

Tuesday, February 9, 2021, 3:00pm, Virtual Meeting ID: 970 9341 9142

Chair Mary Virnoche called the meeting to order at 3:01pm on Tuesday, March 2, 2021, via Zoom; a quorum was present.

Members Present

Anderson, Burkhalter, Canon, Capps, Cuéllar, Dunk, Finley, Gonzalez, Gordon, Kerhoulas, McGuire, Meriwether, Miller, Mola, Moyer, Ndura, Pachmayer, Parker, Rainey, Schnurer, Teale, Thobaben, Tremain, Virnoche, Wilson, Woglom, Wrenn, Wynn, Zerbe

Members Absent

None

Guests

Anthony Morgan, Bella Gray, Bethany Rizzardi, Billie Herman, Cyril Oberlander, Dale Oliver, Eboni Turnbow, Eileen Cashman, Fernando Paz, Frank Whitlatch, Gabby Pelayo, Humnath Panta, Jenessa Lund, Jourdan Lamar, Kailyn Doyle, Kearney Vander Sal, Kumi Watanabe-Schock, Lisa Bond-Maupin, Maral Atallah, Marlon Sherman, Martin Flashman, Mike Le, Nikola Hobbel, Peggy Metzger, Phil Rouse, Roger Wang, Roman Sotomayor, Rosamel Benevides-Garb, Sheila Rockar-Heppe, Simone Aloisio, Steve St. Onge, Sulaina Banks, Susan Brater, Susan Edinger Marshall, Todd Larsen, Tracy Taylor

Announcement of Proxies

Blakeslee for Gordon

Approval of and Adoption of Agenda

Senator Woglom moved without a second to approve the agenda

Motion to adopt the agenda passed unanimously

As part of the continuing effort to try to demystify the Senate processes and ways for community to engage, Chair Virnoche reviewed the ways for community to participate. She noted that any guests can look at the Senate homepage for more information.

Approval of Minutes from the February 9, 2021 Meeting

M/S (Woglom/Parker) to approve the Minutes of February 9, 2021 meeting

Motion approved unanimously

Reports, Announcements, and Communications of the Chair

- Written report attached.

In addition to the written report, Chair Virnoche noted that the Provost has approved all resolutions to date for AY 20/21.

Consent Calendar from the Integrated Curriculum Committee

The attached Consent Calendar from the Integrated Curriculum Committee was approved by general consent

General Consent Calendar

It was noted there were no items on the General Consent Calendar to consider

TIME CERTAIN: 3:15-3:30 PM – Open Forum for the Campus Community

It was noted that no one signed up to speak during the Open Forum

Resolution on Commitments for Faculty Safety (19-20/21-APC – March 2, 2021 – First Reading)

M/S (Schnurer/Cannon) to move the Resolution to the floor

Senator Schnurer introduced the resolution, explaining it is intended to support faculty to feel more safe and confident in the classroom. He stated that most of the faculty know either themselves or have heard from other folks who've had really difficult moments in the classroom because of disruptive students or disruptive behavior, and noted some of the questions on campus include; do you know who to talk to? are those folks ready to support you? are the pieces on campus ready to support in a moment of difficulty? He stated this resolution was not written in response to a crisis moment, but rather in the opposite state; it came about in a lengthy, patient, slow process to look at how to make this better.

The noted with appreciation that leadership from many areas on campus have participated in the writing of this resolution, including the California Faculty Association, AVP Aloisio and APS, Dean of Students Dr. Turnbow and Assistant Dean of Students Roger Wang, VP Gordon, and Senator Zerbe and the Senate Executive Committee.

He went on to explain APS hopes to use the new faculty orientation to make sure that people have the key resources in future moments of harm. The Dean of Students Office has agreed to offer a semester and training every single semester with asynchronous resources to help people who have difficult moments. The CFA have been invited and agreed to partner to hold trainings. He also noted there's a conversation about collaborative efforts to reduce risks of retaliation, the possibility that a witness could come forward and might be retaliated against, and reported the committee has asked for an annual report on that subject in future.

Senator Schnurer continued, explaining the committee thought very seriously about the risks of the school to prison pipeline that we might increase labeling of students, particularly students of color, and so they wanted to make sure to put a check in there that we weren't necessarily harming folks in the name of trying to do good.

Senator Zerbe expressed thanks and appreciation to everyone who helped write the policy and resolution and pointed out a typo in the seventh resolved, California Faculty Associate should be changed to California Faculty Association.

Senator Mola offered thanks to the committee and explained that after he shared this with his colleagues in CNRS multiple people responded with their stories of being stalked or harassed or horrible things happening in classes strange things happening in the middle of the night. He noted the responses to the policy varied from “hallelujah,” to “it's about time,” and stated his hope that this is merely a start and that the discussion won't end here.

Senator Canon expressed appreciation to the committee and reported the CFA sis in full support.

Senator Dunk echoed that he hopes this is just a good start and noted that in some universities it seems to be more about covering the institution from legal action rather than protecting the faculty or students, and he hopes that it won't be the case with this resolution.

VP Meriwether shared his gratitude to Senator Schnurer for the process that he undertook, along with other folks in the committee, to navigate this. He stated this was probably one of the best examples of actually getting people at the table looking for common ground and having a good spirit of collaboration, receiving feedback having conversations and noted his thanks that his team was part of those collaborations. He explained the Dean of Students Office is thinking of ways to partner with faculty leaders or the CFA or what have you to host some of the engagement, and some of the trainings. He encouraged the faculty in the Senate to continue to consider the process and continue to make it better, in light of the fact that there's still the lingering issue of how to respond to racism in the classroom.

Senator Cuéllar echoed the sentiments expressed by other Senators noting the collaborative process allowed her to see how many versions of the Resolution came up before it arrived at the Senate floor.

TIME CERTAIN: 3:30 PM – Spotlight: Hispanic Serving Institution (HSI) Advisory Committee. Fernando Paz, Coordinator, el centro

TIME CERTAIN: 3:45 PM – Spotlight: Real Conversations about Structural Barriers to Faculty of Color Success at HSU. March 3 & 4

- Nikola Hobbel, Professor of English, Organizing Committee Member
- Humnath Panta, Professor of Finance, Organizing Committee Members

Professor Hobbel and Professor Panta gave the attached presentation

TIME CERTAIN: 4:00 PM – Welcome - New Chief of Police, Anthony Morgan

Chief Morgan introduced himself and shared his appreciation for the fact that the conversations from the previous items are happening. He stated that he would happily meet with anyone who wants to meet with him, in order to make sure students, faculty, and staff feel comfortable and safe with the UPD.

TIME CERTAIN: 4:10 PM – Associated Students (AS) Initiatives and Priorities

- Jeremiah Finley: Political Science Major, AS President
- Malluli Cuéllar: Political Science Major, AS Legislative Vice President
- Roman Sotomayor: Philosophy & Religious Studies Majors, AS Social Justice & Equity Officer
- Jourden Lamar: Kinesiology Major, AS Student Affairs Vice President

AS representatives gave the attached presentation.

TIME CERTAIN: 4:20 PM – Polytechnic Self Study - Update & Discussion

- Dale Oliver, Working Group Leader
- Eileen Cashman, Working Group Leader

Professor Oliver and Professor Cashman gave the attached presentation.

TIME CERTAIN: 4:30 PM – Inclusive Campus Landscapes

- Jim Woglom, Chair of the Murals and Landscapes Subcommittee of the University Space and Facilities Advisory Committee (USFAC)

Senator Woglom gave the attached presentation.

Reports of Standing Committees, Statewide Senators, and Ex-Officio Members

Academic Policies:

Senator Schnurer reported the committee continues work on the certificates and minors policy in addition to about four others, and noted the committee hopes to submit one more Resolution this AY.

Appointments and Elections: Committee

- Written report attached

Constitution and Bylaws Committee:

- Written report attached

Faculty Affairs Committee:

- Written report attached

In addition to the written report, Senator Wilson highlighted the committee will be bringing forward the Emeritus Policy at next meeting, and that the Advising Working Group will pass the Advising Policy to APC after their meeting tomorrow, March 3, 2021.

