

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, November 13, 2018

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Kerri Malloy, APC Chair

APC meets at 2:00 PM in BSS 508 on the following dates: ~~8/29~~; ~~9/12~~; ~~9/29~~; ~~10/10~~; ~~10/24~~; ~~11/7~~; 12/4

Committee Membership:

Michael Goodman, Kayla Begay, Ramesh Adhikari, Heather Madar, Michael Le, Rock Braithwaite, Cheryl Johnson, Clint Rebik, Kerri Malloy

August 29

- Review and discussion of policies that will be worked during the semester
 - Classroom Disruptive Behavior Policy
 - Advising Policy
- Committee has forwarded the Academic Honesty and Integrity Policy to the University Senate.

September 12

- Update on the Academic Honesty and Integrity Policy prior to the second reading before the University Senate
- Started review of the draft Advising Policy.
 - APC will work those portions the policy that do not address workload. Those areas have been referred to the Faculty Affairs Committee.
 - Discussion on HSU Catalog language regarding advising and its connection to the draft policy.
 - Review and discussion on advising goals to ensure that they are assessable.
 - Discussion on academic probation advising and notification of students and advisors.
 - Committee will continue work via a shared document.

September 26

- Continued work on the Advising Policy with a timeline to present to SenEx by the end of October.
- Revised advising outcomes in the draft policy provided to the Committee.
 - Students with the assistance of their adviser will develop an educational plan based on a major program, considering the students' abilities, interests, goals, and values.
 - Students will be supported students in achieving their academic, professional, and post-baccalaureate goals using academic, extracurricular and relevant personal information.
 - Students will be able independently navigate campus and local resources.
- Revised Academic Integrity and Honesty Policy will be forwarded to SenEx for its next meeting.

October 10

- Continued work on the draft advising policy.
- Discussion on how relationships between students and faculty advisers develop.
- Assignment of advisers to incoming freshmen and transfer students.
- Responsibilities of advisers and students in the advising process.

October 24

- Meeting cancelled due a lack of a quorum.

November 7

- The committee is meeting virtually to review the draft of the advising policy that will be forwarded to SenEx.
 - Members of APC met with the Office of Student Rights and Responsibilities to gain an understanding of how policies are recommended by the Senate and approved by the President are implemented
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Appointments and Elections Committee:

Submitted by Julia Alderson, AEC Chair

Andre Buchheister (Fisheries Biology) was appointed as CNRS Faculty Representative to the International Advisory Committee

Constitution and Bylaws Committee:

Submitted by Mike Le, CBC Chair

Roll Call (Quorum Met: 5/6)

Michael Le, Staff Senator, Chair (2018-2019), Jeff Abel, Parliamentarian, Faculty (2018-2020)
Joice Chang, Faculty (2018-2020), Joseph McDonald, Student (2018-2019), and Mary Watson, Non-MPP Staff (2018-2020)

Absent Members:

Leena Dallasheh, Faculty (2017-2019)

New Items

I. Guiding Document Discrepancies

- a. There is a conflict between the University Senate Constitution (USC) and the General Faculty Constitution (GFC) on when terms begin. CBC likes the idea of beginning the new

Senate on June 1 st (same time as General Faculty) as opposed to “the day following the last day of the spring semester.”

- b. There is a conflict between the University Senate Constitution (USC) and the General Faculty Constitution (GFC) about how to fill a vacancy. Since faculty have the right to determine how their faculty are elected and replaced, the USC will be updated to reflect the GFC.

II. Possible Guiding Document Issues and Questions

a. GFC 3.2 Representation to Other Organizations

- i. The General Faculty shall elect those persons who represent it to appropriate university committees, campus auxiliary governing boards, and state organizations. In cases of appointment of representatives, names of appropriate appointees shall be put forward by the University Senate Appointments and Elections Committee’s Faculty Subcommittee to be confirmed by the Executive Committee of the General Faculty. The General Faculty may authorize these representatives to use such funds as are available for such purpose.
- ii. ISSUE - There is no such thing as a Faculty Subcommittee of AEC.

b. GFC 4.31 Other Terms of Office

- i. Other Terms of Office for elected General Faculty representatives shall be as defined in the HSU Faculty Handbook, Section 800. Terms of office for elected Faculty senators-at-large and Lecturer senators shall be as defined in the University Senate Constitution and Bylaws.
- ii. ISSUE - Section 800 is not policy. It’s a collection of information that sometimes falls out of date. CBC is looking for a better way to maintain this information.

c. GFC 4.7 Vacancies

- i. ISSUE - There is a reference to GFC section 3.2, which does not contain the desired referenced information.

d. GFC 4.72 The Secretary/Treasurer

- i. ISSUE - There is a reference to GFC section 4.61, which does not contain the desired referenced information.

