

CAL POLY HUMBOLDT

University Senate Written Reports, February 8, 2022

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Maxwell Schnurer, APC Chair

Chair: Maxwell Schnurer (mds65@humboldt.edu)

Membership: Kathy Thornhill, Matthew Derrick, Kayla Begay, Malluli Cuellar, Morgan Barker, Humnath Panta, Travis Brunner, Kim White and Jenni Robinson

The Academic Policies Committee met on January 24 and February 3 to work on the syllabus policies, withdrawal policies and consider an amendment to the minors, concentrations and academic credit-granting certificates policy.

- The committee continues to update and reorganize the 2016 syllabus policy for clarity and accuracy. The policy is being updated to reflect changes in online teaching modes, recent changes to classroom management, student-focused educational goals and aspirational work including decolonizing the syllabus. We should have a draft to share in late February.
- The committee reviewed the withdrawal policy and are considering changes to include natural disasters and updating the language and framing around mental health.
- The committee drafted a proposed amendment to the minors, concentrations and academic credit-granting certificates policy (2021) which would require 3 units of distinct career preparation coursework for newly proposed academic credit-granting certificates. [You can see a copy of the draft language here.](#)

The committee continues to accept feedback and suggestions of language from campus community members. Please feel free to email concerns, suggestions or questions to Dr. Schnurer.

Next meeting is February 7 at 3pm.

Appointments and Elections Committee:

Submitted by Jayne McGuire, AEC Chair

January 26, 2022

To: Cal Poly Humboldt General Faculty
From: University Senate Appointments and Elections Committee
Subject: Second Call for Nominations for General Faculty Elections and Appointments

Faculty members are needed to serve on the following campus committees. Committee work will begin at the start of the Fall 2022 semester, unless otherwise noted with an asterisk (*).

You may self-nominate by emailing your nomination to the University Senate Office (senate@humboldt.edu).

Nominations are due by Monday, February 9, 2022

Please visit the Committee Directory <http://www2.humboldt.edu/senate/committees> for more information about each committee. For general information on committees, see section 800 of the *HSU Faculty Handbook* via the following link:
<http://www2.humboldt.edu/aavp/sites/default/files/facultyhandbook/Section800.pdf>

Elected Position Openings:

GENERAL FACULTY / UNIVERSITY SENATE

- General Faculty Secretary / Treasurer, 2 year term
- Lecturer Faculty Delegate (Colleges, Library, Counseling, Coaches), 3 year term
The position is open to Lecturers, Coaches and non-tenure line Counselors and Librarians with a time base of .40 or greater.
- General Faculty Representative to the ASCSU (Statewide Senate), 3 year term
- Tenure Line At-Large Faculty Delegate, 3 year term
- Tenure Line Non-Instructional Faculty Delegate, 3 year term
- Tenure Line **CAHSS** Instructional Faculty Delegate, 3 year term
- Tenure Line **CPS** Instructional Faculty Delegate, 3 year term

APPOINTMENTS AND ELECTIONS COMMITTEE (AEC)

- Faculty Member (CPS), 2 year term

Duties: Oversees the appointments and elections for the University Senate, General Faculty, Senate Standing Committees, Faculty positions on University committees and other duties as outlined in the [Senate Bylaws](#), Section 11.5.

INTEGRATED CURRICULUM COMMITTEE (ICC)

Subcommittee on Course and Degrees (CDC)

- Faculty Member (CAHSS), 3 year term

- Faculty Member (CNRS), 3 year term
- Faculty Member (At-large), 3 year term

Subcommittee on GEAR Curriculum and Assessment

- Faculty Member (At-large), 3 year term

Please refer to the [ICC Bylaws and Rules of Procedure](#) for detailed information regarding the charge to subcommittees of the ICC.

UNIVERSITY FACULTY PERSONNEL COMMITTEE (UFPC)

Faculty serving as UFPC Chair will receive 9 units of Assigned Time in AY 21-22; faculty serving on the UFPC will receive 6 units of Assigned Time per year, workload varies and additional WTU or a stipend may be awarded at the Provost's discretion; the committee meets MWF 9am to 11am. Please note: faculty participating in the Faculty Early Retirement Program are eligible for nomination with the Provost's approval.

- Faculty Member (At-Large), 2 year term
- Faculty Member (CNRS), 2 year term
- Faculty Member (CPS), 2 year term

Please refer to the following page for information regarding the duties of the UFPC:

<http://www2.humboldt.edu/senate/ufpc>

Appointed Position Openings:

ACADEMIC POLICIES COMMITTEE (APC)

- Faculty Member, 3 year term

Duties: Develops and maintains the academic policies of California State Polytechnic University Humboldt.

ALCOHOL, TOBACCO AND OTHER DRUG PREVENTION COMMITTEE

- Faculty Member, 2 year term

Duties: The Committee is advisory to the President through the Vice President for Student Affairs for policy issues related to alcohol, marijuana, and other drug use within the University community.

