

Tuesday, October 13, 2020, 3:00pm, Virtual Meeting ID: 970 9341 9142

Chair Mary Virnoche asked the Senate and guests to take a moment and hold space in recognition of President Jackson, his family, friends and community, as they grieve the death of TJ Jackson; she encouraged those present to draw on their personal traditions and rituals for recognizing this loss.

Chair Mary Virnoche called the meeting to order at 3:05pm on Tuesday, October 13, 2020, via Zoom; a quorum was present.

Members Present

Anderson, Burkhalter, Cannon, Capps, Cuéllar, Doyle, Dunk, Finley, Gonzalez, Gordon, Guerrero, Keever, Kerhoulas, McGuire, Meriwether, Miller, Mola, Moyer, Pachmayer, Parker, Reynoso, Schnurer, Teale, Thobaben, Tremain, Virnoche, Wilson, Woglom, Wrenn, Wynn, Zerbe

Members Absent

Pachmayer, Jackson

Guests

Adrienne Colegrove-Raymond, Amber Blakeslee, Amanda Huebner, Bella Gray, Bethany Rizzard, Cheyenne Hoffman, Clarissa Readen, Clint Rebik, Courtney Proctor, Cutcha Risling-Baldy, Cyril Oberlander, Dale Oliver, Eboni Turnbow, Elizabeth Whitchurch, Gabby Pelayo, Holly Martel, Janet Winston, Jenessa Lund, Kali Rothrock, Kayla Begay, Lisa Bond-Maupin, Maral Attallah, Marissa Holguin, Mary Oling-Sisay, Marlené Dusek, Mike Le, Michael Fisher, Nancy Perez, Paula Tripp-Allen, Peggy Metzger, Rachael Gipson, Roman Sotomayor, Ronnie Swartz, Sheila Rockar-Heppe, Simone Aloisio, Sulaina Banks, Tawny Fleming

Announcement of Proxies

Anderson for Pachmayer

Approval of and Adoption of Agenda

M/S (Parker/Wilson) to move the agenda for adoption

M/S (Anderson/Kerhoulas) to amend the agenda to add the following faculty members to the slate of candidates for AEC appointment during a faculty session: Marisol Ruiz-Gonzalez as faculty representative at large on the GEAR Committee, and Garrett Purchio as faculty representative on the Constitution and Bylaws Committee

Motion to approve the agenda as amended passed unanimously

Approval of Minutes from the September 29, 2020 Meeting

M/S (McGuire/Parker) to approve the Minutes of September 29, 2020 meeting

Motion approved unanimously

Reports, Announcements, and Communications of the Chair

- Letters from the Chancellor's Office (attached) were supplied as information items

Chair Virnoche asked that Senators send her any thoughts about the process for electing a faculty trustee so she can include the feedback in upcoming discussions at SenEx.

Reports of Standing Committees, Statewide Senators, and Ex-officio Members

Academic Policies:

- Written report attached

Appointments and Elections:

Chair Virnoche reported on behalf of the committee, pointing out the Senate has a slate of candidate appointment recommendations for ratification, which may be viewed at the bottom of the agenda as amended.

Constitution and Bylaws:

- Written report attached

Faculty Affairs:

- Written report attached

In addition to the written report, Senator Wilson reminded the Senate that he continues to welcome feedback from faculty via the previously distributed google form about RTP evaluations in the time of the pandemic, noting he hopes to submit a Resolution for a first reading at the next Senate meeting on October 27, 2020.

Integrated Curriculum:

- Written report attached

In addition to the written report, Senator Tremain explained that the feedback form has closed with 225 responses, most from students, then faculty, staff, and lecturers, and assured the Senate she will have a more thorough report at the next meeting. She explained the next steps include bringing collected feedback to constituencies for review, so as to make sure as many people and voices are involved as possible in the construction of Academic Master Blueprint, while avoiding feedback or survey fatigue. She concluded, noting the final round of feedback should be finished by the end of October or start of November, after which the committee will draft the document, and bring it forward to the Office of Academic Affairs, and the President.

University Resources and Planning:

- Written report attached

Statewide Senate (ASCSU):

Senator Zerbe reported the ASCSU met in their committees last week, and the first full plenary is scheduled for the first week in November.

Associated Students:

Senator Cuéllar reported the AS Board of Directors met with Provost Capps to gain feedback regarding the student perspective on moving Spring Break; she reported that some students, particularly student workers, were not in favor of moving or altering Spring Break, as this would alter how they were expected to work and their already set work schedules. She noted there were a variety of responses among the group, ranging from approval of the idea to split up days off throughout the semester, to the idea that Spring Break is a well needed week long mental break from Academics in the middle of a long semester.

Senator Guerreo reported that students from SJSU sent thank you cards in appreciation, but that student workers, particularly in housing, are concerned about their health and with whether players are following the proper health protocols. He concluded noting overall, students are concerned about the way things were communicated and felt the decision to host the SJSU students was not made transparently.

University Policies:

- Written report attached

Senator Dunk asked if it is true that there are 380,000 gmail accounts attached to campus. Senator Keever responded that the Director of ITS security, Josh Callahan, that's correct.

Senator Wilson asked whether there is a process for sunseting emails; Senator Keever affirmed that email accounts no longer in use may be deleted by submitting an ITS help ticket.

California Faculty Association:

Senator Cannon reported that Dr. Marisol Ruiz-Gonzalez was elected Treasurer of the HSU CFA chapter, Benjamin Schafer is serving another term as Delegate At-Large, and former Secretary, Frank DeMatteo, was elected Vice President. He reported the position of Secretary is still vacant, and asked that anyone interested contact him for appointment.

Senator Cannon reported the CFA in communication with the CO and CSU has finished negotiating their Repopulation Memorandum of Understanding, which is mostly relevant to Unit 3 employees. He shared some highlights, which include assurance that any response or procedures from HSU will be consistent with state and county health offices, that help for those who are having internet connectivity issues is available, and that turnaround time for those teaching hybrid classes that will move to a fully virtual mode in the Spring. He concluded with thanks for AVP for Faculty Affairs Simone Aloisio, and reported CFA will next discuss the partial reorganization of the College of Arts, Humanities, and Social Sciences and develop a forthcoming petition to halt the reorganization until next Fall.

Office of Diversity, Equity, and Inclusion:

- Written report attached

Director Reynoso spoke on behalf of HSI Subcommittee Chair Fernando Paz, in answer to Senator Wilson's comments during the Open Forum, noting she was not present at the meeting, but she presumes the subcommittee's work on "nurturing cultural intellectual wealth," has to do with legitimizing ways of knowing that are culturally specific, for example, community, and folk healers, such that more opportunities are created to understand those ways, even though they may not be in line with western medicine, they continue to be used in other communities and cultures. She shared that her grandmother was a Curandera, and that she (Dr. Reynoso) was born with the help of a midwife; she noted that these are conversations in process within these subcommittees but expects they are meant to encourage understanding of cultural knowledge.

Director Reynoso concluded that Dr. Mira Friedman is planning a transgender, non-conforming non-binary initial meeting, probably on October 27 from 1pm to 2pm, which will help HSU to be more inclusive and ensure that our students feel welcome on this campus.

Senator Schnurer thanked Director Reynoso, and explained he thinks some of the tensions in this meeting are worth thinking more deeply about. He opined that academics and scientists who are ethical, deeply value the insights and contributions of Indigenous knowledges and communities, and that history would be the starting place for growth and development and the possibility of collaboration, which would be honoring partners. He stated he would welcome folks to be at the table, without necessarily matching the expectations of language that I would insist on for an academic class. He concluded with the thought that it should be okay for notes to show up in Senate meetings that might be casual thoughts or un-developed ideas that could grow into valuable fruit in the future.

Staff Council:

- Written report attached

In addition to the written report, Senator Doyle acknowledged and thanked Vice President Gordon for her willingness to talk with staff about workload issues.

President's Administrative Team:

- Written report attached

In addition to the written report, Provost Capps added that she met with AS and others about modifying Spring Break and the Academic Calendar for Spring 2021, and reported that after she gathered feedback from everyone and took it to the PAT, they determined that no change to spring break will happen, due to the mixed responses generated by the possibility. She assured the Senate that the PAT will figure out how to plan a safe return by using lessons learned this Fall, and that HSU will continue to be one of, if not the only CSU campus, with the most face to face classes. She explained a more detailed message is forthcoming, but wanted folks to be aware for planning purposes. She concluded that HSU will move forward with the first two

weeks of all face to face classes beginning virtually, and then work in partnership with the campus community and public health to do a post-spring break repopulation.

Administrative Affairs:

- Written report attached

President's Office and Enrollment Management:

Acting President Meriwether reported that content from Enrollment Management was included in the joint PAT report, and noted that Dr. Eboni Turnbow will be leading the Enrollment Management division as he serves as Acting President. Acting President Meriwether first thanked Chair Virnoche for opening the meeting by acknowledging President Jackson's tragedy, and reported on the following items:

- The PAT is still working through plans for COVID in the spring, and a report to the CO is due in a few weeks, which will be overseen by OAA.
- Testing for students during move-in, similar to what we did before, and the good work with County and Public Health Offices will continue to be undertaken
- The Strategic Plan work and feasibility study, chaired by Deputy Chief of Staff Bond-Maupin, VP Gordon, and Senate Chair Virnoche, is ongoing; feedback and input from across the university and from stakeholders and constituents continues to be collected to hammer that work out, with the ultimate goal of presenting it to President Jackson by January 2021.
- EM Division continues meeting with Superintendents, Principals and others to continue traction and growth of the Humboldt First campaign.
 - The Academic Master Plan process, lead by Provost Capps, continues with solid working groups collecting feedback in symbiosis with the development of the Strategic Plan.
 - HSU will know soon about the status of Santa Clara County health and when our guests from San Jose State University (SJSU) may return home.
 - Acting President Meriwether explained, contrary to some comments in the media, that HSU could not have hosted SJSU students without the involvement and approval of the Humboldt County Health Department. He noted the plan to host SJSU students was submitted to the HCHD around the time as the plan for face to face classes for the Fall 2020 semester. He assured the Senate that HSU is operating under a county health approved plan, and if the county rescinds the order, it will be followed.
 - Acting President Meriwether reported that one of SJSU's team vans, as well as an SJSU coach's personal vehicle was vandalized; the words "go home," were keyed into the vehicles. He stated he was very disappointed that damage was done to SJSU property.
 - Regarding the University Center and the remarks shared during the Open Forum last meeting by Professor Steve Martin, Acting President Meriwether submitted a few facts for consideration, including: there remains an issue around serious fiscal impropriety—that money was moved around outside of the Controller processes and apparently

outside the scope of the Board, and concerns raised about it lead to a call for an audit of the center; it was shared with UC Board in a meeting on July 9, the spaces staff moved into were provided by the then-Executive Director of the University Center at the time; while there are ways the USFAC could have better been involved, it's unfair and inaccurate that this process was done without UC involvement; finally, this is an issue of student services in addition to issue of fiscal impropriety

Acting President Meriwether requested the following of the University Senate; his remarks are transcribed below, via the recording of the meeting:

I also want to make a few comments around the issues of race, white privilege, and white supremacy, that I ask the University Senate, at some point, to take up. I have sat in two spaces, where I have personally been told that something I said (even in the face of facts or provision of written documentation) was disingenuous, or, candidly been told it was a lie.

Both of these incidents happened at the hands of white, male, tenured faculty—who have the exact same PhD's that I have—who felt the need to say that in a public forum. In one case, I responded vigorously; in the other case, I remained silent as it was in this body. At the time, I felt I needed to take a step back and make decisions about how to respond. Now is the time to respond.

I will share with you that as a Vice President, with the same PhD that many of you have, you who sat in this space and watched that happen to me in a public forum; I believe it is very reasonable that the students who raise concerns about discrimination, privilege, and racism that occurs in the classrooms and in other places on this campus must be taken seriously. I further believe that as we think about this concept of white supremacy and white privilege, I ask this group to consider taking this on. I ask this group to consider that the willful and intentional ignoring of facts, the willful deflection of factual information, and hiding behind the guise of white privilege, is a problem on this campus.

Administratively, we are continuing to work to take that on. I invite the University Senate to join administration (or to even take this on as an agenda item) around issues of discrimination, issues of racism, and issues of white privilege in classrooms and across this campus. To listen to a near Trumpian description of "culture vs. truth,"—as if there's that serious of a bifurcation of the two—and to fail to acknowledge culture, and to be in spaces where people are allowed to hide behind tenure, to hide behind white privilege, and supremacist movements for oppression, is troubling.

I further that by saying, in addition to issues of race, I, in my role as Vice President, have observed numerous complaints from transgender students who have shared that they have been intentionally mis-gendered, labeled, and targeted in classroom spaces. That is an open conversation that many people on this board have supported their students through; I

believe that the University Senate should equally take that up as an issue. Faculty hire faculty, and so I ask that the faculty join in addressing this issue of accountability for our students.

When I go back to December of last year, 177 days into Dr. Jackson's presidency, there was a demonstration in the Library; the first sign I saw was, "Fire the racist police chief," the second sign I saw was, "Fire racist faculty." I'm not necessarily calling for faculty to be fired—that is not what I'm saying. But I do believe there is an issue that needs to be addressed. I concur with students, and I concur with members of this administration and faculty, that there are issues that need to be addressed within campus police: we are working on that issue. V.P. Gordon has delved deeply into that issue. Regardless, there are things in HR records that we can't say, but there are issues about the police that are being addressed. We will figure that out and we will figure that out together.

But at the same time, I am asking this body to look into the issue of holding faculty accountable within themselves to the issues that our students are raising around racism and discrimination, particularly for students of color and for our transgender students. I am deeply concerned about that, and I implore you, as a faculty group, to help.

Finally, I ask that this group consider the issues of white privilege that exists within this very body. While we can always agree to disagree and move on, the comments today, and what has been said to me and to others—the mansplaining, the racism, and hiding behind privilege—must stop. I ask this group to take this on and to address it.

There's nothing wrong with disagreement. There's nothing wrong with challenging. There's no perfect administrator. There's also no perfect faculty member. We can agree, we can disagree, and we can engage with the dialectical process to come up with a way to find the best results. But to hide behind privilege, to insult, degrade, speak loudly, yell at, or be completely uncivil to people must stop.

While I appreciate the many people who texted me privately, the many people who called me, and the many people who pulled me to the side to say, "I'm so sorry that you've had these experiences, and you were called out publicly and told that you are a liar simply for making a comment,"—and that is what being culturally disingenuous means, and that has happened to me twice. I appreciate those private indulgences and those notions of support. But I am asking this group to take it on within itself because it must stop. If it could happen to me (a 41-year-old Vice President with a PhD, two books, and a number of scholarships and publications to my name) then I can certainly say that students who say they're experiencing discrimination and bias at this university are telling the truth, and I ask this Senate to take that on, and to make that an ongoing agenda item, and to help be a part of the solution.

There may be some who do not like these comments; there may be some who do not appreciate these comments. I'm not saying them to be disrespectful, but I am simply sharing from my experience, what I have observed, what the students have told me, and what I'm asking us to consider taking on as a group. Disagree with me all day—disrespect me never again. Not behind the veil of white privilege, supremacy, or positionality that tenure provides for certain people to think they can speak to others any way they want. That is not right. I do hope that this Senate will be sincere and willing to hear me, and to take on the issues of discrimination on this campus.

As we look at collaboration on this campus, I wanted to share a couple of things that are out there. I want to acknowledge the strength of SAFC and the Check-It program on our campus, as well as the Native American Studies Department which, in the last 10 years as enrollment has steadily declined, has been a bastion of light. Enrollment in that program has nearly doubled, while other programs have been in decline.

And the commonality of those three programs, when you talk with the folks who are in the leadership, is the fact that while we may all again disagree at some points, the fact that we look for opportunities to collaborate, look for opportunities to ideate, and look for opportunities to find the best of each other, to work for the sake of Humboldt State.

I'm reminded of a comment from our registrar Clint Rebik, who, when I asked him on my first day, "Clint if there's anything I need to know about Humboldt State to make sure that I do not fail in this job, what would it be?" Clint looked at me earnestly, with his well-dressed self, and said, "Jason, you have to realize that people here are not always coming from a bad place and don't assume it."

As I look at the samples of collaboration and strength that occur in some of our programs, I'm reminded of Clint's comments to simply say, let's not always assume that people are coming from a bad place. However, when privilege is there and privilege is obvious, we must call it out. We must call out white supremacist thoughts, we must call out the perpetuation of white supremacy and any instance of white privilege that is used and abused by people in this community. White privilege is not only a poison to race, white privilege is a socioeconomic construct as well, that can be used to be oppressive to people of lower socioeconomic statuses. Again I remind you, it is also a tool of oppression used against our transgender communities, particularly our students.

We have to look at our models of collaboration compare them to issues of white privilege and be sure that we snuff those things out. And again, I hope this Senate will be willing to these continuous and ongoing issues and come to some conclusions and resolutions to help us address these issues because, again, if it happens to me. I believe it happens to our students.

Finally, Monty Mola, I disagree with you all the time. We have disagreed many a time since I've been here. What I appreciate about you, Monty, is you have never been disrespectful. You have always remained civil in your discourse with me, and I am grateful to you for that. I'm sure all of us, at some point or another, have disagreed with Monty. But there are many rooms and many times that we can agree with Monty, and we can move on. Whether we agree or disagree that is the model for discussion and discourse, where at the end of the day, no matter where we rise, white privilege does not fall into the discussion. I encourage others—I am almost reticent to call other names because I don't want to put people in an uncomfortable situation—but there are models of people out here that do this the right way and check it within group. As a black man, I cannot stop white privilege: white people have to stop white privilege. I can talk about it, I can call it out. And so now I ask this body, what will you take on, and use your whiteness to check other whiteness that uses reckless, abusive, vitriolic, and hostile language?

Chair Virnoche noted some Senators asked in the chat to continue the conversation; she requested that anyone still concerned about the UC situation attend the upcoming UC Board meeting. She thanked Dr. Meriwether for the ongoing communications regarding our SJSU guests and asked that everyone regardless of personal feelings about this issue, to please not support the hatred that's been present in social media directed towards the players and their staff. They do not deserve that, and she'd like the HSU community to be better than that.

Consent Calendar from the Integrated Curriculum Committee

The attached ICC Consent Calendar was unanimously approved

General Consent Calendar

It was noted there were no items on the General Consent Calendar to consider

TIME CERTAIN 3:15-3:30 PM – Open Forum for the Campus Community

Student A.M. Huebner spoke regarding defunding the police, and funding centers (specifically a queer resource center). They stated that students want the topics of defunding police and funding cultural centers to be on the University Senate agendas. They noted that in times of structural shift, change, and emergency, such as now, marginalized people are usually forgotten or thrown under the bus. They reported they have heard specifically from queer people that they do not feel safe on this campus. A.M. read from remarks shared at a recent student action on the plaza by someone named Octavio: "Latinx students feel very disconnected on this campus because this is a predominantly white campus HSU routinely participated in austerity economics, which disproportionately alienates brown and black students and instead of funding these few resources they chose to invest in a new police chief while defunding the only resources serving those people." They concluded stating they are proud that the University chose not to choose a new police chief at this time, but noted it would be great if the University would show ongoing commitment to recognizing that university police presence at all is a danger to students and they urged the University Senate to keep the topic of defending the police and putting that funding back into community resources on the agenda.

It was noted that student Kiana Vigil-Gibbs, who signed up to speak regarding the closure of the track and field, was not in attendance at the meeting.

It was noted that student Savannah Aiello, who signed up to speak regarding the closure of the track and field, was not in attendance at the meeting.

Senator Kerhoulas read from attached prepared remarks on behalf of Professor Micaela Szykman Gunther.

Senator Wilson read from attached prepared remarks regarding cultural epistemology.

Professor Nancy Perez read from attached prepared remarks regarding AB 1460.

TIME CERTAIN: 3:30 PM – Honoring: Indigenous Peoples Week

Paula “Pimm” Tripp-Allen, Academic Advisor, Indian Tribal Education and Personnel Program (ITEPP), Native American Center for Academic Excellence spoke on behalf of CAIFS to invite all to participate in a slate of events for Indigenous Peoples Week (IPW) at HSU. She encouraged everyone to go to the ITEPP page for a list of events and shared her experience being a Native student on campus at HSU in the early 1990s and took part in the first celebration of Indigenous People’s Week, which at the time was in protest of that 500 Year celebration around the 1492 to 1992 voyage of Columbus to occupy the Americas. She stated she is thankful that the narrative around this week has transitioned from “anti-“ sentiments to “pro-“ sentiments that acknowledge and celebrate the history and contributions of Native peoples in America.

Advisor Tripp-Allen introduced two Native American Studies students and requested they introduce themselves, share about their tribe and their major, and why celebrating Indigenous Peoples Week has been an important part of their education at HSU.

Student Marlené Dusek shared that she belongs to the Pauquachin People, the Kumeyaay People, and the Cupeño People, and she graduated from HSU with a major in Environmental Management and Policy and a Minor in Native American Studies, and is now part of the Environment and Community graduate program. She read the LANDBACK Manifesto:

“It is the reclamation of everything stolen from the original Peoples. / It is a relationship with Mother Earth that is symbiotic and just, where we have reclaimed stewardship. / It is bringing our People with us as we move towards liberation and embodied sovereignty through an organizing, political and narrative framework. / It is a long legacy of warriors and leaders who sacrificed freedom and life. / It is a catalyst for current generation organizers and centers the voices of those who represent our future. / It is recognizing that our struggle is interconnected with the struggles of all oppressed Peoples. / It is a future where Black reparations and Indigenous LANDBACK co-exist. Where BIPOC collective liberation is at the core. / It is acknowledging that only when Mother Earth is well, can we, her children, be well.

It is our belonging to the land.”

Student Clarissa Readon shared that she is a Yurok Tribal member of Karuk descent, is majoring in English, and plans to add a minor in Native American Studies and an American Indian Education Credential as well. She explained that IPW is important to her because it gives students an opportunity to celebrate their culture in a place that could be far away from home. She noted that although HSU isn't it far away from her home, she did have a hard time adjusting being away during her freshman year, and IPW was the first time that she actually felt a part of campus. She explained that even in this pandemic, students can still take part in the IPW events and celebrate being indigenous together; she concluded, noting that every day is Indigenous Peoples Day.

Discussion Item: Strategic Planning Update

Vice President Sherie Gordon presented the first of a series of updates on the four phases of the strategic plan process (attached).

M/S (Burkhalter/Moyer) to amend the agenda to move the Sense of the Senate Resolution on Opposition to Chancellor’s Proposed Process for Implementation of AB 1460 CSU Ethnic Studies Graduation Requirement to the next item, since it is time-sensitive.

Sense of the Senate Resolution on Opposition to Chancellor’s Proposed Process for Implementation of AB 1460 CSU Ethnic Studies Graduation Requirement (05-20/21-EX – October 13, 2020)

M/S (Keever/Tremain) to move the Resolution to the floor.

Motion passed unanimously

Senator Tremain ceded the floor to Dr. Risling-Baldy to provide context for the resolution; Dr. Risling-Baldy explained she is a member of the HSU Ethnic Studies Council, which is part of the larger CSU Ethnic Studies Council, and read from attached prepared remarks.