Faculty Affairs Committee:

Submitted by Monty Mola, FAC Chair

Attendees: Renee Bird, Julia Gomez, Laura Hahn, Abeer Hasan, Cheryl Johnson, Monty Mola, Kirby Moss, Marissa O’Neill, Mark Wilson and George Wrenn

Current Work

1. Advising Policy

FAC met with ACAC director, Kathy Thornhill, on November 1. We discussed how advising is currently done on campus, who has been and who is responsible for advising students who are on academic probation, a developing advising assessment, concerns about faculty workload and how we might move forward.

2. Appendix J

FAC has identified sections of Appendix J where language on equity and inclusion can be incorporated. Draft modifications are under development.

Future Work

1. Appendix J: Early Tenure, Faculty Workload (Collateral Duties), Clean up
2. Faculty workload survey
3. Create policy to support international faculty in obtaining permanent resident status.
4. Explore policy on lecturer voting rights within academic departments.

Integrated Curriculum Committee:

Submitted by Julia Alderson, ICC Chair

After receiving campus wide feedback, the ICC has revised the proposed Institutional Learning Outcomes. Mark Wicklund and I will introduce them at the 11/13 Senate meeting. (Please see Item 11 on the agenda, with its accompanying documents.) ICC's original intention was to bring this item forward for a first reading at this meeting. However, it was determined at SenEx that it would be preferable to offer them up as an informational item first, and then as a formal resolution at the meeting on 11/27. Please direct any additional comments about the ILOs to Mark and myself.

University Resources and Planning Committee:

Submitted by Mark Rizzardi, URPC Co-Chair

URCP Senate Report: November 13, 2018

The URPC's meeting on November 2, 2018 primarily covered: (1) URPC communication strategy, (2) Graduation Initiative 2025 proposal distributions, and (3) discussion of Draft Roll Forward Guidelines.

A URPC sub-group on communication strategies recommended that the URPC hold a forum in the fall and spring semester each academic year to allow the URPC to keep the campus informed on budget related activities. Fall (September) would highlight how we ended up and the direction for the year ahead. Spring (February) would be an update and overview of proposals under consideration. URPC will hold a forum in December which will include information related to this year's GI 2025 distribution and

how SSA will operate going forward with their process guided by their work with the Integrated Assessment, Planning & Budget (IAPB) group. The Budget Office is currently working with Marketing & Communications to help create an infographic explaining the current budget (expenditures and revenue). The Budget Office is also exploring creating videos which would explain the budget.

Provost Enyedi briefed the URPC on GI 2025 proposed distributions. In summary:

- HSU has made solid progress on five out of the six metrics, with graduation rates at all-time highs. However, HSU's equity gaps have increased and we have significant work to do in this area.
- Academic College budgets increasing by \$2.7 million for faculty hires
- Student Success Alliance (SSA) has been working to determine how the remaining approximately \$3 million (\$1.4 million in base budget) will be distributed between the six categories outlined by the system: Academic Preparation, Enrollment Management, Student Engagement & Wellbeing, Financial Support, Data-Driven Decision Making, & Academic Barriers.
- The Provost will submit a report to the Chancellor's Office on November 15th detailing the final percentages of the allocations that will go to the state legislature:
 - Academic Preparation - 25%: Expansion of Learning Communities
 - Enrollment Management - 12%: 2 Additional Professional Advisors, Roving Advisor Pilot in CCAEs, Chatbots
 - Student Engagement & Wellbeing - 29%: Basic Needs Single Point of Contact, Additional FTE in CARE services, Clubs central coordinator support position; one-time funding for Housing deposit program and basic needs
 - Financial Support - 17%: Expand student employment opportunities
 - Data-Driven Decision Making - 14%: Additional 2 FTE to support assessment for the Office of Institutional Effectiveness
 - Academic Barriers - 3%: Academic scheduling position
- SSA working to develop a campus wide, transparent and collaborative process for proposals for future GI 2025 allocations that incorporate equity and assessment.