Integrated Curriculum Committee:

- Written report attached

University Policies:

- Written report attached

Senator McGuire reported the UPC's agenda for tomorrow's meeting includes a second review of the Email Policy and the Time, Place and Manner Policy.

University Resources and Planning Committee:

- Written report attached

Senator Woglom encouraged everyone to attend the Budget Open Forum on Friday, March 5, 2021.

Academic Senate CSU (ASCSU):

Senator Zerbe reported the next ASCSU meetings are coming up in a few weeks.

Associated Students:

- Written report attached

AS President Finley encouraged folks who would like to know about the situation read the written report.

California Faculty Association (CFA):

Senator Canon reported that CFA is having an Equity Conference from March 10-13, and noted that members of the CFA should have received an invite. He also underscored the importance of talking across campuses in the CSU system. He also reported the bargaining units have HSU's proposals. He reported that on February 18th the CFA held a Push Pause on the Budget Cuts meeting, which included two hours of comments from community members. He noted the petition with 3,000 signatures has been delivered along with letters of support to the Administration.

Office of Diversity Equity and Inclusion (ODEI):

Dr. Ndura reported the office has scheduled an all-day, deep dive event to reimagine the mission and vision of ODEI; she noted the reports will be forthcoming and thanked the Senate for its

patience.

Emeritus and Retired Faculty and Staff Association (ERFSA):

Senator Thobaben thanked Senator Wilson for attending a meeting to discuss the Emeritus Policy.

Staff Council:

Senator McMillin reported that Staff Council will host a Connect over Coffee event February 10 to celebrate Black Liberation Month, there is a Staff Council meeting scheduled for the third Thursday of the month, and that friendship appreciation e-cards are also available for order on the Staff Council website.

President's Administrative Team (PAT):

- Written report attached

In addition to the written report, Provost Capps noted she is looking forward to the virtual tenure and promotion celebration tomorrow night that's honoring our 2020 tenure and promotion folks. She invited folks to contact her or Lauren Lynch for an invitation to the celebration.

In addition to the written report, AVP Meriwether reported that EOP continues to serve our students by helping them get the best out of students that need help. He encouraged the Senate to read those portions of the report. He noted that Admissions Director Martinez and he have made the rounds to provide a very robust set of data to understand where HSU students are the admission process; he noted the struggle is to continue to get more from less in this COVID pandemic recruitment cycle.

Chair Virnoche motioned to extend the meeting until 5:10pm

No objections

M/S (McGuire/Wynn) motion to adjourn

Meeting adjourned at 5:15 pm

Meeting Chat record:

00:22:26 Mary Watson: Agenda: <https://senate.humboldt.edu/university-senate-meeting-agenda-322021>

00:22:56 Mary Watson: Participate! <https://senate.humboldt.edu/>

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00:30:35 __Lisa Tremain (she/they) - Humboldt: Agreed! Thank you!

00:31:04 __Lisa Tremain (she/they) - Humboldt: Always Noah with the typos.

00:31:10 _Loren: Thanks Noah --

00:48:24 __Maxwell (he/his): Thank you Fernando! Great work!

00:48:53 Steve St. Onge, AVP Student Success: nice job Fernando!

00:49:08 _Linda Parker (she/her): Great job Fenando!

00:49:18 __Cindy Moyer-Music (she/her): Mariachi de Humboldt will be a 1-unit class next Fall. Send interested students our way! :-)

00:49:23 Nikola Hobbel she/her: Fernando: excellent!

00:50:45 __James Woglom (He/Him): With admitted bias, I am so excited by the arts/cultural framing for a lot the proposed initiatives and actions. Such an awesome acknowledgement of aesthetic life

00:50:52 __James Woglom (He/Him): At Universities

00:51:03 Mary Watson: HSI Site: <https://hsi.humboldt.edu/>

00:51:09 __Lisa Tremain (she/they) - Humboldt: Appreciations for all of this work, Fernando and committee!!

01:00:30 Mary Watson: Real Convos: <https://ctl.humboldt.edu/content/spring-2021-inclusivity-conference>

01:00:48 __Lisa Tremain (she/they) - Humboldt: Thank you; great programming.

01:01:07 Humnath: Thank you for your support.

01:05:13 Kumi Watanabe-S (she/her): Thank you Dr. Elavie!

01:06:12 Nikola Hobbel she/her: There can be no real student success without faculty success. :-)

01:07:26 Nikola Hobbel she/her: Thank you all for having us.

01:07:33 _Loren (he): Thank you !

01:07:44 Humnath: Pleased to be here. Thank you.

01:10:31 __Maxwell (he/his): <https://summit.humboldt.edu/>

01:10:45 __Maxwell (he/his): Wrong year Sorry

01:11:14 Kumi Watanabe-S (she/her): <https://sjei.humboldt.edu/social-justice-summit-schedule>

01:11:17 _Linda Parker (she/her): <https://mcc.humboldt.edu/SJS>

01:11:41 Kumi Watanabe-S (she/her): Reentry Forum: <https://library.humboldt.edu/news/rebound2021>

01:11:49 __Maxwell (he/his): Thanks to Kumi and Linda.

01:13:51 __Maxwell (he/his): Welcome Chief Morgan!

01:14:16 __Noah Zerbe (he/him): Welcome Chief Morgan

01:14:28 ANTHONY MORGAN: Thank you

01:15:11 __James Woglom (He/Him): Welcome!

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01:15:42 _Amber Blakeslee: HSU Interest Form: <https://hsu.link/vaccine-interest>

01:16:05 _Amber Blakeslee: (sorry, that's for later,,,) accidentally hit enter

01:28:15 __Stephanie Burkhalter (she/her): Great presentation, A.S. folks!

01:29:34 _Elavie Ndura (she, her, hers): Excellent work, AS! You are exemplary leaders!

01:29:39 __Lisa Tremain (she/they) - Humboldt: This is a very good point. This presentation was very informative and shows how much the A.S. does for students and the campus.

01:31:02 __Monty Mola - Physics & Astronomy (he/him): I made a note too!

01:33:16 Jourden Lamar: Thank you everyone!

01:33:46 Lisa Bond-Maupin (She, Her) HSU: Go Polytechnic Self-Study Working Groups Leaders!!

01:35:08 Lisa Bond-Maupin (She, Her) HSU: humboldt.edu/polytechnic/committees

01:41:44 Eileen Cashman - ERE Faculty (she/her/hers):
<https://www.humboldt.edu/polytechnic/committees>

01:45:09 _Jenn Capps (she/her): @Mark Wilson, there is a working group focused on facilities and Arne Jacobsen is co-lead. They will report at a future senate mtg.

01:46:02 __James Woglom (He/Him): We have gnarly digital arts faculty

01:46:05 Lisa Bond-Maupin (She, Her) HSU: And we are very strong already in digital humanities

01:46:43 __James Woglom (He/Him): ^better put, Dr. Bond-Maupin

01:47:13 Lisa Bond-Maupin (She, Her) HSU: Jim - all of it!

01:52:04 Dale Oliver: The Mural will be installed in NR on Friday.

01:53:30 __Stephanie Burkhalter (she/her): What a great story--should be featured in Humboldt Now! Thanks to all who worked on this, especially senator Woglom, who does so much for our campus!

01:53:47 __Maxwell (he/his): That is awesome!

01:54:15 Steve St. Onge, AVP Student Success: Jim does this work for outside murals as well as inside?

01:54:23 _Dr. Jason L. Meriwether: terrific work.

01:54:26 _Jenn Capps (she/her): Wow- Jim- Excellent job!! You come alive when you talk about this.

01:54:30 __Jeff Dunk - ESM (he, him): I saw 45 days somewhere on Jim's presentation - but how long from initial request to answer about that request?

01:54:46 __Cindy Moyer-Music (she/her): Is there a way for departments to request art for their buildings? (I've long thought that the Music Lobby could use a nice mobile....)

01:56:32 Kumi Watanabe-S (she/her): So glad to hear about this public art project. Thank you, Jim. We've received some inquiries at the Library...

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01:57:03 Steve St. Onge, AVP Student Success: Thanks Jim and Dale...there is a lot of "grey space" on the exterior of the JGC building just waiting for student talent...