Senator Burkhalter spoke in favor of the resolution, noting the timeliness of the item; the Board trustees meeting is October 26 and 27th and the stated implementation timeline is also very tight (the law says it must be implemented by next academic year).

Senator Cannon spoke in enthusiastic favor of the resolution, stating he believes we need to trust our Ethnic Studies faculty members at HSU and across the state to do the right thing, and make sure that all of the grassroots effort that went into passing the state bill in the first place isn't turned around and confused or commandeered by the Chancellor's Office.

Senator Tremain first responded to Dr. Meriwether’s earlier comments and stated she stands in disagreement with Dr. Wilson’s remarks from earlier; she registered wonderment as to whether

he considers the impact of his words and that some of the things that he said are speaking directly to people's experiences and stories in this particular space, and that he's making some assumptions that need to be unpacked. She then stated that the Ethnic Studies Council is not in favor of the CO's proposed removal of three units from area D in favor of Area F; she reported faculty are extremely worried about this impacting their programs.

Senate vote to approve the Sense of the Senate Resolution on Opposition to Chancellor's Proposed Process for Implementation of AB 1460 CSU Ethnic Studies Graduation Requirement **passed without dissent.**

Ayes: Anderson, Burkhalter, Cannon, Cuéllar, Doyle, Dunk, Gonzalez, Guerrero, Kerhoulas, Keever, McGuire, Miller, Mola, Moyer, Pachmayer, Reynoso, Schnurer, Teale, Thobaben, Tremain, Virnoche, Wilson, Woglom, Wrenn, Wynn, Zerbe

Nays: none

Abstentions: Capps, Finley, Gordon, Meriwether, Parker

M/S (Schnurer/Tremain) to extend the meeting for five minutes, so that the Resolution on CR/NC Cap and Total for AY 20-21 (06-20/21-ICC) could be moved to the floor for a first reading.

Motion passed unanimously

M/S (Tremain/Zerbe) to amend the agenda to move the Resolution on CR/NC Cap and Total for AY 20-21 to the next item for consideration.

Motion passed unanimously

Resolution on CR/NC Cap and Total for AY 20-21 (06-20/21-ICC – October 13, 2020 – First Reading)

M/S (Tremain/Mola) to move the Resolution to the floor

Motion passed unanimously

Vice Provost Oling-Sisay introduced the resolution, explaining it would extend the grade mode flexibility of the Senate-approved process from last academic year, which allowed students to take additional non-major classes as C/NC, and that those classes would not count toward their 120 unit graduation requirement.

Senator Wilson stated he supports the Resolution, but cautioned that as we are unsure of when the pandemic will end, that perpetuating C/NC might be a disservice to the students. Chair Virnoche noted the resolution only affects this academic year.

Senator Kerhoulas stated that her constituency is concerned about how this may affect grading, and suggested it would be helpful if there were some transparent way to see which students are taking the class toward their major as C/NC, so their grading could be a little more considerate, versus students that are taking it for a letter grade. Registrar Rebik stated that faculty can only see who is taking their class C/NC in the grade roster the Saturday before grades are due.*

*Note: Registrar Rebik later clarified via email that “Grade Basis” can be seen in the “Class Roster,” and confirmed with Travis Brunner that Grade Basis is updated in real time, so faculty can view students’ grade mode choice any time faculty review their Class Roster(s).

M/S (Zerbe/Woglom) to move the Resolution on Changes to Faculty Handbook Appendices (07-20/21-CBC) and the Resolution to Restructure the University Space and Facilities Advisory Committee (USFAC) to a Subcommittee of the University Resources Planning Committee (URPC) (08-20/21-CBC/URPC) to the floor, so they come to the Senate as second readings at the next meeting—October 27, 2020—provided that any questions or concerns be communicated to the committee Chairs beforehand.

Motion passed unanimously

Vice Provost Oling-Sisay further explained the resolution asks for flexibility to permit major courses to be taken C/NC, she added these are not changes to Title 5, and are in the purview of our local campus, but noted additional language will need to be provided.

M/S (Tremain/Finley) to waive the First Reading

Motion passed unanimously

M/S (Tremain/Woglom) to amend the resolution to include highlighted changes, so the resolution is properly worded

Motion passed unanimously

Senate vote to approve the Resolution on CR/NC Cap and Total for AY 20-21 (06-20/21-ICC **passed without dissent.**

Ayes: Anderson, Burkhalter, Cannon, Cuéllar, Doyle, Dunk, Gonzalez, Guerrero, Kerhoulas, Keever, McGuire, Miller, Mola, Moyer, Pachmayer, Reynoso, Schnurer, Teale, Thobaben, Tremain, Wilson, Woglom, Wrenn, Wynn, Zerbe

Nays: none

Abstentions: Capps, Gordon, Meriwether, Virnoche

M/S (Doyle/Thobaben) to extend the meeting for five more minutes

Chair Virnoche ceded the floor to Acting President Meriwether or Vice President Gordon for a brief announcement; Vice President Gordon announced that the San Jose State University football team has been approved to return back to Santa Clara County.

Sense of the Senate Resolution on an HSU Policing and Safety Shared Governance Body (04-20/21-EX – October 13, 2020)

M/S (Keever/Parker) to move the Resolution

Senator Keever introduced the Resolution, explaining this will indicate the Senate's vote to establish the work the Senate has been encouraged to undertake, and noting this Resolution comes in the wake of the earlier Resolution from Associated Students. He noted, this work has already begun, and the Resolution highlights the main pieces that continue to need work. Senator Keever concluded by thanking Acting President Meriwether and Vice President Gordon for their earlier comments.

Senator Burkhalter asked whether the body can be formed by the end of the calendar year as the resolution suggests; Chair Virnoche clarified the intention of the group is the calendar year and reminded that as it is a sense of the senate, we are encouraging rapid action forward. Vice President Gordon assured that it is a priority such that

Senate vote to approve the Sense of the Senate Resolution on an HSU Policing and Safety Shared Governance Body **passed without dissent**

Ayes: Anderson, Burkhalter, Cannon, Cuéllar, Doyle, Dunk, Gonzalez, Guerrero, Kerhoulas, Keever, McGuire, Miller, Mola, Moyer, Pachmayer, Reynoso, Schnurer, Teale, Thobaben, Tremain, Virnoche, Wilson, Woglom, Wrenn, Wynn, Zerbe

Nays: none

Abstentions: Capps, Finley, Gordon, Meriwether, Parker

Resolution on Changes to Faculty Handbook Appendices (07-20/21-CBC – October 13, 2020 – First Reading)

M/S (Zerbe/Woglom) to move the Resolution to the floor

Motion passed unanimously

The Resolution will return for a Second Reading

Resolution to Restructure the University Space and Facilities Advisory Committee (USFAC) to a Subcommittee of the University Resources Planning Committee (URPC) (08-20/21-CBC/URPC – October 13, 2020 – First Reading)

M/S (Zerbe/Woglom) to move the Resolution to the floor

Motion passed unanimously

The Resolution will return for a Second Reading

Faculty Session Action Item: Confirmation Vote on Appointed Positions

M/S (Anderson/Wilson) to move to faculty session

Motion passed unanimously

M/S (Woglom/Moyer) to vote to approve the slate of nominations for appointment

- Rouhollah Aghasaleh, Interim Appt to the University Policies Committee
- Humnath Panta, Appt to the Faculty Awards Committee
- Jennifer Eichstedt, Appt to the Co-Chair position of the Faculty Awards Committee
- Armeda Reitzel, Appt to the Honorary Degree Nominating Committee
- Young Sub Kwon, Appt to the University Sports Facilities Scheduling Advisory Group
- Marisol Ruiz-Gonzalez, Appt to the GEAR Committee
- Garrett Purchio, Appt to the Constitution and Bylaws Committee

Faculty Senate vote to approve the slate of nominations for appointment **passed unanimously**

Ayes: Anderson, Burkhalter, Cannon, Doyle, Dunk, Gonzalez, Kerhoulas, McGuire, Miller, Mola, Moyer, Pachmayer, Schnurer, Teale, Thobaben, Tremain, Virnoche, Wilson, Woglom, Wrenn, Zerbe

Nays: none

Abstentions: none

M/S (Wilson/Woglom) motion to adjourn

Meeting adjourned at 5:11 pm

DUTIES

Faculty Trustee is a 12-month position involving full release from all campus responsibilities. Duties include attending all Board of Trustee, Trustee Committee, Senate Plenary, and Senate Executive Committee meetings. The Faculty Trustee serves a two-year term and normally visits several campuses during the term to meet with faculty and discuss Board of Trustee actions.

CRITERIA FOR NOMINEES FOR FACULTY TRUSTEE

- Candidates shall have demonstrated records of excellence in teaching, professional achievement and university service.
- Candidates shall possess experience in academic governance in the California State University.
- The appointed faculty trustee shall not be a member of the Academic Senate of the California State University (CSU). Should the faculty trustee be a member of the Academic Senate of the CSU at the time of appointment, senator status shall be rescinded automatically.
- Candidates must be citizens of the United States and faculty members who are tenured at the California State University campus at which they teach. Candidates shall not hold any administrative position other than department chair or equivalent at the time of nomination and appointment.
- Questions as to definitions and eligibility shall be resolved by the Academic Senate of the CSU.

PROCEDURES FOR SELECTING TRUSTEE NOMINEES

- These procedures shall be initiated at least one full academic term in advance of the time that Faculty Trustee nominations are to be made.
- Each campus senate shall develop procedures for selecting eligible nominees. As at least one option, the procedures shall allow for nominations by petition. Each such nomination shall require the signed concurrence of at least 10% of the full-time teaching faculty or 50 such faculty members, whichever is less. The campus senate or council shall forward the names of all eligible nominees to the Academic Senate of the CSU by a date to be determined by the Academic Senate of the CSU.
- The local senate chair shall forward for each nominee the completed Faculty Trustee nomination form and a current vita structured to address the eligibility criteria, a statement of no more than 500 words from the nominee expressing his or her views of the position, and a narrative of no more than 250 words providing evidence of teaching excellence. Names, addresses, and telephone numbers of five references shall be provided by the nominee. These materials may be submitted electronically.

Academic Senate CSU (ASCSU)

401 Golden Shore, Suite 243

Long Beach, CA 90802-4210

www2.calstate.edu/csu-system/faculty-staff/academic-senate

Robert Keith Collins, Chair

Phone: 510-367-2791

E-mail: rcollins@calstate.edu

September 29, 2020

Mary Virnoche, Chair
Humboldt State University
University Senate
1 Harpst St.
Gist Hall 101
Arcata, CA 95521

Re: Campus Representative to Faculty Trustee Recommending Committee

Chair Virnoche:

Pursuant to the guidelines that establish the Faculty Trustee Recommending Committee, Humboldt State University has been selected as one of two campuses (the other is CSU Bakersfield) to appoint one campus faculty representative to the Committee. Your Senate may choose the means of selection. However, the qualifications of the faculty representative shall be the same as for eligibility for election as a representative from your campus to the Academic Senate CSU (ASCSU).

The Faculty Trustee Recommending Committee is charged with screening the list of faculty trustee nominees, developing recommendations, and presenting at least two faculty trustee candidates for nomination to the Senate at the January 21-22, 2021 plenary meeting. For your review, a copy of the guidelines is enclosed.

The Faculty Trustee Recommending Committee will have a virtual meeting tentatively scheduled for Tuesday January 19, 2021 to review nominating materials. Those materials will be mailed to committee members the week prior to the meeting. We would appreciate it if you would send us the name of your appointee by Friday October 23, 2020.

Should you have any questions, please do not hesitate to contact me by phone, 510-367-2791 or email, rcollins@calstate.edu.

Sincerely,



Robert Keith Collins, Chair
Academic Senate CSU

cc: Humboldt State University Senators Stephanie Burkhalter and Noah Zerbe
CSU Bakersfield, Academic Senate Chair, Aaron Hegde

Faculty Trustee Recommending Committee:

Catherine Nelson (Chair), Sonoma State University

Vanessa Lopez-Littleton, CSU Monterey Bay

David Speak, CSPU Pomona

Adam Swenson, CSU Northridge

Elizabeth "Betsy" Boyd, CSU Chico

RKC/tb

Enclosure

PROCEDURES FOR SELECTING TRUSTEE NOMINEES (CONT'D)

- The Academic Senate of the CSU Faculty Trustee Recommending Committee shall be composed of seven non-candidate faculty members. Five members shall be elected by and from the Academic Senate of the CSU in the manner of election to the at-large Executive Committee positions. No campus shall have more than one representative.
- Two additional members shall be selected by their local senates from two campuses chosen by lot from those not represented by the first five. The qualifications for these two faculty members shall be the same as eligibility for election to the Academic Senate of the CSU according to its constitution and bylaws. The Academic Senate of the CSU shall elect these five members of the nominating committee at the September meeting of the Academic Senate of the CSU in the academic year in which the term of the present faculty trustee is to expire. The two additional members shall be selected in time to permit the committee to have its full composition by the succeeding (November) meeting of the Academic Senate of the CSU. The first member elected shall serve as chair of the committee. The committee shall determine its own procedures for selecting candidates for nomination. Best practices identified by prior committees are located in the appendix accompanying this policy.
- The Faculty Trustee Recommending Committee shall screen the original list of nominees and develop recommendations with supporting information. The committee shall present at least two candidates for nomination to the Senate. The nominee recommendations of the committee shall be made available to the Academic Senate of the CSU at the January plenary session. The confidential files of these candidates shall be made available for review either in the Senate office or in an electronically secure manner, and review may take place beginning with the January plenary session until the plenary session in which the determination of the nominees is made. Unless otherwise determined by vote of the Academic Senate of the CSU, selection of nominees for the post of faculty trustee shall be made at the March meeting of the Academic Senate of the CSU immediately preceding the end of the tenure of the incumbent faculty trustee.
- All academic senators of the Academic Senate of the CSU are eligible to vote.
- The Academic Senate of the CSU, acting in executive session, chaired by the Chair of the Faculty Trustee Recommending Committee, shall designate the final (2 or more) nominees by secret ballot or secret electronic method in the following manner, conducting as many votes as necessary: The voting method will list the names of all forwarded candidates in alphabetical order. Each senator may vote for as many candidates as he or she wishes in each voting round. A candidate becomes a nominee in the voting round in which he or she obtains approval of a majority of votes cast. At the close of each voting round the names of nominated candidates shall be eliminated from further voting consideration. Voting shall be continued by the procedures indicated above until at least a sufficient number of candidates (two) has been nominated to meet the legal requirements. When that condition obtains, the Senate shall determine by simple majority vote (over 50%) whether it wishes to continue balloting. A vote tie (i.e., 50%) does not constitute a majority and voting will not continue. If the Senate chooses to continue, one further round of voting, one time, shall take place. Any candidate not

nominated by these regular procedures is again eligible for nomination at this time. Any candidate receiving majority of votes cast in this round of voting is declared a nominee.

- The Chair of the Academic Senate of the CSU shall forward the names of the designated nominees to the Governor.

Submit this cover sheet

INFORMATION REQUIRED FOR FACULTY TRUSTEE NOMINATION

Name: _____

Department and Campus: _____

Campus address (include office): _____

Campus telephone number: () _____

Home address: _____

Home telephone number: () _____

Names, addresses, and telephone numbers of five references:

Please check the boxes below:

I am a tenured, teaching faculty member with no administrative position other than department chair or equivalent.

I intend to serve the full two-year term if appointed by the Governor.

Signature

Date

Each candidate for the position of faculty trustee must also submit:

- A vita or resume, which shall include, as a minimum, the information requested as follows:
 1. Academic education (list all colleges/universities, degrees, and years received).
 2. Employment Record:
 - a. Academic
 - b. Other
 3. Academic honors, grants, and awards (include dates).
 4. Listing of professional achievements.
 5. Service:
 - a. Department,
 - b. School/College,
 - c. University,
 - d. System-wide,
 - e. Community.
- A statement of 500 words or less which covers your experience in academic governance and why it prepares you to be a Faculty Trustee.
- Evidence of teaching excellence in narrative form, not to exceed 250 words.
- Proof of United States citizenship.

Please submit a scanned copy of all materials to the **“Faculty Trustee Nominations”** Dropbox Folder (each Campus Senate Chair will be provided with an invitation to the folder)

Please notify Academic Senate CSU Director, Tracy Butler (tbutler@calstate.edu) when submissions have been made.

All materials must be received **no later than 5 p.m., Friday January 8, 2021**. Materials received after this time cannot be considered

Appendix

“Best Practices for Selection of Faculty Trustee”

The following are non-binding and suggestions for consideration of the Trustee Nominating Committee.

1. The call for nominees should include a brief statement about the duties of the Faculty Trustee, as well as the Criteria for Nominees and the Procedure for Selecting Nominees as articulated above.
2. The brief statement of duties may be summarized as follows: The position of Faculty Trustee is a 12-month, full time position involving full release from campus responsibilities. Except in unusual circumstances, the Faculty Trustee should not be engaged in teaching, service, or other administrative or union duties during the term of office. The duties of Faculty Trustee include attending all Board of Trustee and Trustee Committee meetings, as well as the ASCSU plenary and ASCSU Executive Committee meetings (as a guest). The Faculty Trustee serves a two-year term and normally visits several campuses during the term to meet with faculty and discuss Board of Trustee actions.
3. Prior to voting, nominees will be interviewed in Executive Session by ASCSU. Interview procedures may be as follows:
 - a. Trustee nominee finalists should be available in person at the plenary session in which interviews and voting take place (typically March).
 - b. Trustee nominee finalists should be asked the same questions and provided with the same time limits.
 - c. Questions of finalists should be clearly displayed on the screen for both the nominees and the senators to consult during answers.
 - d. To avoid unfair advantage to any nominee finalist, the order of speaking should be rotated; at the start of the interview process, the initial order of speaking will be randomly determined.

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Robert Keith Collins, Chair

Phone: 510-367-2791

E-mail: rcollins@calstate.edu

September 30, 2020

To: Chairs, Campus Academic Senates
From: Robert Keith Collins, Chair
Academic Senate CSU
Subject: **Nominees for 2021-2023 Faculty Trustee**

On behalf of the Academic Senate CSU, I request that you begin the process of seeking nominees for Faculty Trustee. Nominating materials must be received by **Friday January 8, 2021**. The Academic Senate CSU Faculty Trustee Recommending Committee will review campus nominations January 19, 2021. As required by law, the full Senate will make its selection(s) of at least two nominees for the post of Faculty Trustee at its March 18-19, 2021 meeting.

The document “Criteria and Procedures for the Nomination of the Faculty Trustee” is attached, as well as the required information for each nomination. These documents will also be posted on our website at <https://www2.calstate.edu/csu-system/faculty-staff/academic-senate>. Please note, we are requesting that a scanned copy of each nominee's materials be submitted to the DropBox folder “Faculty Trustee Nominations” no later than **Friday, January 8, 2021**. An invitation to the DropBox folder will be provided to each Campus Senate Chair. Please notify Academic Senate CSU Director Tracy Butler (tbutler@calstate.edu) when submissions have been made.

Summary of Timetable:

January 8, 2021	Campus nominees' supporting materials due.
January 19, 2021	Senate Faculty Trustee Recommending Committee reviews documents; selects candidates for review by full Senate
January 21-22, 2021	Full Senate begins the review of nomination materials
March 18-19, 2021	Full Senate elects two or more final candidates whose names will be forwarded to the Governor
Late Spring-Early Summer 2021	Governor appoints one candidate as CSU Faculty Trustee

The current Faculty Trustee (2019-2021) is Romey Sabalius (German, San José State University).

The following people have served as CSU Faculty Trustee:

- Steven Stepanek (Computer Science, CSU Northridge) from 2013-2017;
- Bernadette Cheyne (Theater, Humboldt State University) from 2011-2013;
- The position remained unoccupied from 2009 to 2011.
- Craig Smith (Communication Studies, Long Beach) from 2005-2009;
- Kathleen Kaiser (Sociology, CSU Chico) from 2003-2005;
- Harold Goldwhite (Chemistry, CSU Los Angeles) from 1998-2003;
- Bernard Goldstein (Biology, San Francisco State University) from 1991-1998;
- Lyman Heine (Political Science, CSU Fresno) from 1987-1991;
- Robert Kully (Communication Studies, CSU Los Angeles), from 1983-1987;

(Faculty Trustee reports are available at <https://www2.calstate.edu/csu-system/faculty-staff/academic-senate/Pages/Faculty-Trustee-Reports.aspx>)

Attachments

c: Academic Senate CSU

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401 Golden Shore
Long Beach, CA 90802-4210
www.calstate.edu

MEMORANDUM [SENT VIA EMAIL]

DATE: October 7, 2020

TO: Campus Presidents

FROM: Loren Blanchard, Executive Vice Chancellor for Academic & Student Affairs 
Andrew Jones, Executive Vice Chancellor & General Counsel 
Evelyn Nazario, Vice Chancellor for Human Resources 

RE: White House Executive Order on Combating Race and Sex Stereotyping

As you all are aware, President Trump released a new [Executive Order on Combating Race and Sex Stereotyping](#) on September 22, 2020, most of which will go into effect 60 days from the date of issuance, that is, November 22, 2020. Executive Orders by the President of the United States generally can be issued without rulemaking or other consultation and require federal agencies to comply. That said, the CSU Chancellor's Office does not know yet what applicable federal agencies, such as the US Department of Education, National Science Foundation, National Institutes of Health, or US Department of Agriculture, will propose in response to this Executive Order, or whether this Executive Order would be repealed if a new administration takes over in January. Thus, at this time there is considerable uncertainty relative to this Executive Order.

Briefly, the EO states that "...it shall be the policy of the United States not to promote race or sex stereotyping or scapegoating in the Federal workforce or in the Uniformed Services, and not to allow grant funds to be used for these purposes. In addition, Federal contractors will not be permitted to inculcate such views in their employees." However, the federal agency chiefly tasked with implementing the order, the US Labor Department's Office of Federal Contract Compliance Programs, has clarified that training relating to unconscious bias is "perfectly fine" as long as it "teaches that everyone, based on the human condition, has unconscious biases," and does not specifically identify a particular race or sex as inherently biased.

We recognize that this Executive Order has generated anxiety and many questions on our campuses. A cross-divisional team has been formed to review this EO and analyze its potential and actual impacts on the CSU. Members of this team are examining implications, if any, for areas

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

including but not limited to research and sponsored projects and employee training. Language in the Executive Order concerning academic freedom suggests it may not impact curriculum, although this is not entirely clear. We understand that the Executive Order does not extend to federal financial aid.

You will receive updates on any important developments, including whether any changes are required before the November election. In the meantime, we recommend that each campus inventory its universe of **mandatory** training for employees and students, and then determine if any of the training conflicts with the literal terms of the EO. If so, strongly consider making such training voluntary effective November 21, 2020. In addition, we suggest that you consider how the campus will respond to employees (or students) who oppose existing training or file complaints. In many cases, it would be appropriate to direct complaints to the campus DHR Administrator, but it depends on the specific allegations. Finally, if your campus provides diversity and inclusion training to a federal agency, or if you believe there are other direct or immediate impacts of this EO on your campus, please inform any of the points of contact from the cross-divisional team listed at the end of this memo so that the Chancellor's Office can take timely action to assist the campus.

