

**Cal Poly Humboldt  
University Senate**

**Resolution Updating the Membership of the Constitution and Bylaws Committee**

26-22/23-CBC – April 25, 2023 – First Reading

**RESOLVED:** That the University Senate of Cal Poly Humboldt recommends that the membership duties of the Constitution and Bylaws Committee (CBC), as defined in the University Senate Bylaws and Rules of Procedure, be revised to make membership more representative.

**RATIONALE:** *As stated under CBC Duties (Senate Bylaws 11.64.iii) “the Committee shall consider each year, as may be necessary, revision of the list of Standing and Ad hoc committees and of the membership and functions of each committee.” Fulfillment of this duty is best achieved by an inclusive committee membership, with representation from divisional leadership, faculty, staff, and students. This duty, as the CBC benchmarking studies<sup>1</sup> suggest, requires membership to include the Vice President for Academic Affairs (or their designees), Vice President for Administration and Finance (or their designee), and the Vice President for Enrollment Management and Student Success (or their designee).*

Current membership:

**11.62 Membership:** The membership of the Constitution and Bylaws Committee shall be as follows:

- Chair of the Committee (elected by the Senate)
- Three (3) Faculty members, appointed by the Appointments and Elections Committee
- One (1) non-MPP Staff member, appointed by Staff Council
- One (1) Student member, appointed by Associated Students.
- The Senate Parliamentarian, appointed annually by the Senate Executive Committee, shall also serve on the Committee. Any member of the Committee (listed above) may also serve as Senate Parliamentarian, or the Parliamentarian may be an additional member of the Committee.

Revised membership:

**11.62 Membership:** The membership of the Constitution and Bylaws Committee shall be as follows:

- Chair of the Committee (elected by the Senate)
- Parliamentarian
- Three (3) Faculty, appointed by the Appointments and Elections Committee

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<sup>1</sup> Cal Poly San Luis Obispo University Committee on Committees Membership

<https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/University%20Committee%20on%20Committees%20-%20appointment.pdf>

- Administrative Affairs VP or designee
- Enrollment Management VP or designee
- Academic Affairs VP or designee
- One (1) non-MPP Staff member, appointed by Staff Council
- One (1) Student member, appointed by Associated Students