01:58:45 Frank Whitlatch: Yes. Humboldt State NOW. I hear social media is being posted within hours

01:59:33 Dale Oliver: https://www.instagram.com/hsu_muralists_2020/

02:04:02_Loren (he): <https://www.cfabargaining.org/proposals>

02:06:21__Maxwell (he/his): Thank you Loren!

02:07:44_Loren (he): CFA Equity Conference <https://www.calfac.org/headline/cfa-equity-conference-connecting-co-liberation-returns-march-10>

02:08:56_Loren (he): So glad that Linda could attend. Thank you!!!

02:10:07_Linda Parker (she/her): Thank you for your contributions Brandon!

02:11:32_Elavie Ndura (she, her, hers): Need to run to next meeting (equity arcata)

02:11:46_Elavie Ndura (she, her, hers): Thank you for yet another great meeting!

02:15:47_Amber Blakeslee: •HSU Campus Interest Form: <https://hsu.link/vaccine-interest>

02:16:07_Amber Blakeslee: County Interest Form:
<https://docs.google.com/forms/d/e/1FAIpQLSd46hMX-ygUZ9aMz2QOQk3b5f2jYgkUobZTLMJcVvpsvKLnA/viewform>

02:20:59Lisa Bond-Maupin (She, Her) HSU: Nothing to add from President's Office. Do want to thank all faculty, staff and administrators investing in moving the needle for the CR-HSU partnership. We can provide a report to senate if interested on outcomes at the close of the year.

02:22:24_Amber Blakeslee: An additional update on the vaccines: HSU will continue receiving vaccine doses every week in varying amounts depending on county supply -and a new campus communication is forthcoming soon

02:25:27 __Noah Zerbe (he/him): Bye everyone!

**University Senate Chair Report
March 2, 2021**

**Submitted to the University Senate
by Mary Virnoche, General Faculty President & University Senate Chair**

Campus Budget Meeting

The University Resources & Planning Committee (URPC) is hosting a campus forum on budget planning from 1-3 pm on Friday, March 5, 2021. The theme of the forum is Budget Planning: Past, Present, and Future. [Add the meeting to your calendar and register here.](#)

Parent Survey Reporting and Recent Action

Work continues on sharing data and developing actions based on data from 168 faculty/staff parents who responded to a Fall survey. Most recently, Nancy Olson, HR, was working with Risk Management, other HR and IT staff, and others on several related communications and actions: training availability for ergonomics at home; reporting injuries sustained at home; and resourcing ergonomic equipment needs to mitigate computing-related injuries.

University Senate Actions

The GEAR Constitution Changes Resolution was forwarded to the Provost on March 1, 2021 and pending approval. There are no other pending Senate resolutions. In cases where an administrative decision was required, those decisions were communicated and [recorded](#).

Integrated Curriculum Committee Consent Calendar
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These courses are requesting an emergency GE Area F designation in order to comply with the revision to E.O. 1100:

- [ES - 105 - 21-1104](#)
- [ES - 106 - 21-1005](#)
- [ES - 107 - 21-1013](#)
- [ES - 302 - 21-1025](#) new course
- [ES - 305 - 21-1014](#)
- [ES - 308 - 21-1015](#)
- [ES - 314 - 21-1016](#)
- [ES - 325 - 21-1017](#)
- [NAS - 104 - 21-1018](#)
- [NAS - 107 - 21-1023](#) new course
- [NAS - 320 - 21-1019](#)
- [NAS - 325 - 21-1021](#)
- [NAS - 340 - 21-1020](#)
- [NAS - 361 - 21-1022](#)

[BA - 437 - 21-1002](#). When BA 437 Entrepreneurial Analytics & Technology (18-319) was originally proposed, the future BA Finance program changes were not predicted in the course pre-requisites. The original course pre-requisite, BA 332 Intermediate Statistics (20-838) has been deleted and replaced by BA 422 Financial Data Analytics and Econometrics (20-839) in the BA Finance curriculum. This proposal addresses the deletion of BA 332 and replaces it with BA 322 Business Analytics (18-322).

[BIOL - 340 - 20-569](#). The Biology department would like to convert BIOL 340 (Genetics) **Lab** (3-hrs, C-16, 2 WTUs) back to BIOL 340 **Activity** (2-hrs, C-8, 1.3 WTU). Originally an activity accompanied lecture, but in 19/20, the department converted the activity to a lab in hopes of improving student success rates and reducing equity gaps. However, the loss of the activity has compromised student mastery of material and the department would like to revert back to how they previously had the course structured (lecture + activity). This will reduce instructional WTUs and course costs.

[Environmental Education and Interpretation - Change Concentration/Emphasis Requirements - 20-938](#). Program change proposal requesting to remove ESM 430 "NR Management in Protected Areas" course from the Environmental Education and Interpretation Minor and replace it with ESM 453 "Environmental Education and Interpretation Practicum", or CD 209 "Middle Childhood Development", or a course approved by the minor advisor. CD department has been consulted and agreed for their class to be potentially utilized by this minor. This change affects the total minor unit count from 19 to 18-19 depending on the choice.

[International Studies - Change Core Requirements - 19-835](#). In consultation with the World Languages and Cultures Department, INTL would like to change the core requirements by reducing the number of college-level language courses from 5 to 4. This change will make it easier for students to finish degrees in a timely manner and will make it easier for transfers to major in this field. Updated MAPs have been received.

[MUS - 318 - 20-950](#). Per the recommendation of the professor teaching MUS 318 "Jazz Improvisation", the Music department would like to remove the current pre-requisite from this course (MUS 114 "Theory" or MUS 214- Advanced Theory). The removal of pre-requisites will likely not impact students' success in the class and it may even lead to increased enrollment.

Integrated Curriculum Committee Consent Calendar
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[Natural Resources Graduate Program - Change Core Requirements - 20-832](#). In order to align with EO 1071, the Natural Resources Graduate Program has reconfigured its curriculum to the following:

- shared by 4 concentrations 16-unit core curriculum:
 - 9 independent (thesis/research) units
 - a 4-unit analytical methods course from a bin of electives
 - a new 3-unit introductory course to research methods (SCI 501).
- 14 units of concentration-specific (Environmental Science & Management; Forestry, Watershed, & Wildland Sciences; Fisheries; and Wildlife) electives.
- ESM 510, GSP 510, and WLDF 578 - Unit change from 3 to 4 approved by ICC on 2/16

- SCI 501 - New course proposal approved by ICC on 2/16

[SCI - 501 - 20-898](#). A 3-unit C-02 "Research Methods and Planning" new course. This course will be part of the 16-unit core shared between all concentrations in this program. **Course description:** "Methods of inquiry into the ecology and management of natural resources. Review and composition of research proposals and current literature. Planning and presentation of scientific research."

In order to meet the 4-unit methods requirement in the Natural Resources MS degree, 3 courses (ESM 510, GSP 510, and WLDF 578) are having their units increased from 3 to 4.

[ESM - 510 - 20-979](#). Course change request to add 1-unit to the currently 2-unit, C-02 lecture component to ESM 510, Human Dimensions of Nat. Res (additional 1.0 WTU) and change the lecture classification from C-02 to C-04, which will drop the course enrollment capacity from 40 to 25. The class will be renamed to "**Research Methods in** Human Dimensions of Natural Resources" to reflect the more analytical character the course has taken on over the years.

[GSP - 510 - 20-980](#). Course change request to add a 1-unit to the currently 2-unit, C-05 lecture component to GSP 510, Research Methods in GSP (additional 1.0 WTU) and change the classification of this component from C-05 to C-04 to better align with the [CO's course classification system](#). The 1 unit of additional time will allow for review and discussion of peer-reviewed literature, thus increasing the impact of the class and has been requested by students.

[WLDF - 578 - 20-903](#). Course change request to add a 1-unit C-16 (additional 2.0 WTU) Lab component to WLDF 578, Advanced Populations. The syllabus reflects the additional coursework accurately. This addition also responds to the expressed by the past students need for a practical component to this class.

