

Tuesday, September 18, 2018, 3:00pm, Goodwin Forum (NHE 102)

Chair Stephanie Burkhalter called the meeting to order at 3:02pm on Tuesday, September 18, 2018 Goodwin Forum, Nelson Hall East, Room 102; a quorum was present

Members Present

Alderson, Bacio, Byrd, Dawes, Dunk, Johnson, Karadjova, Keever, Kerhoulas, Le, K. Malloy, Mola, Moyer, Pachmayer, Parker, Rizzardi, Rossbacher, Sandoval, Thobaben, Virnoche, Woglom, Wrenn, Zerbe

Members Absent

Brumfield, Maguire, N. Malloy

Guests

Lisa Bond-Maupin, Dale Oliver, Manohar Singh, Terri Georgopoulos, Amber Blakeslee, Peggy Metzger, Lisa Castellino

Announcement of Proxies

Stephen St. Onge for Brumfield, Moyer for Maguire, K. Malloy for N. Malloy

Approval of and Adoption of Agenda

M/S (Dunk/Alderson) to approve the agenda

Motion carried unanimously

Approval of Minutes from the September 4, 2018 Meeting

M/S (Creadon/Alderson) to approve the Minutes of September 4, 2018

Motion carried unanimously

Reports, Announcements, and Communications of the Chair

- Written report attached

Reports of Standing Committees, Statewide Senators, and Ex-officio Members

Academic Policies:

- Written report attached

Appointment and Elections:

- Written report attached

Constitution and Bylaws:

Senator Le reported the CBC is working on cleaning up the Senate Constitution and Senate

Bylaws and that next meeting, they will consider the possibility of giving voting rights to the CFA representative and Labor Council delegates, which is work undertaken with FAC. He also reported Staff Council is currently soliciting nominations to fill CBC's vacant staff representative position.

Faculty Affairs:

- Written report attached

In addition to the written report, Senator Mola reported he has contacted the President's Office about 15-17/18-FAC: Resolution on Department Chair Compensation Equity, but he has yet to hear back.

Provost Enyedi briefly updated Senate about the Resolution, reporting that the model and numbers in the document are currently being reviewed in the Office of Institutional Effectiveness.

Integrated Curriculum:

Senator Alderson reported the ICC will bring consent calendar items at the next Senate meeting.

University Policies:

VP for Admin Affairs Doug Dawes reported that the UPC is continuing work on the forthcoming alcohol policy, and that Dave Nakamura will attend the next meeting to discuss the UC chargeback system at their next meeting.

University Resources and Planning:

- Written report attached

Statewide Senate (ASCSU):

- Written report attached

Senator Creadon briefly elaborated on items highlighted in red within the report:

- WestEd is coming to HSU in mid-October, the agenda will be forthcoming.
- Reviews of transfer model curricula need to take place, and require volunteers to make sure they look good
- The General Education Advisory Committee (GEAC) is about to send an inquiry to Chairs throughout the CSU asking to share best practices in GE assessment
- The CFA liaison reminded the ASCSU that faculty gets a 3.5% raise on 11/1/18
- The ASCSU and the Chancellor's Office created the GE Taskforce to take a big picture look at education in the CSU. The GE Taskforce has examined the possibility of large-scale changes to the GE, including reconfiguration of areas, eliminations of requirements, and restructuring toward skills and methods. The GE Taskforce has been meeting for two years, and at next month's meeting the co-chairs want a draft of

something to send to campuses. Senator Creadon emphasized that the taskforce will be presenting this report to the ASCSU and the Chancellor's Office, but the taskforce has no actual power. The report is still in draft form and the GE Taskforce will be asking for comment from constituencies on any proposals that might come out.

California Faculty Association:

- Written report attached

In addition to the written report, Senator Byrd shared that last week, CFA activists stood with Charmaine Lawson as she and they spoke out about how she was treated at the Board of Trustees meeting. CFA is transforming as an organization and looking at how white supremacy culture is affecting their duties and commitment as educators and scholars. Senator Byrd shared that she sees the entire CSU, and not just HSU, as in need of further reflection on student safety and social justice. Senator Byrd concluded, she thinks HSU is a special place and that uniqueness can be an asset instead of just a negative thing, and that she looks forward to working with the Senate this year.

HSU Emeritus and Retired Faculty Association:

HSU ERFA representative Marshelle Thobaben introduced herself and reported that the statewide Emeritus and Retired Faculty Association recently expanded the eligibility to join their organization to all CSU employees who have a pension. All eligible members voted to expand the membership, so the name of the statewide ERFA organization was changed to California State University Emeritus and Retired Faculty and Staff Association.

Office of Equity, Diversity, and Inclusion:

- Written report attached

Student Affairs:

Stephen St. Onge reported the Block Party was last week and thanked the organizations responsible.

Provost's Office:

- Written report attached

In addition to the written report, Provost Enyedi reported that with a combination of GI 2025 money and one time or permanent allocations, HSU is able to support 20 faculty hires this year, distributed across all colleges and the library.

President's Office:

- Written report attached

In addition to the written report, President Rossbacher reported that the Board of Trustees intends to ask for GI2025 money again next year. President Rossbacher also expanded on her written report, and emphasized her words were not meant as a general criticism of faculty, or a concern about anyone expressing their opinion about pay.

Senator Dunk took the floor to request that written reports be made available on the Friday before Senate, rather than Monday (the day before).

Parliamentarian Abell responded that Senators can present anything verbally during the meeting, as long as it is not something acted upon. He clarified that if a Senator wanted to attempt making Friday reporting mandatory within the University Senate Bylaws, that request would go through the CBC.

Consent Calendar from the Integrated Curriculum Committee – No Items

General Consent Calendar – No Items

TIME CERTAIN 3:15-3:30 PM – Open Forum for the Campus Community

It was noted there were no guests signed up to speak during the Open Forum

Resolution on Academic Honesty and Integrity (02-18/19-APC – September 18, 2018) Second Reading

M/S (K. Malloy/Le) to refer the Resolution back to committee for further consideration

Referral to committee passed unanimously

DISCUSSION ITEM: Tenets of Shared Governance

Discussion ensued and is summarized below:

- Senator Creadon gave a brief update to the history of this document, ending with the ASCSU voting not to approve the document. The document includes a report which is done, and is not going to change; however, the document is attached to a Resolution stating that the ASCSU adopt the document and its addendum, and requires the Chancellor's Office abide by the processes in the tenets. She reported the discussion at the September plenary meeting was regarding what faculty are meant to do if they don't agree with the document. The ASCSU cannot change the report, but senators are meant to bring the document back to local senates to add addendums to the Resolution itself, and are tasked with reporting what local senators like about the tenets back to the Chancellor's Office. Senator Creadon reported the ASCSU senators didn't like the material in the tenets about expediting consultations.
- Senator Thobaben queried if the resolution can be changed to itemize local senates' concerns officially
- Senator Zerbe affirmed it is possible to add an addendum to the Resolution

- Senator Byrd suggested adding a critical assessment of civility within the document
- Senator Creadon reported that ASCSU Northridge Senator Adam Swenson created a set of tenets that most agree need to be included, including the idea that the document only apply to the statewide senate, not the local CSU senates, as well as safety issues, that arbitrary deadlines cannot be used within Executive Orders as an inducement to hurry, and that faculty voices are lexically prior, that is, faculty voices regarding curricula should be the highest and loudest.
- Senator Rizzardi requested clarification on consequences for the Chancellor's Office if they do not abide by the tenets or addendums.
- Senator Creadon responded that the Chancellor would face censure and a vote of no confidence pretty quickly, since there would be official documentation that would serve as a reminder that the Chancellor's Office participated in the process of writing this. Senator Creadon elaborated, stating there are other reports the Chancellor's Office has accepted that the ASCSU hopes have some force, and that that they refer back to during deliberations.

Senator Creadon encouraged anyone to email her with other ideas at the close of discussion.