Draft Roll Forward Guidelines were further discussed. The idea is to establish formalized, documented process and attempt to address the "use it or lose it" mentality, create flexibility at all levels, including a University Strategic Initiatives Pool and deliberately build reserves as outlined in the University Operating Fund Reserve Policy. This guideline will be revisited and like evolve over time. The current draft can be found adjacent to the minutes for November 2 at <http://budget.humboldt.edu/urpc> .

The November 16 meeting will finalize Roll Forward Guidelines, review 2019-20 CSU Support Budget Request, and formalize agenda for Open Forum.

Academic Senate CSU (ASCSU):

Submitted by Mary Ann Creadon, ASCSU Representative

1. **Chair Nelson** referred us to her written report distributed last night. Chair Nelson's current and past chair reports can be found at http://www.calstate.edu/AcadSen/Records/Chairs_Reports/

2. Excerpts from Other Reports

- **Academic Affairs** discussed the following topics.
 - Artificial Intelligence and its potential impact on curriculum
 - Observing the 20th Anniversary of the center for community engagement
 - Call for inclusion of tuition in Cal Grant B for freshman
 - Closing the achievement gap
 - Data-based decision making
 - Augmentation of Student Success White Paper
 - Immigration status of students
 - Need for C-ID course reviewers
 - Alternative faculty appointments
 - Use of standardized tests in admissions
 - Funding for the Electronic Core Collection
- **Academic Preparation and Education Programs** discussed the following topics.
 - Update on the West Ed study looking at implementation of EO 1110
 - Disciplinary councils
 - Negative publicity about teacher education programs across the country
 - Proposal for a 4th (senior) year of quantitative reasoning in the a-g admissions standards
 - Proposal for a 3rd year of science in the a-g requirements (being considered by the UC also)
 - Update on student progress/classifications under the new EO 1110 structure
 - Resolutions (see below)
 - C-ID CORE faculty (course reviewers)
 - C-ID FDRG membership (in charge of maintaining discipline transfer curriculum)
 - Discipline council support
 - Commendation of Bechtel Corporation (January)
- **Faculty Affairs** discussed the following topics.
 - State budget allocation to support unconscious bias training
 - Allocation of \$25m for tenure-track hiring
 - Appointment of clinical faculty (tenure-track with little or no scholarly activity expectations)
 - Presidential search process
 - Course Hero (posting of course materials)

- Request for instructor/grade information
- EO 1100 and 1110 implementation
- **Fiscal and Governmental Affairs** discussed the following topics.
 - Directory of who ASCSU legislative representatives are, including who represents the areas served by satellite campuses
 - White paper on student success
 - Planning for lobbying
 - Tracking of legislation
 - Tuition
 - Campus budget allocations
- **GE Advisory Committee** discussed the following issues.
 - Results of a survey of history chairs asking advice on units granted for AP modern history.
 - CCC Online College update (workforce, non-baccalaureate preparation)
 - GE Task Force report
 - Review of campus survey on best practices in GE assessment—will be looking at campus GE curriculum maps
 - Standardization of GE across the system as a result of EO 1100(rev.) implementation.
- **Senator Soni Report on ASCCC Plenary Meeting** He highlighted the following topics discussed at the plenary.
 - The CCC Online College has no CEO and no faculty named yet.
 - There is a new CCC funding formula that includes incentives based upon student success. (Base plus enrollment, allocation based upon low income students, allocation based upon success) This may eventually move to a 60-20-20% breakdown.
 - Guided Pathways <http://cccgp.cccco.edu/>

3. Faculty Trustee Sabalius reported on the GI 2025 conference. The Board met in its annual retreat the day before. There was disappointment expressed that the ASCSU Chair was not invited to attend. This practice may be reconsidered next year. He reported on his busy schedule since our last plenary, including many campus visits and meetings with faculty across the state. We anticipate a supplemental budget “ask” to the legislature of an additional \$456m. This would address deferred maintenance, student basic needs and enrollment growth of 5%. There is an increasing awareness of the magnitude of the CSU’s deferred maintenance problem. It is important to advocate for major increases in budget augmentation while the economy is healthy. He continues to argue for a deferred maintenance augmentation of at least \$1b. Deferred maintenance has a negative impact on student success. We need working, accessible infrastructure. Faculty Trustee reports can be found at http://www.calstate.edu/AcadSen/Records/Faculty_Trustee/index.shtml

4. We commended former Chair Chris Miller who is leaving our body to assume an administrative position on her Sacramento campus.