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution on Commitments for Faculty Safety

19-20/21-APC – March 16, 2021 – First Reading

RESOLVED: That the University Senate of Humboldt State University calls upon Humboldt State to commit to improve the responses to disruptive behavior in the classroom by preparing and making clear roles and responsibilities ahead of time; and be it further

RESOLVED: That all faculty will be informed, by the Dean of Students and Academic Personnel Services (APS) of the policies guiding disruptive behavior to be prepared for possible difficult moments; and be it further

RESOLVED: That Academic Personnel Services develop a menu of options for faculty who are experiencing harm, recognizing that such options may include online courses, referrals to the police, information about advocates, parking support, and safety plan resources; and be it further

RESOLVED: That all faculty will be made aware, of their rights and the conduct process at HSU that supports students in crisis and protects the integrity of the classroom by Academic Personnel Services at New Faculty Orientation; and be it further

RESOLVED: That the Dean of Students office will give at least one training per semester for faculty to understand their roles and choices in the event of an incident of disruptive behavior; and be it further

RESOLVED: That this training includes an accessible sheet of information to help faculty in navigating an incident of disruptive behavior in clear language with tangible steps for faculty. This training should be recorded and available asynchronously; and be it further

RESOLVED: That the California Faculty Association (CFA) be consulted and invited to assist the training and help to advertise the workshop to CFA members; and be it further

RESOLVED: That the faculty involved in an incident with a disruptive behavior be informed of their right to a California Faculty Association Advocate; and be it further

RESOLVED: That all campus officials who respond to incidents of disruptive behavior will strive to support safety; be prepared to engage with retaliation against those who come forward; and will use all necessary institutional tools including Student Behavior Intervention Teams, campus attorneys and Title IX/DHR investigators to prevent retaliation; and be it further

RESOLVED: That the Dean of Students will continue to offer a way to gather confidential student reports while honoring due process, as well as reinforce the consequences and sanctions of retaliation as needed; and be it further

RESOLVED: That in the event that a student's confidential information is going to be released, the student should be informed ahead of time; and be it further

RESOLVED: That Dean of Students, Title IX/Discrimination Harassment and Retaliation (DHR) and APS all prepare and be ready to develop safety plans (or refer to a qualified campus partner if appropriate) as necessary. (A safety plan is a personalized, practical plan to improve safety while experiencing abuse or harassment.); and be it further

RESOLVED: That APS will provide an annual report for the University Senate every August to demonstrate continued progress and commitment toward the safety of the campus community; and be it further

RESOLVED: That APS review internal statistics for racial and gendered patterns in disruptive behavior cases. When appropriate this information should be included in the annual report on faculty safety.

RATIONALE: Faculty at Humboldt State University (HSU) experience moments of harm while teaching their courses. Different faculty experience different kinds of [harassment](#) and policing often associated with their perceived identity. Some students undercut, harass and troll women, queer, trans, gender non-conforming, men and/or women of color instructors. Harm is not experienced at the same level. Understanding that all HSU staff, faculty and administrators who respond to a moment of disruption in the class know that the sense of safety changes with the person's identity and life experiences. An intersectional lens is necessary to understand how to respond to complaints. This is a resolution outlining shared commitment and collaboration between often siloed components of the campus. It also underscores a shared value of support to faculty and students in order to have safer educational spaces. All responding administrators consider risks for retaliation to faculty and to student witnesses within the legal means regarding due process when gathering information and engaging in conduct/ disciplinary action. Humboldt State will prepare to respond effectively to potential incidents and increase inter-office communication to minimize harm to the best of our abilities.

Real Conversations about Structural Barriers to Faculty of Color Success at HSU

Dr. Nikola Hobbel, English
Dr. Humnath Panta, School of Business

Planning Committee

- Julie Alderson, Art
 - Simone Aloisio, APS
 - Deepti Chatti, Environmental Studies
 - Enoch Hale, CTL
 - Nikola Hobbel, English
 - Humnath Panta, Business
 - Edelmira Reynoso, ODEI
 - Kim Vincent-Layton, CTL
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Format: All Moderated Roundtable Discussions

Goals:

- To elicit concerns
 - To initiate conversations
 - To build solidarity
 - To determine which ideas need to have working groups or ongoing discussion beyond this two-day event
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Inclusivity Conference Agenda

Wednesday, March 3rd

10 am-12 noon: Conversations about Structural & Institutional Racism

Noon: Virtual Social

4 pm-5 pm: Safety of Faculty of Color

Thursday, March 4th

11 am-12 noon: Being an Ally/Co-Conspirator, Supporting Faculty of Color
OR

11 am-12 noon: Preparing for Leadership in Governance Roles

4-5 pm: Valuing the Work of Supporting Students: Cultural Taxation, Service, and Emotional Labor

5 pm: Virtual Social

Questions or comments?

<https://ctl.humboldt.edu/content/spring-2021-inclusivity-conference>

Thank you.

Polytechnic Self Study University Naming Working Group

Stephanie Lane, '04 & '16, co-chair, Director of Alumni Relations

Dale Oliver, co-chair, CNRS Dean

Kristen Gould, Marketing Director

Jane Teixeira, Athletic Director

Jamey Harris, Cross Country Coach

Cathy Flores, '75, Alum

Max Schmidtbauer, Botany Major, Greek Life and AS Rep for CNRS

Claire Till, Prof. Chemistry

Nancy Vizenor, Prof. Business Administration

Maxwell Schnurer, Prof. Communications

Ceva Courtemanche, '07, Ace Hardware/Arcata Mainstreet

Gary Rynearson, '78, Green Diamond, Forestry lecturer (

Susan Seaman, '96, Eureka Mayor

Ken Fulgham, '70, ERFSA



A name for a new polytechnic...

Polytechnics in the California State University

California State Polytechnic University, Pomona (Cal Poly Pomona)

California Polytechnic State University, San Luis Obispo (Cal Poly)

HSU's Naming History

1913 Humboldt State Normal School

1921 Humboldt State Teachers College and Junior College

1935 Humboldt State College

1972 California State University, Humboldt

1974 Humboldt State University



Working group Meetings and Focus Groups

Goal: Recommendation of two names for consideration

February – First working group meeting (16th)

March – Informal focus groups
– Zoom Focus group (10th, 24th, 5:30 – 6:30 PM)
– Individual feedback by email: dale.oliver or stephanie.lane

April – Second working group meeting (7th)

May – Final working group meeting, if needed (3rd)



HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, March 2, 2021

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Membership: Clint Rebik, Kathy Thornhill, Kayla Begay, Matthew Derrick, Malluli Cuellar, Michael Goodman, Morgan Barker & Humnath Panta

Minutes:

1. Review of Faculty Safety resolution and final language adjustments.
 - a. Moving to the Senate on 3/2 for first read. Discussion of senate language and process.
2. Preliminary discussion of policies governing certificates and minors at HSU.
 - Assigned from ICC & VP Oling-Sisay
 - Clarification of stateside/self support certificates
 - Assessment requirements (Barker)
 - Matriculation standard to distinguish certificates from minors
 - Role of for-profit / CEEGE and certificates
 - Keeping certificates and minors up to date, advising and staffing
 - Community engagement, Olli, challenging ivory tower impression
 - Can this model involve re-certification process?
 - Self-support and educational goals of students

Next meeting is March 1 at 2pm. Please contact the chair for an invitation.

Charge of the committee: **Duties:** “Develops and maintains the academic policies of Humboldt State University. Receives requests and agenda items from the Integrated Curriculum Committee (ICC), the University Senate, APC members and other university community members; works with the ICC to prioritize items; vets changes and proposals through the ICC with recommendations forwarded to the Senate” ([Senate Bylaws](#), Section 11.2).

