

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, October 6, 2023, 11:00AM-12:00PM

Voting	Non-Voting
	Travis Fleming
x James Woglom - Co-Chair	x Deirdre Clem
x Michael Fisher	x Kassidy Banducci
x Katie Koscielak (Andrea Alstone)	Elizabeth Whitchurch
x Wendy Sotomayor	Howard Maxwell
x Bethany Gilden	
x Eric Riggs	
x Steve St. Onge	
x Kristen Stegeman-Gould	
Nick Pettit	

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [September 22, 2023 Minutes](#) approved

2. AY2023-2024 USFAC Details

- a. USFAC Reporting (Senate) - nothing to report
- b. [Membership, Updates and Vacancies](#)
 - i. New membership has been confirmed: Nick Pettit (Presidential Representative) and Jim Graham (Faculty Representation)
 - ii. Jim Woglom meeting with Associated Students today
 - iii. URPC to confirm membership representation
 - iv. ITS representative - Bethany Gilden will work on the representation recommendation
 - v. Provost Capps is preparing to hire a Director of Academic Resources representative for OAA
- c. Purpose and Goals (Discussion) - no further discussion today

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. Jim Woglom is meeting with HBAC and Balabanis mural stakeholders next week
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. [Policy](#) Review
 - ii. nothing new to report
- c. Landscape Working Group - Liz Whitchurch
 - i. The group is meeting next week and will have more to report next meeting regarding landscape plans for various projects
- d. Space Process Implementation Working Group - Deirdre Clem
 - i. nothing new to report

4. Space Requests

- a. 2023/2024 Academic Year Space Request Call
 - i. The Space Request Call is launching October 9, 2023. Here is the [Schedule](#)
 1. Planning, Design, and Construction will be hopefully receiving requests for consultation
 - ii. Team Domino integration

5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes - N/A
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) - N/A

6. Other Items

- a. [Capital/Infrastructure Projects Update](#)/Team Domino
 - i. The committee reviewed the new projects described in the link above, including renderings for Engineering & Tech building and Energy Research and Sustainability Center building. Also discussed the status of the Student Housing project in construction on St. Louis Rd (Craftsman), as well as the design status of the Housing, Dining and Health project centrally located on campus. Science Complex has funding for renovation across A, B, C, and Alister McCrone Hall and Facilities Management is assessing the feasibility and priorities for renovations.
- b. [Campus Physical Plan](#) Update
 - i. Assessment is underway to meet our goal to serve 12,000 full time equivalent students and about 700,000 assignable square footage (about 1 million square feet total).
 - ii. Most of this would likely be infill in the areas on campus currently underdeveloped (upper playing field), or developed with parking lots, and could include moving athletic programs offsite (Foster Avenue property).
 - iii. By summer 2024, the plan should be closer to completion, and will be under CEQA review.
 - iv. SmithGroup and Facilities will be preparing a presentation 'roadshow' in the future
- c. [Bylaws](#) Update
 - i. Co-Chairs to assess next steps, then request committee members to review as a subcommittee.
- d. Gender Inclusive Restrooms -
 - i. <https://facilitymgmt.humboldt.edu/gender-inclusive-restroom-task-force>
 - ii. <https://pmc.humboldt.edu/portal/gender-inclusive-restroom-task-force-recommendations>
 - iii. Kristen Gould is asking who should be contacted if a campus group is interested in new gender neutral restrooms? They could be referred to Mike Fisher. The GIRR task force is not currently active.

7. Action Items

- a. 1.a. - September 22, 2023 Minutes approved

REMINDER- Next USFAC meeting is Friday, October 20, 2023, 11:00AM, Zoom Meeting