

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, October 12, 2021

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Maxwell Schnurer, APC Chair

Chair: Maxwell Schnurer (mds65@humboldt.edu)

Membership: Clint Rebik, Kathy Thornhill, Matthew Derrick, Kayla Begay, Malluli Cuellar, Morgan Barker, Humnath Panta, Travis Brunner & Kim White

Report back:

- The APC met on September 27 & October 5. Participants worked both in the subcommittee meetings and also asynchronously.
- APC chair met with APPC committee and the ICC for feedback sessions about the minors certificates and concentrations policy.
- Draft of the minors, certificate and concentrations policy evolved to respond to feedback.
- Clarifying active language (suggestion by Senate Pres)
- Minors and majors in the same program language refined & return to SQ policy (suggestion by CNRS, AHSS, ICC and APPC)
- Assessment language & timing (Suggestion by Wicklund)
- Certificates scope language closer to 1099 (Suggestion by CEEGE & Vice Provost)
- Fees charged for certificates (Suggestion by CEEGE)
- There are still several substantive sections of the resolution that are in the editing stage.
- Work begins on revisions to the syllabus policy particularly with an eye on changes in online modality. This work is happening in parallel with the emerging E-learning policy.

Charge of the committee: Duties: “Develops and maintains the academic policies of Humboldt State University. Receives requests and agenda items from the Integrated Curriculum Committee (ICC), the University Senate, APC members and other university community members; works with the ICC to prioritize items; vets changes and proposals through the ICC with recommendations forwarded to the Senate” (Senate Bylaws, Section 11.2).

Next meeting is: Monday October 11 at 1pm.

Constitution and Bylaws Committee:

Submitted by Chelsea Teale, CBC Chair

Submitted by Chelsea Teale (chair)
George Wrenn, Garrett Purchio, and Dierdre Clem

The CBC met on 9/27/2021 to discuss this year's agenda and meeting times. Since then, new member Dierdre Clem joined the group and we will begin regular meetings on 10/18/2021. A tentative agenda for 2021-2022 was set in the 2020-2021 annual report (copied below):

University Center Board updates

During AY 20/21, the University's relationship to the University Center (UC) was reimagined as the contract for services with the UC were terminated. As a result, the UC Board is undergoing a transition that will need to be reflected in the General Faculty Handbook upon completion. These updates will need to include both a revision to the description of the UC Board in Handbook Section 800, and revision of several committee memberships that include an ex-officio seat given to a member of the UC Board.

Committee Clean-Up

Committee clean-up work began in AY 18/19 as an effort to take inventory of all University level committees across campus and establish a policy for the formation and updating of these committees. The need for this work was identified after multiple committees were created in different divisions to address a similar scope of work. The intended outcomes of this work are a) to update the list of currently existing committees to take inventory of the existence and scope of work for each and b) development of a university policy to define how committees are developed and changed to ensure duplicate committees are not created and changes to committees are reported out to be reflected in Section 800 of the General Faculty Handbook. The first outcome was completed with the updates to the General Faculty Handbook the CBC put forward this year but will need continuous updating as committees develop, are resolved, and change. Work on the policy outcome will continue into AY 21/22 as a collaborative effort of the CBC, University Policies Committee (UPC), Staff Council, and the Provost Office. The CBC's role in this work would be in the alignment of Senate Constitution and Bylaws to this University Policy.

Faculty Affairs Committee:

Submitted by Marissa O'Neill, Interim Chair

Membership: Simone Aloisio, Elavie Ndura, Tim Miller, Debbie Gonzalez, Kim Perris, Ramona Bell, Loren Cannon

The Committee meets on Mondays at 11:00.

FAC met on October 4th. We did not meet on October 11 due to a scheduling conflict. The committee is working on a new Exceptional Service policy as the previous policy expired in 2017. We will have a draft in the next couple of weeks.

Integrated Curriculum Committee:

Submitted by Jill Anderson, ICC Chair

Regular meeting times are Tuesdays from 9-11am with the Full ICC and ICC Subcommittee meeting on alternate weeks.