Appointments and Elections Committee:

Submitted by Mary Watson, University Senate ASC, on behalf of the AEC

Spring 2021 General Faculty Elections Results

February 10, 2021

Cycle 1: February 1, 2021- February 8, 2021

Cycle 2: February 18 - **March 4, 2021**

Faculty Elected Positions:

GENERAL FACULTY President / University Senate Chair, 2 year term

Monty Mola

UNIVERSITY SENATE

General Faculty Representative to the ASCSU (Statewide Senate) 3 year term

Stephanie Burkhalter

Tenure Line At-Large Faculty Delegate, 3 year term

Ramona Bell

Tenure Line CAHSS Instructional Faculty Delegate, 3 year term

Jim Woglom

Tenure Line CNRS Instructional Faculty Delegate, 3 year term

Jim Graham

INTEGRATED CURRICULUM COMMITTEE (ICC)

At-large Faculty Representative serving as Chair of the Integrated Curriculum Committee

Jill Anderson - Faculty Member (At-Large), 3 year term

UNIVERSITY FACULTY PERSONNEL COMMITTEE (UFPC)

- Faculty Member (At-Large), 2 year term

Ben Marschke

- Faculty Member (At-Large), 1 year term

Suzanne Pasztor

- Faculty Member (CAHSS), 2 year term

Nikola Hobbel

- Faculty Member CNRS, Fall 2021 semester term

Tyler Evans

Appointment and Elections Committee Appointed Positions:

APPOINTMENTS AND ELECTIONS COMMITTEE (AEC)

- Two Faculty Members, 1 year terms

Jennifer Eichstedt

Brandilynn Villarreal

CENTER FOR COMMUNITY BASED LEARNING (formerly CSLAI)

- Faculty Member, CAHSS 2 year term

Armeda Reitzel

COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS

Candidates are appointed in consult with the membership of the UFPC.

- Tenured Faculty Member, CAHSS 3 year term

Sondra Schwetman

FACULTY AFFAIRS COMMITTEE

- Faculty Member, 3 year term

Jayne McGuire

GEAR (General Education and All-University Requirements) Subcommittee

- Faculty Member (CPS), 3 year term

Ramesh Adhikari

- Faculty Member (CAHSS), 3 year term

Cutchu Risling-Baldy

INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)

Candidates are recommended by the Appointments and Elections Committee to the President for final appointment.

- Faculty Member, 1 year term

Stephen Nachtigal

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

Candidates are recommended by the Appointments and Elections Committee in consult with the Senate Executive Committee to the President for final appointment.

- Faculty Member, 2 year term

Mark Rizzardi

INTERNATIONAL ADVISORY COMMITTEE

- Faculty Member from CPS, 3 year term

Meenal Rana

- Faculty Member (University Library), 3 year term

Katia Karadjova

- Faculty Member (CNRS), 3 year term

Tesfayohanes "Tesfa" Yacob

STUDENT GRIEVANCE COMMITTEE

- Faculty Member (CNRS), 3 year term

Mark Rizzardi

- Faculty Member (CPS), 3 year term

Christopher Walmsley

UNIVERSITY POLICIES COMMITTEE

- Faculty Member, 3 year term

Troy Lescher

UNIVERSITY RESOURCES AND PLANNING COMMITTEE

- Two Faculty Members, 2 year terms

Jim Graham

Rouhollah Aghasaleh

Constitution and Bylaws Committee:

Submitted by Jill Anderson, CBC Chair

Report of March 2, 2021

The CBC did not meet the week of 2/22 due to spring break. The committee is working towards completing the following tasks the rest of spring 21 semester:

- Resolution to update the Appointment and Elections Committee membership in partnership with Associated Students and Staff Council.
- A policy for Updating naming conventions and typographical errors in governing documents.
- Updates to the Faculty Handbook, including cleaning up section 800 on the list of committee, councils, associations, and boards.
- A policy for continuously updating the Faculty Handbook.

If you have any questions, comments, or suggestions related to this work, please contact the CBC committee chair, Jill Anderson (jillanderson@humboldt.edu).

Faculty Affairs Committee:

Submitted by Mark Wilson, FAC Chair

Our regular meeting time is Wednesdays at 3 pm.

Members: Mark Wilson (Chair), Simone Aloisio, Loren Canon, Jeremiah Finley, Kirby Moss, Elavie Ndura, Marissa O’Neill, Ara Pachmeyer, George Wrenn.

We have been working with the Emeritus and Retired Faculty and Staff Association on revising the Emeritus policy. We will submit a new policy for a first reading at the next Senate meeting. The new policy includes lecturers and staff as eligible for Emeritus status, defines a merit-based process for attaining Emeritus status, and lists some of the amenities that Emeritus members may receive if resources are available.

We have been working with the Advising Working Group to help improve student advising, define the role of faculty advisors, identify training needs, and to create an Advising Policy. We hope to submit the Advising Policy with the Academic Policies Committee for a first reading at the next Senate meeting.

Continuing work:

Edit/revise Instructional Observation Checklists for in-person and online classes.

Help identify ways that the University can support Research, Scholarly and Creative activities.

Identify ways that the process and timeline for faculty hiring can be improved.

Integrated Curriculum Committee:

Submitted by Lisa Tremain, Interim ICC Chair

Meeting summary: February 16, 2021

CSU-wide Ethnic Studies Requirement and Implementation

The ICC discussed the process for emergency designation of courses that will meet the Ethnic Studies requirement for AY 21-22. See document: [Emergency Designation of Courses to Meet Area F for Catalog Year 2021-22](#)

Programs that offer courses that meet the Ethnic Studies requirement at HSU will put forward course change proposals and supporting documents for fast-track approval for AY 21-22, which are planned to move forward to Senate ICC Consent Calendar on March 2, 2021. These courses will be approved for AY 21-22 only.

ICC will move forward with the following steps to implement the ES requirement on the HSU campus:

- We will communicate broadly to celebrate the historic nature of the Ethnic Studies requirement in the CSU.
- ICC will hold open meeting(s) later this semester to support faculty and programs to understand the requirement in relation to their programs.

- We will offer MAP revision working sessions for faculty/programs to develop MAPs that include the ES requirement.

The ICC recommends compensation for HSU ES Council membership and is developing a statement that will be shared with HSU administration.

ICC and Academic Program Review

In accordance with with WSCUC processes and changes in institutional assessment processes, all faculty on ICC participate in reading and commenting on academic programs' self-study documents as part of peer review. A minimum of five faculty members who serve on ICC will review the self-study and offer commentary according to each section of the self-study template. Comments are compiled by a member of the Peer-Review Subcommittee and shared with the larger ICC body. Commentary is then translated into a peer review letter that is coordinated by the Director of Academic Assessment and the ICC Chair. Self-studies move through ICC peer review in approximately 4-6 weeks to provide meaningful and timely peer feedback.

ICC Voting Action Calendar

Membership discussed and voted on individual curriculum proposals in the Curriculog queue. Approved proposals were forwarded to the University Senate on ICC Consent Calendar. Proposals that were not approved will be on a subsequent meeting agenda for additional discussion.

University Policies Committee:

Submitted by Jayne McGuire, UPC Chair

Committee Membership: Eboni Turnbow, Sherie Gordon, Deserie Donae, Troy Lescher, Rouhollah Aghasaleh, J. Brian Post

1. Approve past minutes
 2. Second review of Email Policy - Bethany Rizzardi/Josh Callahan will discuss
 3. HSU Time Place and Manner Policy – Eboni Turnbow/Roger Wang will discuss
 4. Upcoming Policies to Review
 5. HSU Chargeback Policy
 6. Campus policing reform
-

University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

URPC REPORT

The URPC has met twice in the weeks since the last senate meeting on February 9th, and spent much of our time in these meetings feverishly planning for our Spring Budget Forum that will take place on Friday, March 5th from 1-3pm. This presentation is designed to fulfill the URPCs stated governing principle of “Transparency, Communication and Shared Governance”, and will include a budget literacy refresher; a holistic, up-to-date outline of financial information for the University; a timeline and projections for the immediate and long term budget outlook and resource allocation tasks on the horizon; and a means of soliciting feedback and questions that can inform our shared decision making regarding resource allocation in the current cycle and beyond.

Please join us at this link:

<https://humboldtstate.zoom.us/meeting/register/tZUpcOitrD8sH9NsxBybABBD7zBqBTH95W4Q>

And for more information, here is the full portal announcement:

<https://pmc.humboldt.edu/portal/urpc-campus-forum-budget-0>

We value the feedback of our shared community in budget decision making. Our plan is to tell you what we know for context, to provide projections for the years to come, and to clarify as much as we can based on your questions. We want everyone to be a part of that conversation, so that the decisions that are made can reflect the breadth of perspectives and concerns in our community. Please be a part of that conversation by either attending the forum, or reaching out to me at jw2311@humboldt.edu or one the other URPC members.

Thank you in advance for your service to the University we steward together.

