICC was in need of addressing some confusion and concerns that arose with the GWAR table of options that was shared over the summer. The table was developed by a working group of colleagues in the English department based on their extensive expertise in writing and the teaching of writing. While the table presents a clear depiction of the possible options for students to meet the GWAR requirement, it is being viewed as a policy document by many across campus and that is creating some confusion. There were many different items brought

up regarding options for meeting GVAR, the wtu recommendation, and some of the details of the course components (e.g. specifying that no assignment can be worth more than 30% of the grade). Through the lengthy discussion, it became clear that the table document would serve well as an example for faculty across campus but a separate policy that clarifies the curriculum parameters would be helpful. This is the next step for the ICC. To prevent confusion, some of the discussion details are condensed in this report. An important note is the wtu language is reviewable and approvable at the Dean's level rather than ICC and this may not be maintained. None of the other items under discussion would prevent current proposals submitted from being reviewed for GVAR status and proposals held up with the wtu component can be reviewed for all components by the ICC.

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### **President and President's Administrative Team Report to University Senate**

Tom Jackson, Jr., President

Timothy Downs, Chief of Staff, Interim

Sherie Gordon, CFO/VP Administration and Finance

Jenn Capps, Provost and VPAA

Cooper Jones, Executive Director of Athletics and Recreational Sports

Frank Whitlatch, VP Advancement

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement and Interim Dean of Students

#### **People**

- UPD has created a Public Safety Ambassador (PSA) program. The program is made up of student assistants and provides the student real life experience working with the university police team. The PSAs are assigned to help with the student escort program, they are assigned to foot patrol the Comfort inn, Library, Housing dormitories and the Humboldt Aquatic Center to name a few of their assigned details.

#### **Academic Program Excellence and Inclusive Student Experience**

- Diversity, Equity, and Inclusion Grant Program - Request for Proposals: The Office of Diversity, Equity, and Inclusion (ODEI) and the Diversity, Equity, and Inclusion Grant Committee invited Cal Poly Humboldt students, student organizations, staff, faculty, and underrepresented faculty to submit proposals for programs offered on campus to the university community that raise awareness, deepen understanding, and/or engage the campus community in dialogue about one or more of the multiple dimensions of diversity, equity, and inclusion (DEI). Applications are due *Monday, November 14, 2022 by 11:59 pm*. Use [this link](#) to apply.

#### **Campus Culture and Operations**

- The Title IX Office continues preventive education outreach on Sexual Misconduct prevention with campus partners, completing sessions with the Library Staff (1.5), RAMP student mentors and staff, and SDRC staff.
- Our <https://campusready.humboldt.edu/content/cares-funding> webpage has been updated to reflect HEERF activity through September 30, 2022. To date, \$24.5 million in student aid has been provided to students and the university has spent \$30.1 million of the institutional portion. The remaining \$4.3 million in institutional funding has been earmarked and will be fully drawn down in the coming months as the university completes HEERF related spending activity.
- The Conference + Events team is hosting one-on-one assistance for submitting event requests using the Lumberjack Link. More information about events on campus, facility rentals, and the Conference & Event Services department can be found on the [CES website](#). Any additional questions about events may be sent to the CES team at [ces@humboldt.edu](mailto:ces@humboldt.edu). CES is also hosting open [Zoom drop-in sessions](#) daily weekdays from 9:00am - 12:00pm