

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, April 28, 2023, 11:00AM-12:00PM

Voting	Non-Voting
	Travis Fleming
x	Bella Gray
	Deirdre Clem
x	Kassidy Banducci
x	Elizabeth Whitchurch
	Howard Maxwell
x	
x	
x	

Quorum (7 or more) - no

1. Previous Meeting Notes

- a. [February 17, 2023 Minutes](#) - no quorum, no action
- b. [April 14, 2023 Minutes](#) - no quorum, no action

2. AY2022-2023 USFAC Details

- a. USFAC Reporting (Senate)

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. no report
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. [Policy](#) Review
 - ii. Wendy Sotomayor mentioned the topic of changing the name of the SAC Quad to the University Quad. The PAT is requesting a letter to change the name, of which the SAC submitted. It was ultimately decided that the Naming Committee didn't have purview over this change. Right now Facilities Link indicates both 'SAC Lower Quad' and 'SAC Upper Quad'. 25 Live has 'University Upper Quad' and 'University Lower Quad' with SAC in parenthesis. This isn't under the purview of the Naming Committee. Deirdre Clem will change the name in Facilities Link to University Upper and University Lower.
- c. Facilities Use Working Group - Mike Fisher
 - i. no report
- d. Landscape Working Group - Liz Whitchurch

- i. There is a problematic shore pine tree leaning towards Art B. The tree isn't unhealthy but is in a place that is small for its size and people are using it to gain access to the roof. The proposal is to remove the tree this summer and replant in-kind elsewhere.
 - ii. Landscape Advisory Subcommittee is still needing to fill a student member position as well as a community member to fulfill the Tree Campus USA certification.
- e. Space Process Implementation Working Group - Deirdre Clem
 - i. This working group is working on a roadshow 2.0 to educate the campus community on the space request process.

4. Space Requests

- a. 2022/2023 Academic Year Space Request Call
 - i. [Schedule](#) - still with President for review

5. Space Management

- a. Vacated space - N/A
- b. Allocation changes
- c. Capacity changes - N/A
- d. Space changes
 - i. Ag Club exterior allocation request
 - 1. Genevieve Marchand has emailed the club twice indicating that they likely won't be able to use this space this semester, and that CCAT has room for them, and they could also look off campus. In 2024 we may also have more spaces off campus (Foster Parking area).
 - ii. [FR 213](#) room use change request from School of Engineering from 0083 Maintenance & Repairs to 0010 Teaching Lab U/G - no quorum, no action

6. Other Items

- a. Capital Projects Update/Team Domino
- b. [Membership](#) and [Bylaws](#) Update
 - i. Anthony Baker's role has increased recently during program expansion, and adding his role into Bethany Gilden's Academic Resources role might make sense. However, Bethany sits on the OAA leadership group and Anthony does not. Is his role relevant now due to cal poly expansion but may not be relevant in a few years? Then could he be a temporary non-voting member, or just invited to meetings for the time being? Eric Riggs indicated that the Provost is looking and re-organizing her office. Eric Riggs will discuss overall USFAC membership updates with the Provost.
- c. Craftsman Student Housing Groundbreaking Ceremony- Invitation for May 12, 2023
- d. Social hour after work May 17, 2023 at The Local Cider Bar

7. Action Items

- a. 1.a. February 17, 2023 Minutes - no quorum, no action
- b. 1.b. April 14, 2023 Minutes - no quorum, no action
- c. [FR_213](#) room use change - no quorum, no action

REMINDER- Next USFAC meeting will be at the start of the Fall Semester