UNIVERSITY RESOURCES & PLANNING COMMITTEE

January 29, 2021

1:00 PM – 2:30 PM

2020-21 URPC:

<input checked="" type="checkbox"/> Jenn Capps, Co-Chair (non-voting)	<input type="checkbox"/> Jeremiah Finley, Student (voting)
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<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
<input checked="" type="checkbox"/>	Stephanie Burkhalter, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jill Anderson, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input checked="" type="checkbox"/>	Arlene Wynn, Staff (voting)	<input checked="" type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input checked="" type="checkbox"/>	Gay Hylton, Advisor (non-voting)
<input checked="" type="checkbox"/>	Sherie Gordon, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input checked="" type="checkbox"/>	Lisa Bond-Maupin, Advisor (non-voting)

Meeting Minutes:

1. Co-Chair's Comments
 - a. High level review of meeting agenda topics
2. Review of Minutes/Agenda
 - a. Minutes from 1/15: M/S (Anthony/Arlene) – Approved
3. Feedback Regarding Reduction Distribution Methodology when Scaling Up from \$5.4M to \$20M
 - a. Discussion of the scaling up of the reduction distribution methodology:
 - i. \$5.4M was identified as reduction target when FIRMS code methodology was developed
 - ii. Enrollment trends indicated a larger budget gap: \$5.4M was revised to \$14M and shared with University Senate
 - iii. COVID impact shifted reduction planning to \$20M
 - iv. FIRMS methodology was designed to protect instruction
 1. Academic Affairs advocated for a three year implementation timeline to achieve their assigned reduction in acknowledgement, that to protect instruction, OAA would need to reorganize in some spaces.
4. Model Committee Update
 - a. The group has been meeting regularly to develop strategies. They are evaluating data to figure out appropriate metrics and map that data onto a number of models.
5. CFA Communication
 - a. Committee discussion of the narrative being shared with statewide faculty by CFA, strategies to summarize and present budget information, and how to engage faculty while building trust.
6. Follow up from Divisional Reports at Senate

- a. Minimal questions from Senate. VP Whitlatch provided some background information in response to Senator Moyer’s questions regarding printing and shipping costs.
- 7. Enrollment and Revenue Projection Update
 - a. The presentation available [here](#) was shared with URPC
 - i. Still seeing a downward trend, enrollment is anticipated to be down again next year, we are still outpacing budget planning expectations from last spring
- 8. CARES Funding
 - a. The presentation available [here](#) was shared with URPC
 - i. CARES Act Update
 - 1. Total CARES Award: \$10,302,998
 - a. Student Emergency Grants – approx. \$5.1M
 - b. Institutional portion – approx. \$5.1M
 - c. MSI Award - \$739,404
 - d. As of January 10, 2021, \$2.1M has been drawn down
 - 2. HEERF II Award: \$16,130,016
 - a. Minimum Student Awards – approx. \$5.1M
 - b. Institutional portion – approx. \$10.9M
- 9. Spring Budget Forum
 - a. Provost, Jim, Holly, and Amber will do some draft planning for the Spring Budget Forum and bring that back to the larger group for discussion.

UNIVERSITY RESOURCES & PLANNING COMMITTEE

February 5, 2021

1:00 PM – 2:00 PM

2020-21 URPC:

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
<input checked="" type="checkbox"/>	Stephanie Burkhalter, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
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<input type="checkbox"/>	Jason Meriwether, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	Lisa Bond-Maupin, Advisor (non-voting)

Meeting Minutes:

- 1. Co-Chair’s Comments
 - a. In addition to the Spring Budget Forum Planning agenda item, if time permits, two additional items would like to be added to today’s agenda.
 - i. Jim would like to present on progress made by the USFAC Public Art Working Group

- ii. Amber to present the Q2 Operating Fund Financial Review
- 2. Review of Minutes/Agenda
 - a. Minutes from 1/29: Minutes from the 1/29 meeting to be approved at the next URPC meeting
- 3. Spring Budget Forum Planning
 - a. In preparation for the Spring Budget Forum the committee began to outline the format of the forum, reflected on what did and didn't work well in the past, put forth new ideas and considered new ways to engage stakeholders'.
 - b. The rough outline considered a Past, Present, future forum structure.
 - i. Past – Provide context and speak to how HSU has evolved over time
 - ii. Present – A overview of where we are now
 - iii. Future – What is on the horizon
 - iv. Q&A session (30 minutes)
 - c. Suggested Specifics
 - i. Duration: 2 hours
 - ii. Date: Friday after spring break, Friday March 5th 2021
- 4. USFAC Public Art Working Group
 - a. Based on an executive order from the mid 70's, which describes how public art can be displayed on CSU campuses, the USFAC Public Art Working Group implemented a process enabling stakeholders to propose public art projects. In the Fall of this year a CNRS student utilized the process resulting in a mural to go up on the 2nd floor of the CNRS Natural Resources building. The name of the mural is "The Merge" and it is currently being painted now.
- 5. Q2 Operating Fund Financial Review Report
 - a. Due to lack of sufficient time, the committee decided to move this agenda item to the next URPC meeting

UNIVERSITY RESOURCES & PLANNING COMMITTEE

February 5, 2021

1:00 PM – 2:00 PM

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
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<input type="checkbox"/>	Sherie Gordon, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting) Proxy: Kevin Furtado	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	Lisa Bond-Maupin, Advisor (non-voting)

Meeting Minutes:

1. Co-Chair's Comments
2. Review of Minutes/Agenda

- a. Minutes from 1/29 & 2/5: M/S (Kevin/Anthony) – Approved
- 3. Review of Q2 Reports – available on University Budget Office [website](#)
 - a. [HSU Operating Fund Financial Review](#)
 - i. Revenue is trending positively – projected revenue is about \$800K above the budgeted amount
 - ii. Expenditures are slightly lower than expected – projected expenditure balance is \$8.7M
 - iii. Less Restricted/Earmarked Activity – approx. \$3.8M
 - iv. Projected Year-End Unrestricted Balance is about \$5.5M
 - 1. Committee discussion on potential use of these one-time/roll forward funds, roll forward guidelines and reserves.
 - b. [Budgeted All Campus Operating Funds](#)
 - i. New report – draft is currently available
 - ii. Demonstrates how areas are projected to be leveraging reserves and one time funds to support operating expenses across campus – approximately \$11M projected to be used this fiscal year
 - c. Committee discussion around presentation of information in the different reports telling a different story and opportunity to better illustrate spending continuing to outpace revenue on the HSU operating fund report.
- 4. CARES Input and Consultation
 - a. VP Gordon and Amber shared the presentation available [here](#) at University Senate’s meeting on Tuesday Presentation
 - b. A [call](#) went out to campus requesting input through February 26 to help prioritize how this funding (approx. \$11M) should be spent. [Input can be submitted online via the Budget website](#)
 - i. Some Ideas mentioned at Senate: Hyflex courses, technology in classrooms, HVAC systems, course sections for fall
 - c. Committee discussion on the reoccurring questions or suggestions related to CARES funding and incorporating this information into future CARES presentations.
 - i. Clarification on leveraging CARES money to “maintain” course offering versus leveraging CARES to add additional course sections due to social distancing/COVID protocol requirements that require a smaller class size.
 - 1. CARES can be used to add necessary additional course sections to allow for social distancing
 - ii. CARES is one time money and cannot be used to address the structural deficit.
- 5. Structural Budget Issues v. CARES funding
 - a. This agenda item was incorporated into the committee’s CARES discussion above.
- 6. Response to CFA
 - a. Committee discussion on improving communication with the CFA:
 - i. Co-chairs are working with CFA President Cannon to establish a CFA representative on URPC
 - ii. Provost Capps has been invited to attend the CFA meeting next week to hear from faculty and provide some clarification on budget information.
- 7. Open Forum Planning, Cont’d.
 - a. Committee discussion on content and format of forum

- i. The following are under consideration by the committee:
 1. Two hour forum with a time certain for each topic (half hour sections)
 - a. Past
 - b. Present
 - c. Future
 - d. Q&A - Questions can be submitted in advance for those that cannot attend
 2. Incentivizing student engagement with giveaways for attending
 - ii. Forum tentatively scheduled for March 5, 1pm to 3pm
 - iii. Action Items:
 1. Committee to review open forum planning google doc and provide comments for next meeting.
 2. Amber will update previous presentations to include current information for next meeting.
-