We emphatically reiterate the CSU's unwavering commitment to advance and promote diversity, equity and inclusion across all 23 campuses and the Chancellor's Office. The values of [inclusive excellence](#) are embedded in our core mission, in who we are, and how we show up for our students, faculty and staff. We will strive in every way possible to ensure that efforts to support diversity, equity and inclusion goals and priorities remain uninterrupted.

Questions concerning our initial advice regarding this Executive Order may be directed to the following points of contact for the cross-divisional team: Stephen Silver, Assistant Vice Chancellor & Chief Counsel – Civil Rights (ssilver@calstate.edu); Luoluo Hong, Associate Vice Chancellor for Student Affairs & Enrollment Management (lhong@calstate.edu); or Jim Gelb, Assistant Vice Chancellor for Federal Relations (jgelb@calstate.edu).

cc: Timothy White, Chancellor
Steve Relyea, Executive Vice Chancellor & Chief Financial Officer
Garrett Ashley, Vice Chancellor for University Relations and Advancement
Campus Provosts & Vice Presidents for Academic Affairs
Campus Vice Presidents for Student Affairs and/or Enrollment Management
Luoluo Hong, Associate Vice Chancellor for Student Affairs & Enrollment Management
Tammy Kenber, Associate Vice Chancellor for Human Resources Management
Jim Gelb, Assistant Vice Chancellor for Federal Relations
Stephen Silver, Assistant Vice Chancellor & Chief Counsel – Civil Rights
Campus Associate/Assistant Vice Presidents for Human Resources
Campus Associate/Assistant Vice Presidents for Student Life and/or Deans of Students
Campus Senior Diversity Officers
Campus Senior Research Officers

Signature: 

Email: szaragoza@calstate.edu

Signature: 
Evelyn Nazario (Oct 7, 2020 11:31 PDT)

Email: enazario@calstate.edu

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, October 13, 2020

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Maxwell Schnurer, APC Chair

Chair: Maxwell Schnurer (mds65@humboldt.edu)

Membership: Clint Rebik, Kathy Thornhill, Kayla Begay, Matthew Derrick, Malluli Cuellar, Michael Goodman, Morgan Barker & Humnath Pant

September 2, 2020

Introductory meeting to frame policy work for the committee for 2020-2021. Primary focus was on the disruptive student policy and beginning work for evaluation and review of the policies that guide this work. The committee met, identified research targets and will reconvene to review policy.

- Framing policy writing as a pathway for change.
- Our work is tied to the larger charge of justice inclusion and equity for the Senate
- Preview of potential work for the semester
 - Disruptive students policy
 - Syllabus and GE policy
 - Student grievance policy
 - Advising policy (work tied to several committees and initiatives)
 - Title IX changes
- Review of key documents for disruptive student policy (Barclay's, Dean of Students)
- Preview for September 16 meeting.

September 16, 2020

Members in attendance: Michael Goodman, Clint Rebik, Kathy Thornhill, Matthew Derrick, Humnath Pant, & Maxwell Schnurer

Second meeting to frame next steps for work. Centered on the difficulties with disruptive student policies.

- Procedural check in and review
- Why focus on the disruptive student policy? Where are the breakdown points
- What is the best way to engage (Policy, culture change)?
- Shared expectations of what is acceptable / not acceptable and review of other models.
- Review of current policies (Barclays, class policies, Dean of Students documents)

- Discussion: most effective way to achieve change, Faculty affairs, Appendix J, potential threats in the grey area (hallways, social media, secondary reports), framing issue as student rights. Report back from the public forum.
- Understanding the scope of the problem - do we have data? Trends? OIE
- Report back on other models
 - CSU, evergreen,
- Report back on advising policy

Next meeting is September 30 at 10am.

September 30, 2020

Members in attendance: Michael Goodman, Kayla Begay, Kathy Thornhill, Matthew Derrick, Humnath Panta, Maxwell Schnurer. Guest: Roger Wang (Dean of Students)

Minutes:

1. Stakes of policy-making for this issue. Threading
2. Discussion with Roger Wang, Associate Dean of Students about disruptive students policy.

Sticking points & paths forward

Q: How are the problems of school-to-prison pipeline understood at DOS?

Q: How is the problem of faculty security/safety understood at DOS?

Q: Are there understood changes that could be productive or helpful?

Q: Are there institutions that you think navigate these issues well. Other models or thinkers we could look to?

Discussion included an explanation of the student judicial process, connections to executive orders, discussion of culture of faculty, how to best share knowledge about practice, reporting, & student support.

3. Review of current policies that guide these processes. Locations for research and proposed changes.

Next meeting will be October 14, 2020 at 10am.

Charge of the committee: **Duties:** “Develops and maintains the academic policies of Humboldt State University. Receives requests and agenda items from the Integrated Curriculum Committee (ICC), the University Senate, APC members and other university community members; works with the ICC to prioritize items; vets changes and proposals through the ICC with recommendations forwarded to the Senate” ([Senate Bylaws](#), Section 11.2).

Constitution and Bylaws Committee:

Submitted by Jill Anderson, CBC Chair

Report of October 12, 2020 meeting

Agenda:

1. Call to Order
2. Attendance, proxies and quorum
3. Update on Resolution to Amend the Constitution
4. Senate Items
5. Resolution on Emeritus Faculty
6. Section 800-
7. Leadership Mentoring for Student Representatives
8. Working Plan for AY 20/21
9. Other Items

Meeting Notes:

1. Call to Order
 - Meeting began at 11:03 p.m. (via Zoom)
2. Attendance, proxies & quorum
 - Members present: Zerb (Faculty), Wrenn (Faculty), Woglam (faculty), and Anderson (Faculty) were present, Burkhalter (faculty).
 - Quorum was met with 5 of 5 members present.
 - Vacancies include 1 student representative and 1 staff representative.
3. Update on Resolution to Amend the Constitution
 - Forwarded to Staff Council and Associated Students for ratification vote: October 1, 2020
4. Senate Items
 - First Reading- Resolution on Restructuring the USFAC
 - The joint resolution with the URPC to restructure the USFAC was presented to the SenEx committee on 10/6 after it was shared with the URPC and the USFAC the week before. Membership was updated after clarification from the UPC that the faculty co-chair can count towards the three faculty representatives (one from each college). Additional updates were made to section 800 of the Faculty Handbook to update the previous space committee, University Space and Facilities Committee, to the University Space and Facilities Advisory Committee and track changes were added to the amendment. The amendment is set for a first reading at the 10/13 University Senate Meeting.
 - First Reading- Resolution to Update the Appendices of the General Faculty Handbook
 - The CBC presented its recommendations for updating the appendices of the faculty Handbook to the SenEx committee on 10/6. This recommendation was requested as a resolution for a first reading at the University Senate Meeting on 10/13.
5. Resolution on Emeritus Faculty
 - A resolution passed by the ERFSA was presented by Chair Virnoche for discussion in the CBC as a possible joint resolution to the Senate from the FAC and the CBC. This resolution includes updates to section 540 of the faculty handbook. CBC discussion recommended that the proposed resolution be consulted on with the administration as

a new provision of free parking permits for life for Emiratis Faculty was included and the allocation of resources is not a decision under the purview of the faculty.

6. Section 800-

- The committee discussed a running list of updates for section 800 of the faculty handbook. This section includes a list of Committees, Councils, Associations, and Boards. The first was to update the name and membership of ERFA to ERFSA. The second was an item on membership of the Appointment and Elections Committee brought to the committees' attention by Senator Abell via Chair Virnoche. The current membership indicates that a "Teaching Faculty" will be elected for a one-year term. While there is no definition of "Teaching Faculty" in the Constitution or Faculty Handbook, the term "Instructional Faculty" is as "Instructional-unit faculty includes members of the tenure-line faculty or lecturer faculty who teach in one of more of the three instructional units (a.k.a. colleges)". This definition could exclude Emeritus Faculty from participation. The CBC is working to update the faculty handbook this year and is planning to propose a resolution with all amendments to section 800 at once instead of introducing a series of Resolutions for each update found throughout the year.
- The discussion of updating the name of the ERFSA brought on a conversation about the potential to introduce a policy that will allow for the ASC support to update items like names of committees/titles/positions/units and make correction in typos without needing to introduce a full resolution to the senate. Discussion on this will continue.

7. Leadership Mentoring for Student Representatives

- Chair Virnoche passed along the work that Casey Park has done on advocating for a more formal or consistent process of mentoring students who serve on University Committees. The CBC discussion was that perhaps this is not a bylaws amendment but could be an orientation to students and committee chairs. The idea was also suggested to create a committee information sheet or communication to share with the Associated Students. This information sheet would provide more details about the committees work could help with recruitment and preparation of AS representatives before they are elected to the committees. The CBC plans to discuss this idea with the SenEx committee for feedback.

8. Working Plan for AY 20/21

- The Committee finalized a working plan for AY 20/21 on the plan for updating the Faculty Handbook. This plan has been shared with Chair Virnoche for feedback.

9. Other Items

- It was brought to the committee's attention that Faculty Affairs is working on a potential update to Academic Freedom which could impact Appendix P of the Faculty Handbook. The CBC looks forward to this work.

Meeting adjourned at 11:40 a.m.

Faculty Affairs Committee:

Submitted by Mark Wilson, FAC Chair

Members: Mark Wilson (Chair), Simone Aloisio, Loren Canon, Kirby Moss, Marissa O'Neill, Ara Pachmeyer, Edelmira Reynoso, George Wrenn.

Our regular meeting time is Wednesdays at 3 pm.

1. We have been discussing the HSU Academic Freedom policy which is based on the AAUP's 1971 policy. It may be time to update the policy, given the invention of the internet, the role of social media in modern culture, and a widespread embrace of anti-intellectualism in American society.
2. We are continuing to revise the Instructional Observation Checklist, with the goal of incorporating as many as possible of the ideas of the DEIC Subcommittee on Inclusive Teaching Strategies and Culturally Relevant Pedagogies while still keeping the format of the checklist flexible and brief.
3. We are seeking feedback on a draft Sense of the Senate resolution on evaluation of the faculty in the context of the global pandemic which we hope to introduce at the next Senate meeting. Here is our current working draft:

DRAFT

Evaluation of faculty in the context of the global pandemic.

Brief summary

The global pandemic has and will disrupt academic and personal lives in myriad ways that were not anticipated when policies related to faculty evaluations and RTP procedures were developed. Each individual's work and life has been differentially disrupted.

This memorandum outlines how these disruptions should be considered in relation to RTP candidate evaluation and lecturer evaluation. Briefly, review committees should contextualize faculty achievements, maintain an empathetic understanding of life during the pandemic, and adjust expectations rather than simply apply criteria and standards that were developed for a pre-Covid-19 world.

Introduction

The COVID-19 pandemic may affect some or all of the teaching, service, and research/scholarship/creative activity work of a faculty member. Effects may result from the closing of campus, a mandated shift to online instruction, the closure of research sites and performance outlets, the suspension of laboratory and analysis facilities for scientific research, the inability to travel, the cancellation of conferences and performances, unanticipated childcare and home schooling commitments, new caregiver responsibilities, and so on.

To fairly evaluate a faculty member, it will be essential to consider the candidate's achievements prior to the COVID-19 pandemic, and specifically whether it is likely that the faculty member would have met the normal evaluation standards if a pandemic had not occurred. The effects of the pandemic will vary for individuals. The concerns outlined below will need to be taken into consideration by review committees for several years to come.

A. Teaching Related Considerations

1. Collegial evaluations of teaching should be the primary indicator of teaching quality. Direct peer observations should contextualize classes shifted to online learning, and give credit to faculty who made significant changes in their teaching pedagogy. Different courses face different levels of challenges in online modes; laboratory and studio courses, courses with experiential components, and large enrollment classes all present different challenges to the faculty member (and students) suddenly required to shift online. Observers should consider the challenges of a particular course, and candidates should summarize the work undertaken to convert course pedagogies in their reports. The COVID-19 pandemic is a paramount contextual factor when evaluating teaching.

2. Carefully interpret student evaluations of teaching for courses forced online, and for all courses taught during the pandemic. Many faculty are teaching semester-long online courses for the first time. Some courses are extremely difficult to convert to an online modality and some students dislike online modalities. For some students, online learning is very difficult, and students may submit negative evaluations that have little to do with the quality of the instructor's efforts or the instructor's ability. Review committees must contextualize the differences that faculty may see in these student evaluations relative to other similar courses taught in different modalities.

Review committees should draw no negative inferences if faculty elect to exclude Spring 2020 Student Evaluations of Teaching. Faculty are allowed (by XXXX) to exclude the results of Student Evaluations conducted during Spring 2020 from their materials submitted for performance reviews such as WPAFs.

B. Research/ Scholarship/ Creative Activities (RSCA) Related Considerations

1) Evaluators should evaluate a candidate's RSCA potential during a future career at HSU. This will require consideration of what a candidate's RSCA accomplishments would/will be apart from the effects of the COVID-19 pandemic. This impact may differ depending on where in the evaluation cycle a faculty

member is (e.g., a fifth-year faculty member putting together their RTP file for tenure and promotion vs. a second-year faculty member preparing a development plan).

For example, some review committees might include statements similar to: “Although the candidate did not meet the specified requirements for Excellent in RSCA, we believe that they would have if the pandemic had not intervened, and therefore we are evaluating them as Excellent in RSCA.”

2) Faculty should clearly explain the impact of COVID-19 on their RSCA activities to help review committees contextualize their work. The faculty narrative statement should also explain the research/scholarship/creative program prior to the COVID-19 pandemic, current activities and outline expectations for activities following a return to “normalcy.”

3) While evaluators need to understand the impact of COVID-19 upon a candidate, they are NOT entitled to know all of the specific reasons for that impact, because such reasons could disclose sensitive personal and/or medical information.

C. Service Related Considerations

1) For some faculty, the COVID-19 pandemic created new and unexpected service loads, as they work(ed) to help the university, their departments and our students adjust. For other faculty, service opportunities may have been sharply curtailed and/or eliminated. For example, those faculty for whom face-to-face interaction in the community is an essential part of their service have been deeply affected. Such faculty must be given the same consideration as when contextualizing the impact of the COVID-19 pandemic on their professional lives. Faculty should describe their service activities prior to the COVID-19 pandemic, what happened to this work during the pandemic, and plans for the future.

Integrated Curriculum Committee:

Submitted by Lisa Tremain, Interim ICC Chair

The ICC meeting of October 6, 2020 included an extensive presentation from Bori Mazzag and Sonja Manor from the Department of Mathematics on the program’s implementation of B4 curriculum in response to EO1110. The presentation included the program’s revised B4 offerings to first year students in response to EO1110 (which eliminated remediation in first-year math and writing courses), descriptions of new support courses and integrated math tutoring, and analysis of data on D/F/W. Because we have received B4 proposals from departments outside of math, our next step as a committee is work toward consensus to clarify the ICC/curriculum view and/or understanding of the complexities of opening GE B4 to other programs.

On October 6, ICC also reviewed grading mode changes regarding 24-unit cap for CR/NC and the counting of CR courses in the major. This conversation resulted in the resolution regarding CR/NC grading changes for Fall 2020 in response to covid-19 conditions.

ICC continues to review and discuss proposals in the Curriculog queue as well as consent calendar items that had been previously reviewed by the CDC. We want to give special acknowledgement to our CDC committee who is working hard to move through existing proposals. Covid slowed the process and this committee is making a heroic effort to move both thoughtfully and expediently through proposals.

- AMP sub-committee
 - The AMP sub-committee members are part of the AMP Working group. We have closed the form for Phase 2/Round 1 feedback and are working on analyzing that data for a future report to Senate and various other constituency groups.
 - The AMP Working Group is working to design the details of the second round of feedback for later in October.
 - We continue to revisit and revise the AMP timeline for Fall 2020 in order to draft the initial iteration of the formal HSU Academic Master Plan by the end of the Fall term.
 - AMP conversations and the resulting recommendations to the AMP working group and AMP sub-committee will continue to be responsive to our HSI context and grounded through diversity, equity, and inclusion frameworks, including making explicit and meaningful connections to social justice, equity and anti-racism via the plan's academic vision and principles.
 - AMP engaged in initial discussion about ICC By-laws language re: membership of the AMP Sub-Committee and full ICC in relation to Dean's office representation. Discussion on this point will continue.
- GEAR sub-committee:
 - GEAR committee will work directly with HSU Ethnic Studies council on local implementation of AB 1460 as we receive information/mandates from the Chancellor's Office.
 - Continues to work via coordination with college Assessment Fellows on implementing program-wide assessment and development of student learning outcomes that respond to revised GEAR PLOs.
 - The sub-committee will also work to identify and support programs to make course changes as appropriate to revised GEAR PLOs. This includes developing a process for certification and recertification of GEAR courses once the SLOs and PLOs are set, as well as the Ethnic Studies Requirement that was just mandated.
 - WSCUC is coming back Spring 2021 to check up on the six "recommendations," (ie requirements) they gave HSU, which included a general charge to establish a university wide system of assessment wherein programs align their outcomes to the institutional outcomes; HSU needs to produce a report showing evidence of progress on all six of those recommendations, so he may ask ICC to help with writing that report.
- ICC and CDC (sub-committee on Course Degree Changes) continue to work through programmatic curricular shifts, particularly in response to E0 1071.

- Academic Policies Committee: Please see Senate report from Dr. Maxwell Schnurer.
-

University Policies Committee:

Submitted by Rob Keever, UPC Chair

Committee Membership: Eboni Turnbow, Sherie Gordon, Deserie Donae, Troy Lescher, Rouhollah Aghasaleh, J. Brian Post (sabbatical)

UPC met on 10/6/2020

UPC Attendees: Robert Keever, Troy Lescher, Rouhollah Aghasaleh, Roger Wang, Sherie Gordon, Deserie Donae, Eboni Turnbow, Michelle Anderson, Josh Callahan (Guest)

- 1) The UPC members gave introductions.
- 2) Robert Keever reviewed the Policy website and the Policy on Policies.
- 3) Quorum can be reached with 1 faculty member and 1 staff member.
- 4) UPC reviewed the Email Policy which was last approved in 2016. ITS Director Josh Callahan presented it. There are legal issues with people who are no longer staff or students using a Humboldt email account. There are currently 380,000 google accounts at HSU. UPC recommended the following changes.

The link needs to be updated "4. Sections 3 and 5 of the [CSU Responsible Use Policy](#) defines scenarios in which the campus may need to access data in individual accounts:"

Add the Academic Honesty Policy to D. PROHIBITED EMAIL ACCOUNT ACTIVITIES. Academic Honesty Policy III. b. iv. "purchasing or acquiring academic work from other students or third parties in person, online, or through an intermediary and submitting it as the student's own work;" There are some other definitions we might prohibit with HSU email activity, such as III. b. vi. unauthorized recording, dissemination or publication of academic work for commercial purpose." So we could just make it general addition, "using your HSU email account to violate academic honesty policy" or we could just prohibit any activity that would be a violation of the CSU Student Code of Conduct which would also include disruptive behavior, harassment, etc.

Rouhollah thought D 4 and 5 need to be more specific:

- D4. Harassment, illegal activities, commercial business, or business.
- D5. Harvesting directory information.

E1 uses the acronym of CMS; change it to PeopleSoft.

E6 gives a vague transition period. “6. Former students can retain email accounts for a transition period after leaving the campus” Add “as defined by the office of the Registrar.” Example 1 year to 18 months. It was suggested to create a procedure giving a clear pathway to students.

E. Eligibility 3. Self-support and auxiliary employees as identified by each auxiliary organization (Sponsored Programs Foundation, Advancement Foundation, University Center, Associated Students, Inc.) are eligible for individual employee accounts. Remove the list of groups as it can change from year to year.

D1. Email “masquerading”, which misrepresents an email user’s account name or host name on a sent email. Remove the quotation marks.

F. EMAIL ACCOUNT NAMING CONVENTION. Last names can be changed for marriage, divorce, etc. Students can use alias names.

E5. Guests and other individuals may receive email accounts for a limited time by request of campus-defined sponsors by requesting [a contractor account](#). The link needs to be updated. The email policy will likely be approved at the October 27th UPC meeting. Then the policy will go to Senate Executive Committee.

5. Upcoming:

UPC will be reviewing the Chargeback Policy. There were findings on chargebacks in the 20-46 Audit Report. According to the Audit, the recommendations are supposed to be implemented by November 30, 2020. The existing policy is 20 years old. Specifically, UPC will be looking at chargebacks to Facilities to eliminate procedural barriers while highlighting the costs. Some chargebacks such as telecom have been eliminated. Michael Fisher and Elizabeth Whitchurch should be invited to the meeting when the chargeback policy is discussed.

UPC will be reviewing Time, Place and Manner and possible policy related to Policing on Campus including the formation of a “task force”.

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

The URPC met on Friday, October 2nd from 1-2:30pm. During that meeting Directors Blakeslee and Martell and Provost Capps appraised the committee of the status of C.A.R.E.S. funding distribution throughout the University in response to questions from the prior Senate meeting. We discussed and provided feedback for a resolution brought forward by the CBC that will make the USFAC a standing subcommittee of the URPC with regular reporting expectations and processes in relation to the Senate. This conversation expanded to include the context of general concern around adherence to apparatuses

of shared governance and a desire to reaffirm and defend those mechanisms and the democratic values that inspire them.

Anthony Baker has been appointed as the chair of the URPCs model working group, which will begin the process of developing a new University Budget Model for HSU. This committee will include Monty Mola as faculty representative, Shawna Young as representative dean, Holly Martell and Amber Blakeslee as representative budget directors, and a student rep to be determined. This working group’s initial charge will be to collect and assess existing models and present findings to the URPC. In order to frame this first part of their charge, Amber and Holly led us through a detailed presentation regarding our current budget processes, such that we can begin to formulate “what we want” from a new budget model. Feedback from our work around this emerging model will be the focus of our first open forum, which will be coming later this fall.