ICC Members:

Ramesh Adhikari, Jill Anderson (ICC/APC Chair), Kayla Begay, Vincent Biondo, Carmen Bustos-Works, Christine Cass, Eden Donahue, Bella Gray (Curriculum Coordinator), Lucy Kerhoulas (CDC Chair), Heather Madar, Cindy Moyer, Marissa Ramsier, Clint Rebik, Cutcha Risling-Baldy, Marisol Ruiz-Gonzalez, Maxwell Schnurer (APC Chair), Justus Ortega, Jenni Robinson, Sheila Rocker-Heppe, Lisa Termain (GEAR Chair), Mary Watson (administrative coordinator), Mark Wicklund, George Wrenn, and Rick Zechman

Current Vacancies: CNRS faculty representative to GEAR Subcommittee/ICC, Graduate Council representative, Student representatives (2)

Subcommittee Reports

- **Academic Policies Committee (APC)** Dr. Schnurer has been speaking with stakeholder groups on the Minors and Certificates policy and collecting more feedback to inform the policy. The ICC discussed the policy below.
- **Academic Program and Planning Subcommittee (APPC)** The APPC reviewed the minors and certificates policy with Dr. Schnurer and the plan for GEAR alternatives at HSU with Dr. Tremain, both items are included in detail below.
- **Course and Degree Change Subcommittee (CDC)** The CDC continues to review proposals in the cue and brought forth questions on components of new course/course change proposals to the full ICC for consideration.
- **General Education and All University Requirements (GEAR) and Assessment Subcommittee**
The GEAR committee has begun reviewing proposals in curriculum related to the GEAR Program and are working on a revised website. **Curriculum has been updated with the new forms and is open to all new GEAR related proposals.**

Minors and Certificates Policy. Feedback was provided and areas for clarification were identified including:

- Guidelines and limitations in earning a minor in the same major and differences in language between state-side and non-state-side programs of study
- Fees related to CEEGE and systems to support all students having access to certificates available through extended education

- Consideration of fees associated with external accrediting bodies
- Clarity on the difference between certificates and minors, especially those not housed in CEEGE and on the point that some certificates currently count towards some minors.
- Process for ICC review of certificates.
- Further discussion on the included limits for transfer units ($\frac{1}{2}$) and UD units ($\frac{1}{2}$), this is new and would likely prohibit transfer students from being able to complete some minors in the future.
- Discussion is needed on the assessment process for new minors to clarify the details.

Consent and voting Action Calendar. A total of 17 proposals were moved forward to the Senate consent calendar.

Graduate Writing Assessment Requirement (GWAR) Proposal. Nicolette Amann and Kerry Masden joined Dr. Tremain in presenting a draft proposal for GWAR alternatives at HSU. The GWAR, which is the CSU system wide writing requirement that must be fulfilled in the last 60 units of a students program of study, is undergoing system changes. Currently, HSU is one of only three campuses still offering the GWPE timed examination as the only option for fulfilling the GWAR. Since timed writing examinations have been shown to be inadequate assessments of students' writing abilities, alternative methods for meeting the GWPE are being integrated across CSU campuses and will likely be required system wide soon. The discussed proposal includes a plan for working with programs to integrate writing across the curriculum and developing writing based PLOs and assessment to be included in the program review processes. Discussion points included:

- Development of minimum criteria for passing and standards across programs.
- Clarity on plan for program and individual level assessment.
- Plans to support the professional development faculty will need to successfully implement writing across the curriculum and associated assessment.
- Currently, there is support for students for whom English is not their first language so considerations should be made in regards to these supports in the new system.
- Inclusion of a secondary option to support students who may not meet the minimum criteria through integrated assessment but who would pass an examination.
- The GWPE is largely seen as a box check so support was expressed for the alternative to be robust and not become another form of box checking.

Discussion Items:

Modality Proposals. Some proposals related only to changes in course modality have been submitted to curriculog recently. The current e-learning policy puts decisions of modality at the level of departments and colleges and this does not require ICC approval to offer courses in a different modality. In addition, revision of the e-learning policy is currently underway and will include an updated process for approval of modality based on campus identified values for online learning. As a result, proposals for modality only are being returned to the originating department until such a time that a process for review is in place.