Associated Students:

Submitted by Jeremiah Finely, Associated Students President

The A.S. has been attentive in responding to the needs of students in regards to the WRC by holding previous listening sessions and small group meetings to discuss and incorporate their needs into the collective advocacy. More recently, we held a meeting over the spring break where we had fifteen people participate including members from the following:

- WRC: Becky, Chelsea, Hannah, Marisol (Advisor)
- ERC: Maddy, Amanda, Blue, Ravin (Advisor)
- Health Center / Health Education: Mira
- A.S.: Casey, Dan, Jenessa
- DoS: Eboni
- EOP: Elias (QSU Advisor)

We had the chance to cover multiple topics such as:

- where / when the miscommunications occurred
- hiring process
- firing logistics/oversight
- space
- mandated reporting and ERC/WRC employees per Title IX
- grant writing for a FT center coordinator
- A.S. Executive Committee meeting times

Some of our takeaways were:

- Everyone can see the benefits of a collaborative model since gender/trans/sexuality topics can be intersectional and there can be many services/support in common
- There is continuing interest in this center becoming a center that employs a FT coordinator; this conversation has been ongoing for years - [notes beginning in 2014](#) - here is [a drive of resources from 2014-2017](#)
- People would like more time to plan a collaborative space together

Some general recommendations from that conversation were as follows:

- Keep and grow this center momentum to develop a new model to possibly roll out for Fall 2022
 - Collaborate with Elias on the grant writing
 - Ensure reps from WRC and ERC participate in this work
 - Include more campus and community stakeholders in the conversation (look in the drive to see who was at the table in 2014-2017)
- Fund and run ERC and WRC separately next year; at this point, they are both looking at being A.S. Core Programs
- Discuss this at A.S. Executive Committee
- Solidify A.S. Executives' role in the A.S. Core Program hiring process; for example, one option is to have up to 3 execs team up with program steering committee members to hire program employees

A.S. is actively working to see how we can achieve some of these recommendations and will continue to respond to student needs and concerns in our upcoming forums for all of our core program development discussions.

From: [Peg Blake](#)
To: [Jana Ashbrook](#); [A.Eliot Baker](#); [Lorena Boswell](#); [Richard Bruce](#); [Susan Buckley](#); [Loren Cannon](#); [Christopher Callahan](#); [Grace Cardenas-Leal](#); [Robert Christensen](#); [Pat Comella](#); [Randi Darnall](#); [Jennifer Eichstedt](#); [Sierra Farmer](#); [Bryan Fiallos](#); [Izabella Gray](#); [Elizabeth Hassler](#); [Jan Henry](#); [Tsolak Kirakosyan](#); [Marissa Lopez](#); [abexy740@gmail.edu](#); [Dylan McClure](#); [Patty O'Rourke-Andrews](#); [Marylyn Paik-Nicely](#); [Heather Pearson](#); [Jennifer Sanford](#); [Elizabeth Silver](#); [Lisa Smith](#); [Sierra Ventuleth](#); [Radha Webley](#); [Corrina Wells](#); [Brigit Yeager](#); [Jacqueline Honda](#); [Tanza Triggs](#); [Mary Grooms VanCott](#); [Robin Jones](#); [Vikash Lakhani](#); [Dave Nakamura](#)
Cc: [Kay Libolt](#); [Kate Stroup](#)
Subject: LGBT Strategic Planning follow-up
Date: Monday, April 28, 2014 3:41:16 PM

All:

I apologize for not getting back to you all sooner re. the initiatives we identified at the LGBT Strategic Planning Summit as our highest priorities. The Student Affairs Leadership Team met this morning, and agreed that we want to begin to work on two of those initiatives yet this semester:

LGBTQ Center Development: Co-Chairs Jennifer Sanford and Radha Webley
Social/Educational Programming: Co-Chairs Randi Darnall-Burke and Ricky Bruce

The co-chairs of each group will begin to reach out to group members, checking first with staff members' supervisors to make sure they are willing and able to give their staff the time to do this work.

The work on the other initiatives will be rolled-out over time; we are all feeling a little overwhelmed already, and decided to move a little more slowly so we can better manage the workload. Please let me know if you have questions, and thank you for your good work!

Peg

--

Peg L. Blake, Ph.D.
Vice President
Enrollment Management and Student Affairs
Humboldt State University

March 2, 2021
President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President
Sherie Cornish Gordon, CFO/VP Administration and Finance and Chief of Staff
Jason Meriwether, VP Enrollment Management
Jenn Capps, Provost and VPAA
Jane Teixeira, Director of Athletics and Recreational Sports
Frank Whitlatch, VP Advancement
Lisa Bond-Maupin, Acting Deputy Chief of Staff, Editor

People

HSU Chief of Police **Anthony Morgan** began his appointment on Monday, Feb. 15. HSU would like to welcome Chief Anthony Morgan to HSU.

David Hickox will serve as Interim AVP for Human Resources. David will begin his appointment on March 1. Information will be forthcoming regarding a national search for the next AVP.

Inclusive Student Experience

The Social Equity & Accountability Committee in Athletics held two webinars this past week. The first one introduced resources available for student-athletes here on campus. There was a representative from each of the featured departments present. The second webinar featured Dr. Corliss Bennett on to discuss Black History Month.

Pride

The Society for Range Management (SRM) held an online plant identification contest this year and HSU placed TOPS in the USA under coach Todd Golder, Lecturer in Rangeland Resource Science. Awards were a little different in 2021. The Superior Achievement Award was granted to Humboldt State University Congratulations to HSU competitors Dabid Garcia, Andrea Martinez, Louise Martin, Amanda Huebner, and Michael Mees.

The pandemic and the vacancy on campus has given **Facilities Management** a unique opportunity to deliver extensive custodial and grounds projects across campus. These include cleaning of our building exteriors. Floor waxing, carpet cleaning, and other deep cleaning projects adding the health of our interior environments, extending the life of our facilities, and the beautification of our campus.

The **Student-Athlete Advisory Committee (SAAC)** met with Dr. Jackson during their bi monthly meeting. Humboldt State's SAAC will be holding a Canned Food Good Drive, March 8-14 with the proceeds going to our campus Oh SNAP program. More information will be on hsjacks.com and to the campus community via myhumboldt message. SAAC will be holding Workout for Wishes, a nationwide community service initiative in conjunction with the NCAA and the nonprofit Make-A- Wish in the upcoming weeks.

Community

Olli hosted Dr. Ian P. Hoffman, Humboldt County Department of Public Health on Monday, March 1. Dr. Hoffman will discuss the pandemic, current testing, vaccines, research on impacts on various age groups and projections for the upcoming months. Olli invited the College of the Redwoods to attend this important event.

Faculty and staff representatives attended the second **CR-HSU partnership Summit** just before Spring Break. Participants of the summit organized into focused working groups and identified short-term action plans for the rest of

this academic year. Action focuses on transfer pathways, Native student pathways, shared business services and professional development, co-curricular partnerships, athletics, and community-based collaboration. Participants will return in late April to report on and celebrate progress on behalf of our students and the communities we serve. An action plan for AY 2021-22 will also be developed.

Campus Culture and Operations

The campus launched a **COVID-19 testing site** on campus in partnership with Health Quest which began on Monday, February 23. The testing is a free service to faculty, staff and students. Currently, the site is located in the Great Hall from Tuesday through Thursday from 9:30 a.m.-4:30 p.m. We would like to thank representatives from across each division in going above and beyond for providing this service to our campus community. We are grateful for their continued leadership.

Common Human Resources System (CHRS), is a term you will hear quite frequently moving forward and refers to a set of system-wide technology initiatives focused on HR effectiveness. CHRS Recruiting is a new recruiting system that falls under this initiative and will make it easier for us to attract, hire, and onboard talented faculty, staff, and students. We are embarking on this CSU-wide change now with an anticipated go-live date of July 2021. We will be providing more updates and training before the launch date, however, if you would like to learn more please go to <https://hraps.humboldt.edu/chrs-hsu>.