URPC Meeting Minutes – September 18, 2020

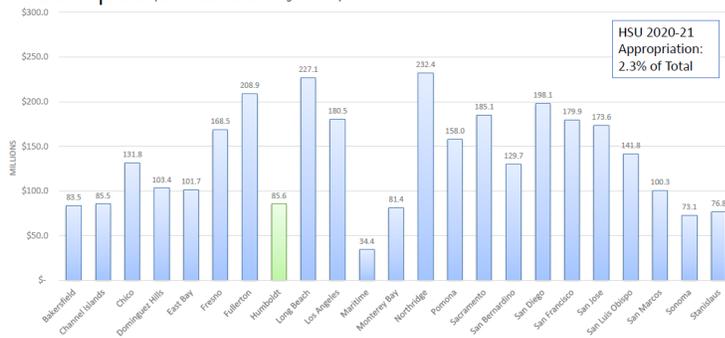
<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
<input type="checkbox"/>	Stephanie Burkhalter, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jill Pawlowski, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input checked="" type="checkbox"/>	Arlene Wynn, Staff (voting)	<input checked="" type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input checked="" type="checkbox"/>	Michael Le, Advisor (non-voting)
<input type="checkbox"/>	Sherie Gordon, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting) Proxy – Kevin Furtado	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	

Additional Attendees: Clint Rebik and Peter Martinez

Meeting Minutes:

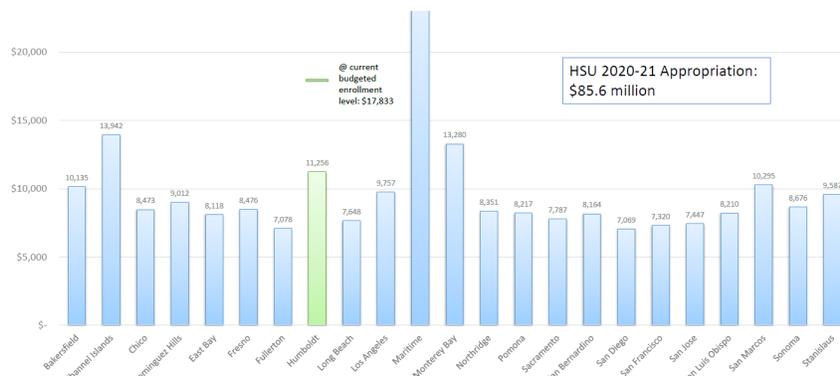
1. Co-chair’s Comments
 - [Standing President’s Charge Progress Update](#)
2. Approval of Meeting Minutes from September 4, 2020
 - a. M/S (Anthony/Monty) - Approved
3. Introduction and Brainstorming on Work Timeline
 - a. Review of [high level timeline](#) for state, CSU system and HSU budget planning processes.
 - i. Goal is to have the budget approved prior to the end of the academic year.
 - b. Review of [Draft URPC Planning Timeline](#)
 - i. Committee discussion on deliberate communication, engagement of the campus, and establishing working groups to accomplish tasks outlined – specifically budget model development
 1. Provost requested attendees interested in being on the model development working group to reach out to Provost or Jim.
4. [CSU Funding per Campus/Student](#)

2020-21 CSU State Appropriation Funding by Campus (Source: 2020-21 CSU Budget Memo)



a.

2020-21 CSU State Appropriation Funding per CSU Target Resident FTES (Source: 2020-21 CSU Budget Memo)



b.

i. HSU is the 4th highest funded campus per student in the system

c. Committee discussion on communication and training strategies to best share this information with the campus community.

5. Enrollment Update

a. Clint and Peter provided an enrollment update and shared on-going recruitment activities underway.

i. Enrollment has not decreased as much as had been expected, transfer and graduate student numbers are up but we have seen a decrease in average unit load.

6. Reduction Progress and \$3.6 million Gap

a. Current year budget shortfall was \$16.3 million

i. \$7.3 million in ongoing reductions have been achieved in ongoing reductions

ii. \$5.4 million in roll forward from FY20/21 (one-time salary and benefit savings) was leveraged

iii. \$3.6 million gap remained

1. \$1.8 million in additional tuition is being applied (one-time)

2. \$1.8 million is being distributed at the division level (one-time)

a. Divisional amount was determined by the methodology developed to distribute the \$20 million reduction

b. Divisions will have the discretion on how to cover that remaining piece

c. Operating reserve is being sustained at \$6.3 million level

7. Budget Overview ([OpenBook](#))

- a. Open Book demo was shared with the committee
 - b. [Campus Budget Communication](#)
 8. Discuss Fall Open Forum Date and Content – Item was shifted to next meeting due to time
 9. Time Certain: 1:50pm - USFAC Update – VP Gordon was unable to attend – it to be shifted to a future meeting
 10. Next Steps
 11. Adjourn
-

Office of Equity, Diversity, and Inclusion:

Submitted by Edy Reynoso, Interim Director, Office of Diversity, Equity, and Inclusion

Updates of the Diversity, Equity and Inclusion Council (DEIC) Committee Work

Each of the DEIC subcommittees begun to meet for the fall semester and are making progress towards their personal charge while also working on the President's charge. Below are a few highlights of their work thus far.

The Professional Development Subcommittee

The Professional Development Subcommittee will meet every two weeks. They are working on developing diversity, equity and inclusion definitions tailored to HSU's commitment. They are also continuing their work of thinking through the scaffolding of different programming/workshops for faculty and staff. They are reviewing all current programming to learn and understand what is missing and where development of additional programming is missing to fill the gaps.

The Subcommittee on Inclusive Teaching Strategies and Culturally Responsive Pedagogy

The Subcommittee on Inclusive Teaching Strategies and Culturally Responsive Pedagogy is continuing to work on developing an *HSU Inclusive Teaching Toolkit* to include collaborative and communicative efforts across units. The HSU Inclusive Teaching toolkit is being designed to include a variety of resources that have an equity lens:

- Guide to support faculty with Appendix J changes
- Guide for applying the recently modified Instructional Observation Checklist (face-to-face)
- Examples: observation checklist examples, observation letters, faculty self-narratives

Related to this toolkit, the subcommittee is currently investigating a number of tools/resources that could inform an Online Instructional Observation Checklist.

The HSI Subcommittee

Three actionable items the HSI subcommittee is working on are:

1. The HSI [Website](#)
2. Culturally Relevant/Sustaining Pedagogy
 - Knowledge produced by the community and not just about

- Community-based engagement (including, research, activism, skill-building to affect change)
 - Applicability across disciplines
 - STEM engagement, given the grants coming in
 - Decolonizing the Student Experience
 - Spaces
 - Housing - La Comunidad
 - Names, Streets, Buildings
 - “Neutral” means white
 - Do the students see themselves?
 - In the time COVID? What underlying cultural assumptions?
 - Spanish language representation, bilingualism
 - Process of Empowerment
 - Ongoing work with [Escala](#)
3. Nurturing Cultural Intellectual Wealth
- Creating spaces and activities:
 - Inviting elders - share cultural journey and legitimize ways of knowing that are culturally-specific (for example, community and folk healers)
 - Having an space at the library for faculty and students to access resources regarding Latinx epistemology, ways of knowing
 - Workshops and training
 - Access to experts in the area of Latinx ways if knowing that folks can access when they have specific questions
 - Ensuring that the knowledge we are collecting, disseminating and highlighting honors the diversity of our Latinx communities (different nations and subcultures)- prevent the monolithic approach

Staff Council:

Submitted by Kailyn Doyle, Staff Senator

Staff council is being active as presenting as a place for advocacy as opposed to strictly social events. This year with the new virtual systems in place they have temporarily adjusted their structure to meet the unique needs at this time. A large topic has been the concern of workload in the virtual environment, which has been made evident with several members having to step down from their roles within staff council.

There has been an additional effort to include Labor Relations as well as union representation to hear and guide staff on the matters, though many union related questions are being directed to the union as staff council has been requested not to Intervene on union matters. President Jackson has offered to work with Staff Council on a regular basis of attendance to hear suggestions and concerns, but the structure is still in development. Staff Council will be offering opportunities to connect and serve with the event on Oct. 24 partnering with Humboldt Trails Restoration Group in a socially distant environment. They just wrapped up Homecoming with the repurposed item contest. Staff will continue

to be featured via social media to engage staff with one another. They are looking into the best ways in a virtual environment to welcome and connect new staff members.

Next meeting will take place Wednesday, October 21 @ 3:30-5:00.

Administrative Affairs:

Submitted by Sherie Gordon, Chief of Staff, Interim Vice President for Administration & Finance

Retirement Recognition

We want to recognize our employees within the Division of Administrative Affairs who retired on or before September 30th. HSU and our division is stronger because of their commitment to HSU. We wish everyone well during their retirement.

Reorganization

The Division is still undergoing reorganization in a number of MBU's due to budget reductions and losing a significant number of employees to the Early Exit Program (EEP). As we make progress, we will provide updates to the division, university senate and campus.

Facilities Management has undergone significant reorganization to-date. We are restoring the Associate Vice President (AVP) for Facilities Management. Michael Fisher has been appointed as Interim AVP for Facilities Management. As a part of ongoing reorganization, the Director of Facilities Planning duties expanded to include Sustainability as result of the retirement of Tall Chief "TC" Comet. Michael will provide direct leadership of planning, design, construction and sustainability during this interim appointment coupled with the AVP duties. We will conduct a recruitment to fill the position permanently. When a timeline is finalized, we will notify the campus community.

Elizabeth "Liz" Whitchurch will serve as the Director of Facilities Operation. Liz oversees Facilities Support Services Unit, Grounds & Recycling Unit, Custodial Unit and Distribution & the Mail Unit.

Travis Fleming will serve as Interim Director of Facilities Maintenance. Travis oversees the Building Maintenance Unit and the AutoShop & Fleet Services Unit.

Reorganization Continued

I would like to thank Mike, Liz, Travis and TC for their collective leadership. In addition, I would like to thank the Facilities Management team for their sacrifice, leadership and commitment during this pandemic.

Chief of Police Search

After much review of feedback and reflection, I did not select either candidate for the Chief of Police vacancy. I shared with the committee during my transition into this role that the appointment was critical for the department, division and campus. I do not feel the candidates reflect the leadership needed at this critical juncture. I want to thank the committee for their time and commitment to this process.

Chief VanScoy will continue to provide interim leadership with a focus on immediate priorities to include engaging in discussions on policing reform.

Administrative Affairs Budget

The division continues to work toward identifying additional budget reductions totaling \$1.37M for 2021-22. This is an active topic at divisional leadership team meetings and individual meetings are also being held between the Budget Director and each MBU to brainstorm ideas and continue forward progress.

University Budget

The first quarter (July - Sept) closes this week. MBUs across campus will begin working on first quarter projections later this week and we should have initial 2020-21 year-end projections completed by early November.

Cares Funding

The [CARES Funding Process](#) has been revised to incorporate updated spending timelines and new federal reporting requirements. Process revisions are reflected in blue font.

Overview of major changes:

For areas with CARES budget allocations, the main change is an increased urgency to spend sooner, with the goal of having a majority of CARES funding spent by December 31. In addition, we now have clarity that all CARES funding must be spent by May 3, 2021. At an institutional level, we will be evaluating and redistributing remaining divisional balances after the close of the February 2021 accounting period (in mid-March) to ensure all funds are spent prior to the deadline. Note: each division may have earlier internal review and reallocation deadlines to ensure funding is spent within each division prior to the institution level redistribution deadline.

There is a new federal reporting requirement to publicly post quarterly spending reports. The first report is due October 30 for spending activity through September 30.

Emergency Operation

EOC Financial Tracking: FEMA has greatly reduced (if not completely ceased) federal reimbursements for HSU's COVID related costs. As a result, EOC financial tracking

processes have been updated.

- Personnel tracking via 204 forms is no longer required, except for a small amount of activity in the Finance and Logistics sections
- Lost revenue activity will no longer need to be submitted
- Almost all COVID related spending will transition to CARES funding

University Police Department (UPD)

Chief VanScoy has completed his assessment of the department and initiated the development of a reorganization plan as requested by the administration. From the assessment, performance expectations were established and issued during an all-staff meeting on October 7th. These expectations were presented as leadership principles which address areas for improvement within the department, helping drive a culture shift which includes added accountability. An assessment of the budget, training, and operational needs remain a focus, as well as working on measured approaches in meeting systemwide university police 21st Century Policing Initiatives.

Human Resources (HR)

There are several important deadlines and initiatives that the campus community needs to be aware of:

- Open Enrollment in full swing - Open enrollment closes 5:00 PM October 16, 2020.
- Required trainings, including Sexual Harassment Avoidance and Conflict of Interest Training, need to be completed before the end of the year. Vice Presidents have a complete list of their staff and faculty required to complete these courses. Please keep your eye out for any future notifications regarding outstanding required trainings.
- HR has finalized the professional development and training Fall calendar. This includes a four-part series to support campus reorganization, including onboarding reassigned employees; reassignment process overview including union contracts; process and best practices for off-boarding employees; and retention of institutional knowledge when employees leave. *Please check out our Training Calendar available at Training.humboldt.edu.*
- As part of our initiative to create efficiencies in our processes, we are nearing completion of an on-line search committee briefing training video. Once complete, search committee members can access the committee training materials at their convenience instead of coordinating an in-person briefing.

President's Office and President's Administrative Team:

Submitted by Lisa Bond-Maupin, Acting Deputy Chief of Staff/Special Assistant to the President

President's Administrative Team Report to University Senate - October 13, 2020

Note: The President is working with members of the President's Administrative Team (PAT) on an integrated report to the Senate focused on strategic priorities. This is our first coordinated report. Supplemental reports will be submitted directly by Vice Presidents periodically on things like enrollment and budget. PAT members will also provide information verbally as needed during Senate meetings.

People

Retirements. At the close of last month, many of our long-time colleagues retired from Humboldt State University as part of the Early Exit Program. Others will follow at the end of the semester. We want to recognize these colleagues for their service to our university and for the many ways they impacted HSU while they were here. The President's Administrative Team said adieu to Kay Libolt, the President's Aide last week and celebrated her contributions with a video featuring well wishes from many of you. Thank you for helping us to honor Kay and all of our retiring colleagues. Thank you and congratulations to all retiring employees.

Update on Search for Associate Vice President and Campus Diversity Officer, Office of Diversity, Equity and Inclusion. The review of applicants begins on October 16, 2020 and goal of campus interviews commencing sometime the week of November 16th. Nominations for the position are encouraged and instructions for nominations can be found in the leadership profile link here: [Job #20-11: Associate Vice President and Campus Diversity Officer, Office of Diversity, Equity, and Inclusion](#). If anyone has questions about the opportunity, please reach out to the co-chairs of the search committee: Cyril.Oberlander@Humboldt.edu or Rosamel.Benavides-Garb@humboldt.edu

Pride

Update on Humboldt State University's Sponsored Programs Foundation (HSU SPF). HSU SPF is distributing **\$656,822** to faculty, staff, and departments this year, based on their grant activity. These funds are intended to stimulate and incentivize externally sponsored research. The HSU SPF Board of Directors approved the funding at the September 29th meeting. HSU SPF is a non-profit auxiliary of the University, and it exists to administer externally funded grants and submit proposals to funding agencies on behalf of Humboldt State University. It receives revenue by collecting indirect costs in each proposal that is submitted through HSU SPF. Each year after operating costs are met, previously unallocated indirect revenue is available to be distributed back to the campus research community.

The purpose is to provide funding that can be applied to further research and student success at HSU. These funds can be used by faculty and staff researchers to expand opportunities for students to participate in undergraduate research, help identify and pursue potential sources of research grants, engage in scholarly and creative activity, or develop their research facilities.

These funds help to support the research goals outlined in HSU's strategic plan, which include developing a campus-wide focus on externally funded research and to foster supportive collaborations for grant writing and research. Past distributions were made in prior years, and in total HSU SPF has distributed \$5.6 Million back to Humboldt State University since 2011.

Inclusive Student Success

College of the Redwoods Partnership. A small team from HSU and the College of the Redwoods is exploring opportunities for a joint tribal advisory group to help inform our continued collaboration on behalf of Native students in the region. This group will help inform ongoing academic program development to serve Native transfer students based on the educational priorities of local tribes and nations.

We are also launching this month the HSU/CR Strategic Partnership Working Group. This group includes faculty representation from each academic college and staff representation from all divisions. This group will focus on manifesting continuing opportunities for partnership in the areas of admissions, athletics, housing safety, student engagement community engagement, academic programs/transfer ease, and student career development support.

WSCUC Update. There are six areas that we will be addressing in our upcoming WASC/WSCUC accreditation visit in April 2021. As we prepare for the visit it is important that our campus community remain aware and engaged in what the six areas are and some of the actions being taken to improve our campus community. One of the six areas is:

· Implement and sustain appropriate responses to the increased diversity of HSU's students. The evaluation of HSU's academic and student support services, including tutoring, housing, students with disabilities programs, financial aid counseling, career counseling and placement, and multicultural centers, and the adaptation of services based on evaluation results will better meet the needs of different students. Evidence-based decisions would ensure that curricular and co-curricular programs are aligned, and are sufficiently funded and staffed by qualified faculty and staff. (CFR 1.4, 2.13)

- o Two actions taken in the past week to address the above area are:

§ **Formation of the Trans and Gender Non-Conforming Task Force-** Corresponding to CSU action in support of trans and gender non-conforming students: [Notice from the Chancellor](#), a cross-divisional team is forming at HSU. The goal of the first task force meeting is to discuss campus climate with respect to trans and gender non-conforming

issues and how a task force could address inequalities, harm, and deficiencies that exist on campus and also highlight folks and areas that are doing good work. If you are interested in joining the task force please contact Mira.Friedman@humboldt.edu

§ A “Deep Dive” on the topic of advising has been set up Wednesday October 21, 2020 from 2pm-3:30pm. A brief collaborative kick-off presentation will be provided by Kathy Thornhill (Academic and Career Advising Center), Roger Wang (Residence Life Coordinator), and Maria Iturbide (Faculty- Department of Psychology) The intention of the meeting is to provide information about the “state of advising” at HSU and work to develop an integrated advising model. If you are interested in attending the meeting, please reach out to Lauren.Lynch@Humboldt.edu

Update on Financial Aid at HSU: Making Degree Pursuit Affordable One Student at a Time.

Below is a snapshot of financial aid at HSU. Our students continue to depend on Financial Aid to defray the cost of education. This is true among students across all demographics. Our colleagues in financial aid spends considerable time helping individual students navigate a pathway to receive and maximize aid based on their eligibility. A few important notes regarding students who receive financial aid include:

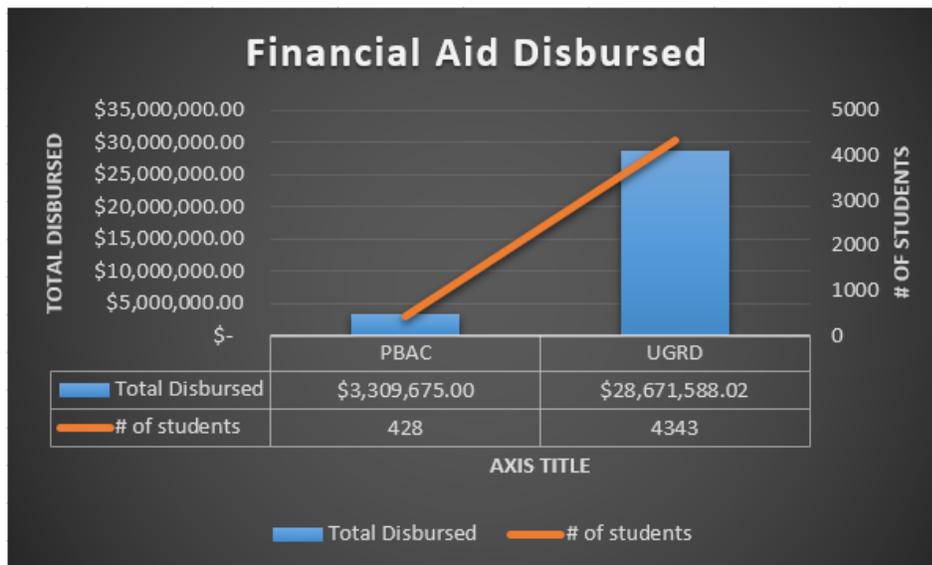
- In 2019-20, 4,299 students received tuition coverage through State University Grant or CalGrant. That’s around 62% of all students.
- We currently have 54 enrolled students who filed a California Dream Act. This number has ranged roughly from 50-70 students in the last few years.
- Average GPA of a Financial Aid student (Spring 2020) was 3.119. Average GPA of all students in Spring 2020 was 3.035

Total Aid disbursed in 2019-20 was \$79,097,804. The highest subscribed awards include:

Student Direct Loans	\$ 25,831,887.00
Pell Grant	\$ 17,836,546.00
State University Grant	\$ 12,320,559.00
CalGrant (all types)	\$ 10,429,024.00
Parent Direct Loans	\$ 2,439,993.00
Private Loans	\$ 2,011,767.00
Middle Class Scholarship	\$ 903,556.00

FSEOG	\$ 402,360.00
EOP Grant	\$ 238,750.00

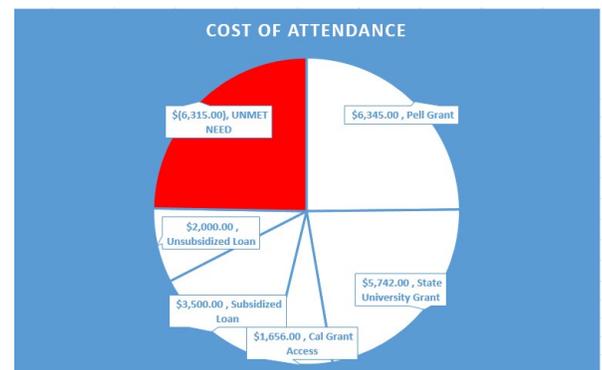
Aid disbursed so far in 2020-21 aid year:



Packaging: The Fallacy of the Full Ride

Funding does not allow HSU to give a the fabled “full ride” to our students. Instead, HSU students fund education through a combination of awards. Although our price point is lower than many competing institutions, our students still experience unmet need, even if they compile enough awards to cover the cost of tuition and fees. In summary, the totality of Aid Available does not cover the full cost of attendance.