M/S (Le/Moyer) motion to adjourn

Meeting adjourned at 4:06pm

HUMBOLDT STATE UNIVERSITY
Senate Chair's Report
Senate Meeting, September 18, 2018

The Senate agenda feels light right now, but many policies are percolating in the committees, so I expect we will have much to discuss in future meetings. The URPC has committed to present to Senate on the budget after the committee has a chance to analyze data on student enrollment after census (September 17). The Student Success Alliance (SSA) is working on a process of prioritizing spending of remaining GI2025 funds in alignment with the Strategic Enrollment Management plan and GI2025 funding requirements. Towards the end of the semester, SSA will provide a report regarding how the funds were spent and how to best prepare for GI2025 funding in future years, should the legislature continue to require the spending categories and assessment/reporting mandate that were conditions for this year's funding. Dean Singh of College of Professional Studies and Connie Stewart, Director of California Center for Rural Policy, are scheduled for the Senate meeting on October 30, 2018 (the only Senate meeting time that fit Connie's schedule) to present an update on the fundraising and accreditation processes of the proposed RN-BSN program that Senate approved May 8, 2018.

At the September 11, 2018, Senate Executive Committee Meeting, representatives from the RTP Criteria & Standards Committee, Bob Zoellner of Chemistry and Ben Marschke of History/Kinesiology, presented findings from the Committee's recent report. This report provides information about points of confusion/areas in need of clarification in departmental RTP criteria, and it is linked on the RTP C&S Committee's Senate page (<http://senate.humboldt.edu/rtp-committee>). One issue pointed out in the report is that departments do not share an understanding of what work is included as part of a faculty member's collateral duties and what work counts for service for purposes of RTP evaluation. At the recommendation of SenEx Committee, the RTP C&S Committee will present its report at the September 27th Council of Chairs meeting. After hearing from Chairs, there should be a clearer sense of what role the Senate might play in facilitating some of the report's recommendations.

Reminder: Senators Cindy Moyer, Mary Virnoche, and Noah Zerbe invite you to join them at the Pints for Non-Profit event to support the HSU Library's intern program, Wednesday, September 19, 5:00pm-7:00pm, at Redwood Curtain Brewery in Arcata.

HUMBOLDT STATE UNIVERSITY

University Senate Written Reports, September 18, 2018

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Kerri Malloy, APC Chair

APC meets at 2:00 PM in BSS 508 on the following dates: ~~8/29; 9/12~~; 9/29; 10/10; 10/24; 11/7; 12/4

Committee Membership:

Michael Goodman, Kayla Begay, Ramesh Adhikari, Heather Madar, Michael Le, Rock Braithwaite, Cheryl Johnson, Clint Rebik, Kerri Malloy

August 29

- Review and discussion of policies that will be worked during the semester
 - Classroom Disruptive Behavior Policy
 - Advising Policy
- Committee has forwarded the Academic Honesty and Integrity Policy to the University Senate.

September 12

- Update on the Academic Honesty and Integrity Policy prior to the second reading before the University Senate
 - Started review of the draft Advising Policy.
 - APC will work those portions the policy that do not address workload. Those areas have been referred to the Faculty Affairs Committee.
 - Discussion on HSU Catalog language regarding advising and its connection to the draft policy.
 - Review and discussion on advising goals to ensure that they are assessable.
 - Discussion on academic probation advising and notification of students and advisors.
 - Committee will continue work via a shared document.
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Appointments and Elections Committee:

Submitted by Julie Alderson, AEC Chair

There have been no new appointments since the last Senate meeting, but we have received a nomination for CNRS Faculty Representative for the ICC's Standing Committee on GEAR Curriculum and Assessment

Faculty Affairs Committee:

Submitted by Monty Mola, FAC Chair

September 13, 2018

Members Present: Renee Bird, Laura Hahn, Abeer Hasan, Monty Mola, Kirby Moss, Marissa O'neill, Mark Wilson and George Wrenn

Current Work

1. Discussion of adding Director of ODIE to FAC as a consultant

Committee has questions about duration and scope of consultation. There was concern about permanently adding an administrative position to this committee, would need to go through CBC. Committee would like more information.

2. Resolution on Early Grade Release

A draft resolution was discussed. FAC plans to bring this to the Senate at the next meeting.

3. Voting Rights

FAC discussed granting voting rights to the CFA Chapter President and the Labor Council representative. We will meet with CBC to discuss a joint resolution on September 25th.

4. Update of Advising Policy

Chair shared an email from Senate Chair summarizing the meeting between the Chairs of the Senate, FAC and APC. FAC will work with APC to create a policy on advising. Currently researching similar policies on other campuses. FAC will work on the assessment and workload portions of this policy.

5. Request from the S&C for RTP Committee

Discussed suggested changes to Appendix J regarding collateral duties and early tenure and promotion. Committee will do homework to read Appendix J thoroughly and will continue to discuss.

Request for updates on work previously completed

Chair contacted the President's Office to get an update on the Department Chair Assigned Time Policy, but has not received a reply.

Chair is working with Julie Tucker to generate a report on Student Evaluations Response Rate.

Future Work

- 1. Create policy to support international faculty in obtaining permanent resident status.** The average out of pocket expense for international faculty to obtain their "Green Card" is around \$10,000 (though it can be MUCH higher). CSU policy prohibits state funds from being used for

this purpose. We would like to find a way to set aside, non-state funds to help these faculty members.

2. Voting Rights on the Senate

- a. Should the Provost have voting rights?
- b. Limiting voting rights on curricular matters to the faculty.

3. Explore policy on lecturer voting rights within academic departments.

Integrated Curriculum Committee:

Submitted by Julie Alderson, ICC Chair

For the Fall, ICC is focusing primarily on responses to the WSCUC site visit. We are discussing revisions to the Program Review process, as well as the development of a new university-wide assessment plan. We continue to work with departments that need to come into compliance with EO1071, and are considering how best to roll out the Curriculog training to campus.

Additionally, an email was recently sent out to Department Chairs and Program Leaders soliciting feedback on the GEAR sub-area guidelines. GEAR will be focusing on developing assessment processes for core competencies and GEAR SLOs over the course of this year.

University Policies Committee:

Submitted by Jen Maguire, UPC Chair

1. Approve minutes of May 2, 2018
2. Still working with AS to identify an AS student representative
3. Alcohol Policy: Kim Comet reported that there is a new Executive Order on the Alcohol Policy. Kim has had conversations with Cabinet, Center Arts and Athletics. May 2, 2018 minutes recorded that the Alcohol Policy will be vetted with other groups such as the Alcohol and Other Drug Committee, the Health Education Committee and Associated Students. Housing reviewed the policy and it is in compliance with the Res Life Handbook. Kim will vet with remaining groups. UPC should get their recommended changes to Kim by September 14, 2018. UPC will review the Alcohol Policy again at the September 27, 2018 meeting.
4. DOT Policy: Kim Comet presented the Controlled Substances and Alcohol Policy for Drivers of Commercial Vehicles. This policy was procured from Compliance Associates Inc. and has been vetted by the California Highway Patrol. Each organization that has commercial drivers per 49 CFR Part 382 is required to have an employee substance abuse testing program that is overseen by a designated employee representative (DER). Previously this was housed in Human Resources (HR). Per HR's request, it was moved to Risk Management & Safety Services (RM&SS). HR vetted the policy with the Union. Kim would like to put the DOT policy on the Senate's Consent Calendar. Kim

stated that the language is mandated. John Meyer stated that purchased policies that are copyrighted may be problematic for the University. Tabled until September 27th meeting.

5. Agenda items for the next meeting include: Alcohol policy, DOT policy, and UC chargeback system

University Resources and Planning Committee:

Submitted by Mark Rizzardi, URPC Co-Chair

The URPC had its first meeting on Friday, September 7. The meeting mostly consisted of discussion about the President's charge to the URPC

(<http://budget.humboldt.edu/sites/default/files/budget/documents/FY17->

[18/charge_to_urpc_090618.pdf](http://budget.humboldt.edu/sites/default/files/budget/documents/FY17-18/charge_to_urpc_090618.pdf)) and a presentation by Budget Director Amber Blakeslee.

