

RESOLUTION ON PROCEDURE CHANGE IN ASSIGNING CREDIT/NO CREDIT GRADES
(#06-91/92-EP)

- WHEREAS, The Humboldt State University Office of Admissions, Records and School Relations implemented, as of Fall semester 1991, a procedure change in the assigning of Credit/No Credit grades in optional Credit/No Credit courses; and
- WHEREAS, Executive Order 320 states that it is the right and responsibility of the faculty to assign grades; and
- WHEREAS, Administrative assignment of Credit/No Credit grades based on the assignment of grades "A" through "F" by faculty is tantamount to denying faculty the right to assign the final grades in some cases; and
- WHEREAS, Administrative assignment of Credit/No Credit grades based on the assignment of grades "A" through "F" by faculty is tantamount to denying faculty the right to assign the grades of Credit and No Credit in all cases of optional Credit/No Credit classes; and
- WHEREAS, The Humboldt State University Academic Senate judges the recent procedure change by the Office of Admissions, Records and School Relations to be in violation of Executive Order 320; and
- WHEREAS, The Office of Admissions, Records and School Relations made the decision to implement the procedure change without consulting the general faculty or its representative body, the Academic Senate; therefore, be it:
- RESOLVED: That the Academic Senate of Humboldt State University cannot accept the procedure change for assigning Credit/No Credit grades; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University suggests the following procedure be adopted as soon as possible by the Office of Admissions, Records and School Relations to insure that students adhere to the policy of taking at most one optional Credit/No Credit course on a Credit/No Credit basis: 1) All subsequent class rosters indicate which students in the class have opted for Credit/No Credit grading; 2) Final grade sheets indicate which students are to receive Credit/No Credit grades from the faculty.

CREDIT/NO CREDIT

Proposed Procedure Change

Recently, a number of faculty and College Deans have commented on the need for better procedures to support the faculty grading policy regarding credit/no credit. Present procedures do not enable the University to maintain faculty requirements that students be limited to one optional credit/no credit course each term. The following procedural change will enable the University to enforce the policy.

Current Policy

Students may take only one course per semester on an optional credit/no credit basis.

Proposed Procedure

Students desiring to register for optional credit/no credit courses will do so in the following manner:

1. Register for all courses in regular fashion.
2. Within the first four weeks of the semester, any eligible student who wishes to exercise the credit/no credit option may do so by filing the required form with the Registrar. Except for courses that begin after the mid-semester, this form may not be withdrawn or amended after the first four weeks of the semester.

At the end of the semester, faculty will report letter grades in the usual fashion. The Registrar will then record a Credit (CR) or No Credit (NC) in the appropriate case according to faculty grading policy. (Present faculty policy - undergraduate: A to C- = CR, D+ to F = NC; graduate: A to B- = CR, C+ to F = NC.)

Mandatory Credit/No Credit courses are not effected by this policy.