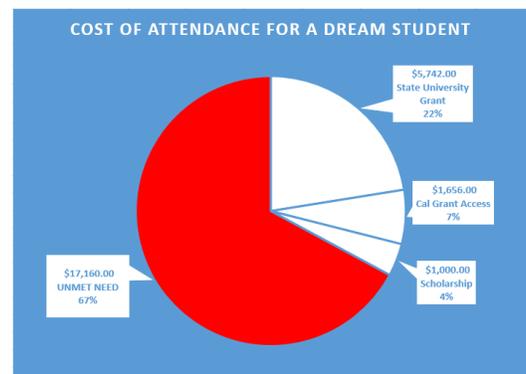
2020-21 Full package, Freshman, EFC = 0	
Pell Grant	\$ 6,345.00
State University Grant	\$ 5,742.00
Cal Grant Access	\$ 1,656.00
Subsidized Loan	\$ 3,500.00



Unsubsidized Loan	\$ 2,000.00
TOTAL AID	\$ 19,243.00
COST of Attendance	\$ 25,558.00
UNMET NEED	\$ 6,315.00

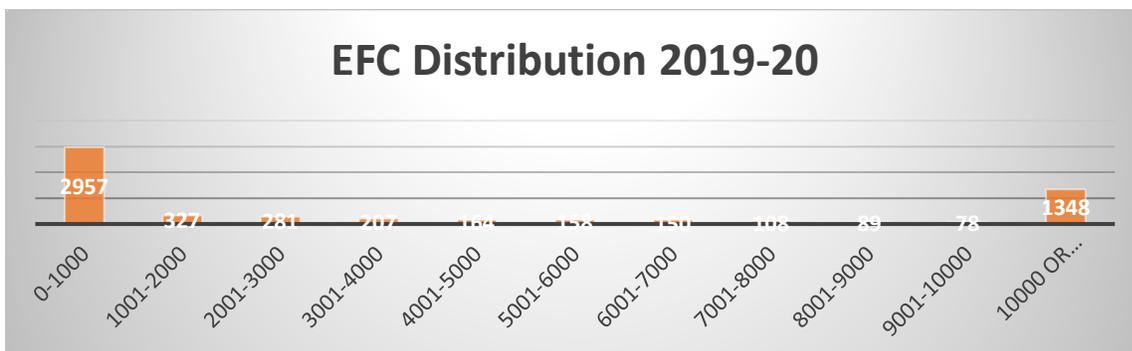
Dreamers only get state aid:

2020-21 Full package, Dreamer EFC = 0	
State University Grant	\$ 5,742.00
Cal Grant Access	\$ 1,656.00
Scholarship	\$ 1,000.00
TOTAL AID	\$ 8,398.00
COST of Attendance	\$ 25,558.00
UNMET NEED	\$ 17,160.00

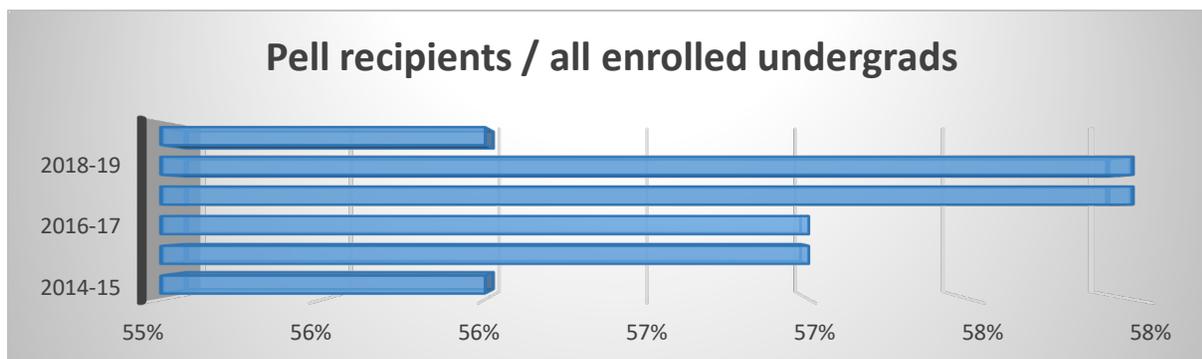


Expected Family Contribution and Student Need at HSU

The lower the EFC, the higher the need. Our students are mostly very high need as the charts below demonstrate. Due to our historical and current dependence on aid to support student need based on EFC, we have limited funds to support students who could also benefit from academic merit funding. We are faced with the challenge of seeking more funds to support students in all categories of need.



Trends in Pell recipients - Ranges between 56% and 58% over last several years



Campus Culture and Operations

Budget Update. The office of Academic Affairs will begin work to target budget reductions for academic year 2020-2021. The budget reductions process will engage the URPC (as outlined by Senate bylaws and the president’s committee charge), engagement of OAA leadership, and PAT. Faculty, staff, and student input is broadly sought. Anyone with a suggested budget action can email me at the Provost’s idea catcher site at: <https://aavp.humboldt.edu/idea-catcher>. A special thanks to Kim Berry and Loren Cannon for our discussion and associated document about creative budget suggestions.

SJSU Update. As the San José State University football team continues to live and practice on campus, there have been concerns raised by the campus community about health, safety, and Redwood Bowl access. SJSU’s team--players, coaches, and staff--were all tested 48 hours prior to arriving at HSU, and again within 72 hours of arriving. Another round of testing has been completed and there have been no positive tests.

SJSU continues to test their student-athletes at a level that is above and beyond requirements and what many other Division 1 programs are doing. The Mountain West conference will be requiring more weekly testing as the teams get closer to games. Testing will continue weekly as long as SJSU remains on campus. The extent of the stay is unknown at this time and SJSU is working with their County Public Health on a plan to return home.

The SJSU coaching staff has worked closely with HSU to address any issues that have come up related to student-athletes, and continues to reinforce the safety of the entire campus community, including SJSU football. An infection in the team could jeopardize their season, and they are committed to safety protocols.

There has been confusion about SJSU’s “bubble.” Here’s how that bubble is defined:

- Since July, the entire team has been quarantining together and limiting contact with anyone not involved with the team. The team is allowed to walk on campus between

the facilities they use following the campus [Social Responsibility Commitment](#). The team also enacted a curfew.

- SJSU's team of approximately 135 players, coaches, and staff are staying in HSU residence halls that have previously been unused this semester. The halls are separate from those where HSU students are currently living.
- Dining will continue to be provided to the team in the residence hall to further limit team interaction with students, faculty, and staff.
- As was the case even before the pandemic, Redwood Bowl will remain closed during intercollegiate athletics practices but, at this time, students, faculty, and staff may use the track at Redwood Bowl from 6 p.m. until 9 p.m. Monday - Friday, and 1 p.m. - 6 p.m. on the weekends beginning Monday, Oct. 12. Redwood Bowl and the rest of campus are currently closed to the general public.
- The football team has been accessing the Student Recreation Center outside its current open hours, so HSU student access to the SRC has not been limited. SRC is sanitized between SJSU and HSU student access, and students who visit the SRC will get tags to leave on the equipment they use which will be disinfected by staff after use.
- In addition, the team may visit the Campus Marketplace to buy items they need during their stay on campus. They are expected to wear face coverings and follow social distancing rules. Otherwise, no SJSU student-athletes are allowed to leave campus unsupervised.

If you see concerning behavior by any student--HSU or SJSU--please report it to the Dean of Students Office as soon, and with as much information, as possible: dos@humboldt.edu or 707-826-3504. Please remember that the SJSU team members are our guests and fellow students and employees within the CSU system. It's everyone's responsibility to engage in safe practices during the pandemic, as well as our responsibility to welcome our peers with kindness and respect.

Sustainability

On October 19th, Schatz Energy Research Center is hosting its final [webinar workshop](#) on the feasibility of offshore wind energy development on California's north coast.

The Office of Sustainability is celebrating the CSU Sustainability month. We are encouraging HSU to join the live panelist discussion on October 14th. More information and registration can be found [here](#).

Integrated Curriculum Committee Consent Calendar
University Senate Meeting October 13, 2020

[ANTH 329 - 19-892](#) Previous title and description: "Selected Topics in Social Anthropology (4). [Check with department for topics and prereqs. Rep.]" Revised title allows the course to align with existing HSU Special Topics Course policy ([VPAA 10-05](#)) - this is not a special topics course, but rather an ongoing variable topics course that is part of the major. Course description change to reflect historic and planned offerings, in line with the practice for other ANTH selected topics courses (339, 359). Unit change from 4 to 1-4. Variable units will allow greater flexibility in scheduling and content.

New title and description: "Selected Topics in Social Anthropology. (1-4) Seminars provide fresh anthropological perspectives on topics such as activism, art, community, environment, film, food, folklore, health, media, medicine, migration, politics. [Rep.]"

[ART 337 - 20-933](#). Change repeatable designation from Rep once to Rep to match repeatability designation of the majority of upper-division studio art classes. Upper-division studio art classes are designed to be repeatable to allow students to build proficiency in a specific studio art medium and to build their artistic portfolios. This change does not have any effect on students' progress to graduation or an impact on resources.

[ART 494 - 20-932](#). Change grade mode from CR/NC to optional grade basis. This is a new class and was created CR/NC in error. This class is the capstone class for the BFA degree and a letter grade expectation is needed for external accreditation purposes. Students need to be able to take it for a letter grade for graduate school applications.

[BA - 452 - 19-561](#). Business department would like to remove BA 450 as the pre-requisite from this course and replace it with BA 252.

[BA 482 - 19-545](#). Business Department is requesting to remove ECON major as a prereq to take this course. Course will remain restricted to BA majors (seniors), due to internship funding source restrictions. This "cleanup" formalizes the department practice. ECON department chair has been consulted and approved this change (email chain attached to the proposal in Curriculog).

[Educational Leadership - Change Core Requirements - 20-896](#). Due to the changes to the California Commission on Teacher Credentialing fieldwork requirement for the Preliminary Administrative Credential program, candidates must be on their sites (elementary or secondary) to complete their cycle requirements. This will require candidates to take 3 units of fieldwork each semester (total of 6 units) in their pathway of elementary or secondary fieldwork rather than having a choice of setting each semester. The following bolded language will be added to the existing catalog program description:

- "EDL 694 (3) Elementary School Administration Fieldwork (3 unit course taken in fall and spring for a total of 6 units) OR
- EDL 695 (3) Secondary School Administration Fieldwork (3 unit course taken in fall and spring for a total of 6 units)"

Related to the above: [EDL - 694 - 20-893](#). Course description change from: "Supervised performance of administrative tasks in an elementary school to meet requirements for preliminary administrative service credential" to "This is a course required to learn and develop skills to become a school administrator. The fieldwork hours supply candidates with practical, actual experience in the elementary setting. [Rep]". Course has been repeatable, but repeatability is now going to be restricted to 2 completions/6 units total (all that is needed for the program).

Related to the above: [EDL - 695 - 20-895](#). Course description change from: "Supervised performance of administrative tasks in a secondary school to meet requirements for preliminary administrative services credential." to "This is a course required to learn and develop skills to become a school administrator. The fieldwork hours supply candidates with practical, actual experience in the secondary setting. [Rep]". Course has been repeatable, but repeatability is now going to be restricted to 2 completions/6 units total (all that is needed for the program).

Integrated Curriculum Committee Consent Calendar
University Senate Meeting October 13, 2020

[GEOL 334 - 20-827](#). Geology department would like to add GEOL 335 (Geologic Field Methods I) as a prerequisite for GEOL 334 and add GEOL 435 (Geologic Field Methods II) as a co-requisite in order to improve student learning in the course. None of the courses are bottlenecks.

University Senate Meeting, October 13, 2020
Szykman Gunther Open Forum Remarks

Hello University Senate,

My name is Micaela Szykman Gunther, and I am a Professor in the Department of Wildlife. I am sorry that I am unable to address you personally, as I have a meeting scheduled during this Open Forum time that I was unable to change. I appreciate that my Senator and CNRS representative Dr. Lucy Kerhoulas, can read this statement for me, and understand that it will be recorded in the meeting minutes.

I was surprised and disappointed to see the news last week that HSU was supporting the training of San Jose State's football team here on campus. This is a clear case of bringing the threat of Covid-19 to our campus and to our community. It is also an example of flagrantly ignoring the recommendations of the County Health Director who has advised that contact sports are not allowed in the County, and that travel in and out of the County should be limited.

From the Health Director (10/2/2020): "Movement of individuals between households and geographic areas is still a significant driver of disease transmission," Dr. Frankovich wrote. "This is particularly true for Humboldt County residents because many areas of the state and country are experiencing more COVID-19 activity than Humboldt. Travel is likely to increase one's risk of exposure, compared to remaining close to home."

How can HSU make such a big decision without consulting with the County Health Director or HSU faculty, staff and students? I expect the answer is because it brought in financial support to the University.

It was challenging enough to justify bringing a few hundred students back to campus in August, but they are housed in single rooms and picking up food to take back to their rooms to limit exposure to other students around campus. More importantly, they are here to learn, to take classes, to have access to technology that they may not have at their homes, so that they can complete their degrees. It is these students living in the dorms that are of my utmost concern.

I have two students living in the dorms who expressed to me that they were going out to go food shopping prior to the arrival of the SJSU players so that they didn't have to leave their dorm rooms and run into these potential virus transmitters. I was dismayed to hear that the arrival of the SJSU team made our own students fear for their health and safety. There are likely other concerned students who may or may not have spoken up to others about their concerns. These are the people that the University Administration should be looking out for, rather than promoting non-sanctioned athletics from outside of HSU. These are the students paying their hard-earned money to HSU to live on campus, risking their health and lives to complete their degrees. Faculty and Staff are also working on campus to support these students and they too are put at additional risk.

It seems hypocritical that "non-essential" faculty and staff are not allowed on a closed campus, but over 100 students and staff from San Jose are able to walk around campus for a few weeks. This was another decision by the current administration that was taken without consultation and with only financial benefits in mind. That is unacceptable.

University Senate Meeting, October 13, 2020
Szykman Gunther Open Forum Remarks

I brought these concerns to the University Senate because I believe they relate to the issue of shared governance. Thank you for giving me a few minutes to express my concerns.

University Senate Meeting, October 13, 2020

Wilson Open Forum Remarks

Mark Wilson – open forum comments on ‘cultural epistemology’ 10-13-20

The report from the Office of Diversity, Equity and Inclusion includes a section on proposed activities as part of our identity as a Hispanic Serving Institution. It includes the goals of

“Nurturing Cultural Intellectual Wealth...share cultural journey and legitimize ways of knowing that are culturally-specific (for example, community and folk healers)” ...other references to ‘cultural epistemology’ ...and has as a goal

“Ensuring that the knowledge we are collecting, disseminating and highlighting honors the diversity of our Latinx communities”.

I would like to ask this group to refrain from attempts to legitimize ideas simply because they are part of a cultural history.

There is ‘knowledge’ that is part of some cultures which is factually wrong, and sharing this knowledge, and legitimizing this knowledge, or providing access and resources, workshops, etc. acts to promote known falsehoods. Honoring inaccurate ‘knowledge’ as an aspect of ‘honoring diversity’ or ‘respecting culture’ is an anti-intellectual activity that goes against the founding principles of the university.

In a University, all of the different ways of knowing are not supposed to be given equal standing; an inherent and essential part of critical thinking is to differentiate between the accuracy of knowledge created by different epistemologies. Medical knowledge that comes from double-blind refereed clinical trials is not just the same as medical ‘knowledge’ that comes from divination, intuition, supernaturally revealed insights, oral histories, or other methods used by community and folk healers.

Attempting to legitimize these types of knowledge as equivalent leads to unnecessary and unethical suffering and death. Elevating false information, including legitimizing medical treatments based on prayer, or unproven herbs, or tobacco or peyote or supernatural powers, is against everything that we as a university stand for.

Teaching, legitimizing and honoring false knowledge because it is cultural knowledge is antithetical to the pursuit of truth. Ultimately, if we have to choose between honoring someone’s culture and teaching them the truth we need to choose the truth. We are not here to perpetuate cultures; we are here to seek the truth.

AB 1460 Statement

We are here today as members of the CSU Ethnic Studies Council and as Ethnic Studies faculty from HSU to get your support on the Sense of the Senate Resolution in opposition to the Chancellor's Proposed Process for Implementation of AB 1460- The CSU Ethnic Studies Requirement.

AB 1460 was signed into law by Governor Newsom on August 17, 2020. This law provides an explicit pathway for implementation of an Ethnic Studies requirement in the CSU. Ethnic Studies is both a field of study and a movement that is the product of more than 50 years of student of color organizing. A coalition of student groups demanded that the university institute ethnic studies courses in Native American, African American, Chicano/Latina, and Asian American studies which reflect their own histories, cultures, intellectual traditions, contributions, and ongoing struggles with racial and social justice.

Such an implementation uses shared governance structures that currently exist and allow maximum flexibility for campuses to implement in a way that best supports their students. According to the law, Section 2 (c) states that:

“The California State University shall **collaborate** with the California State University Council on Ethnic Studies and the Academic Senate of the California State University to develop core competencies to be achieved by students who complete an ethnic studies course pursuant to implementation of this section. The council and the academic senate shall approve the core competencies before commencement of the 2021–22 academic year.”

In contrast (and against the text of the law), the Chancellor's Office of the CSU has not completed or even began a collaboration process with the CSUCES. Again, the law was passed on August 17th—not even a month into the passing of the law, the CO had a “meet and greet” in early September with CSUCES steering committee members that they misrepresented as “the culmination of discussions” when in fact no process or practice of collaboration had taken place between the three designated bodies required by law.

They have continued to release proposed changes, FAQs, implementation guidelines, and Title V changes that are being forwarded **without meaningful collaboration** with the CSU Ethnic Studies Council and Ethnic Studies content experts of the CSU. The Chancellor's Proposed Process for Implementation of AB 1460 is (1) undermining the law; (2) sowing confusion across campuses in the CSU, and (3) undermining ES Faculty and their expertise (and student organizing!). They are undermining ES faculty and their expertise not only by not engaging in collaboration with us (for an ES requirement that is to be taught by ES faculty), but they are also sending the message to campuses to do the same (having conversations and/or making decisions on AB 1460 implementation without ever reaching out to ES faculty on campus). [I can address Shirley Weber comments and Rob Collins being a part of CSU CES here if necessary]

University Senate Meeting, October 13, 2020
AB 1460 Statement from Ethnic Studies Council Members

The proposed requirements to place an Ethnic Studies course in lower division General Education and to reduce the number of units in lower division Area D, Social Sciences are in direct opposition to ongoing recommendations made in good faith consultation by the Council of Ethnic Studies at the CSU.

The Title V changes and subsequent documents released by EVC Blanchard are not reflective of good faith consultation required by law.

The HSU Ethnic Studies Council has collaborated with the CSU Ethnic Studies Council to develop revised core competencies and implementation guidelines which are informed by Ethnic Studies content experts from a majority of the CSU campuses.

This document, which was included with the resolution, and which our resolution affirms, was created through collaboration with over 50 Ethnic Studies faculty members from across the CSU. The document includes recommendations for revisions to the Core Competencies based on faculty revisions offered through a lens of subject matter expertise and pedagogical best practices.

The document also clarifies that our Council recommends not inserting the Ethnic Studies requirement into a newly proposed Area F in GE as this is used to justify limiting units in area D, which we also oppose, particularly because of the harm it will do to allied disciplines and the quality of undergraduate education.

We also note that proposing to limit the requirement to lower division will complicate the meaningful implementation of the law as this will push the requirements mainly onto Community Colleges to fulfill. We propose instead the option for campuses to choose lower, upper division or both.

Passing this resolution will reaffirm this collaborative process for the Chancellor's Office and supports our HSU Ethnic Studies Council efforts to assure that the implementation of the law includes meaningful collaboration with the CSU Ethnic Studies Council.

Moving forward, this resolution is a sincere invitation to demand that the CO collaborate in good faith and in substantive ways, beyond confusing consultation and with sincere collaboration.

University Senate Meeting, October 13, 2020
AB 1460 Statement from Ethnic Studies Council Members

Strategic & Institutional Planning

University Senate Update

10-13-20



Strategic Planning Updates

- President's Charge
- Phase 1
- Guiding Principles
- Themes & Working Groups
- Important Work Ahead
- Timeline
- Questions



President's Charge

In order to provide a positive and meaningful educational experience for all HSU students, the steering committee and working groups should seek to establish a model global community and to integrate diversity, equity, and inclusion within its planning. The committee should envision HSU as a bold, innovative institution that embraces and celebrates being a Minority Serving Institution and Hispanic Serving Institution.



Phase 1

Strategic Plan (2021-2026)

Bold Vision, Values & Strategic Goals



Guiding Principles

- Students First
- Inclusive Process
- Aspirational and Future-Oriented
- Focused and Strategic



Themes & Working Groups

- Working Group Leadership
- Distinctive, Innovative Academic Program (AMP)
- Employee Engagement & Success
- Community Collaboration and Shared Success
- Resource Stewardship & Stability
- Future Proof

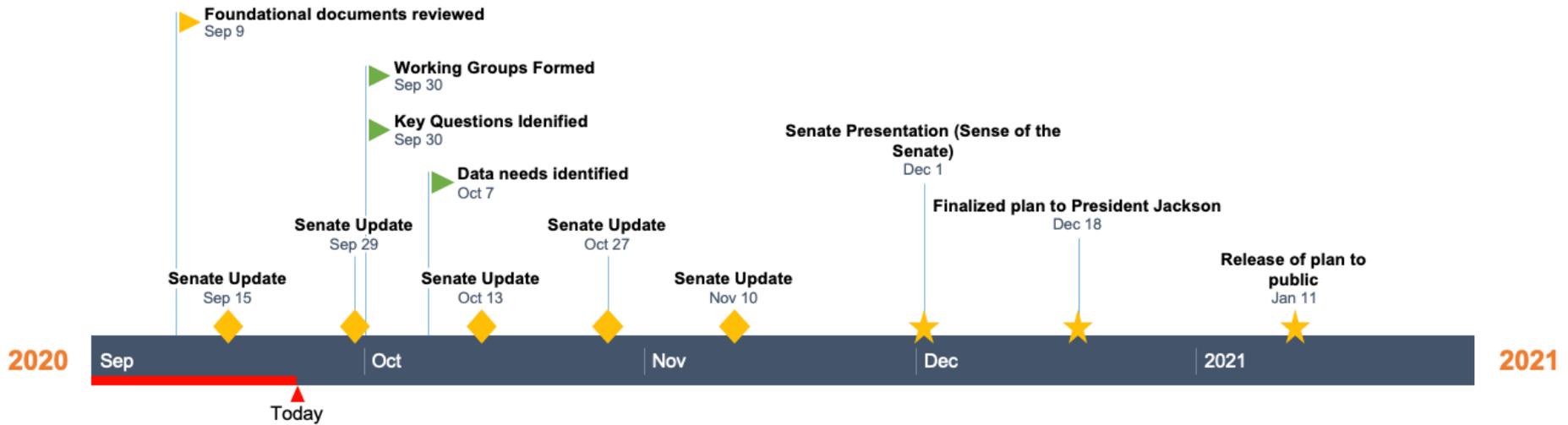


Important Work Ahead

- Infusing DEIC Charge
- Finalize Working Group Confirmations
- Finalize Guiding Questions
- Working Group and Broader Consultation



Timeline



Working Groups (Sep 9 - Nov 13)

Seek information needed to help answer questions (consult SMEs and shape draft answers) (Sep 9 - Oct 2)

Campus/Community Consultation (Oct 5 - Oct 30)

Synthesize input/vetting into sub-report (Nov 9 - Nov 13)

Sub-reports submitted for synthesis into full plan (Nov 13)

Sub-reports synthesis & compilation (Nov 16 - Dec 1)

Incorporate Senate feedback (Dec 2 - Dec 10)

Final editing (Dec 11 - Dec 17)

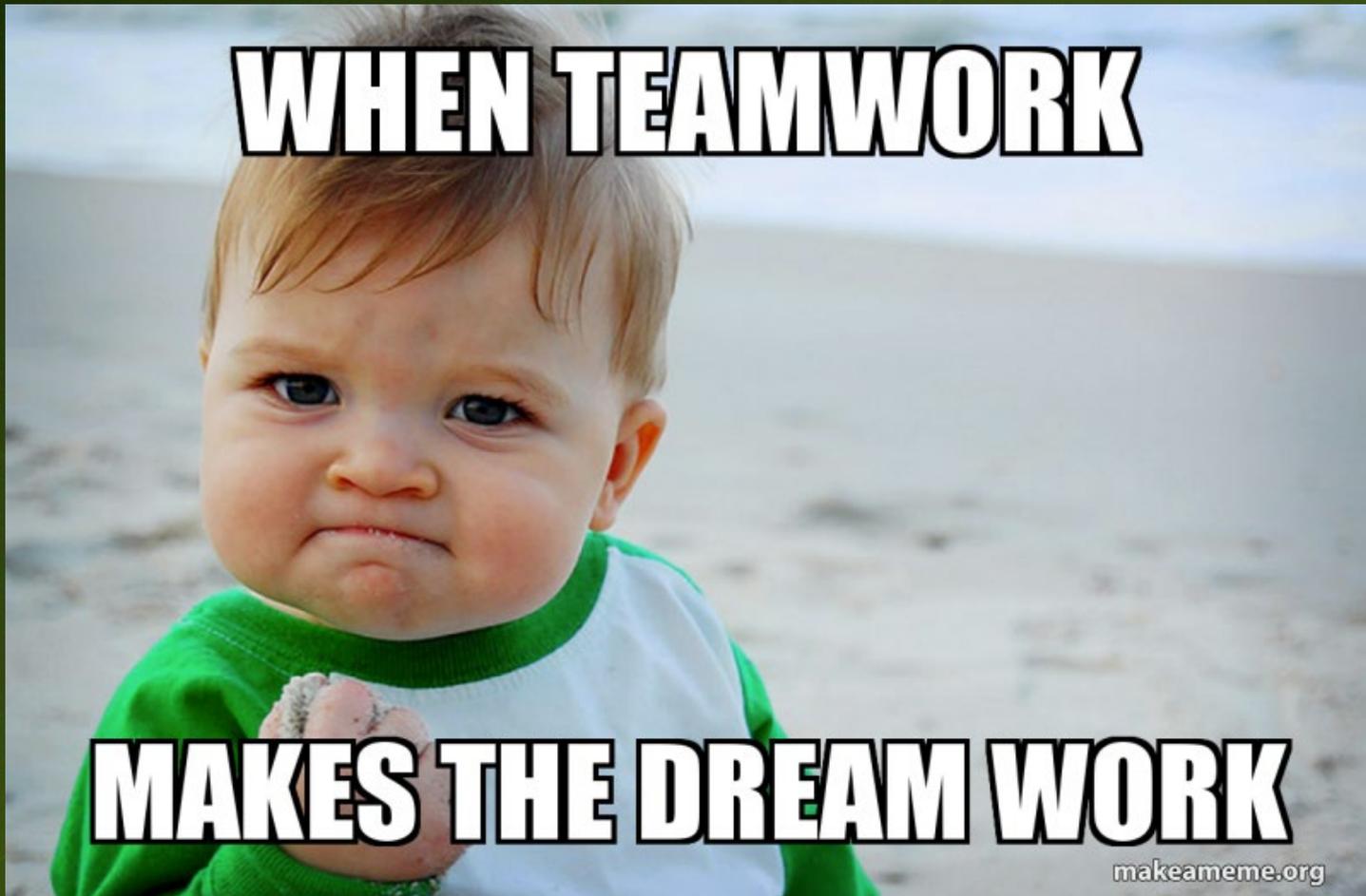
Key:

■ Working Groups

■ All Members



THANK YOU!



