

## AGENDA

### University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, March 8, 2024, 11:00AM-12:00PM

#### 1. Previous Meeting Notes

- a. [February 9, 2024 Minutes](#)

#### 2. AY2023-2024 USFAC Details

- a. USFAC Reporting (Senate)
- b. [Membership, Updates and Vacancies](#)
  - i. Welcome Brian Law, AS Representative

#### 3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
  - i. [Policy](#) Review
  - ii. Review draft '[Functional \(non-honorific\) naming of facilities at Humboldt](#)' guidelines
  - iii. [at Humboldt](#)' guidelines
- c. Landscape Working Group - Liz Whitchurch
- d. Facilities Use Working Group - Mike Fisher
  - i. Updates to: [Bylaws](#), [Space Policy](#), and Process Guide
  - ii. Membership

#### 4. Space Requests

- a. 2023/2024 Academic Year Space Request Call
  - i. [Schedule](#)
  - ii. [Rationale](#)

#### 5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes
  - i. [NHW\\_215](#) Conference Room change space allocation from Associated Students to All School per [request](#) from Kendra Higgins.
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process)
  - i. [LIB\\_208](#) temporarily change space type from Other Specialized Support to Office for Faculty offices, then change space type to Conference Room per [request from Cyril Oberlander](#).
  - ii. [NHE\\_117](#) change space type from General Storage to Office (change of assignment: Dean of Students to Orientation) per [request](#) from Ravin Craig, and approved by Drs Holliday and Mitchell.

- iii. [FH\\_151](#) change space type from Faculty Office-Professional to either Lounge or Conference Room for students per [request](#) from the English Department, and approved by Dean Crane and Provost Capps.

**6. Other Items**

- a. Next Meeting - Capital Outlay Plan for April Submission

**7. Action Items**

- a. 1.b. - February 9, 2024 Minutes

**REMINDER- Next USFAC meeting is Friday, March 22, 2024, 11:00AM, Zoom Meeting**