Amber's presentation was an overview of the University's budget and financial status, including student enrollment and more about HSU's interactive budget dashboard (<https://hsu.openbook.questica.com/>). Senate members interested in a budget update may also wish to read the President's September 5, 2018 update (<http://www2.humboldt.edu/pmc/portal/2018-19-budget-update>).

In response to a need highlighted in the WSCUC review, the URPC is continuing its efforts towards greater budget transparency and communication. As always, the URPC encourages Senators to view the Budget Department's website (budget.humboldt.edu) for budget related reports and updates.

Academic Senate CSU (ASCSU):

Submitted by Mary Ann Creadon, ASCSU Representative

Report from ASCSU September 6-7, 2018, via John Tarjan and Janet Millar

1. **Chair Nelson** referred us to her written report. Chair Nelson's current and past chair reports can be found at http://www.calstate.edu/AcadSen/Records/Chairs_Reports/
2. **Excerpts from Other Reports**
 - **Academic Affairs** discussed the following topics.
 - o Reviewed the prior year AA annual report.
 - o 2018 ITL Summer Academy Report
 - o EO 1100 (rev.) update
 - o EO 1110 Update
 - o Faculty leadership & Innovation Award Update
 - o Community Engagement

- o ASCSU White Paper on Student Success—definitions of success
- o State University Grants
- o Three resolutions (see below for the one on commemorating service learning which was presented for first reading)
- o Student Performance Gaps (by race)
- o CCC Online College
- o Enrollment in online courses on campuses other than the one where a student is enrolled
- o Intellectual Property
- o CSU BOT Education Policy Agenda including the GI 2025 and RSCA Funding (to support creative activity & scholarship)
- **Academic Preparation and Education Programs** discussed the following topics.
 - o WestEd study looking at implementation of EO 1110 (update and solicitation of advice for improving data collection) Campus visitations have already begun. The results from this summer's early start programs seem promising according to the CO; however, the data is limited and the statistical sampling is small.
 - o The potential use of Smarter Balanced (free-to-the-students assessment given in the junior year of high school, and before) as a factor in CSU admissions. Concerns were expressed that the test was not designed for that purpose.
 - o C-ID descriptor and transfer model curricula reviews. The lack of CSU faculty participation is an ongoing issue.
 - o Notification to the CO when a TMC will no longer be accepted by a campus major.
 - o Recruitment of potential teachers of color.
 - o Preparation of special education teachers.
 - o Inclusive teaching.
 - o Potential requirement of a 4th year of math/quantitative reasoning in the a-g admissions requirements.
- **Faculty Affairs** discussed the following topics.
 - o Potential clinical track faculty in the CSU Sacramento nursing program.
 - o EO 1096 (Title IX issues).
 - o State allocation for unconscious bias training in the UC and CSU.
 - o Shared governance in the CSU.
 - o Online education: intellectual property, academic freedom, faculty evaluation, student success, etc.
 - o Where the \$25m of additional state funding for tenure track faculty hiring is actually being spent in the CSU.
- **Fiscal and Governmental Affairs** discussed the following topics.
 - o Position paper on GI 2025—graduation rates and number of graduates are often confounded in peoples' minds but are not necessarily strongly associated.
 - o New modes of lobbying for the year.
- **GE Advisory Committee** discussed the following issues.
 - o Reviewed the Chancellor's charge to the committee.

- o EO 1036—system-wide credit for prior learning—differences in credits awarded.
- o GE Course Reviewers Guiding Notes revisions
- o Gathering data from the campuses about best practices in GE assessment
- **GE Task Force**
 - o Is focusing on student success.
 - o A review of the GE Area Breadth is probably long overdue.
 - o Campus ability to tailor the program for their students' needs is transcendent.
 - o Students do not understand GE programs—they seem cumbersome.
 - o The members have consensus on several things.
 - Need to increase coherence.
 - More consistency needed.
 - Learning outcomes and assessment need to be important components.
 - Intentionality should be more obvious.
 - Learning should lead to meta-cognition.
 - Scaffolding of learning should be built in across courses.
 - o Other Issues Being Discussed
 - Values statement and communications plan
 - Methods to increase value to students and communicate the program clearly.
 - Decreasing complexity
 - Reduce “hidden” requirements (e.g., AI, GVAR)

Many senators provided feedback to the task force related to double-counting, impact on departments' staffing, high unit majors, preparation for life success, refocusing on student learning outcomes rather than courses, the importance of ethnic studies, the importance of breadth, the value of a liberal education, etc.

3. **Faculty Trustee Sabalius** reported on the success of getting over \$100m more in state allocation that initially requested by the BOT. Unfortunately, much of the additional money is one-time funds. We believe the unified lobbying efforts across the CSU were critical in reversing the proposed cuts by the Governor and the additional funding. We hired 3 presidents this year. Dr. Sabalius detailed his campus visits and many other commitments as faculty trustee, including meeting with legislators. Written faculty trustee reports can be found at http://www.calstate.edu/AcadSen/Records/Faculty_Trustee/index.shtml
4. We elected the CSU Faculty Recommending Committee which will screen candidates for the faculty trustee position, the term for which begins in fall 2019. The elected members include
 - Jodie Ulman, CSUSB, Chair
 - Nola Butler-Byrd, SDSU
 - Steven Filling, CSU Stanislaus
 - Mark Van Selst, SJSU
 - Cynthia Trevisan, CSUMA

- Additionally, the following campuses were randomly selected to provide members for the committee: CSU Fullerton & CSUC.

5. We passed a “**Commendation of Eric Forbes**,” retiring Assistant Vice Chancellor for Enrollment Management.

6. We introduced the following resolution that will be considered for adoption at our November plenary. Copies of this resolution should be available shortly for campus review.

a. Observing the 20th Anniversary of the CSU Center for Community Engagement, and Student Success in Service Learning and Community Engagement encourages both system and campus-based observations to highlight the successes in service learning and community engagement across the system.

7. The body engaged in an informal discussion of “Tenets of System Level Governance in the California State University” (see the copy of this document at the end of this report). This document was developed jointly by the 2017-18 Executive Committee and system administrative leadership. The 2017-2018 Senate chose not to waive a first reading of a resolution endorsing the document last spring, effectively tabling the item. This discussion was an attempt to determine the will of the body on how to proceed.

8. **Jennifer Eagan (CFA Liaison):** Provided the following written report.

1. We get a 3.5% raise on Nov. 1 (Dec check) and a 2.5% raise on July 1 next year (Aug check).
2. It’s election season, so CFA will be advocating for our endorsed candidates. We’ll be working hard for Gavin Newsom and especially Tony Thurmond for Superintendent of Public Instruction. Chapters will be working on local state races as well. You can see a list of our endorsed candidates and positions on some props

here: <https://www.calfac.org/endorsements>

3. You can take action by signing up to phone bank and walk with your chapter here: <https://www.calfac.org/take-action> There’s also a link on this page for you to email Gov. Brown asking him to sign SB 968 into law (see below).
4. CFA will be out for Rise for Climate, Jobs & Justice March in San Francisco this Saturday, meeting at 10am at the corner of Steuart and Embarcadero. If you’re in the neighborhood, come on out, it should be fun. Details

here: <https://www.calfac.org/headline/other-news-34>

5. Three of our sponsored bills are en route to the Gov.’s desk.
 - **AB 2505 (Santiago): CSU Reporting** This bill would establish regular CSU reports. The report would include a review of how staffing decisions are currently made and best practices from other public segments. **Status:** Passed Asm Floor on Concurrence 08/29/18 (79-0) – to Enrollment.
 - **SB 968 (Pan): Mental Health Counselor / Student Ratio** This bill would require each CSU campus to hire one mental health counselor per 1,500 students. The bill also requires a

campus mental health survey every three years and campus reporting on attempted suicides. **Status:** Passed Sen Floor on Concurrence 08/30/18 (39-0) – to Enrollment.

- **SB 1421 (Skinner): Right to know** This bill would modify the special secrecy for police officers to make records available to the public in cases involving sexual assault or dishonesty in criminal investigations, where accusations were sustained after due process. The bill would also make available records related to police shootings and other serious or deadly uses of force incidents, after 180 days, or after an investigation has been concluded (whichever comes first).