Questions



HUMBOLDT STATE UNIVERSITY

Sense of the Senate Resolution on Opposition to Chancellor's Proposed Process for Implementation of AB 1460 CSU Ethnic Studies Graduation Requirement

05-20/21-EX – October 13, 2020

WHEREAS: Governor Gavin Newsom signed AB1460 on August 17, 2020 which stipulates an explicit pathway for an Ethnic Studies requirement in the CSU, with the following SEC. 2. Section 89032 added to the Education Code, to read:

(a) It is the intent of the Legislature that students of the California State University acquire the knowledge and skills that will help them comprehend the diversity and social justice history of the United States and of the society in which they live to enable them to contribute to that society as responsible and constructive citizens.

(b) Commencing with the 2021–22 academic year, the California State University shall provide for courses in ethnic studies at each of its campuses.

(c) The California State University shall collaborate with the California State University Council on Ethnic Studies and the Academic Senate of the California State University to develop core competencies to be achieved by students who complete an ethnic studies course pursuant to implementation of this section. The council and the academic senate shall approve the core competencies before commencement of the 2021–22 academic year.

(d) Commencing with students graduating in the 2024–25 academic year, the California State University shall require, as an undergraduate graduation requirement, the completion of, at minimum, one three-unit course in ethnic studies. The university shall not increase the number of units required to graduate from the university with a baccalaureate degree by the enforcement of this requirement. This graduation requirement shall not apply to a post baccalaureate student who is enrolled in a baccalaureate degree program at the university if the student has satisfied either of the following:

- 1) The student has earned a baccalaureate degree from an institution accredited by a regional accrediting agency; and

WHEREAS: In opposition to AB 1460, CSU Board of Trustees (BOT) at their July 2020 meeting approved a Chancellor's Office proposal for a new General Education Area F Ethnic Studies and Social Justice requirement and a concurrent 3-unit reduction in Area D; and

WHEREAS: On September 10, 2020 the Chancellor's Office issued a memo requiring campuses to implement the new General Education Area F requirement that also mandates that students meet the Ethnic Studies requirement at the lower division level; and

WHEREAS: AB-1460 does not specify the Ethnic Studies course be a GE requirement; and

WHEREAS: AB-1460 does not specify lower or upper division linkages for the Ethnic Studies requirement; and

WHEREAS: campus faculty are the experts in designing and executing curriculum, and Native American Studies, African American Studies, Asian American Studies, and Latina/o Studies faculty are experts in the research and teaching of Ethnic Studies; and

WHEREAS: Humboldt State University is proud of established Native American Studies and Ethnic Studies curricula developed and guided by faculty experts; and

WHEREAS: The CSU Chancellor's Office memo issued on September 10, 2020 specifies a timeline that precludes the collaboration required by AB-1460 and prevents the prudent measure of ensuring consultation, deliberation, and conversation among Ethnic Studies content expert faculty on CSU campuses and other campus faculty on the design, construction, and implementation of the Ethnic Studies requirement; and

WHEREAS: There has not been enough time for appropriate consultation within the CSU Council of Ethnic Studies on all aspects of AB 1460 and Title V changes; and

WHEREAS: Campuses have already experienced tumultuous GE changes in the recent past due to EO 1110 and EO 1100 Revised; and

WHEREAS: Campuses are strained by contingent emergencies including, but not limited to, the COVID-19 global pandemic, wildfires and other climate-based natural disasters, and economic downturn affecting state allocations and the reduced staff and faculty resulting from these emergencies; and

WHEREAS: The Ethnic Studies and Native American Studies faculty at Humboldt State University oppose placing the AB 1460 Ethnic Studies requirement solely in lower division General Education; and

WHEREAS: After repeated invitation from the CSU Council for Ethnic Studies (CSUCES) there has been no collaboration between the CSU, the CSUCES and ASCSU to date as required by AB 1460 (Education Code 89032c)¹; and

WHEREAS: The CSUCES disputes the claim in the ASCSU’s Resolution 3438-20/AA, September 17-18, 2020 that “Dr. Kenneth Monteiro, chair of CSUCES met informally with the Academic Affairs Committee of the ASCSU and Chancellor's office representatives and shared a sense of agreement about core competencies.” The CSUCES has affirmed that this statement can in no way be construed as legally satisfying the legislative requirement of collaboration, nor does it meet the spirit of the law, and that there is no evidence in correspondence or verbal exchange of any process or practice of collaboration as required by law between the three designated bodies: the CSU, CSUCES, and the ASCSU, and

WHEREAS: The proposed requirements to place an Ethnic Studies course in lower division General Education and to reduce the number of units in lower division Area D, Social Sciences are in direct opposition to ongoing recommendations made in good faith consultation by the Council of Ethnic Studies at the CSU; now, therefore, be it:

RESOLVED: That the University Senate of Humboldt State University recognizes CSU faculty as experts in designing and executing university curriculum; and be it further

RESOLVED: That CSU Ethnic Studies faculty experts are integral to the design and execution of Ethnic Studies curriculum as required by [California law AB 1460](#); and be it further

RESOLVED: That the University Senate of Humboldt State University requests that the Academic Senate of the California State University (ASCSU) and the Chancellor’s Office rescind their acceptance of the Ethnic Studies core competencies until the CSU Council on Ethnic Studies (CSUCES) and its AB1460 Implementation Committee have been engaged in meaningful consultation and mutually agreed collaboration as required by law; and be it further

RESOLVED: That the University Senate of Humboldt State University request that ASCSU leadership and the Chancellor’s Office rescind the current AB1460 implementation plan cited in their [FAQs on AB 1460 \(Ethnic Studies\) and Education Code 89032](#), including related Title 5 changes, until the ASCSU and Chancellor’s Office have consulted with individual CSU Senates and Ethnic Studies faculty to discuss, vet, and ensure campus autonomy for implementing AB1460; and be it further

¹ See [CSUCES letter from September 24, 2020](#).

RESOLVED: That the timeline for any GE changes be extended to allow for good faith consultation and mutually agreed upon collaboration with CSUCES to ensure effective campus implementation, including campus flexibility to determine mechanisms of implementation; and be it further

RESOLVED: That the University Senate of Humboldt State University requests that the CSU provide evidence of ongoing mutually agreed upon collaboration, correspondence or verbal exchange of any process or practice of collaboration between the CSUCES, ASCSU, and CSU in regard to implementation of AB1460; and be it further

RESOLVED: That the CSU Chancellor's Office rescind its Area F Ethnic Studies GE plan; and be it further

RESOLVED: That campuses have the autonomy to determine and provide both lower and upper division AB 1460 required Ethnic Studies courses; and be it further

RESOLVED: That CSU students be given flexibility to meet the AB 1460 Ethnic Studies requirement at either the lower division or upper division level; and be it further

RESOLVED: That this resolution be distributed to Chancellor White, EVC Blanchard, ASCSU Chair Collins, CSU Council of Ethnic Studies Chair, President Jackson, Provost Capps, Interim Dean Benavides-Garb, the HSU Integrated Curriculum Committee; the HSU GEAR Curriculum and Assessment Committee, and the CSU Council of Academic Senate Chairs.

FAQ
Resolution on CR/NC Cap and Total for AY 20-21
06-20/21-ICC – October 13, 2020 – First Reading

If I switch all my classes to CR/NC and stop participating, will my grade point and financial aid be protected?

Regardless of your grading mode, if you stop participating in class, your instructor will enter a grade of “WU” (unauthorized withdrawal) and indicate the last date of your participation in class. If you cease participation in all of your classes during the term, you may be required to return a portion of your financial aid.

Is CR/NC Advisable for all students

For some groups of students (e.g., veteran students, student athletes, students considering graduate or professional school in certain fields), using the CR/NC option is not advisable. Every student should work very closely with their advisor on this decision, while taking into account all aspects of academic standing, financial aid, etc.

How do Letter Grades Translate to either Credit or No Credit?

When "credit/no-credit" mode is chosen, “Credit” is earned for grades of C- or higher. “No credit” is earned for grades of D+, D, or F. If a student has chosen the optional “credit/no-credit” in lieu of a letter grade, the instructor enters the letter grade and the system will convert as applicable (or not) to the mode the student has chosen.

- For UGRD students, "no credit" is earned for grades of D+, D, F, FD or WU.
- For PBAC students, "no credit" is earned for grades of C+, C, C-, D+, D, F, FD or WU.

In non-COVID times, Major courses with an *optional* grade mode cannot be taken credit/no-credit to meet major requirements. If a Senate Resolution is approved for AY 20-21 (as one was in Spring 2020), then major courses *will* earn credit with optional grade mode set to credit/no-credit (per the notations above) and meet the major requirements.

How does this compare with Electives Units?

A “D” or “D+” letter grade will earn credit in certain degree requirements such as GE (except the golden four, see below), some electives, and even some majors and minors - refer to HSU Catalog. If the student has chosen “credit/no-credit” and earned a “D or D+”, the “D or D+” will convert to “no-credit” and thus not count in GE nor anywhere else.

How does this compare with the Golden Four (Basic Subjects)?

In the Golden Four, a minimum grade of “C-“ is needed for credit. Ergo, a letter grade of “C- or higher” will earn credit in the Golden Four, as will a student who has chosen credit/no-credit as the “C- or higher“ will convert to credit.

Can Faculty Set the Threshold for Credit/No Credit?

Faculty cannot set the bar regarding threshold for credit, per se (i.e, cannot declare that one must “have a C to earn credit in this course.”) However, faculty can most certainly set the bar for the # of points or % of points that determine a particular letter grade in their graded course (e.g.; 70% = D+; 73% = C-) or in their mandatory credit/no-credit course (e.g. 73% = CR). *For Fall 2020, the letter grade thresholds should already be set in your syllabus. For Spring 2021, if the Senate passed the resolution under consideration, faculty members could make adjustments to typical thresholds they use.*

Mandatory CR/NC Classes and Grade Entry

On mandatory CR/NC classes, no letter grade is entered: the instructor has the options to enter CR, NC, WU, I, RP, or FD (Fail - Academic Dishonesty).

A Final note:

Note...Credit is credit is credit. In an optional grade mode course, a C- for credit is the same as an A for credit. Ergo...any major, minor, concentration, or passion strand with a “minimum grade of “X” ...no matter *what* that letter grade is will earn credit (or no-credit) per the rules above.

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution on CR/NC Cap and Total for AY 20-21

06-20/21-ICC — October 13, 2020 — First Reading

RESOLVED: That the University Senate of Humboldt State University recommends to the President that **undergraduate** students be allowed to take more than one optional credit/no credit (CR/NC) course each term in AY 20-21; and be it further,

RESOLVED: That “CR” earned in AY 20-21 courses not be counted against the 24-unit cap of CR units allowed to meet requirements of the degree; and be it further,

RESOLVED: That Major courses that already include a CR/NC grade mode option may be taken as CR/NC and count toward major requirements when “CR” grade is earned; and be it further,

RESOLVED: Major courses that **DO NOT** already include a CR/NC grade mode option may be taken C/NC and count toward major requirements when “CR” grade is earned; and be it further,

RESOLVED: Departments may designate particular courses in the major that must be taken for a grade.

RATIONALE: To support student advancement toward degree during pandemic added challenges. Current next to above proposed policy changes are as follows:

1. Courses where Grade Mode is "Optional Credit/No-Credit or Letter Grade"

Normal times: Limit of one course (non-major) that a student can select C/NC per term. Maximum of 24 units in optional C/NC can count towards the 120 required for the degree.

Policy change above: to allow more than one course and to not have the courses taken under this exception be counted towards the ceiling of 24 units towards the degree.

2. Grade Mode for Major coursework

Normal times: Major courses cannot be taken C/NC; must be taken for Letter Grade

Policy change above: Major courses that are letter-grade only may include a CR/NC grade mode option may be taken C/NC and count toward major requirements when “CR” grade is earned

Policy change above: Major courses that already include a CR/NC grade mode option may be taken C/NC and count toward major requirements when “CR” grade is earned

HUMBOLDT STATE UNIVERSITY
University Senate

Sense of the Senate Resolution on HSU Policing and Safety Shared Governance Body

04-20/21-EX — October 13, 2020

WHEREAS: In May 2020, joining actions from international, national, state, and campus shared governance bodies, the HSU University Senate Executive Committee released a statement in support of Blacks lives; and

WHEREAS: The HSU University Senate Executive Committee statement commits its leadership to action on policing, specifically: engaging campus police in discussion and action on anti-racist policies and practices that value and save Black lives; and

WHEREAS: The HSU Associated Students passed on August 7, 2020, a Resolution to Call for the Restructuring of the University Police Department; and

WHEREAS: The HSU Associated Students resolution called on the University Senate to take action; now, therefore, be it

RESOLVED: That the University Senate of Humboldt State University charges its leadership to work with AS and university leadership to create this calendar year a policing and safety shared governance body; and be it further,

RESOLVED: That said shared governance body be charged to review and advise through an anti-racists lens campus policing organization, policy, and practices such that safety and crisis response saves Black lives; and be it further,

RESOLVED: That said shared governance body areas for review include, but not be limited to: disarmament of campus police, rejection of lethal equipment funneled through program 1033, an establishment of social-based services founded on harm reduction for emergency calls made to UPD that do not require an officer present, and community engagement between UPD and the campus community; and be it further,

RESOLVED: That the membership and charge of said body be brought this calendar year before the University Senate for deliberation and approval.

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution to Update the Appendices of the General Faculty Handbook

07-20/21-CBC – October 13, 2020 – First Reading

RESOLVED: That the University Senate of Humboldt State University recommends updating the Appendices of the General Faculty Handbook; and it be further

RESOLVED: That the PDF version of Appendix A- The Role of the Faculty in the Accrediting of Colleges and Universities be replaced with a link out to the source of the document; and it be further

RESOLVED: That the PDF version of Appendix B- Statement on Government of Colleges and Universities be replaced with a link out to the source of the document; and it be further

RESOLVED: That Appendix C- Humboldt State University Administrative Organizational Chart be removed; and it be further

RESOLVED: That Appendix D- The Mission and Goals of Humboldt State University be removed; and it be further

RESOLVED: That Appendix H- Student Discipline be removed; and it be further

RESOLVED: That Appendix L- Liability of State University Employees be removed; and it be further

RESOLVED: That the PDF version of Appendix P- Academic Freedom and Tenure be replaced with a link out to the source of the document; and it be further

RESOLVED: That Appendix W- Travel Policy for Academic Personnel be removed.

RATIONALE: The overall purpose of the General faculty Handbook is to outline the policies and procedures that clarify the role and expectations of faculty within the university. An effective handbook will keep to this goal and provide straightforward information for the faculty. Including additional items outside of this purpose will unnecessarily increase the burden of updating the handbook and become redundant within the context of other university resources.

Appendices C, D, H, L, and W contain information and policies that define other aspects of University operations outside those pertaining explicitly to the role and expectations of faculty and thus are not aligned with the purpose of the General Faculty Handbook. Additionally, the policies are housed and maintained in the HSU Policy Index. As a result, it is not necessary to include these policies within the handbook as a source of dissemination and refer to the Policy Index instead.

Additionally, appendices A, B, and P are currently PDF copies of documents that are housed on the American Association of University Professors (AAUP) Website. Not only are these documents housed on the AAUP website, but they are continuously updated with commentary and notes. Including these appendices as links instead of PDFs would allow this information to be kept up to date in a timely fashion.

Appendix A-W of the Faculty Handbook

Recommendation of the 2020-21 Constitution and Bylaws Committee

The work of the Constitution and Bylaws Committee (CBC) in AY20/21 includes updating the General Faculty Handbook at HSU. This work is being broken down into parts for discussion with appropriate bodies to facilitate manageable and focused discussions. As a result, this document includes recommendations for the update of Appendix A-W.

Rationale

The CBC has discussed the overall purpose of the General faculty Handbook as a guiding point for recommendations about what documents should be included in the appendices and what could be removed. The committee poses that the purpose of the faculty handbook is to include policies and procedures that clarify the role and expectations of faculty within the university. An effective handbook will keep to this goal and provide straightforward information for the faculty. Including additional items outside of this purpose will unnecessarily increase the burden of updating the handbook and become redundant within the context of other university resources.

During review, the committee found some appendices to contain policies that define other aspects of University operations outside those pertaining explicitly to the role and expectations of faculty. With the development and maintenance of the HSU Policy Index, some of these appendices could be reasonably and appropriately housed there instead of within the handbook.

Additionally, some of the appendices could be included as links to resources instead of PDF versions. This change would make it easier and more timely to keep this information up to date.

Suggested Changes

After careful review of the appendices, the CBC Committee recommends the changes included in table 1 below.

Table 1. Updates and Recommended Changes to Appendices A-W in the Faculty Handbook

Appendix	Recommendation	Notes
A- The Role of the Faculty in the Accrediting of Colleges and Universities	Revise	Instead of a PDF, link to the document in the American Association of University Professors (AAUP) website where it is maintained.
B-Statement on Government of Colleges and Universities	Revise	Instead of a PDF, link to the document in the American Association of University Professors (AAUP) website

		where it is maintained.
C-Humboldt State University Administrative Organizational Chart	Remove	Organizational chart does not outline the role of faculty and is kept in alternative locations for various sections of campus.
D-The Mission and Goals of Humboldt State University	Remove	The mission and goals of the university are information that is outside the purpose of the Faculty Handbook and can be found in other locations.
E-Constitution of the General Faculty of Humboldt State University	Retain	Updated May 2020 by Resolution to the General Faculty University Senate and vote of the General Faculty.
F-University Senate Constitution; University Senate Bylaws and Rules of Procedure	Retain	University Senate Constitution updated in September by Resolution to University Senate. University Senate Bylaws and Rules of Procedure updated January 2020 by resolution to the University Senate.
G-Integrated Curriculum Committee Bylaws and Rules of Procedure (Updated April 2018) Integrated Curriculum Committee Workflow Diagram Screen reader support enabled.	Retain	The ICC is currently revising their Bylaws.
H-Student Discipline	Remove	Student discipline is information that is outside the purpose of the Faculty Handbook and can be found in the policy index.
J-Faculty Personnel Policies and Procedures for Retention, Tenure, and Promotion	Retain	Updated in May 2019
K-Guidelines and Policies for Review and Range Elevation for Unit 3 Temporary Employees; Guide for Preparing the REP	Retain	Both updated in May 2019
L-Liability of State University Employees	Remove	Liability of State Employees is government policy and is

		information that is outside the purpose of the Faculty Handbook.
M-Personnel Policies and Procedures for Coaches	Retain	Updated September 5, 2017
P-Academic Freedom and Tenure	Revise	Instead of a PDF, link to the document in the American Association of University Professors (AAUP) website where it is maintained.
R-Grievance Policy and Procedures for Students Filing Complaints Other than Discrimination or Unprofessional Conduct Against Faculty, Staff and Administrators	Retain	
U-Statement of Professional Responsibility	Retain	Updated March 2013
W-Travel Policy for Academic Personnel	Remove	The travel policy is information that is outside the purpose of the Faculty Handbook, subject to change continuously, and can be found in the policy index.

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution to Restructure the University Space and Facilities Advisory Committee (USFAC) to a Subcommittee of the University Resources Planning Committee (URPC)

08-20/21-CBC & URPC – October 13, 2020 – First Reading

RESOLVED: That the University Senate of Humboldt State University recommends the University Space and Facilities Advisory Committee (USFAC) be made a standing subcommittee of the University Resources Planning Committee (URPC); and it be further

RESOLVED: That the University Space and Facilities Advisory Committee (USFAC) be co-chaired by the Vice President of Administrative Affairs and a faculty senator, elected for a two-year term at the time of the election; and it be further

RESOLVED: That the University Space and Facilities Advisory Committee (USFAC) membership be expanded to include elected faculty representation from each of the colleges; and be it further

RESOLVED: That the University Space and Facilities Committee submit regular reports to the University Resources Planning Committee (URPC); and be it further

RESOLVED: That the University Space and Facilities Committee submit an annual end-of-year report to the University Senate; and be it further

RESOLVED: That section 800 of the General Faculty Handbook be updated to include the University Space and Facilities Planning Committee.