CENTER FOR COMMUNITY BASED LEARNING

- Faculty Member (CPS), 2 year term
- Faculty Member (CNRS), 2 year term

Duties: The Advisory Committee members provide feedback and guidance on the Center's activities and strategic direction.

COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS

Candidates are appointed in consult with the membership of the UFPC.

- *Tenured or Tenure Line Faculty Member (CAHSS), 1 year term
- *Tenured or Tenure Line Faculty Member (CNRS), 2 year term
- Tenured or Tenure Line Faculty Member (CPS), 3 year term
- Tenured or Tenure Line Faculty Member (CNRS), 3 year term

***Term of service will begin Spring 2022**

Duties: To provide a mechanism for approval of department/unit criteria and standards and to provide a mechanism for the revision of existing approved standards. To ensure department/unit criteria and standards are in alignment with university standards and criteria as specified in Appendix J and that criteria and standards are not overly complex or prone to misinterpretation.

CONSTITUTION AND BYLAWS COMMITTEE

- Faculty Member, 2 year term
- Faculty Member, 1 year term

Please refer to [Senate Bylaws](#), Section 11.6 for committee description.

DIVERSITY PROGRAM FUNDING COMMITTEE

- Faculty Member, 1 year term
- Faculty Member, 2 year term

Please refer to the [ODEI website](#) for committee information.

FACULTY AFFAIRS COMMITTEE

- Faculty Member, 3 year term

Please refer to [Senate Bylaws](#), Section 11.4 for committee description.

FACULTY AWARDS COMMITTEE

Two of the three members should be previous recipients of the Outstanding Professor Award.

- Faculty Member, 1 year term
- Faculty Member, 1 year term
- Faculty Member, 1 year term
- Faculty Member, 1 year term

Duties: The committee is appointed to select the nominees for the following HSU awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

INTERNATIONAL ADVISORY COMMITTEE

Faculty members are appointed by the President of the University after appropriate consultation

- Faculty Member (CNRS), 3 year term

Duties: Provides advisory support for, and promotes programs and initiatives that foster international educational opportunities for the campus community.

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE

Faculty members are selected in consultation with the Senate Executive Committee

- Faculty Member, 2 year term

Duties: Serve as a forum for the President and Athletic Director to seek advice and refine ideas and develop or revised policies of the Athletic Department on such subjects as equity compliance, annual budget and the direction and balance of sports that constitute the program.

INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)

- Faculty Member (CNRS), 3 year term

Duties: Advise the President regarding both level of fee and allocation of fee revenue. Additionally, this committee reviews the intercollegiate athletics budget proposal from the Intercollegiate Athletic Advisory Committee prior to its submission to the President. The committee shall work within the confines of the Chancellor's Executive Order relating to instructionally related activities fee and BA letters of instruction from the Chancellor's Office.

PLANNING COMMITTEE FOR RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES (PCRSC)

- Faculty Member (CNRS), 2 year term
- Faculty Member (University Library), 2 year term

Duties: Reviews and selects proposals/applications submitted by faculty and students for various research related competitions on campus.

PROFESSIONAL LEAVE COMMITTEE

- Tenured Faculty Member, 2 year term
- Tenured Faculty Member, 2 year term

Duties: The committee reviews sabbatical leave applications and considers questions related to the quality of the proposed sabbatical project.

UNIVERSITY POLICIES COMMITTEE

- Faculty Member, 3 year term

Please refer to [Senate Bylaws](#), Section 11.8 for committee description.

Constitution and Bylaws Committee:

Submitted by Chelsea Teale, CBC Chair

The CBC met on 1/26 and drew up a resolution to facilitate the flow of ICC agenda items through the Senate, and changed the wording in the Senate's Standing Rules. We will bring it to SenEx for review. We are waiting to hear about how to approach name changes in the Faculty Handbook. In our next meeting on 2/9, Stephanie Burkhalter will join us to review the Committee Directory Initiative.

Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Regular meeting times are Tuesdays from 9-11am with the Full ICC and ICC Subcommittee meeting on alternate weeks.

ICC Members:

Ramesh Adhikari, Jill Anderson (ICC/APC Chair), Brad Ballinger, Kayla Begay, Vincent Biondo, Carmen Bustos-Works, Christine Cass, Eden Donahue, Bella Gray (Curriculum Coordinator), Lucy Kerhoulas (CDC Chair), Heather Madar, Cindy Moyer, Marissa Ramsier, Cutcha Risling-Baldy, Marisol Ruiz-Gonzalez, Maxwell Schnurer (APC Chair), Justus Ortega, Jenni Robinson, Sheila Rocker-Heppe, Lisa Termain (GEAR Chair), Mary Watson (administrative coordinator), Mark Wicklund, George Wrenn, and Rick Zechman

Current Vacancies: Graduate Council representative, Student representatives (2)

Subcommittee Reports

- **Academic Policies Committee (APC)** The APC is working on revisions to the Minors Certificates and Concentrations Policy and will bring those revisions to the ICC next meeting. They are also working on the syllabus policy.
- **General Education and All University Requirements (GEAR)** The GEAR committee is working through the review process for new GEAR courses and identifying areas to improve the process.