Status: Passed Sen Floor on Concurrence 08/31/18 (26-11) – to Enrollment.

6. Please sign up for CFA Headlines which will come straight to your email box:
<https://www.calfac.org/cfa-headlines>
7. Please also listen to our podcast, with the latest editions from the great Theresa Montañó, Professor of Chicana and Chicano Studies at Cal State Northridge and VP of CTA and a report from Demos and the SEIU Racial Justice Center on creating a politically effective race-class narrative: <https://www.calfac.org/radio-free-csu>
9. **Manolo P. Morales** (Alumni Council President) [and HSU grad!!!] shared some of the activities and challenges of the system and campus alumni groups. They were very happy to be involved in advocacy for an increased budget for the CSU. Last year the council focused on mentoring and meeting students' basic needs (food and housing). This year's goals include making increased progress in meeting students' basic needs. Alumni Trustee Nilon has been very effective in his role on the Board. Because the alumni trustee is elected by the alumni rather than appointed by the Governor, he/she is in a unique position to be a strong independent voice.
10. **Chancellor Timothy White** began by thanking ASCSU for their part in our successful advocacy efforts last year that resulted in a budget increase. He also thanked the selection committee for the new Faculty Innovation and Leadership Innovation Awards. CSU administration is drafting a preliminary budget request for the Board to consider. (It may be in the range of a \$400m increase.) Stress is placed on the campuses when they have to plan for students and hire faculty and staff before final budgets are allocated. We hope to come to an agreement (compact?) with the new Governor related to multi-year funding and workload levels. We have insufficient funds to meet our infrastructure needs. We are in preliminary discussions with the UC for a joint bond issue that would fund needed new construction and critical deferred maintenance. We also hope that the state will offer a general obligation bond to help address infrastructure needs. There is no intention to increase tuition this year but state law mandates that consultation on potential tuition increases begin almost a year in advance so contingent conversations have begun with CSSA just in case disastrous unforeseen events happen and a tuition increase might appear unavoidable. New monies have been allocated for faculty hiring this year. Most of the budget increase from last year had to be allocated to pay increases and other mandatory costs. As a result, only \$75m was allocated to the campuses for hiring.

In response to questions & comments: We have been able to leverage our size to save money and increase value of our funds spent in procurement because of our size. We are partnering with the UC to increase this leverage. It is always a balancing act to try to be more efficient through system cooperation while allowing campuses to have the autonomy to optimize the way in which their resources are allocated. Our federal legislative priorities include student financial aid (very important to our students), research funding (very important to our faculty) and immigration issues (very important for our broader community). We got about \$120m in one-time money to be spent over 4 years (the first time something like this has happened). We allocated \$20 million this year and anticipate allocating significantly more next year. Unfortunately, increasing costs keep eating into our budgets. We have updated our estimate of CSU deferred maintenance. It is getting close to \$4b. Construction costs are skyrocketing across the country—up 18% in CA last year. We find that emphasizing completion rates and graduation numbers are paid attention to among many decision-makers. In the academy we need to continue to also focus on other dimensions of student success. We need to build the capacity of the CSU or CA will fall far short of reaching its goals for its citizens.

11. EVC Loren Blanchard indicated that preparation for next week’s Board meeting continues. Items being prepared for the Education Policies Committee include presentations on

- International Programs
 - o Study abroad,
 - o International collaborations
 - o international students
 - o International alumni
 - o Faculty professional development—training and research
- Research, Scholarship & Creative Activities
- Progress on GI 2025, including both preparation and enrollment management
- Implementation of EO 1110, including a preliminary report on the WestEd study of campus implementation during the past summer

Note: Board meetings are livestreamed: <https://www2.calstate.edu/csu-system/board-of-trustees> On October 17-16 a GI 2025 symposium will be hosted by SDSU. The plenary sessions will be livestreamed. <https://www2.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/symposium/2018-symposium>

Several Executive Orders will likely be revised during the coming year dealing with:

- Immunizations
- Title IX policies
- Student Organizations

Dr. Blanchard was very complementary of the leadership retreat organized by the ASCSU Executive Committee which focused on student success. Student success has three components: learning, access, and completion. The graduation initiative has three interrelated goals: increase graduation rates while maintaining quality, eliminate achievement gaps, and meet the state’s workforce needs.

In response to questions: The system and campuses are addressing how to increase SFR and tenure density given current budget levels and one-time funding structures. We are aware of gender issues in reducing achievement gaps. On-line education is very much in the spotlight, especially given the development of online education in the CCC. Before we partner with outside groups and share data with said groups, our general counsel office reviews agreements to ensure compliance with mandated protection of student data. The CO perspective on student success dovetails with that of the faculty, but we perhaps place relatively more emphasis on access and completion. We recognize that we need significantly more enrollment growth dollars (3-5%) than is our base budget, to effectively meet our goals for the GI 2025. We clearly have fallen short in funding. The UC and private schools will have to provide more access if the state is to meet its workforce development goals.

12. Jason Wenrick (Executive Director, Common Human Resource System [CHRS]) CHRS is being rolled out campus-by-campus across the system. There have been 24 different HR systems across the CSU (including the CO) with different applications, data recording and reporting, etc. PeopleSoft 9.0 is not even being supported any longer. This effort to modernize and coordinate our HR system(s) should result in cost savings, make mandatory reporting to external groups easier, and significantly improve HR support across our campuses. The system should provide better support for

- Recruiting
- Workforce Administration
- Benefits Administration
- Absence Management
- Time and Labor Management
- Temporary Faculty Management
- Support of Negotiated Contracts
- etc.

Software design is complete, 23% of the software has been completed. We are currently preparing for the first wave of campus implementation in 2020. Piloting of a couple of modules (recruiting) will begin on 5 campuses beginning in January 2019.

13. AVC James Minor began by mentioning the faculty Leadership and Innovation Awards and expressing his appreciation to the selection committee for their fine work. There were 26 awards made and well over 300 applicants. The 26 awardees will be featured in a media campaign. He then updated us on GI 2025. He mentioned the upcoming GI 2025 conference (see links above for more information). It is likely that all sessions will be livestreamed. Campus watch parties will be supported, with goodies available for those attending via livestream on a campus. **The data from campuses offering EO 1110 supported/Early Start summer sessions this year are quite promising. Student success in mathematics under this model seems to have increased significantly and progress was made much faster than is being made by students in the same category beginning studies during the normal school year. [with reminder made in follow-up Q&A with the AVC that this data is limited].** Significant funds are being allocated to campuses to support the

implementation of EO 1110. The GI 2025 workgroups continue to meet and have generated many recommendations, many of which overlap. There will be an attempt to continue to support the workgroups and coordinate their work.

14. Wilson Hall (CSSA Liaison) student leaders from across the state recently at CSULB for CSUnity with state decision-makers to develop an advocacy plan for the year. The policy agenda for CSSA this year includes the following items.

- Providing food and housing (basic needs) for all students.
- Assuring accessibility, affordability, and sustainability for the CSU.
- Academic success and a holistic learning experience for all students.