RATIONALE: *The University Space and Facilities Advisory Committee (USFAC) is not a committee currently recognized within the University Senate Bylaws and Rules of Procedure but plays an important role in advising on decisions related to changes to and utilization of physical spaces of the University. The current charge of the committee includes “This Committee is advisory in nature to the Vice President for Administrative Affairs and the University Resource & Planning Committee (URPC). Work done at this level will be utilized to develop recommendations (associated with those areas noted above) to the University Resource & Planning Committee (URPC) for action”. However, there is no written procedure or guideline for how or with what frequency communication between the University Space and Facilities Advisory Committee (USFAC) and the Vice President for Administrative Affairs and the University Resources and Planning Committee (URPC) occurs. Establishing the USFAC as an official subcommittee of the URPC within the University Senate Bylaws and Rules and Rules of Procedures will provide a formal and transparent line of communication between the University Space and Facilities Advisory Committee (USFAC) and to the University Resources Planning Committee (URPC).*

The duties of the University Resources and Planning Committee (URPC) include “The Committee shall make recommendations to the Senate and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university

resources and general budget policy”. Physical spaces are one of the resources available to meet the Universities Vision and Strategic Plan and as such, are included within the recommendations put forward by the University Resources Planning Committee (URPC). As a result, including the University Space and Facilities Advisory Committee (USFAC) as an official subcommittee of the University Resources Planning Committee (URPC) aligns with the charge of the University Recourses Planning Committee (URPC).

Including the University Space and Facilities Advisory Committee (USFAC) as a subcommittee of the University Resources and Planning Committee (URPC) requires updating the membership of the University Space and Facilities Advisory Committee (USFAC) to include faculty representation from each of the colleges and shared governance in leadership in Standing Committees of the University Senate. Additionally, section 800 of the General Faculty Handbook references the University Space and Facilities Committee (USFC), which was previously reorganized into the University Space and Facilities Advisory Committee (USFAC). Updating section 800 to change references to the University Space and Facilities Committee (USFC) to the University Space and Facilities Advisory Committee (USFAC) and the description of the duties and membership of the University Space and Facilities Advisory Committee (USFAC) will accurately represent the existing committee structure.

Proposed Amendments with Track Changes

Bylaws and Rules of Procedure

In the rules and procedures prescribed by this document, “is” is informative, “shall” is mandatory, “may” is permissive, “should” is conditional, and “will” is intentional.

The University Senate is referred to as the Senate in these Bylaws.

1.0 DEFINITIONS:

- Tenure-line Faculty (Instructional Unit) – tenure-line, holding academic rank of assistant professor or above
- Tenure-line Faculty (Non-Instructional Unit) – tenure-line librarians
- Lecturer Faculty (Instructional and Non-Instructional Units) – non-permanent faculty, librarians, counselors, and part-time coaches holding at least a one-year appointment with a time-base averaging at least .40 of full time
- Non-MPP Staff – permanent or temporary staff in non-management positions
- Administrative Officers (Administrators with a position at the Associate Vice President level or above)
- Ex-Officio – members who serve by virtue of their position or office

2.0 MEETINGS

- 2.1 Meeting Time and Location:** The Senate shall meet for a regular meeting every two weeks through the academic year from 3:00-5:00 pm on Tuesdays in Goodwin Forum,

Nelson Hall East 102. The Senate may meet for a special meeting at any time or location as long as proper notification has been provided in accordance with Section 6.21 of the *Constitution*.

- 2.2 Change of Meeting Place:** The Chair shall have the responsibility to change the place of a meeting when the regularly scheduled room cannot accommodate the expected number of attendees, including nonmembers.
- 2.3 Order of Business:** The order of business shall be as follows:
- Announcement of proxies
 - Approval and adoption of agenda and approval of minutes
 - Open Forum
 - Reports, announcements, and communications of the chair
 - Reports of standing committees, statewide Senators and Ex-officio members
 - Consent Calendar
 - Old Business
 - New Business
- 2.4 Modification of Order of Business:** The Executive Committee is authorized to modify the order of business when deemed advisable.
- 2.5 Agenda Items:** The Executive Committee shall establish the agenda for Senate meetings.
- 2.51 Any member of the Humboldt State University community may present items for the agenda to the Chair of the Senate.
- 2.52 Items to be placed on the agenda of a meeting must be sent to the Chair by noon of the Tuesday prior to the meeting.
- 2.53 Items received by the Chair shall normally be transmitted to the Executive Committee, which shall decide regarding placement on the agenda for the next regular or subsequent Senate meeting or refer them to a specific committee. Disposition of such items shall be indicated in the minutes of the Executive Committee and communicated to the individual presenting the item.
- 2.54 Should the Chair receive items after the Tuesday prior to meeting that are deemed by the Chair to be urgent, the Chair shall inform the Executive Committee as soon as possible and place the item on the agenda.
- 2.6 Documents Related to the Agenda:** Documents related to action items on the agenda shall be furnished to the Senate office by noon at least three academic workdays before the meeting. Documents related to announcements, reports and discussion items shall be furnished to the Senate office by noon at least one academic workday prior to the meeting.

2.7 Voting:

2.71 Voting on motions to approve resolutions, sense of the senate items and other action items that do not require general consent will be taken by calling the roll of the Senate.

2.72 A roll call vote on any other motion not listed in 2.71 shall be taken if requested by a member of the Senate.

2.73 The terms “unanimous” or “without dissent” shall be used in the minutes when all votes are affirmative. Unanimous shall mean an affirmative vote without abstentions. Without dissent shall mean an affirmative vote with abstentions.

3.0 CONSENT CALENDAR

At the discretion of the Chair, proposals that are of a non-controversial nature may be placed on the agenda for adoption by consent subject to the following rules:

3.1 Any common consent proposal must be written out in full.

3.2 The proposal must be submitted to the Chair by noon of the Tuesday prior to the meeting for which it will be placed on the agenda.

3.3 When the question of general consent is put by the Chair, one objection shall remove the proposal from the general consent calendar.

3.4 Any proposal so removed shall be added to the end of the agenda.

4.0 PARLIAMENTARY PROCEDURE

4.1 The parliamentary authority for any procedure not covered by these Bylaws shall be the latest edition of the American Institute of Parliamentarians' *Standard Code of Parliamentary Procedure*.

4.2 The Parliamentarian shall be the source of advice to the presiding officer of the Senate during meetings on any question concerning parliamentary procedure.

5.0 POLICY REGARDING NONMEMBERS AT MEETINGS

5.1 Any member of the University community may attend a meeting of the Senate.

5.2 Persons not members of the Senate who are attending a meeting may be granted the privilege of the floor by unanimous consent of the Senate or by being yielded the floor by a member of the Senate.

- 5.3** Guest speakers may be invited to address the Senate by action of the Executive Committee or by majority vote of the Senate.

6.0 PROXIES

- 6.1** The purpose of a proxy is to ensure that an absent Senator can be fully represented on all matters of business brought before the Senate. The term “proxy” may mean either the statement authorizing an individual to cast the vote of an absent Senator or the individual who casts the vote.
- 6.2** Voting by proxy means that a particular member is authorized to cast the vote of an absent member in a meeting.
- 6.3** Any Senator wishing to appoint a proxy should notify the Chair in writing prior to the meeting at which the proxy is to be exercised.
- 6.4** An elected or appointed Senator must select another Senator as a proxy. An ex-officio Senator may select another Senator or a designee to serve as proxy. The designee should be an individual who would normally fill the ex-officio Senator’s duties of office in whole or in part during any absence.
- 6.5** No individual may be a proxy for more than one Senator at any single meeting.

7.0 EXECUTIVE SESSION

- 7.1** The Senate may resolve itself into executive session (a closed session only open to members of the Senate) upon two-thirds majority vote.
- 7.2** Persons not members of the Senate shall be required to leave the Senate meeting room during the period of executive session. Exception to this provision may be made with unanimous consent if the presence of a nonmember is necessary to the matters to be discussed.
- 7.3** During the period of executive session minutes shall not be recorded, motions may not be made, nor votes taken.
- 7.4** The Chair shall call the Senate into open session as soon as sufficient discussion has been had in executive session.

8.0 INFORMAL CONSIDERATION

- 8.1** A senator may make a motion to informally consider a particular matter or resolution before the Senate, e.g. when it is desirable for such discussion to precede the proposal

of a motion or resolution so that some agreement may be reached on the type and wording of the motion that is needed.

- 8.2 In the absence of a formal motion, the Chair may declare a time for informal consideration for purposes of informal discussions between members on necessary language revision of drafts of proposals.
- 8.3 Informal Consideration is terminated upon a motion for action or when a member moves to terminate it.

9.0 PRESIDENTIAL NOTIFICATION OF SENATE ACTIONS

- 9.1 Resolutions and policy recommendations of the University Senate shall be transmitted to the University President by the Friday after the meeting in which they were approved.
- 9.2 The Senate, upon a two-thirds majority vote, may declare that an emergency exists and that an approved resolution or policy recommendation be transmitted to the President of the University by noon of the following business day.
- 9.3 The Chair of the Senate shall ensure that the President is notified of Senate approved resolutions and policy recommendations by the appropriate deadline. At each Senate meeting, the Chair of the Senate shall report the status of resolutions and policy recommendations that were transmitted to the President.

10.0 GENERAL RULES FOR COMMITTEES

- 10.1 **Types of Committees:** The Senate Office shall maintain a list of campus committees and Senate committees that outlines their functions, membership and other information as available.
 - Standing Committees of the Senate are defined in these Bylaws.
 - *Ad hoc* Committees or task forces may be appointed by the Senate as needed.
 - Campus Committees may have elected members or members appointed by the Senate Appointments and Elections Committee.
- 10.2 **Size of Committees:** Committees shall consist of at least three members.
- 10.3 **Appointments:**
 - 10.31 Members of Standing committees, *Ad hoc* Committees, and Campus Committees shall be elected or appointed as prescribed for each committee.

- 10.32 Each elected senator shall serve on a minimum of one Standing, *Ad hoc*, or Campus committee when committee positions are available.
- 10.33 Senate Standing and *Ad hoc* committees shall seek student and staff participation as required by these Bylaws or when a committee deems it desirable. The Associated Students shall be responsible for the process of selecting students. The Staff Council shall be responsible for the process of selecting staff.
- 10.34 Administrative officers of the university may be named as members of Standing or *Ad hoc* committees.
- 10.35 Questions concerning the composition of any Standing or *Ad hoc* committee shall be referred to the Constitution and Bylaws Committee, which shall make a recommendation to the Executive Committee.

10.4 Times of Nominations, Elections and Appointments

The Appointments and Elections Committee shall strive to ensure that elections and appointments to committees occur prior to the establishment of class schedules for the first semester in which the elected or appointed faculty and staff will serve.

10.5 Referrals

- 10.51 Items shall be referred to Standing or *Ad hoc* committees by the Senate Chair, by the Executive Committee, or by the Senate. An item referred to a committee by the Executive Committee shall be referred to another committee only through the Executive Committee.
- 10.52 Items shall be referred to existing committees whenever possible.
- 10.53 Any communication from the Chair of the Senate to a committee regarding referred items shall be reported at the next Executive Committee meeting.

10.6 Records and Reports

- 10.61 Each outgoing Standing or *Ad hoc* committee chair shall transmit records and pertinent information to the incoming chair.
- 10.62 Standing committees shall submit a summary report of the academic year's activities by June 1st to the incoming Senate Chair.

10.7 Committee Operation

- 10.71 Senate rules shall apply to the operation of all Standing and *Ad hoc* committees. The American Institute of Parliamentarians' *Standard Code of Parliamentary Procedure* is used as the parliamentary authority for all meetings of all Senate committees.
- 10.72 The Senate shall establish procedures for selection of Standing and *Ad hoc* committee chairs. When a committee chair resigns or is removed from the committee or fails to serve, the committee shall elect a chair *pro tempore* and notify the Appointments and Elections Committee.
- 10.73 Committees may use subcommittees and may invite non-voting members to participate in its work.
- 10.74 Meetings shall be called by the chair, who shall preside over the meeting. Should the chair fail or decline to call meetings with sufficient frequency to accomplish committee objectives, two members may call a meeting, provided that all members, including the chair, are given sufficient notice.
- i. Unless otherwise specified, a quorum shall be a majority of committee members with at least one representative from the faculty and at least one representative from either staff or students. Vacancies shall not be counted when determining a majority for quorum.
 - ii. One representative from either staff or students will not be necessary for quorum for the Faculty Affairs Committee or for any committee where all the staff and student positions are vacant.
 - iii. Any committee member may appoint another committee member as proxy. Ex-officio committee members may appoint a designee instead of another committee member. A committee member may hold only one proxy at each meeting. Proxies will be counted toward quorum and as representative of their specific electorate.
- 10.75 A committee shall, where time permits, hear all testimony relevant to its assignment. All meetings shall be open to the university community unless called into executive session by the chair when the chair or committee determines that the presence of others might inhibit free expression or efficient proceedings. The chair's decision to call executive session shall be subject to challenge and may be overruled by a simple majority.
- 10.76 The chair of the committee shall keep records of all actions of the committee or shall ensure that they be kept by a committee secretary.
- 10.77 All Standing and *Ad hoc* committees shall report to the Senate. Campus committees that do not report directly to the Senate may be invited to the Senate to discuss or clarify their activities. The type of report will depend on the status of the committee or body and the nature of its task.

- i. Committees may bring items to the Senate for discussion and recommendation. Any such document shall be provided to the Chair of the Senate and the Executive Committee by noon on Thursday prior to the next regularly scheduled Executive Committee meeting.
- ii. When a committee forwards a policy recommendation or recommendation for action to the Senate, this recommendation shall be provided in the form of a resolution or accompanied by a resolution describing the recommended action(s).
- iii. Policy recommendations from Standing and Advisory Ad hoc committees shall be placed on the agenda of the Senate in accord with Section 2.5 of these Bylaws. Whenever such recommendations are on the agenda of the Senate, a representative from the committee shall have the privilege of the floor. The Senate shall consider all such recommendations, as submitted, and shall, for each recommendation, either:
 - a. approve the recommendation, with or without amendments, or
 - b. return the recommendation with suggestions for further consideration, or
 - c. reject the recommendation.
- iv. Any committee may forward time-sensitive recommendations for administrative review prior to bringing the recommendations to the Senate, provided the recommendations are brought to the first Senate meeting following the submission to the administration.

10.78 Standing and *Ad hoc* committees shall be dissolved by Senate action. Unless specified otherwise by the Senate, *Ad hoc* committees shall be dissolved when they rise and report or at the end of the academic year in which they were appointed, whichever comes first.

10.8 Terms of Service on Standing and Ad hoc Committees

10.81 Terms are renewable unless otherwise specified.

10.82 Removal: The Appointments and Elections Committee may recommend the removal of a committee member. Accordingly, the committee member shall be told of the reasons for the proposed removal and shall be given at least two weeks in which to respond. If the Appointments and Elections Committee then determines that removal of the member is in the best interest of the affected committee and of the Senate, it shall recommend the name of a replacement member. Appointment of the new nominee shall constitute removal of the previous member.

10.83 Leave: As soon as a committee member is certain of being granted a one-semester or longer leave from duties at the university, that member shall in writing so inform the chair of that committee and the Senate Office. If the leave is longer than one semester, the Appointments and Elections Committee shall recommend a temporary or permanent replacement selected according to normal criteria and procedures.

11.0 STANDING COMMITTEES OF THE UNIVERSITY SENATE

The Standing Committees of the Senate shall be the:

- Academic Policies Committee
- Appointments and Elections Committee
- Constitution and Bylaws Committee
- Executive Committee
- Faculty Affairs Committee
- Integrated Curriculum Committee
- University Policies Committee
- University Resources and Planning Committee

11.1 Executive Committee

11.11 **Chair:** The chair of the Executive Committee shall be the Chair of the University Senate.

11.12 **Membership:** The members of the Executive Committee shall be as follows:

- Chair, Senate (who shall be the Chair of the Executive Committee)
- Vice Chair, Senate (who shall be the Chair of the Faculty Affairs Committee)
- Third Officer, Senate (who shall be the Chair of the Academic Policies Committee)
- Immediate Past Chair, Senate (for 1 year following term as chair)
- Chair, Integrated Curriculum Committee
- Faculty Co-Chair, University Resources and Planning Committee (URPC)
- Chair, University Policies Committee (UPC)
- One (1) General Faculty Representative to the ASCSU (usually the senior senator)
- Provost/Vice President for Academic Affairs (who shall be the Co-Chair of URPC)
- President (or designee), Associated Students
- One (1) Staff Senator (selected annually by and from the three current staff senators)
- President, HSU Chapter of the California Faculty Association (non-voting)
- Delegate, HSU Labor Council (non-voting)

11.13 **Duties:**

- i. The Committee may consider all matters within the purview of the Senate.
- ii. The Committee may formulate recommendations and opinions on Senate matters and shall report them to the Senate or refer them to the appropriate committees.
- iii. The Committee shall be empowered to act for a Standing committee in lieu of referral on matters requiring immediate attention. Such action shall be reported at the next regular meeting of the Senate.
- iv. The Committee may act for the Senate on matters that call for immediate action or attention. Such action shall require an absolute two thirds majority vote of the Executive Committee and shall be reported to the Senate as a specific agenda item at its next meeting.
- v. The Committee shall present issues of major interest for attention during the academic year at the first fall meeting of the Senate.
- vi. The Committee shall establish the agenda for each Senate meeting and instruct the Senate Chair to request the presence of such personnel as may be needed to facilitate the business of the Senate.
- vii. The Committee may work for the Senate during the summer as needed, and shall maintain communication and consult with Senators as need arises.
- viii. At the first Senate meeting of the academic year, the Chair of the Senate shall report to the Senate on any activity of the Executive committee occurring since the last meeting of the full Senate.

11.14 **Meetings:**

- i. The Executive Committee shall meet every two weeks, on the weeks that the full Senate does not meet. The Committee shall meet at other times as necessary at the call of the Chair of the Senate; at the request of the President of the university or at the request of an absolute majority of the Executive Committee.
- ii. The Executive Committee may meet with the President of the University, at the initiative of the Committee or the President, to consider problems or issues of the university.

11.15 **Challenge and Censure:**

- i. A senator may challenge an action taken by the Executive Committee on behalf of the Senate. The matter shall be submitted immediately to a vote. A simple majority of the Senate shall uphold the action of the Executive Committee.
- ii. The Executive Committee may be censured for its actions; such action shall require a simple two-thirds majority of the Senate present and voting.

11.2 Academic Policies Committee (APC)

11.21 **Chair:** The Chair of the Academic Policies Committee shall be a faculty senator, elected annually by the Senate as the Third Officer of the Senate, for a one-year term.

11.22 **Membership:** The membership of the Academic Policies Committee shall be as follows:

- Chair of the Committee (elected by the Senate)
- Four (4) Faculty members, appointed by the Appointments and Elections Committee
- Two (2) Students, appointed by the Associated Students
- One (1) Staff Senator (if no Staff Senator is available, nominations for a non-MPP staff members will be requested from the Staff Council for appointment by the Appointments and Elections Committee)
- Vice Provost (Ex-Officio)
- Registrar (or designee) (Ex-Officio)

11.23 **Terms:** The appointed and elected members of the Committee shall serve staggered three year terms. Student terms shall be one year.

11.24 **Duties:**

- i. Develops and maintains the academic policies of Humboldt State University.
- ii. Receives requests and agenda items from the Integrated Curriculum Committee (ICC), University Senate, APC members and works with the ICC to prioritize items;
- iii. Vets curriculum policy changes and proposals through the ICC with recommendations forwarded to the Senate.

11.3 University Resources and Planning Committee (URPC)

11.31 **Co-chairs:** of the University Resources and Planning Committee shall be a faculty senator, elected by the University Senate for a 2-year term at the time of election of Senate officers, and the Provost and Vice President of Academic Affairs. They shall be non-voting except that in the case of a tie the faculty co-chair shall vote to break the tie.

11.32 **Membership:** The membership of the URPC shall be as follows:

- Three (3) Faculty members, appointed by the Appointments and Elections Committee, with preference given to faculty delegates currently serving on the University Senate
- One (1) Academic Dean, appointed by the President
- Vice President of Enrollment Management and Student Affairs (or designee)
- Vice President of Administrative Affairs (or designee)
- Administrative leader for University Advancement (or designee)
- Two (2) Staff delegates, appointed by the Appointments and Elections Committee, with preference given to staff delegates currently on the University Senate
- Two (2) Student delegates, appointed by the Associated Students.
Advisors: The University Budget Director and a Budget Analyst from each Division shall participate in the committee as non-voting advisors.

11.33 **Terms:** Faculty and staff members shall be appointed for staggered, two-year terms. Students will be appointed for one-year terms.

11.34 **Duties:**

- i. The Committee shall make recommendations to the Senate and, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy. All recommendations from the Committee to administrative officers shall be made in accordance with Section 10.77 of the Bylaws.
- ii. The Committee shall act as the deliberative body of the Senate on issues pertaining to university budgets, long term capital planning, and allocation of special funds.
- iii. The Committee shall question, review, and evaluate resource allocations based on current fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate consistency of resource allocations (both budgeted and un-budgeted funds including enrollment growth funds) with that vision and plan.
- iv. The Committee shall review and make recommendations concerning new budget allocations (augmentations and reductions), cross-divisional budget allocations

and allocations to special funds, and advise administrators on the use of those funds. It is not the role of this committee to interfere with internal division processes, but rather to review and evaluate the consistency of resource allocations with agreed upon budget priorities and the University's vision and strategic plan. The function shall not be construed as to in anyway imply an authority with regard to specific personnel decisions, and at all times is constrained by contractual agreements of the University.

- v. The Committee shall receive quarterly budget reports to review how budgeted and unbudgeted funds are spent relative to agreed budget categories and priorities, and make relevant recommendations.
- vi. The Committee shall review reports on budget and expenditure outcomes and impacts; it shall receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives.
- vii. The Committee shall serve as the consultative body on long term fiscal planning, reviewing patterns of previous expenditures and proposing changes as they may affect student success consistent with the University mission, and making general policy recommendations regarding present and future resource decisions including consultation on the development of proposals for non-traditional funding.

11.35 Referral and work

- i. Issues for consideration may be referred to the Committee by the Senate, the Senate Executive Committee, the President and the committee members.
- ii. If concerns arise concerning fiscal and budgetary policies, such questions, disagreements or problems shall be referred to the Committee for analysis and recommendation.

11.36 Reports

- i. The Co-Chairs of the Committee shall concurrently send to the Senate Chair all written communications regarding policies or reports sent to or received from administrative officers.
- ii. One of the Co-Chairs will regularly report to the Senate on the work of the Committee.
- iii. The Committee shall inform the University about resource issues by providing information reports to the Senate.

11.37 Subcommittee

- i. The subcommittee of the URPC will be the University Space and Facilities Advisory Committee (USFAC)

11.37.1 Co-Chairs: of the University Space and Facilities Advisory Committee shall be a faculty member, Elected by the University Senate for a 2-year term, and the Vice President of Administrative Affairs. They shall be non-voting except that in the case of a tie the faculty co-chair shall vote to break the tie.

11.37.2 Membership: The membership of the USFAC shall be as follows:

- One (1) URPC Rep & Faculty Representative as Appointed by URPC
- Two (2) Faculty Members as Appointed by the University Senate
- One (1) College Dean as appointed by the Provost
- One (1) Representative of Student Affairs & Enrollment Management Represented as Appointed by the VP of Enrollment Management
- One (1) Information Technology Services Representative as Appointed by the Chief Information Officer
- One (1) University Advancement Representative as Appointed by the VP for University Advancement
- One (1) President's Division Representative as Appointed by the University President
- Two (2) Student Representative as Appointed by Associated Students

Ex-Officio Members

- Director of Academic Resources
- Director of Facilities Operations, Facilities Management
- Director of Sustainability
- Executive Director, University Center, Interim

Non-Voting Members

- Director, Facilities Maintenance, Facilities Management
- Director, Planning & Sustainability, Facilities Management
- Campus Space Analyst, Facilities Management
- Architect, Planning, Design, & Construction, Facilities Management

11.37.3 Terms: Faculty and staff members shall be appointed for staggered, two-year terms. Students will be appointed for one-year terms.