5. We passed the following resolution upon second reading. Copies of this and other resolutions can be found at <http://www.calstate.edu/AcadSen/Records/Resolutions/>.
 - a. **Observing the 20th Anniversary of the CSU Center for Community Engagement, and Student Success in Service Learning and Community Engagement** is self-explanatory.

6. We passed the following resolutions after waiving a second reading. Normally first reading items are distributed to campuses for feedback. However, if the ASCSU deems an item to be urgent (e.g. the need to provide input before a policy or piece of legislation is being considered) it may waive the second reading. Copies of this and other resolutions can be found at <http://www.calstate.edu/AcadSen/Records/Resolutions/>.
 - a. **Requirements for Appointment of Course Outline of Record (COR) Evaluators for the California Course-Identification (C-ID) Process** establishes criteria and a process for the appointment of CSU reviewers of CCC courses submitted for inclusion in CCC Associate Degrees for Transfer (ADTs). Tenured, tenure-track and full-time lecturer faculty and FERP faculty with expertise in curriculum and articulation are eligible for appointment by the CSU Executive Committee. The delay in appointing CSU course reviewers has hindered the approval of campus ADTs, preventing students from utilizing this preferred avenue for transfer. CCC leadership has been urging expediting of this process for some time now.
 - b. **Presidential Search Process in the California State University System: Announcement of Finalists and Visitors to Campuses** argues for a return to the practice of conducting open searches for campus presidents. The ASCSU wanted to offer advice in time to inform the coming presidential searches this academic year.

7. We introduced the following resolutions that will be considered for adoption at our January plenary. Copies of this resolution should be available shortly for campus review.
 - a. **Adoption of “Tenets of System Level Governance in the California State University”** is self-explanatory. (See text at the end of this report.)
 - b. **Misappropriation of CSU Faculty Instructional Materials by Course Hero** opposes the use of faculty intellectual property by this entity without the permission of the faculty members affected. It asserts that this misappropriation enables academic dishonesty.
 - c. **A Call for the Inclusion of Tuition in the Cal Grant B Program for Freshman** This program currently does not provide funds to low-income freshmen to cover tuition.
 - d. **Increased Funding for the Electronic Core Collection (ECC)** Not only is this collection used by all 23 campuses, but this approach to acquisitions continues to save our campuses significant resources every year.
 - e. **Notification of CSU Parties Involved in a California Public Records Act Request** requests that the CSU keep the appropriate individuals informed when requests under the CPRA may affect them.
 - f. **Closing the Achievement Gap and Increasing College Completer Outcomes and Success for All CSU Students** supports this goal, commends the CSU’s commitment to achieving this goal, applauds the GI 2025 initiative for its commitment to the goal, commends the

ITL for its support in reaching this goal, lists factors affecting equity, and asks that additional analyses be conducted to look at equity in other outcomes such as major selection and employment experiences after graduation.

g. Encouraging Responsible Curriculum Development and Modification Under HEERA

Asserts that research supports our system's previous approach to remediation and that too much focus on graduation rates may result in some negative consequences, reiterates a concern about flawed approach to shared governance evidenced in the development and implementation of EOs 1100(rev.) and 1110, encourages campus senates to assert their control over the curriculum, and encourages the CSU administration to engage in data-driven and genuine consultation regarding the future of these two executive orders.

h. Requirements for Appointment to be a Faculty Discipline Review Group (FDRG)

Member for the California Course-Identification (C-ID) Process clarifies the criteria and process for these appointments. These individuals oversee the Transfer Model Curricula (TMCs) that can be incorporated into CCC campus Associate Degrees for Transfer and the content of the courses which populate these degrees.

i. Creation of California State University Discipline Councils encourages the Chancellor's Office to maintain contact lists of appropriate faculty for all disciplines for which a Transfer Model Curriculum exists and support electronic communications for those groups and to support the formation of discipline councils for those groups, similar to the Math and English Councils.