Larger topics including the purpose of GEAR and a GEAR program review are also being discussed.

Cannabis Studies Program. The new BA in Cannabis Studies was discussed and reviewed by the entire committee. Components of the approval of CANN 202 as an Area E course were reviewed for alignment in course content with Area E outcomes. The full ICC supported the decision of the GEAR committee and moved the program, with CANN 202's Area E designation, forward by consensus. Processes for Area E courses was noted as a point the GEAR committee is continuing to review and revise as part of the updating work on GEAR certification process.

Data Science Program. The new BS in Data Science was discussed and reviewed by the full committee and moved forward by consensus.

Marine Biology Program. The new BS in Marine Biology was reviewed and discussed by the full committee. The feedback from the Oceanography and Fisheries Departments was discussed in relation to approval of the program to move forward to the Senate. In the initial steps of the process for developing this program, the Biology department met with the Oceanography and Fisheries departments and as a result, incorporated more courses from those programs into the Marine Biology program of study. Feedback from the Oceanography and Fisheries departments centered on a desire to see a marine BS degree that focused more heavily in Marine Sciences rather than the Biology Degree with a Marine focus, that is proposed. After discussing the program at length, which included the Associate Dean of CNRS and Oceanography Department Chair, the ICC decided to move the Marine Biology Program forward as proposed for multiple reasons including: a) The proposed program is an elevation of the existing Marine Biology concentration in Biology, b) the historical institutional support for a Marine Biology BS, c) the collaborative meetings that resulted in expansion of the courses in the proposed program to include Oceanography and Fisheries courses, and d) the soundness of the curriculum proposed as a Marine Biology program. Ultimately, the ICC felt differing frameworks for developing a marine BS degree, while valuable, were not grounds for the committee to not approve the advancement of the Marine Biology program to the Senate. This program was approved by consensus.

Psychology Packet- PSYC 109. The Psychology Department submitted a program change that included a proposal to change PSYC 241 to PSYC 109 with GE Area B4 designation. As a B4 course, PSYC 109 would be responsible for adhering to EO 1110 by providing additional support for students in categories 3 and 4 of GE readiness and collecting, tracking, and reporting on student success data. One of the motivating factors for the Psychology department to propose this course is transfer articulations wherein there is an equivalent courses that transfer students come in with that satisfies B4 for them creating a situation where there is inequity for non-transfer students who must take an additional course for B4 in addition to the current PSYC 241 statistics course. Historically, B4 courses have been housed in the Mathematics Department at Cal Poly Humboldt and the Math department took leadership in developing methodologies of support for students in category 3 and 4 and collection and reporting for EO 1110. PSYC 109 was originally submitted as a B4 course in 2018 and was delayed in review by a general GE freeze and EO 1110 transition. The proposal has been reviewed in full by the ICC beginning in AY 20/21.

There are many ways B4 courses can provide additional support for students in category 3 and 4 and the Psychology department proposed to use student taught supplemental instruction. While this differs from the faculty taught supplemental instruction that the Math Department has used successfully to address EO 1110, there are no policies preventing this methodology. Concern over diverging from the institutionally proven instructional support was expressed and an MOU was agreed upon between the ICC and the Psychology Department that student success data, aligning with the data that is required by EO 1110, would be collected and analyzed for two years at which point, the Psychology department would present on student success to the ICC and if success gaps presented themselves between students in category 1 and 2 and students in 3 and 4 in excess of those seen in other B4 courses, adjustments will be made to the PSYC 109 course.

AB 928. The faculty feedback survey for AB 928 was shared. There was brief time to discuss at the end of this meeting and AB 928 will be discussed in more detail at the next ICC meeting.

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

The URPC has not met as a full committee in the intervening weeks since the last Senate meeting. Members have instead participated in the development and implementation of the Polytechnic Budget Open Forum that took place on January 28th at 1:00 PM. This forum, the first of three, was specifically designed to generate feedback around the proposal for allocation of Polytechnic-specific resources for Year 2 of the Polytechnic development. Considerable feedback and questions were raised, and we appreciate the campus community's engagement in thinking through how we can steward considerable but finite resources towards our shared emergence as the University we hope to become. The Polytechnic Budget Working Group met on Friday, February 4th to deliberate and reflect on that feedback and lines of inquiry, which will be reflected in the two forums to come and information that will be provided heretofore. We are looking forward to working with you all on this complex and generative work!