Professional and Organizational Development

In addition to a robust calendar of learning opportunities being offered throughout Spring Semester, Human Resources is offering two cohort-based, synchronous training series this spring specifically for those in management / supervisory positions:

- **Tools for Strategic Planning:** Launched February 25 with 21 participants, this series of five workshops equips leaders with a broad variety of skills to create cohesive, informed, inclusive and forward-leaning strategic plans for their divisions, colleges, departments and teams. Curriculum focuses on basic strategic planning tools, systems thinking, scenario development and emergent strategies. This series combines both theory and application based learning.
- **Principles of Supervision:** This seven-part series will launch April 7. Designed in collaboration with campuses across the CSU system, Principles of Supervision focuses on leadership and management skills in a higher education setting. Recruitment is now open and space is limited.

In partnership with the President's Office and in tandem with the strategic planning and polytechnic self-study processes, Nancy Olson (Human Resources) is co-leading, with Billie Herman (Projects Office), the development and launch of a new people-centered **change management initiative** utilizing the Prosci ADKAR methodology. More details will be forthcoming.

Following the transition of **dining services** to stateside operation and entering into a contract with Chartwells Higher Education as our dining partner, we are launching a brand new meal plan that will showcase improved food quality and options with significantly reduced costs. In addition, we are creating new meal plans for commuter students as well as faculty and staff. Our new model includes "a la carte" dining options combined with a more traditional "All Access" dining plan. The new dining plans accomplish significant goals that were driven by our students' voices. These goals are to increase the quality of food, decrease the cost of food, and to deliver a more varied menu selection at each meal. Working with Chartwells' team of chefs we have already created increased vegetarian options, increased vegan options, as well as the development of made to order menu stations at the JGC dining hall. All food items will have nutritional information, and our own Executive Chef will be interacting with students on a regular basis through our Dining Advisory Committee and through engaging directly with students in our dining outlets. The chart below describes the new plans and cost-savings.

Level	Name	Proposed Meal Plans	Semester Price	Annual Price	Flex \$ included in Plan (semester)	# guest meals (semester)	# meal exchange (semester)	Old Plans Annual Price	Old Plan Name	Difference
Traditional Halls	All Access 7 Day	All access 7 day + 175	\$2,800	\$5,600	\$175	5	78	\$6,924	Humboldt	-\$1,324
Traditional Halls	All Access 5 Day	All access 5 day + 300	\$2,500	\$5,000	\$300	5	62	\$5,938	Gold	-\$938
Upper	Lumberjack 180	180 Block + 400	\$2,100	\$4,200	\$400	3	45	\$5,034	Green	-\$834
Upper	Lumberjack 125	125 Block + 525	\$1,750	\$3,500	\$525	3	31	n/a	n/a	n/a
Upper	Lumberjack 75	75 Block + 325	\$1,050	\$2,100	\$325	3	19	\$2,176	Mini	-\$76

Innovation

Facilities Management continues to make progress on piercing together a full 2-3 MW **microgrid system** on our campus. This will be a result of campus investments, CO funding and power purchasing agreements for solar and battery. It is our goal to deliver this project by 2023. This investment will allow the campus resilience during outages, control of our energy rates resulting in savings and adding to our campus as a living lab.

Academic Program Excellence

The Polytechnic Self-Study is underway and as a reminder there is a steering group, technical assistance group, administrative support group, and seven working groups. The members of each working group and additional information can be found here: humboldt.edu/polytechnic.

Global and Tribal Outreach and Education

President Jackson met with the **Native American Advisory Council** last week to discuss the CR-HSU partnership and polytechnic self-study with leadership from local Tribes and Nations.

Sustainability

Facilities Management has begun installation of 10 new electric vehicle charging stations in the G12 Parking Lot (Harry Griffith Hall General Lot). These will be available for use Fall 2021 Semester. The units and installation were funded through a grant program pursued by Facilities Management, office of sustainability and the parking program.

The Facilities Management Office of sustainability has drafted a STARS “Path to Platinum” Plan. The plan will build on our recent elevated scoring under the “Gold” tier. The plan offers a road map to a platinum rating over the next few rating cycles (3 years) and to the highest rated in the CSU system by next cycle.

Enrollment Update

Our Admissions and Enrollment Communication teams have hosted a series of meetings with academic deans and department chairs to create a Recruitment and Yield Plan for each Academic Department. This is a new initiative that puts to rest prior practices of leveraging faculty as a tool far too late in the recruitment cycle. Faculty engagement is now utilized and executed based upon data that our Enrollment Team has collected in the last year about optimal points for faculty engagement in the recruitment process. Our team will partner with each department to adapt these plans to best leverage students and faculty in the process of yielding students.

Fall 2021 Department Recruitment and Yield Plan

Name	Start Date	End Date	Recruitment Notes	Funnel Type	Communication Medium
Academic Success Message	12/3/21	12/28/21	Student session to help students prepare	Applicant	Mailer with Email Compliment
New Year - New Lumberjack	1/3/21	1/3/21	Department Email wishing the best at the	Applicant	Email
Dean's Hardcopy Letter	2/1/21	2/1/21	Hardcopy letter from the Dean that confirms	Applicant	Mailer
Meet and Greet with DeptJacks (Virtual Event)	2/12/21	2/22/21	Meet and Greet with current students sharing	Admit	Combo Event with Email Invite
Department Faculty with Phone Outreach (Optional or	2/1/21	4/30/21	Based on the departments description the	Applicant	PreText & Call
First Assignment from Department (Intent to Enroll Push Part	2/25/21	4/27/21	A message that encourages their first	Admit	Mailer with Email Compliment
Department Meet and Greet or Mock Lecture (Virtual event)	3/6/21	3/20/21	A chance to highlight your program to the	Admit	Combo Event with Email Invite
You Made It!	5/2/21	5/2/21	An email to all those that confirmed by May	Confirmed	Email
See you in 30 Days (Dept Chair Optional)	7/25/21	7/25/21	Text that reminds them that they have 30	Confirmed	Text

Fall 2022 Department Recruitment and Yield Plan

Name	Start Date	End Date	Recruitment Notes	Funnel Type	Communication Medium
HSU Department Wants You!	1/1/21	1/1/21	Reminder message from department in	Prospect	Email
HSU Department Wants you (Part 2)	3/1/21	3/30/21	Secondary Message during the application	Prospect	Email
HSU Department Invitation to Explore (Part 1)	4/6/21	4/6/21	A personalized postcard from the	Prospect	Mailer
HSU Department Invitation to Explore (Part 2)	4/25/21	6/14/21	This secondary piece to the Invitation to	Prospect	PreText & Call
HSU Department Invitation to Visit	7/3/21	7/3/21	Email Invitation sent based on Invitation to	Prospect	Email
HSU Department Why You Fit Here	8/2/21	8/2/21	If the budget allows a mailer will	Prospect	Mailer with Email Compliment
Invite inside our classroom	9/1/21	11/26/21	Invitation to visit the classroom on a	Applicant	Combo Event with Email Invite
We Heard You Applied	10/1/21	12/1/21	Welcome email from the department chair	Applicant	Email
Welcome to HSU - Student	11/1/21	12/17/21	Once a student is admitted the department	Admit	PreText & Call
How to be a success	12/3/21	12/28/21	Student session to help students prepare	Applicant	Mailer with Email Compliment
Dean's Hardcopy Letter	12/6/21	12/6/21	Hardcopy letter from the Dean that confirms	Applicant	Mailer
New Year - New Lumberjack	1/3/22	1/3/22	Department Email wishing the best at the	Applicant	Email
Department Faculty with Phone Outreach (Optional or	2/1/21	4/30/21	Based on the departments description the	Applicant	PreText & Call
Meet and Greet with DeptJacks (Virtual Event)	2/12/21	2/22/21	Meet and Greet with current students sharing	Admit	Combo Event with Email Invite
First Assignment from Department (Intent to Enroll Push Part	2/25/21	4/27/21	A message that encourages their first	Admit	Mailer with Email Compliment
Department Meet and Greet or Mock Lecture (Virtual event)	3/6/21	3/20/21	A chance to highlight your program to the	Admit	PreText & Call
You Made It!	5/2/22	5/2/22	An email to all those that confirmed by May	Confirmed	Email
See you in 30 Days	7/25/22	7/25/22	Text that reminds them that they have 30	Confirmed	Text