j. Examining the Impact of Attrition and Enrollment Growth on the Number of CSU

Students asserts that increasing graduation rates, in and of itself, may not increase the number of graduates over time, encourages the CSU to recognize the impact of student attrition, urges the creation of a task force to examine student attrition, and supports the request of additional state funding to fully support an increase in the number of students served by the CSU. Background information related to this resolution can be found at <https://www.dropbox.com/s/jd9eesjag7mnyqy/Stohs-Schutte%20-%20Oct%202018%20Grad%20Rate%20Myth.pdf?dl=0>

8. Jennifer Eagan (CFA Liaison) reported the following.

- Election Update
 - All but 2 CFA-endorsed candidates were elected with the possible exception of two people in races still too close to call (State Superintendent of Public Instruction and Insurance Commissioner).
 - CFA was out of force at the Newsome election celebration. Many students also attended.
 - Proposition 10 failed despite CFA endorsement.
 - Most CFA-endorsed senate candidates were elected or may be elected when final vote tallies come in.
 - CFA-endorsed candidates did well in assembly races. Several races still do not have definitive results.

- We had a great partnership with the CSU administration, CSSA and others. Given that success, it was disappointing to see executive compensation increases being taken up by the Board so soon after our budget became final.
- We are closely monitoring how the \$25m for new hires is being allocated/spent.
- Our contract runs out in 2020. While we are grateful for the raises under this contract, we are still “digging out of a compensation hole” dating back to before the big budget cuts. We are trying to educate faculty of the need to continue our strong efforts to address faculty issues. Bargaining has never been easy in this system.
- CFA is working on a paper on tenure density. We expect it to be released in June. Lecturer conversion to tenure-track positions, the impact of decreases in tenure-track counselors, etc. are issues currently being discussed.

9. Alumni Trustee John Nilon shared his personal story of being an undergraduate in the CSU. He intended to transfer from college in Colorado to UCSB but had his admission delayed a term. He attended CSC, Bakersfield for 10 weeks prior to transfer. His great experience with the faculty in Bakersfield led him to remaining there to finish his degree. He expressed his belief that we have a very special faculty in the CSU. His wife had a similar experience with her CSU professors. Two of his children are alums and the third hopes to attend CSUSM next year. **In response to questions/comments:** In at least some cases, it appears that open presidential searches result in a smaller pool of candidates than do closed searches. The search firm we have used assures us that this is the case across the country. He will work to help collaboration between the administration and faculty be even more effective. He will look into the issues surrounding the use of non-tenure-track faculty and tenure density. He addressed both our relationship with the legislature and our funding challenges. We may need to focus more attention on advocacy efforts at the legislative district level. Alumni can be a key component in building momentum for adequate funding for the CSU. He will ask the Chancellor about the status of the proposed task force on tenure/alternative types of appointment. We need to do a better job of maintaining email addresses for our graduates. He is very interested in student mental health issues and the need to do a better job of getting young men of color to attend our campuses. The state is considering a bond issue which might bring us \$4b to deal with deferred maintenance. However, unless the state pays off the bond, this will not help much with our funding challenges. Faculty diversity is an important topic for the CSU. We need to do a better job of concisely communicating what the CSU means to the state in terms of workforce development. We need to balance efficiency with effectiveness in what we do. We may want to consider the idea of designating all campus alcohol sales-related revenues go to funding student services, especially mental health services.

10. EVC Loren Blanchard began by lamenting the unfortunate and senseless shootings of young people, including college students, that took place last night in Thousand Oaks. CSU students were involved. We are putting our inter-campus cooperation plan into effect to assist CSU, Northridge in any way needed including counseling of students.

Next week the Board will be focusing on student mental health. We are partnering with local and regional support services to increase our ability to meet student needs. Student basic needs (food, housing) will also be addressed. We will provide an update on the services we offer to our military veterans. We have over 21,000 service members, veteran's, and service family members attending the CSU. The Board will get an update on the GI 2025. We are proud of the number of students who are achieving a quality degree from the CSU. Our 4-year graduation rates have improved from 23% to 25% over the past year, the 6-year rate from 59 to 61, 2-year transfer student rate 35% to 38%, and the 4-year transfer student rate 75% to 78%. The URM graduation gap decreased from 12.2% to 10.5% and the Pell-eligible gap decreased from 12.6% to 9.5% over that same period.