Several senators offered suggestions for addition issue to address including alcohol on campus and its correlation with sexual assault, serving the needs of “non-traditional” students, being an advocate for equity at all levels of education, serving graduate students, etc. **Bill Blischke (ERFSA President)** Began by enumerating the many ways in which retired faculty continue to contribute to their campuses, many of which overlap with their former roles. Note: ERFSA provides many very valuable resources for retired and nearly-retired CSU employees. The website is particularly valuable. <http://csuerfa.org/>

Tenets of System Level Shared Governance in the California State University

The Academic Senate of the California State University (ASCSU) and the Chancellor affirm their commitment that joint decision making is the long-accepted manner of shared governance at the system level.ⁱ Shared governance refers to the appropriately shared authority, responsibility and cooperative action among governing boards, administration and faculty in the governance and accountability of an academic institution.ⁱⁱ

The Constitution of the ASCSU establishes the purpose of the systemwide senate, as well as the means of consultation and decision making by which the senate will act.ⁱⁱⁱ Both the ASCSU and the chancellor recognize there will be areas of consultation and decision making in which one party or the other will have primary responsibility.^{iv} In the case of the faculty, primacy includes academic programs, curricula, methods of instruction, and areas of student life that directly relate to the educational process.^v In these areas the ASCSU is the formal policy-recommending body on systemwide academic and curricular policy and matters that directly impact them; it is also the primary consultative body on the academic implications of systemwide fiscal decisions.^{vi} The authority of the faculty in these areas derives from its recognized expertise in academic matters. The chancellor maintains administrative responsibility for the institution. The chancellor shares responsibility for the defining and attaining of systemwide goals, which may include goals for the educational program, and the communication that links all components. In the case of academic policy, proposals for changes in policy or for new policy may arise from academic administrators.^{vii} Both parties accept the fiduciary and governing authority of the Board of Trustees of the California State University ultimately to set policy. For the CSU, consultation must take place with the ASCSU in areas of faculty primacy described above. This primacy means the faculty voice is given the greatest weight, although the authority for the final decision resides in the

Office of the Chancellor. In areas of faculty primacy, recommendations of the faculty are normally accepted, except in rare instances and for compelling reasons.^{viii}

Consultation and mutual respect are key components of shared governance. Effective consultation and joint decision making result in decisions that better serve the CSU and its students. While discussions may take place in different forms with other constituencies, faculty consultation means that there is an established process of deliberation that offers a means for the faculty—either as a whole or through authorized representatives—to develop and provide formal input in advance of decision making on the particular issue under consideration. System level policy affecting faculty primacy areas shall result from consultation between the chancellor and the ASCSU. Joint decision making in these areas results from effective consultation, as characterized below. While the ASCSU serves as the official voice of the faculty on systemwide issues, campus senates serve as the official voice of their respective faculty. Consistent with the precepts of this document, but not expressly addressed herein, campuses have their own relationships with the Office of the Chancellor. A normative culture of meaningful consultation must be characterized by:

- openness and transparency;
- commitment to civility, integrity, respect and open communication;
- mutual responsibility for decisions;
- trust, including trust of good intentions;
- a commitment to responsible participation on the part of all parties;
- a respect for evidence-based deliberation;
- a recognition of established best practices and promising new data-driven practices in the evaluation of subjects under consideration; and
- a recognition that consultation must allow both parties the time to consider, debate, develop their responses and work toward consensus while recognizing the need to proceed in a timely manner.

In accordance with the above described culture of consultation, any plan or policy that could affect faculty primacy areas and that may actually or potentially result in an executive order, shall be provided in draft form to the ASCSU body (or Executive Committee if during the summer), allowing for a reasonable review period (normally expected to approximate 75 days). If requested by the Executive Committee, additional extensions to obtain feedback may be authorized by mutual agreement. Each party recognizes that there will be occasional circumstances in which time constraints do not allow for normal systems of consultation to work effectively. The formal consultation process will therefore make provision to allow for an explicit agreement between the ASCSU and the chancellor to engage in a mutually agreed-upon process of expedited consultation in such cases, while still recognizing the formal role of the academic senates as the faculty voice on the matters under consideration. In the unlikely event that agreement cannot be reached, the chancellor will decide.

Because an expedited process is not the most optimal form of consultation and shortchanges a robust shared governance process, its use should be limited to those rare circumstances that justify departing from the more comprehensive process intended by this document.

Ultimately, genuine consultation based on sound reasoning occurs only in such a time and manner that each party has a reasonable opportunity to affect the decision being made.

ⁱ In California, the faculty role in shared governance and the centrality of joint decision making in that process is clarified in the Higher Education Employee Relations Act (HEERA); HEERA was to establish collective bargaining for faculty at CSU to insure that in doing so, traditional shared governance practices are not inhibited or undermined: *“The Legislature recognizes that joint decision making and consultation between administration and faculty or academic employees is the long-accepted manner of governing institutions of higher learning and is essential to the performance of the educational missions of these institutions, and declares that it is the purpose of this chapter to both preserve and encourage that process. Nothing contained in this chapter shall be construed to restrict, limit, or prohibit the full exercise of the functions of the faculty in any shared governance mechanisms or practices...”*

<https://www.perb.ca.gov/laws/statutes.aspx#ST3560>

ⁱⁱ <https://www.aaup.org/report/statement-government-colleges-and-universities>.

ⁱⁱⁱ http://www.calstate.edu/acadsen/records/about_the_senate/documents/constitution_2013_revision.pdf

^{iv} <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^v <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^{vi} http://www.calstate.edu/acadsen/records/about_the_senate/documents/constitution_2013_revision.pdf

^{vii} <https://www.aaup.org/report/statement-government-colleges-and-universities>.

^{viii} [*Report of the Board of Trustees’ Ad Hoc Committee on Governance, Collegiality, and Responsibility in the California State University*](#). Adopted by the Board of Trustees of the California State University, September 1985.

Addendum

This document resulted from a series of meetings between members of the ASCSU Executive Committee (Christine Miller, Catherine Nelson, Simone Aloisio, Thomas Krabacher, and Robert Keith Collins) and members of the leadership team at the Office of the Chancellor (Timothy White, Loren Blanchard, Christine Mallon, James Minor and Leo Van Cleve). The meetings took place during the 2017-18 academic year, and culminated in mutual agreement on May 8, 2018.

The following definitions aided in the crafting of this document:

Chancellor: For the purpose of this document the Chancellor refers broadly to the functions assigned to the Chancellor and the staff who work in the Office of the Chancellor.

The following definitions are used by the American Association of University Professors and the American Conference of Academic Deans in surveys of higher education governance in 1970 and 2001.

“Consultation: Consultation means that there is a formal procedure or established practice which provides a means for the faculty (as a whole or through authorized representatives) to present its judgment in the form of a recommendation, vote or other expression sufficiently explicit to record the position or positions taken by the faculty. This explicit expression of faculty judgment must take place prior to the actual making of the decision in question. Initiative for the expression of faculty judgment may come from the faculty, the administration, or the board.”

“Discussion: Discussion means that there is only an informal expression of opinion from the faculty or from individual faculty members; or that there is formally expressed opinion only from administratively selected committees.”

(1) <https://www.aaup.org/NR/ronlyres/97F85F15-0C93-4F2D-8291-E0E3DAC00329/0/01surv.pdf>

California Faculty Association:

Submitted by Renée Byrd, CFA/HSU Chapter President

Renée Byrd Remarks to the CSU Board of Trustees September 12, 2018:

“Hello. My name is Renée Byrd and I am an Assistant Professor in the Department of Sociology at Humboldt State University.

I was hired five years ago to launch a new program in Criminology and Justice Studies. Josiah Lawson was a major in that program.

Josiah should be in one of our classrooms right now, learning to think critically about violence, about the anti-blackness at the foundation of our criminal punishment system, and about the possibilities for transforming our society.

Instead he fell victim himself to senseless violence.

Josiah Lawson’s life matters.

Josiah, like most of our students, came to Humboldt from hundreds of miles away. Our students are far from home, from their families and communities.

And that can be an incredibly positive thing. Meeting new people, encountering new ideas and having new experiences, their education is an opportunity to broaden their horizons and figure out who they

are in new ways. They come from cities to an astonishingly beautiful and profoundly isolated, rural area. It is very different from home and they are exposed to very different ways of living.

But also, they experience culture shock and hostility.

To navigate that, at its most basic, HSU needs to ensure their safety and provide carefully thought through institutional support that facilitates their well-being and sense of belonging.

The demographics of the student body has changed over the years. So, in impoverished areas like ours, the long understood divide between town and gown is more complex, as racism inflects the economic dynamics at play.

We need to understand our obligations as leaders in the region. We must make sure that our students have housing, employment, and a sense of belonging when they do things as routine as visit the grocery store.

The CSU system must provide more support to Humboldt, so that it can transform itself and the local region. President Rossbacher must step up, learn from new people and take a more active role. We need to engage the parents, families and the communities from which students come, as well as the intellectual and cultural traditions that can provide a sense of belonging.

We need to pay careful attention to how black people's location differs from those of white people, especially when it comes to policing and inclusion.