11.37.4 Duties:

- i. The Committee shall make recommendations to the URPC and, within the

policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy.

- ii. Act as an advisory body regarding the development and management of the physical environment of the campus where function, aesthetic quality, and physical character are intermixed to create a desirable and inspirational atmosphere for students, faculty and staff. Includes, but may not be limited to, the assignment of space, building and renovation plans, campus planning and design standards, and the prioritization of minor and major capital requests.
- iii. Research and development of recommendations associated with plans, policies, procedures and guidelines concerning the administration of the physical campus
- iv. The Committee will provide input on the following:
 - University Facilities Master Plan
 - University Five-Year Major Capital Plan
 - University Construction Projects
 - University-Wide Space Management Policy
 - Campus Planning & Design Standards
 - Campus Projects & Associated Management Processes
 - Building Renovation & Construction Plans (Schematic Level)
 - Alteration of the Campus Grounds (Schematic Level)
 - Other Areas of Study as Designated by the President

11.37.5 Reports

- iv. One of the Co-Chairs will regularly report to the URPC on the work of the Committee.

11.4 Faculty Affairs Committee (FAC)

11.41 **Chair:** The Chair of the Faculty Affairs Committee shall be a faculty senator, elected annually by the Senate as the Vice Chair of the Senate, for a one-year term.

11.42 **Membership:** The membership of the Faculty Affairs Committee shall be as follows:

- Two (2) currently serving Faculty Senators, appointed by the Appointments and Elections Committee

- Two (2) “at-large” Faculty members, appointed by the Appointments and Elections Committee
- One (1) Student, appointed by the Associated Students
- President, HSU Chapter, California Faculty Association
- Associate Vice President for Faculty Affairs (or designee), non-voting

11.43 **Terms:** Faculty members shall be appointed for staggered, three-year terms. Students shall be appointed for one-year terms.

11.44 **Duties:** In conformance with the Unit 3 faculty Collective Bargaining Memorandum of Understanding (MOU), the Committee shall consider matters that involve particularly the individual or collective relationship of faculty to the university. Among its considerations shall be policies concerning the selection and evaluation of academic tenure, promotions, sabbaticals, academic privilege, and separation from the university. This committee parallels a like standing committee of the Academic Senate of the California State University. It considers matters being considered in the statewide Academic Senate. It shall formulate recommendations on current practice, shall propose revisions or new procedures, and shall report to the Senate.

11.5 Appointments and Elections Committee (AEC)

11.51 **Chair:** The Chair shall be a member of the Committee selected by the Committee.

11.52 **Membership:** The membership of the Appointments and Elections Committee shall be as follows:

- Chair, Senate/Presiding Officer, General Faculty
- Provost and Vice President of Academic Affairs
- Two (2) Faculty members
- One (1) Staff member, recommended by Staff Council
- One (1) Student member, recommended by Associated Students

11.51 **Terms:** Elected and appointed members of the committee shall serve 1- year terms.

11.52 **Duties:**

- i. The Committee, through the Senate Office, shall determine vacancies on Standing, Ad hoc, and Campus committees and notify appropriate appointment bodies, each year by the end of January.
- ii. The Committee shall solicit nominations for members and chairs of Standing, Ad hoc, and Campus committees, and shall fill vacancies that may occur in committees during the academic year.

- iii. The faculty members of the Committee shall solicit nominations for General Faculty elections of officers and other faculty representatives as directed by the General Faculty Constitution, including nominating candidates for vacancies on the University Faculty Personnel Committee in accordance with Appendix J of the Faculty Handbook and other positions as identified in the Faculty Handbook.
- iv. The Committee shall develop procedures for and administer elections of faculty members to the Senate and of representatives of the General Faculty. All such procedures are subject to the approval of the Senate.
- v. The Committee shall oversee and administer all elections within the Senate.
- vi. The Committee shall be responsible for elections and appointments to other positions as directed by the Senate or by the Executive Committee.
- vii. Members of the Committee shall, when requested, act as tellers when votes are cast by ballot.
- viii. The Committee shall verify that the eligibility of all candidates has been certified by Senate office staff and, in cases of doubt, shall decide eligibility for election or membership in the electorate.

11.6 Constitution and Bylaws Committee (CBC)

11.61 **Chair:** The Chair of the Constitution and Bylaws Committee shall be a senator, elected during the regular annual election within the Senate, for a one-year term.

11.62 **Membership:** The membership of the Constitution and Bylaws Committee shall be as follows:

- Chair of the Committee (elected by the Senate)
- Three (3) Faculty members, appointed by the Appointments and Elections Committee
- One (1) non-MPP Staff member, appointed by Staff Council
- One (1) Student member, appointed by Associated Students.

The Senate Parliamentarian, appointed annually by the Senate Executive Committee, shall also serve on the Committee. Any member of the

Committee (listed above) may also serve as Senate Parliamentarian, or the Parliamentarian may be an additional member of the Committee.

11.63 **Terms:** Elected and appointed members shall serve two-year terms except the committee chair as stated above and the student member who, shall serve a one-year term

11.64 **Duties:**

- i. The Committee shall review periodically the Constitution and Bylaws of the Senate and related university policies with regard to shared governance and committee work, and it shall recommend to the Senate such changes as may be desirable. It shall report to the Senate its recommendations with respect to any proposed amendments to the Constitution or Bylaws that have been submitted in writing, signed by the originator(s), and referred to the Committee by the Senate or by the Senate Executive Committee.
- ii. Questions concerning interpretations of the text of a Senate-approved document shall be referred to the Committee. Interpretations by the Committee shall be reported in writing to the Senate and shall be considered binding unless reversed or altered by action of the Senate.
- iii. The Committee shall consider each year, as may be necessary, revision of the list of Standing and *Ad hoc* committees and of the membership and functions of each committee.

11.7 Integrated Curriculum Committee (ICC)

11.71 **Chair, Membership and terms:**

The chair, membership, and terms of the ICC shall be prescribed in the Integrated Curriculum Committee Constitution (Appendix G of the *Faculty Handbook*).

11.72 **Duties:** As stated in the Integrated Curriculum Committee Constitution, the ICC shall provide “careful consideration and deliberation of all academic planning and curriculum matters” and “work collaboratively and act in the best interest of the University wide community and in consideration of the HSU mission and strategic plan.”

11.73 **Referral and work:** Referral and work are outlined in the ICC

Constitution (Appendix G of the *Faculty Handbook*).

11.74 **Reports:** The Committee shall report to the Senate.

11.8 University Policies Committee (UPC)

11.81 **Chair:** The Chair of the University Policies Committee shall be a senator, elected during the regular annual election within the Senate, for a one- year term.

11.82 **Membership:** The membership of the University Policies Committee shall be as follows:

- Chair of the Committee (elected by the Senate)
- Two (2) faculty members, appointed by the Appointments and Elections Committee
- One (1) Staff Senator appointed by the Appointments and Elections Committee (if no Staff Senator is available, nominations for non-MPP staff members will be requested from the Staff Council for appointment by the Appointments and Elections Committee)
- One (1) Student member, appointed by Associated Students.
- Vice-President for Enrollment Management and Student Affairs (non- voting)
- Vice-President for Administrative Affairs (non-voting)

11.83 **Terms:** The elected and appointed members shall serve staggered three- year terms except the committee chair who shall serve a one- year term and the student member who shall serve a one-year term.

11.84 **Duties:**

- i. The Committee shall review policy items addressing all university policies that do not fall under the purview or charge of the other Senate standing committees.
- ii. The Committee shall oversee the implementation of the University policy process and recommend to the Senate any changes that might be needed to ensure a transparent, efficient, and clear policy process rooted in principles of shared governance.

12.0 ELECTIONS

12.1 General Procedures

- 12.11 General operational procedures for elections conducted by the University Senate Office shall be outlined in a separate document, "Election Rules and Procedures," developed and maintained by the Appointments and Elections Committee and made available through the Senate Office.
- 12.12 The Senate Office shall maintain a record of each election it conducts. The results by numerical count of votes received by each candidate shall be available in the Senate office as soon as the count has been completed and verified. All ballots cast during an election shall be retained in the Senate office for 30 days. If the results are formally protested during that time, the ballots shall be retained until the protest is resolved. The numerical count of the votes shall be kept on file in the Senate office for three years.
- 12.13 The normal period of time for casting ballots shall be five working days with the deadline at noon on the last day. The poll closing time shall be clearly stated on the ballot. Only ballots received by the poll closing time shall be counted.

12.2 Electorate Groups for Senate Elections:

- 12.21 Faculty electorates (tenure-line and lecturer) and staff electorates are as defined in their respective constitutions or bylaws.

12.3 Nomination, Recall, and Election Procedures:

- 12.31 The regular annual elections to the Senate normally shall occur during the spring. There shall be no elections to the Senate during the summer.
- 12.32 Whenever feasible, staggered terms shall be arranged so that only one third of the faculty and staff senators are elected to a three-year term in the spring. When the election involves terms of different lengths, the candidates who receive the greatest number of votes on the ballot resulting in their being elected shall receive the longest term available. Ties shall be broken by lot.
- 12.33 If no procedures for recall exist in a constituent body's governing documents, a recall election is initiated by a petition of one-fourth of the electorate. A majority vote of those voting in the Senator's electorate recalls that Senator.

12.4 Vacancies

- 12.41 The Senate seat of an elected member shall become vacant when the member:
- a) resigns from Senate
 - b) becomes an ex officio member of the Senate
 - c) fails to meet the eligibility requirements for membership in the Senate
 - d) or falls under one of the following absence rules:
 - i. is absent without a proxy for three consecutive regular meetings
 - ii. is absent but represented by a proxy for five or more regular meetings a semester
 - iii. is on leave of absence, regardless of reason, for more than one semester.

12.42 The Senate Office staff shall report leaves and extended absences of senators to the Appointments and Elections Committee, which shall certify the existence of a vacancy and proceed to fill it as prescribed.

12.43 Any vacancy which may occur between regular elections among elected senators to the University Senate shall be filled by a special election. Any person so elected shall represent the appropriate academic unit and shall serve the remainder of the vacated term.

12.5 Temporary Vacancies

12.51 The Senate seat of an elected member shall become “temporarily vacant” when the member:

- a) takes a leave of absence for one semester or less
- b) serves as an Interim Ex-Officio member of the Senate for one semester or less

12.52 The Senate Office staff shall report temporary vacancies to the Appointments and Elections Committee, which shall certify the existence of a temporary vacancy.

12.53 Any temporary vacancy which may occur shall be filled by appointment in accordance with Senate *Constitution* Section 4.52.

12.6 Elections within the Senate

12.61 The annual election of Senate officers, Standing Committee chairs, and members of the Appointments and Elections Committee shall be conducted at a Senate meeting within one month after the election of new Senators.

- i. Nominations shall be made in accordance with the provisions for eligibility outlined in the Constitution.
- ii. Incoming and continuing Senators may vote in person or by proxy. Outgoing Senators may vote if the incoming Senator has not yet been determined or is absent from the meeting and has not delegated a proxy.

Elections shall be conducted in the following order:

- a. Vice Chair (Chair of Faculty Affairs Committee)
 - b. Third Officer (Chair of Academic Policies Committee)
 - c. Co-Chair of University Resources and Planning Committee
 - d. Chair of the Constitution and Bylaws Committee
 - e. Chair of the University Policies Committee
 - f. Members of the Appointments and Elections Committee.
- iii. Senate Officers and Appointments and Elections Committee members shall be elected for one-year terms.
 - iv. All nominees for an office shall be listed on the first ballot. Those having the highest number of votes, and whose votes, when added together constitute a majority of the votes cast, shall appear on the next ballot. Voting shall continue in this manner until one candidate receives a majority of the votes cast.
 - v. The numerical results of all ballots shall be made available to senators.

12.62 Removal from Elected Positions in the Senate – Any accusations for proceedings that would result in removal from an elected position in the Senate shall be initiated in the Senate Executive Committee; the Senate Chair, or Vice Chair if the Chair is part of the proceedings, will notify parties about the accusations prior to any and all formal meetings. A resolution to remove a senator from an elected Senate position must pass by a two-thirds vote of the other members of the Executive Committee before being presented to the full Senate. The resolution must then pass the Senate by two-thirds of those voting after having presented the resolution at the previous meeting.

12.7 Censure of Senators

Any accusations for censure proceedings shall be initiated in the Senate Executive Committee; the Senate Chair, or Vice Chair if the Chair is part of the proceedings, will notify parties about the accusations prior to any and all formal meetings. The Senate may censure a Senator by a two-thirds vote of those voting, provided the resolution for the censure must be summarized in a

resolution presented by the Senate Executive Committee and should only be used for issues of misconduct.

13.0 Nomination of CSU Faculty Trustee

13.1 Any tenured faculty meeting the eligibility requirements established by the Office of the Chancellor may stand as a candidate for the position of Faculty Trustee.

13.2 Nominations may be submitted by petition and shall require the signed concurrence of at least ten (10) percent of the tenure-line faculty, or 50 such faculty members, whichever is less.

13.3 At a regularly scheduled meeting, the Senate may nominate eligible candidates to serve as a Faculty Trustee. The nominees shall have previously agreed to serve and to submit all required materials. Nominations from the Senate floor shall require a simple three-fourths majority.

13.4 The Senate shall forward the names of all eligible nominees to the Academic Senate CSU by a date to be determined by the Academic Senate CSU.

14.0 Availability of Documents

Senate documents shall be available on the Senate Website and may be requested from the Senate Office. The agendas of Senate meetings shall be available to any member of the university community upon request. The agendas of the Senate Executive Committee shall likewise be available, but the attachments to the meetings of the Committee shall be available only to members of the Committee.

15.0 Amendments

Amendments to these Bylaws may be adopted at a regular business meeting of the Senate by a simple majority, provided the amendments have been presented at the previous regular meeting.

Document History:

PASSED – Academic Senate, 4/12/11 (Resolution #28-10/11-FAC)

APPROVED – General Faculty Election, Oct. 17-20, 2011

Amendments:

6.0	Resolution 12-11/12-EX	03/06/12
2.9	Resolution 19-11/12-EX	02/21/12
16.0	Resolution 25-11/12-CBC	03/27/12
4.0	Resolution 27-11/12-CBC	03/27/12
2.3	Resolution 32-11/12-CBC	04/24/12
2.0	Resolution 33-11/12-CBC	04/24/12
2.4	Resolution 02-12/13-URPC	09/25/12
12.6	Resolution 24-13/14-CBC	02/11/14
12.5	Resolution 30-13/14-CBC	02/11/14
11.8	Resolution 36-13/14-EX	04/01/14
4.1	Resolution 15-14/15-CBC	02/24/15
6.1	Resolution 15-14/15-CBC	02/24/15
11.0	Resolution 15-14/15-CBC	02/24/15
11.1	Resolution 15-14/15-CBC	02/24/15
12.5	Resolution 15-14/15-CBC	02/24/15
12.3	Resolution 15-14/15-CBC	02/24/15
2.9	Resolution 16-14/15-CBC	02/24/15
6.0	Resolution 10-15/16-CBC	11/10/15
12.0	Resolution 21-15/16-CBC	03/08/15
10.7	Resolution 01-16/17-CBC	10/04/16
2.7	Resolution 15-16/17-CBC	03/07/17
9.0	Resolution 15-16/17-CBC	03/07/17
11.0	Resolution 21-16/17-EX	04/25/17
12.6	Resolution 02-17/18-CBC	10/03/17
14.0	Resolution 04-19/20-CBC	01/28/20

Revisions:

University Senate, 03/12/13 (Resolution #26-12/13-CBC)

ADDENDEM: Glossary

Administrative Officers—Administrators with a position at the Associate Vice President level or above.

AEC—the common acronym for the Senate Appointments and Elections Committee. For details please see Senate Bylaws section 11.5.

APC—the common acronym for the Senate Academic Policies Committee. For details please see Senate Bylaws section 11.2.

CBC—the common acronym for the Senate Constitution and Bylaws Committee. For details please see Senate Bylaws section 11.6.

Committees

Committee, Campus—University-level committees that have elected members or members appointed by the Senate Appointments and Elections Committee.

Committee, Senate ad hoc—a temporary committee or task force established by the Senate and charged to address a particular issue as needed.

Committee, Senate—one of the Standing Committees of the Senate as defined in the Senate Bylaws.

FAC—the common acronym for the Senate Faculty Affairs Committee. For details please see Senate Bylaws section 11.4.

General Faculty—the campus organization formed as an association of tenure-line and lecturer faculty. Membership is defined in the Constitution of the General Faculty (*HSU Faculty Handbook*, Appendix E).

ICC—the common acronym for the Integrated Curriculum Committee. For details, see Appendix G of the *HSU Faculty Handbook*.

Immediate Past Chair—the individual who most recently served as Chair of the University Senate and remains in residence at the University.

Lecturer Faculty (Instructional and Non-Instructional Units)—Non-permanent faculty, librarians, counselors, and part-time coaches holding at least a one-year appointment with a time-base averaging at least .40 of full time.

Majority, See under Vote

Non-MPP Staff—Permanent or temporary staff in non-management positions.

Senate Members

Senate Members, Elected—Members of the Senate who were directly elected to serve on the current Senate.

Senate Members, Ex Officio—those who became Senators by virtue of their election or appointment to a position outside the University Senate.

SenEx—an abbreviation of “Senate Executive Committee”, a Standing Committee of the Senate. For details please see Senate Bylaws section 11.1.

Standing Rules—Procedural guidelines approved by the Senate and not covered in the Senate Bylaws. Standing Rules may be amended or approved by a simple majority and do not require a first and second reading.

Tenure-line Faculty (Instructional Unit)—Faculty holding the academic rank of assistant professor or above.

Tenure-line Faculty (Non-Instructional Unit)—Tenure-line librarians, counselors, and full-time coaches.

URPC—the common acronym for the Senate University Resources Planning Committee. For details please see Senate Bylaws section 11.3.

Vote

Vote, 2/3 Majority—a voting burden that requires at least two-thirds of those voting to vote in favor of a motion for it to be approved. Abstentions are not counted as votes.

Vote, Absolute majority—a voting burden that requires that over 50% of the *entire membership who are eligible to vote* must vote in the affirmative for a motion to be approved.

Vote, Majority or Simple Majority—a voting burden that requires more than half of the votes cast to be in favor of a motion for it to be approved e.g. 50%+1. Those who abstain from voting are not counted in the determination of the majority.

Vote, Unanimous—a vote without any dissenting vote and with no abstentions.

Vote, without dissent—a vote without any dissenting vote but with abstentions.

UNIVERSITY SPACE AND FACILITIES ADVISORY COMMITTEE

Duties: Develop and coordinate recommendations for review through the University Resource and Planning Committee and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers University Executive Committee to the President, regarding all physical aspects of the campus. Includes, but may not be limited to, the assignment of space, building and renovation plans, alteration of the campus grounds, campus planning and design standards, and the prioritization of minor and major capital requests. (Executive Memorandum P04-03)

Co-Chairs: Associate Vice President, Facilities Management Faculty Senator, elected by the University Senate Provost and Vice President for Academic Affairs

Type: University Standing Committee of the University Senate

Meetings: As needed

Membership: Provost and Vice President for Academic Affairs (or designee)
One University Resources and Planning Committee Representative and Faculty Representative as appointed by the University and Resources Planning Committee
One College Dean (appointed by the Provost)
One Representative of Student Affairs and Enrolment Management as Appointed by the vice President of Enrolment Management
One Information Technology Services Representative as Appointed by the Chief Information Officer
One University Advancement Representative as Appointed by the Vice President for University Advancement
One Presidents Division Representative as Appointed by the University President
Two faculty representatives, elected by the General Faculty (2-year staggered terms)
Two student representative, appointed by Associated Students' President (1-year term)
Director of Academic Resources
Director of Facilities Operations, Facilities Management
Director of Sustainability
Executive Director, University Center
Vice President for Student Affairs (or designee)
Vice President for Administrative Affairs (or designee)
Auxiliary member, appointed by the President (2-year term)
One staff representative, appointed by the Staff Council (2-year term)
Chair, University Senate (or designee, from the University Senate)
Two faculty representatives, elected by the General Faculty (2-year staggered terms)
One student representative, appointed by Associated Students' President (1-year term)
One student representative, recommended by the Residence Hall Association and appointed by the Associated Students' President (1-year term)

Non-voting Members: Director, Facilities Maintenance, Facilities Management
Director, Planning & Sustainability, Facilities Management
Campus Space Analyst, Facilities Management
Architect, Planning, Design, & Construction, Facilities Management

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- [Rouhollah Aghasaleh, Assistant Professor](#)
[University Policies Committee](#), Interim Appointment
(Brian Post Leave)
- [Humnath Panta](#)
[Faculty Awards Committee](#) - General Faculty Seat
 - Candidate Statement: Humnath Panta joins Humboldt State University, Arcata, California as an Assistant Professor of Finance in the School of Professional Studies. Before joining HSU, he was an Associate Professor of Finance and Program Director at Brenau University. He also served as an Assistant Professor of Finance and Assistant Program Director of Accounting and Finance Program at Lindenwood University.
Humnath received his Ph.D. in Finance from the University of Texas at Arlington, a master's degree in Financial Economics from Ohio University. He also received a master's degree in International Relation and Trade from Monash University, Australia. His primary objectives are promoting a positive learning environment and helping students in their self-development through quality financial education. He has 10+ years of experience in teaching finance courses at various institutions.
He is an active scholar, dedicated teacher, and effective mentor for students with diverse backgrounds and career goals. His primary research interests include corporate governance, investments, and real estate investments. He has presented his research at several national and regional conferences including the Financial Management Association, Southwestern Finance Association, Midwest Finance Association, and Academy of Financial Services conferences. His teaching interests include personal finance, corporate finance, investments, risk management, financial statement analysis, financial and managerial accounting, economics, business statistics, and data analytics. His professional career outside of academia includes over 5+ years of government service and over 3+ years of corporate job as a controller of finance and accounting.
He is active in a variety of civic, cultural and professional organization, including the Financial Management Association and Southwestern Finance Association. He visited several business schools as a site visit chair and member for ACBSP. Outside the professional interests, he likes to trade, travel, read, write, and enjoy living with his family and serving community.

- [Jennifer Eichstedt](#)
[Faculty Awards Committee](#)
[Past Outstanding Professor Recipient Seat](#)

- [Armeda Reitzel](#)
[Honorary Degree Nominating Committee](#)

- [Young Sub Kwon](#)
[University Sports Facilities Scheduling Advisory Group](#)
 - Candidate Statement: I am a Kinesiology faculty who teaches exercise science courses and have been the advisor of HSU Exercise is Medicine Daily 5 km On Campus program since 2018, so I think I am a highly ranked nominee for this position.