

HUMBOLDT STATE UNIVERSITY
University Senate

Resolution on a Facilities Management Chargeback Policy

28-20/21-UPC— April 13, 2021 — First Reading

RESOLVED: That the University Senate of Humboldt State University recommends to the President that the campus adopt the attached Facilities Management Chargeback policy.

RATIONALE: *This policy revision will introduce a new approach to Facilities Management cost recovery by expanding non billable common services to general fund facilities. The intent is to realize efficiencies across campus by reducing transactions in initiating, processing, delivering, and closing out work. With this policy revision, the campus may realize potential time savings with department administrators, coordinators, assistants, technicians, business services staff, and facilities management staff. Additionally, this policy revision may realize financial savings across campus as department budgets will see reduced charges from work requested of Facilities Management. A general description of Facilities Management ability to complete work is included with this revision.*