Let me give you an example – you recently gave four years worth of the membership rosters of several Black student organizations to the Arcata Police. Students were simply notified in an email that their names and information were given over, ostensibly to investigate Josiah's murder. This is incredibly problematic.

You must begin to think of safety through a racial justice lens. That will require study on your parts. I am here today to tell you that you have work to do.

You have to understand that from our experience as Black people, the police are not a neutral force; they are a force that both fails to protect us and perpetrates violence themselves. You cannot assume that the police equal safety for our Black students. In fact, they often mean the opposite, a threat to one's safety, well-being and belonging in various spaces.

As leaders in the CSU, you must grapple with the contradictions of a system that holds police out as the primary system for addressing violence, even as they are purveyors of violence themselves for marginalized people.

The parents of our Black students have to worry every time their kids leave the house, let alone when they travel hundreds of miles away to get an education. Josiah deserved to be able to come to Humboldt and read books, encounter new ideas and be safe doing that. Josiah's life matters.

With the increased exposure of the murder of Black people by police, we expect the administration of the CSU—especially white administrators—to start to get this.

Talk with Black parents, students and their communities. This cannot be outsourced to one Chief Diversity Officer. Talk with Black academics who study these issues—We are right here in the CSU! You will learn a lot.

We need a new consciousness about what students of color need when they arrive. Especially Black students.

It is time for you to take racism seriously and do the real work in yourselves to make an education possible for our students.

In other words, it is time for you to declare that Josiah's life matters.”



CFA supports family of slain Humboldt State student, calls on CSU admin to better protect students, demands all speakers be treated with respect

September 12, 2018

As the mother of slain Humboldt State student David Josiah Lawson made her third appeal to CSU Trustees at today's meeting, faculty and students stood arm-in-arm behind her, echoing her call for the Board to use its leverage to help solve the crime and improve campus safety.



Lawson was a 19-year-old Criminology & Justice Studies student. He was killed at a party near campus in the rural, mostly white community of Arcata on April 15, 2017. As of today, his murder remains unsolved.

HSU students, Lawson's family, and advocates have protested persistently at city meetings, on campus, and in town since his death. His mother, Charmaine Lawson, has asked the Board twice before for help in finding the killer and make CSU campuses safe for students.

"We demand safety," Charmaine Lawson said. "The university must work to end the discrimination throughout the CSU system."

Today, faculty and students from throughout the CSU amplified her message, and called out Trustees for their treatment of Charmaine Lawson during their July meeting. At that meeting, while Ms. Lawson spoke, a CSU police officer could be seen on video standing behind her in an intimidating manner, his hand near his weapon.

"She was treated more as a criminal than a righteous grieving mother," said Sharon Elise, CFA's Associate Vice

President of Affirmative Action and a CSU San Marcos Professor. "She came to you because her son was murdered. She entrusted him to you for an education and expected him to survive the experience and did not expect to be menaced by the police. She deserves more than that and he deserves justice."

CFA faces up to racism and takes it on when it occurs and the Trustees need to do it too, she said. The work belongs to all of us.

"David Josiah Lawson lived a short life that deserves our honor and recognition. It is not too late to get to know him and to stand for him. To seek justice," Elise said. "We are waiting for Black lives to matter."

Renée Byrd, a professor in the Criminology & Justice Studies program at Humboldt State and CFA Chapter President, urged Chancellor Tim White and Trustees to think of safety through the lens of racial justice.

"Parents shouldn't need to worry every day when their kids leave the house, let alone when they go to get an education," Byrd said. "David Josiah Lawson deserved to come to Humboldt and encounter new ideas and be safe doing that. His life matters... It's time to show us that his life matters."

James Thomas, a Cal State LA faculty member and Pastor of Living Word Community Church in Sherman Oaks, told Trustees that if they are recruiting students of color, they need to truly make space for students of color, and protect them from harm. To help them feel healthy and supported.

"If you invite us to your institution, you must allow us to be Black," Thomas said. "That means the culture of the institution has to change to make space for us. You need to be ready for the students you recruit and you're not. It means working openly with students, parents, community leaders, pastors, and faculty."

The police presence in the CSU system and lack of support from administration for families and students of color, particularly Black students, must stop, said Antoinette Sadler, a Cal State LA student and member of Students for Quality Education.

"We can't enter the administration office without police coming in full riot gear to block the entrance," Sadler said. "We are students. You all get paid by us... You all need to be held accountable."

The auditorium was silent as Charmaine Lawson spoke of her son, her voice shaking with emotion. With faculty and students standing in solidarity behind her, she told them of David Josiah Lawson's life. Of his vibrance. Of his character. Of his love for the CSU.

"My son was smart. My son was compassionate. He was an ambitious leader. He was driven to succeed. My beloved son was destined for greatness. DJ set his sights on higher education when he entered Humboldt State in 2015. He was so excited to be heading off to college, a young African-American man," Charmaine Lawson said. "As parents, we sacrifice to send our children off to college because we want them to succeed as future leaders."

This institution failed our family.”

[Click here](#) to read full comments by CFA leaders.

Office of Equity, Diversity, and Inclusion:

Submitted by Cheryl Johnson, Director, Office of Diversity, Equity, and Inclusion

As part of “Creating Change for Equity” on a systemwide level, the Office of Diversity, Equity & Inclusion (ODEI) is creating a Diversity, Equity & Inclusion Council. It is with great anticipation that this council will work in shared governance for student success.

The Diversity, Equity and Inclusion Council (DEIC) will support ODEI in the creation of short and long-term strategic goals for the enhancement of faculty, staff and student development, and engagement in matters concerning diversity, equity, and inclusion. The DEIC will be a collective and coherent voice and serve as a resource to ODEI. As well as provide leadership direction to engage HSU and the community it serves and serve as change agents to promote cultural change initiatives and improve the campus climate.

President’s Office:

Submitted by Lisa Rossbacher, President, Humboldt State University

The CSU Board of Trustees has begun their discussion of their 2019-20 budget request to the Governor and the legislature. This is the beginning of the process, but I want to share several key aspects of the discussion so far:

- The Board plans to request another \$75 million for the CSU to continue the efforts on Graduation Initiative 2025.
- The CSU is currently planning to request funding for enrollment growth of 3 to 5%. (HSU would need to increase our enrollment of Full-Time-Equivalent in-state students by 12% just to meet our existing enrollment target.)
- Modest additional, on-going funding (\$50 million) is likely to be requested for facilities (deferred maintenance); HSU’s needs alone in this area are many times that amount.
- About \$200 million will be requested for salary increases (\$160 million) that have already been agreed to in the collective bargaining process and mandatory costs like retiree benefits (\$38 million).
- The Board also plans to request one-time funding in 2019-20 for the CSU Basic Need Initiative (\$15 million) and additional support for addressing deferred maintenance on the campuses (\$150 million).

The CSU Board of Trustees is still working on developing this budget request to the Governor and state legislature. The final version will be an action item at the November meeting of the Board. Stay tuned.

The Board has also created a task force that is looking at the possibility of developing a multi-year plan for small, predictable, incremental increases in tuition that will be known ahead of time and which can

be planned for by students and their families. Whether this plan would be implemented if the Board's budget request is fully funded is not clear, but if the legislature and Governor do not fully fund the CSU's request, this multi-year tuition plan becomes far more likely.

Here on campus, I heard a disturbing report last week. I acknowledge that this exchange was described to me second hand, but, whatever the details, the overall message is troubling. The reported conversation involved a student complaining that the quality of her education was being harmed because a faculty member teaching one of her classes was not being paid enough; the faculty member had told the class that, because of the salary, insufficient time was available to grade student exams and to comment on homework. When the student was asked what evidence she had that the quality of her education was being affected, she admitted that she didn't have any evidence – only that the professor had said this to the class. And the student was repeating this faculty member's complaint.

The most troubling aspect of this story is that it describes a faculty member using students to carry a personal agenda. I find this unprofessional and unacceptable, and I very much hope this report is either wrong or an isolated incident that will not reoccur.

As always, I am available to answer questions.