GI 2025 workgroups continue their work. There is broad representation from across our system on these groups. They have done a great job in outlining some priorities for the coming years. Four foci going forward include:

- Campus implement of student preparation initiatives.
- Framework for student care and well-being.
- Increasing student course loads.
- Improving advising.

Note: Board meetings are livestreamed: <https://www2.calstate.edu/csu-system/board-of-trustees>

Dr. Blanchard addressed the public information request about faculty information and course grades. Our counsel's office has negotiated what we feel is a more reasonable request. Chair Nelson was thanked for her role in this process. We have a committee on technology and on-line education. It replaces other committees. It is focused on increasing student access. This committee will begin meeting later this month. The committee is composed of administrators from across the system, the ASCSU Executive Committee, and the CSSA President.

In response to questions about: The Interpretation of EO 1100 (rev.): We hope to help campuses be responsive to EO 1100 and align with system expectations without being overly prescriptive. Faculty Development Opportunities for Lecturers: The faculty representatives involved in overseeing those programs should be consulted on those issues.

11. AVC Ryan Storm and Director Kara Perkins made a presentation about the CSU budget. They began with a historical review. The numbers are grim. We have lost a lot of buying power over the past 14 years. Real (adjusted for inflation) budget per student has dropped significantly. The holes in our budget from 6 years ago have not been filled even as our allocation has grown. Expenses per student are significantly lower than at our comparison institutions and a fraction of what they are at UC. We are VERY efficient (unfortunately). Our students graduate with significantly less debt than the national average. The base budget supplement request/projection has \$75m for the Graduation Initiative, \$206.1m for 5% enrollment growth, \$147.8 for employee compensation increases (approximately 3% increase), \$80m for academic facilities and infrastructure needs and \$45.4m for mandatory cost increases (health care benefits, retirement contributions, etc.) for a total of

\$554.3m. We are asking the state for a general fund increase of \$456 and expect a \$98.3m increase student fund revenue (based on 5% enrollment increase) for the total of \$554.3m. The system anticipates also asking for a one-time funding augmentation of \$15m to meet student basic needs and \$250m for deferred maintenance. As soon as the Board approves a budget request, advocacy will begin in earnest. Capital financing options for the state/CSU were reviewed. The best solution for the CSU might be for the state to put additional debt service funding into our base budget and allow us to borrow and repay our own construction funds. This would be a cheaper and faster alternative to having the state issue general obligation or lease-revenue bonds. Many technical questions regarding lobbying strategies, capital funding, recurring vs. one-time funding, etc. were asked and thoroughly answered. Of note is the possibility that if we ever make a pitch for a major increase in capital funding, this may be an opportune year with a new state administration taking office and a relatively robust economy.

12. Joe Nino (CSSA Chair) CSSA has been focused on voter registration and turnout. They are now refocusing their attention on their legislative/advocacy agenda. CSSA was glad to attend the GI 2025 conference and hopes that we can do things to remove the student success equity gap. Campuses are encouraged to nominate individuals for consideration for the student trustee position. CSSA is working with our sister segments' students to ensure adequate financial aid is available to all deserving students. They are preparing to weigh in on the proposed CSU executive compensation policy.

13. James Swartz (ERFSA Liaison) ERFSA is working with the CO to create better links across campuses. They are discussing our current tuition structure which is based upon unit tiers rather than units. Note: ERFSA provides many very valuable resources for retired and nearly-retired CSU employees. The website is particularly valuable. <http://csuerfa.org/>

Tenets of System Level Shared Governance in the California State University

The Academic Senate of the California State University (ASCSU) and the Chancellor affirm their commitment that joint decision making is the long-accepted manner of shared governance at the system level.ⁱ Shared governance refers to the appropriately shared authority, responsibility and cooperative action among governing boards, administration and faculty in the governance and accountability of an academic institution.ⁱⁱ