New Program Proposal Components. The current forms for new program proposals in curriculum ask for a sample class schedule in addition to a 5 year course rotation. After discussion of the importance of including the 5 year course rotation to identify resource needs and ensuring time to completion of degree, it was decided that including the sample class schedule was not adding any unique necessary information and thus is not needed as part of these proposals. In addition, sample brochures and recruitment materials were also removed as a requirement for new program proposals. The rationale for this removal was that advertisement of a program cannot happen until the program is approved at the CO and WSCUC levels, these materials may need to be significantly altered based on review of the program creating redundant work for the proposing faculty and MarCom, and this component could cause unnecessary delays in the proposal process.

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

On Friday, October 8th 2021, many members of the URPC met as part of the Polytechnic Implementation Working Group charged with addressing Budget, Finance, and Reporting. This working group, co-chaired by University Budget Director Amber Blakeslee and AVP of Faculty Affairs Simone Aloisio, includes all of the faculty members of the URPC, along with additional staff support, student representation, and community members. The group will meet on alternating Fridays from the standard URPC meetings, from 1-2:30, and will focus specifically on matters related to the proposed polytechnic buildout. Communication regarding these meetings will be enacted through the Communications Working Group of the Polytechnic Implementation Working Group.

October 12, 2021
President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President
Sherie C. Gordon, Chief of Staff
Shahrooz Roohparvar, CFO/VP Administration and Finance
Jason Meriwether, VP Enrollment Management
Jenn Capps, Provost and VPAA
Cooper Jones, Executive Director of Athletics and Recreational Sports
Frank Whitlatch, VP Advancement
Lisa Bond-Maupin, Deputy Chief of Staff, Editor

Inclusive Student Experience

Our 2021-2022 **Faculty Fellows** are Maria Iturbide (CPS), Erin Kelly (CNRS), and Janelle Adsit (CAHSS). The Faculty Fellows Advising Program was designed to enhance academic advising by facilitating a shift in HSU's advising culture with the intent of supporting student retention rates and decreasing time to degree. This involves transforming advising from registration-focused to an ongoing process that supports the whole student through their educational journey and prepares them for post-graduation plans (i.e., holistic advising).

Fellows will work to create a consistent advising experience for all HSU students. Faculty Fellow Advisors act as liaisons between faculty, the Advising Working Group (consists of faculty, staff, administration, and students from across campus), and the Provost's office. The Fellows and Advising Working Group is developing a university-wide advising infrastructure and assessment of the advising process. They will collect and communicate research-informed advising best practices with the campus community to support student success.

Campus Culture and Operations

The California State University has notified all CSU bargaining units of an **intended policy that will prohibit the hiring of employees to do CSU-related work from outside of California**. The intended policy regarding out-of-state employees has not been finalized. At least one bargaining unit has requested to meet-and-confer about the impacts of the policy.

The **Title IX Annual Report for 2020-2021** has been [published to their website](#). The Title IX office is excited to continue to collaborate and provide responsive support to campus community members. Additional resources for faculty and staff can be found [here](#).

Academic Excellence

The Rou Dalagurr Food Sovereignty Lab and Cultural Workspace groundbreaking was held Friday afternoon following 2 years of envisioning, planning, and fundraising. Wiyot Chairman Ted Hernandez provided the opening and blessing and underscored the significance of food sovereignty for Tribal nations. The Food Sovereignty Lab emerged from the imagination and determination of Native American Studies students and the creation has been a student-faculty collaboration at every step. Congratulations to all student organizers from NAS 331 and Co-Directors Cutcha Risling Baldy and Kaitlin Reed.

Food sovereignty is an affirmation of who we are as indigenous peoples and a way, one of the most surefooted ways, to restore our relationship with the world around us. Winona LaDuke

Spring academic schedule planning is underway with a target 70% of our Spring 2022 courses to be delivered in a face-to-face modality with 30% remaining in a fully online modality. There are many reasons for this decision including honoring student needs and expectations as well as staying in compliance with WSCUC requirements. We recognize this is a significant step forward toward increased repopulation of the campus and appreciate your feedback and suggestions.

We want to assure you that we are listening and that we are always committed to a safe and transparent process. This continues to be a fluid and dynamic situation in which changing information is common, making timely and clear communication challenging. We appreciate your partnership in helping to communicate information out to your colleagues and students.

WSCUC's temporary authorization for distance learning expires in December 2021. This authorization allowed us a great deal of flexibility with respect to modality essentially allowing us to put as much coursework as we wanted online without seeking individual programmatic approval. WSCUC plans to release additional guidance today Friday, October 8, 2021, that will outline how universities can apply for additional authorization for pandemic-related distance learning for Spring 2022. We will update you as soon as we learn more.