Provost Report
 University Senate
 September 18, 2018

1. Enrollment Management Update

Enrolled Students Report Options				
Level	All	Undergrad	Masters	Credential
Semester	Fall	Spring		
Contents	Headcount	FTE	resident HC	resident FTE unit load
Time frame	To-date at Census			

Fall Headcount at Census by Student type								
report generated: 17-SEP-18								
Student type	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018
Continuing UGrd	5,002	5,264	5,299	5,506	5,650	5,694	5,493	5,157
Returning UGrd	105	108	96	79	105	96	102	79
First-time UGrd	1,282	1,237	1,368	1,386	1,420	1,295	1,210	1,051
Transfer UGrd	934	947	971	971	1,035	857	953	894
Cont/Ret PBac	339	262	249	263	227	248	259	278
New PBac	244	249	278	249	313	280	306	285
Transitory	140	49	32	31	40	33	24	35
Totals	8,046	8,116	8,293	8,485	8,790	8,503	8,347	7,779

[Return to Institutional Summary Index](#) [*Glossary of Terms](#)

Final enrollment census for 2018-2019 AY occurs at 11:59 PM on 9/17/18.

Current OIE enrollment data (as of 9/17/18) predicts a final student headcount of 7779 for Fall 2018. This represents a decline of 568 students (-6.8%) from Fall 2017 to Fall 2018 (one academic year). Compared to Fall 2015, the Fall 2018 enrollment represents a decline of 1011 students (-11.5%). Based on \$5742 resident tuition per student per year, the 2015 to 2018 decline represents ~\$5.8M decrease in HSU's tuition revenue this year.

Further details: First-time (freshmen) enrollment declined 159 students (13.1%) from Fall 2017 to Fall 2018. First-time (freshmen) enrollment has declined 369 students from Fall 2015 to Fall 2018 – this represents a 25.9% decline in freshmen enrollment over the span of three academic years. Fall 2018 is the smallest freshmen class experienced by HSU since 2007 (see attached pdf). This small incoming first-time (freshmen) class will impact (and reduce) HSU's enrollment for the next 4-5 years.

2. Higher Education Opportunities Act (HEOA) Update

The HEOA is a federal law requiring higher education institutions to communicate the price of course materials to students at the time of registration. There are a number of HEOA provisions that impact the California State University.

Complying with HEOA requirements is a condition for the CSU receiving student financial aid from the federal government.

As winter and spring 2019 textbook ordering begins, this biannual reminder to campuses about the HEOA textbook information requirements includes recommendations for supporting your campus' successful implementation of the requirements.

The Chancellor's Office has organized relevant information and answers to frequently asked questions for the HSU campus community to learn more about the HEOA - please see accompanying memo and visit <http://als.csuprojects.org/heoa> or <http://als.csuprojects.org/> .



HSU Fall Semester Enrollment (1991-Present)

Undergraduate Cohort

First-time Undergraduate (FTUG): All matriculated first-year students, even if they have enough units to be considered sophomores/juniors, who enroll in the fall semester.

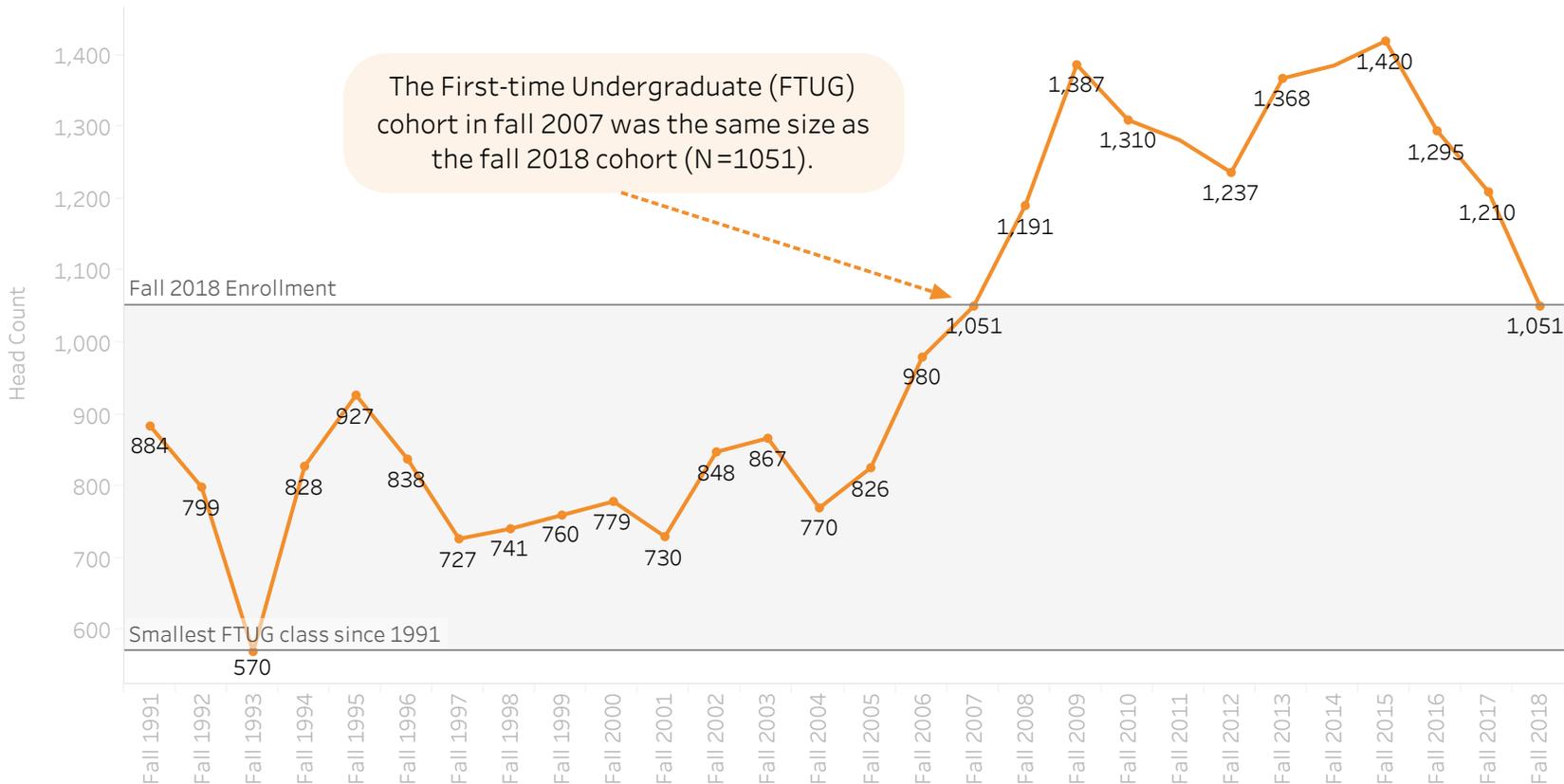
Fall 2018



Sparkline of Enrollment



Historical Trend of Cohorts



Filters	
Anthropology	<input type="checkbox"/>
Art	<input type="checkbox"/>
Communication	<input type="checkbox"/>
Critical Race Gender Se..	<input type="checkbox"/>
English	<input type="checkbox"/>
Environment and Com..	<input type="checkbox"/>
Environmental Studies	<input type="checkbox"/>
Geography	<input type="checkbox"/>
History	<input type="checkbox"/>
International Studies	<input type="checkbox"/>
Journalism and Mass C..	<input type="checkbox"/>
Music	<input type="checkbox"/>
Native American Studi..	<input type="checkbox"/>
Philosophy	<input type="checkbox"/>
Politics	<input type="checkbox"/>
Religious Studies	<input type="checkbox"/>
Sociology	<input type="checkbox"/>
Theatre, Film and Dance	<input type="checkbox"/>
World Lang and Cultures	<input type="checkbox"/>
CAHSS	
Biological Sciences	<input type="checkbox"/>
Chemistry	<input type="checkbox"/>
Computer Science	<input type="checkbox"/>
Engineering	<input type="checkbox"/>
Environmental Science ..	<input type="checkbox"/>
Fisheries Biology	<input type="checkbox"/>
Forestry & Wildland Re..	<input type="checkbox"/>
Geology	<input type="checkbox"/>
Mathematics	<input type="checkbox"/>
Oceanography	<input type="checkbox"/>
Physics and Astronomy	<input type="checkbox"/>
Wildlife	<input type="checkbox"/>
CNRS	
Applied Technology	<input type="checkbox"/>
Business Administrati..	<input type="checkbox"/>
Child Development	<input type="checkbox"/>
Economics	<input type="checkbox"/>
Education	<input type="checkbox"/>
Kinesiology & Recreati..	<input type="checkbox"/>
Nursing	<input type="checkbox"/>
Psychology	<input type="checkbox"/>
Social Work	<input type="checkbox"/>
CPS	
Advising Center	<input type="checkbox"/>
General Studies	<input type="checkbox"/>
GEN.:	