The Constitution of the ASCSU establishes the purpose of the systemwide senate, as well as the means of consultation and decision making by which the senate will act.ⁱⁱⁱ Both the ASCSU and the chancellor recognize there will be areas of consultation and decision making in which one party or the other will have primary responsibility.^{iv} In the case of the faculty, primacy includes academic programs, curricula, methods of instruction, and areas of student life that directly relate to the educational process.^v In these areas the ASCSU is the formal policy-recommending body on systemwide academic and curricular policy

and matters that directly impact them; it is also the primary consultative body on the academic implications of systemwide fiscal decisions.^{vi} The authority of the faculty in these areas derives from its recognized expertise in academic matters. The chancellor maintains administrative responsibility for the institution. The chancellor shares responsibility for the defining and attaining of systemwide goals, which may include goals for the educational program, and the communication that links all components. In the case of academic policy, proposals for changes in policy or for new policy may arise from academic administrators.^{vii} Both parties accept the fiduciary and governing authority of the Board of Trustees of the California State University ultimately to set policy. For the CSU, consultation must take place with the ASCSU in areas of faculty primacy described above. This primacy means the faculty voice is given the greatest weight, although the authority for the final decision resides in the Office of the Chancellor. In areas of faculty primacy, recommendations of the faculty are normally accepted, except in rare instances and for compelling reasons.^{viii}

Consultation and mutual respect are key components of shared governance. Effective consultation and joint decision making result in decisions that better serve the CSU and its students. While discussions may take place in different forms with other constituencies, faculty consultation means that there is an established process of deliberation that offers a means for the faculty—either as a whole or through authorized representatives—to develop and provide formal input in advance of decision making on the particular issue under consideration. System level policy affecting faculty primacy areas shall result from consultation between the chancellor and the ASCSU. Joint decision making in these areas results from effective consultation, as characterized below. While the ASCSU serves as the official voice of the faculty on systemwide issues, campus senates serve as the official voice of their respective faculty. Consistent with the precepts of this document, but not expressly addressed herein, campuses have their own relationships with the Office of the Chancellor. A normative culture of meaningful consultation must be characterized by:

- openness and transparency;
- commitment to civility, integrity, respect and open communication;
- mutual responsibility for decisions;
- trust, including trust of good intentions;
- a commitment to responsible participation on the part of all parties;
- a respect for evidence-based deliberation;
- a recognition of established best practices and promising new data-driven practices in the evaluation of subjects under consideration; and
- a recognition that consultation must allow both parties the time to consider, debate, develop their responses and work toward consensus while recognizing the need to proceed in a timely manner.

In accordance with the above described culture of consultation, any plan or policy that could affect faculty primacy areas and that may actually or potentially result in an executive order, shall be provided in draft form to the ASCSU body (or Executive Committee if during the summer), allowing for a reasonable review period (normally expected to approximate 75 days). If requested by the Executive

Committee, additional extensions to obtain feedback may be authorized by mutual agreement. Each party recognizes that there will be occasional circumstances in which time constraints do not allow for normal systems of consultation to work effectively. The formal consultation process will therefore make provision to allow for an explicit agreement between the ASCSU and the chancellor to engage in a mutually agreed-upon process of expedited consultation in such cases, while still recognizing the formal role of the academic senates as the faculty voice on the matters under consideration. In the unlikely event that agreement cannot be reached, the chancellor will decide. Because an expedited process is not the most optimal form of consultation and shortchanges a robust shared governance process, its use should be limited to those rare circumstances that justify departing from the more comprehensive process intended by this document.

Ultimately, genuine consultation based on sound reasoning occurs only in such a time and manner that each party has a reasonable opportunity to affect the decision being made.

ⁱ In California, the faculty role in shared governance and the centrality of joint decision making in that process is clarified in the Higher Education Employee Relations Act (HEERA); HEERA was to establish collective bargaining for faculty at CSU to insure that in doing so, traditional shared governance practices are not inhibited or undermined: *“The Legislature recognizes that joint decision making and consultation between administration and faculty or academic employees is the long-accepted manner of governing institutions of higher learning and is essential to the performance of the educational missions of these institutions, and declares that it is the purpose of this chapter to both preserve and encourage that process. Nothing contained in this chapter shall be construed to restrict, limit, or prohibit the full exercise of the functions of the faculty in any shared governance mechanisms or practices...”* <https://www.perb.ca.gov/laws/statutes.aspx#ST3560>

ⁱⁱ <https://www.aaup.org/report/statement-government-colleges-and-universities>.