We have informed students of our 70/30 plan and department chairs and staff are in the process of creating thoughtful schedules that take into account pedagogy, student success, and access. There has been some confusion about how HSU counts hybrid and hyflex courses versus how WSCUC and the Department of Education define hybrid and hyflex courses. For Spring 2022 at HSU, hybrid and hyflex courses will count as f2f experiences for our students. WSCUC considers these courses distance education (for the time being). We anticipate that WSCUC will allow for additional flexibility with the updated information that is forthcoming today and thus the differences in how WSCUC and HSU "count" hybrid and hyflex courses for Spring 2022 is not an issue at this time. We are excited to work with you toward a longer-term strategy with respect to how we deliver our coursework to students in future years including all types of modalities.

Additional guidance for spring planning information includes:

- WSCUC has new distance education requirements that include [Institutional Approval](#) and HSU is an already approved institution since we have 4 online programs.
- The Integrated Curriculum Committee (ICC) has distributed a memo that allows for modality changes to be approved at the College level for Spring 2022.
- Our e-learning policy is currently being updated to reflect our values as an institution and to be in compliance with WSCUC and the Chancellor's Office.

Pride

Humboldt State Athletics' Hall of Fame Ceremony/Dinner took place last Friday (October 8) at Blue Lake Casino in Blue Lake, Calif. This year the 'Jacks inducted both the Class of 2020 and 2021. The Class of 2020 includes Laura Champ, Heather Johnston, Scott Peters, Lisa Petty, Lyndon Rowells and Chrissy Stalf. The Class of 2021 includes Nicholas Bawden, Bridget Berg, Dan Collen, Katie Harris, Staci Self, Anetra Torres, Zack Weinberger and the 1976 Men's Cross Country Team.

Among this group were 11 NCAA All-Americans, as well as four conference or national Player of the Year award winners. This group comprised individuals and teams that won two National Championships as well as three National Runner-Up finishes at the NCAA's. These 14 Hall of Famers join 267 other athletes, administrators and teams that have been previously inducted into the Humboldt State Athletics' Hall of Fame. The first class of HSU Hall of Famers were inducted in 1955.

Enrollment Update

Final Census Fall, 2021

The fall 2021 housing occupancy is 1,398 residents, which is 69% occupancy. There are no students currently on waitlists. We have reserved some rooms for the potential need to isolate or quarantine students who test positive for COVID-19.

During the course of the summer, we transitioned single student rooms into double occupancy rooms to accommodate a larger number of students (over 500 at one point) on a waitlist for campus housing. Due to an increasingly limited number of off-campus housing options, our need to open up on-campus spaces became critical.

All students living on campus during the 2021-22 academic year are required to either show proof of a COVID-19 vaccination or to request an exception (based on religious or medical concerns) and take a COVID-19 covid test which will be provided on campus at no cost.

As of 9/27/2021, eighty-four percent of continuing and returning students (n=4,081) have registered for fall 2021. At this point in time last year (for fall 2020), eighty-seven percent of continuing and returning students (n=4,423) had registered. In fall 2020 and in Spring 2021, 88%-90% of these students enrolled by the census date.

As of 9/20/2021, a total of 1,656 new students (all applicant types) have registered. We are seeing a few students withdrawing from HSU due to various reasons that are driven by COVID related impacts. The total new student headcount improved slightly percentage wise from last fall at this same time at -9.90% (n=193).

- Registered New First-Time Undergraduates students are higher than Fall 2020 at this same time at +14.76% (n=80).
- Registered New Second Bachelors-seeking students are higher than Fall 2020 at this same time at +52.17% (n=12).
- Our transfers are behind overall from the prior year (Upper-Division -23.80% [n=198] and Lower-Division 0.88% [n=1]).

Currently, our Spring applications continue to closely mirror prior years (1.16% n=10 ahead of prior year) with efforts to encourage in progress applications to submit continuing through the end of September when the HSU Spring Cycle application closes. Admissions is currently processing 875 Spring 2022 applications with a target of receiving between 1,200-1,500 applications by September 30, 2021. As of today, we have 87 admitted students and 60 have already confirmed for Spring 21.