Updated: 9/17/2018
 HSU OIE
<https://ie.humboldt.edu>

Academic Technology Services
401 Golden Shore, 6th Floor
Long Beach, CA 90802-4210

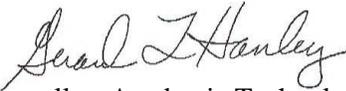
www.calstate.edu

Gerard L. Hanley, Ph.D.
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September 7, 2018

MEMORANDUM

TO: CSU Presidents

FROM: Gerry Hanley 
Assistant Vice Chancellor, Academic Technology Services

Attention Provosts:
Actions required and
recommendations to comply with
state and federal regulations

SUBJECT: Update on Regulations Regarding Textbook Affordability with Recommended Actions

This memo highlights three state and federal regulations that campuses will need to respond to on a regular schedule, as well as recommended campus actions.

Higher Education Opportunities Act (HEOA)

The HEOA is a federal law requiring higher education institutions to communicate the price of course materials to students at the time of registration. There are a number of HEOA provisions that impact the California State University. Complying with HEOA requirements is a condition for the CSU receiving student financial aid from the federal government.

As winter and spring 2019 textbook ordering begins, this biannual reminder to campuses about the HEOA textbook information requirements includes recommendations for supporting your campus' successful implementation of the requirements. The Chancellor's Office organized relevant information and answers to frequently asked questions for your campus community to learn more about the HEOA. This information can be found [here](#).

The section in the HEOA on textbooks requires campuses to provide students access to textbook and course material information associated with the CSU classes scheduled for each term. These requirements are "to ensure that students have access to affordable course materials by decreasing costs to students and enhancing transparency and disclosure with respect to the selection, purchase, sale, and use of course materials."

Key Textbook Information Requirement in HEOA

"To the maximum extent practicable, each institution of higher education receiving Federal financial assistance shall—Disclose, on the institution's internet course schedule and in a manner of the institution's choosing, the ISBN (International Standard Book Number) and retail price information of required and recommended college textbooks and supplemental materials for each course listed in the institution's course schedule used for preregistration and registration purposes." ([USCode, 2017](#))

Senate Bill 1359

Senate Bill (SB) 1359 requires CSU campuses "to clearly highlight, by means that may include a symbol or logo in a conspicuous place on the online campus course schedule, the courses that exclusively use digital

course materials that are free of charge to students and may have a low-cost option for print versions.” The deadline to implement this designation in your course schedules was January 2018. Guidelines for implementation have been provided to campuses with options and suggestions for satisfying this requirement. More information about SB 1359 can be found [here](#).

Assembly Bill 798

Assembly Bill 798 has provided 19 CSU campuses approximately \$860,000 to support faculty adopting open educational resources and low-cost course materials. By October 2018, a second round of state funding will be distributed to CSU campuses. This state funding is in addition to the Chancellor’s Office funding for campuses’ [Affordable Learning Solutions initiatives](#).

Recommended Campus Actions to Comply with Regulations

- Communicate HEOA requirements to faculty and others who support the adoption of course materials. Emphasize the importance of providing course material and textbook selections by the campus due date, enabling your campus to be compliant with HEOA by providing the textbook ISBN and price in the course schedule prior to class registrations that begin October and November 2018.
- Showcase your campus’ textbook affordability plans with the funding from AB 798 and the Chancellor’s Office. In addition to funding, the Chancellor’s Office provides tools, templates, guidelines, webinars and consulting support for your local textbook affordability plans. You can find your campus coordinator(s), resources and information at [COOL4Ed.org](#).
- Discover the [California Open Online Library](#) to view free and open e-textbooks for 52 high-enrollment courses selected and peer-reviewed by faculty in the CSU, University of California and the California Community Colleges. More than 80 [case studies showcasing faculty](#) can also be found at COOL4Ed.
- Explore the [AffordableLearningSolutions.org](#) website for information on choosing and providing affordable, quality educational content. [CSU MERLOT](#) (Multimedia Educational Resource for Learning and Online Teaching) offers more than 6,300 free and open textbooks and more than 80,000 free course materials.
- Recommend faculty choose affordable course materials. No- and low-cost educational resources are available at MERLOT, COOL4Ed and AffordableLearningSolutions.org. At least 19 CSU campuses have local academic senate resolutions supporting faculty choice of open educational resources.
- Work with your campus bookstore to provide lower-cost course material alternatives for students.
 - Consider adopting an [Immediate Access Program](#) on your campus. Immediate Access Programs, sometimes called Direct Access or Inclusive Access programs, are campus-specific programs that typically allow students access to their digital course materials on the first day of class through the add/drop date at no cost. Students can then “opt out” and purchase their course materials elsewhere or purchase the digital content. Digital textbooks in these programs may be discounted 60 percent or more from print versions or discounted 25-60 percent from the already low digital rental price. Multiple CSU campuses have implemented their version of the Immediate Access Program and are providing affordable access to course materials for students.

- Bookstores can consider incentives for faculty and departments communicating their course materials to the campus bookstore in a timely manner.

Connecting Affordability and Student Success

Too many students are not buying the course materials they need because of financial constraints. A U.S. Department of Education survey conducted in Florida found that 48 percent of the students sampled indicated that they took fewer course units per semester because of the high cost of textbooks. Campuses can connect the importance of early course materials with student success through positive messaging, such as “help provide students more affordable options by providing course material requests to your campus bookstore by [campus due date].” Additionally, campuses may benefit by connecting their Basic Needs Initiative efforts to Affordable Learning Solutions.

Accessibility of Instructional Materials

Students with disabilities benefit from having sufficient time to locate alternatively formatted materials. Having faculty submit their book orders on time and choosing no-cost and low-cost quality course materials can provide significant support for the academic success of students with disabilities.

Textbooks and Financial Aid

Faculty may not be aware that the campus’ ability to provide federal financial aid to students is dependent on a wide range of requirements, including the availability of textbook information within the course schedule. Noncompliance could put at risk more than \$1 billion in federal student assistance for CSU students. Raising awareness of this requirement will help faculty better understand why they are being asked to submit their book requests in a timely manner.

We hope you find this information helpful for your planning and implementation of textbook affordability programs and complying with state and federal regulations. If you have any questions, please contact me at ghanley@calstate.edu.

- c: Dr. Loren J. Blanchard, Executive Vice Chancellor for Academic and Student Affairs
Mr. Steve Relyea, Executive Vice Chancellor and Chief Financial Officer
Provosts and Vice Presidents for Academic Affairs
Vice Presidents for Student Affairs
Dr. Catherine Nelson, Chair, Academic Senate CSU
Mr. Patrick Perry, Chief Information Officer and Associate Vice Chancellor
Campus Chief Information Officers

HUMBOLDT STATE UNIVERSITY

HSU Emeritus & Retired Faculty Association

Presented by Marhselle Thobaben at the HSU University Senate meeting of September 18, 2018

Constitutional revisions approved by a large margin those who voted in the recent balloting on changes in the Association's constitution approved all the proposed changes. The votes were as follows:

- Amendment 1: To expand membership eligibility to all retired CSU employees receiving a CalPERS pension
 - Yes: 509 (76%)
 - No: 158 (24%)

- Amendment 2: To change the name of the Association to the California State University Emeritus and Retired Faculty and Staff Association
 - Yes: 498 (75%)
 - No: 165 (25%)