ⁱⁱⁱ http://www.calstate.edu/acadsen/records/about_the_senate/documents/constitution_2013_revision.pdf

^{iv} <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^v <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^{vi} http://www.calstate.edu/acadsen/records/about_the_senate/documents/constitution_2013_revision.pdf

^{vii} <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^{viii} [*Report of the Board of Trustees’ Ad Hoc Committee on Governance, Collegiality, and Responsibility in the California State University*](#). Adopted by the Board of Trustees of the California State University, September 1985.

Addendum

This document resulted from a series of meetings between members of the ASCSU Executive Committee (Christine Miller, Catherine Nelson, Simone Aloisio, Thomas Krabacher, and Robert Keith Collins) and members of the leadership team at the Office of the Chancellor (Timothy White, Loren Blanchard, Christine Mallon, James Minor and Leo Van Cleve). The meetings took place during the 2017-18 academic year, and culminated in mutual agreement on May 8, 2018.

The following definitions aided in the crafting of this document:

Chancellor: For the purpose of this document the Chancellor refers broadly to the functions assigned to the Chancellor and the staff who work in the Office of the Chancellor.

The following definitions are used by the American Association of University Professors and the American Conference of Academic Deans in surveys of higher education governance in 1970 and 2001. (1)

“Consultation: Consultation means that there is a formal procedure or established practice which provides a means for the faculty (as a whole or through authorized representatives) to present its judgment in the form of a recommendation, vote or other expression sufficiently explicit to record the position or positions taken by the faculty. This explicit expression of faculty judgment must take place prior to the actual making of the decision in question. Initiative for the expression of faculty judgment may come from the faculty, the administration, or the board.”

“Discussion: Discussion means that there is only an informal expression of opinion from the faculty or from individual faculty members; or that there is formally expressed opinion only from administratively selected committees.”

(1) <https://www.aaup.org/NR/rdonlyres/97F85F15-0C93-4F2D-8291-E0E3DAC00329/0/01surv.pdf>

President's Office:

Submitted by Lisa Rossbacher, President, Humboldt State University

I will be unable to join you at this week's University Senate meeting; I will be attending the November meeting of the California State University Board of Trustees' meeting. A primary focus of the meeting will be approving the CSU operating budget request for 2019-20. The proposal is expected to include the following requests for new funding (in addition to maintaining existing support):

- The CSU plans to request funding for \$554.1M in total incremental expenditures, including \$455.8M in new general funding from the state and \$98.3M of new tuition revenue associated with increased enrollment.
- The new revenue would be used for the following priority areas:
 - Graduation Initiative 2025: \$75M
 - Five percent enrollment growth in full-time equivalent students: \$205.9M (*Note: HSU will not be eligible for any of these funds until our enrollment levels have increased to the current target of 7,603 FTES California-resident students; HSU is currently about 12% below this target, while other CSU campuses are up to 24% above their funded targets.*)
 - Employee compensation: \$147.8M
 - Academic facilities and infrastructure needs: \$80M
 - Mandatory costs: \$45.4M
- The CSU is also requesting one-time funding for:
 - Deferred maintenance: \$250M
 - Basic Needs partnerships: \$15M

After the Trustees approve the operating budget request, it will be forwarded to the Governor and the Department of Finance for consideration as the proposed 2019-20 state budget is developed. The preliminary state budget will be released in January 2019.

Other topics on the Board of Trustees' agenda include a progress report on Graduation Initiative 2025, a report on student fees at all the CSU campuses, and recognition of student veterans.

Of particular interest for Humboldt State will be remarks to the Board by HSU student veteran Matt Aldrete and the Board's discussion (and, we hope, approval) of the donation of land from the City of Arcata to HSU. The City proposes giving 884 acres of property contiguous to the Jacoby Creek Forest to the University, for use as a living laboratory for the College of Natural Resources and Sciences for research and field experiences.

I have had the opportunity to read the transcribed remarks by Professor Marlon Sherman from the last Senate meeting, and I regret that I will not be able to attend this meeting to participate in the continued discussion. Professor Sherman has raised some important and challenging questions, and I very much

appreciate the University Senate's commitment to exploring and addressing the issues he has highlighted.

I also ask all of you to join me in sending best wishes to our colleagues at the CSU campuses in Chico, Sonoma, Channel Islands, and Northridge. Three of these campuses are seriously impacted by the fires along the Central Coast and in inland Northern California, and two of them have also been deeply affected by the shooting in Thousand Oaks early Thursday morning.