

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, February 17, 2023, 11:00AM-12:00PM

Voting

Non-Voting

	Sherie Gordon		Travis Fleming
x	Genevieve Marchand	x	Bella Gray
x	Michael Fisher	x	Deirdre Clem
x	Katie Koscielak (Andrea Alstone)	x	Kassidy Banducci
x	Wendy Sotomayor	x	Elizabeth Whitchurch
x	Bethany Rizzardi	x	Howard Maxwell
x	Eric Riggs (out for Spring Semester)		
	Steve St. Onge		
x	Josh Callahan		
x	James Woglom		
x	Kristen Stegeman-Gould		
x	Cooper Jones		
x	Sebastian Taylor		

Quorum (7 or more) - yes

1. Previous Meeting Notes

- a. [January 27, 2023 Minutes](#) approved

2. AY2022-2023 USFAC Details

- a. USFAC Reporting (Senate)
 - i. SenEx had a positive response to the two space requests heading to Senate
- b. Membership and [Bylaws](#) Update
 - i. Change the membership of two faculty reps appointed by Senate to one faculty
 - ii. Other modifications will be proposed to the membership makeup

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. Nothing to report.
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. [Policy](#) Review - Genevieve Marchand requested Frank Whitlatch look at updating the policy. This will likely occur in the summer.
- c. Facilities Use Working Group - Mike Fisher
 - i. The group is now primarily fielding questions from CES as they continue to use the CES Guidelines.
 - ii. Space analytics will be a future charge
- d. Landscape Working Group - Liz Whitchurch

- i. A few big limbs are hanging over R-4 (parking lot west of The Hill) and need to be removed by an outside contractor. This is considered an emergency safety issue. Limbs to be removed on Tuesday next week
- ii. The working group is in need of a student and Genevieve Marchand has recommended a student. Associated Students would approve. The Executive Cabinet for AS is meeting tonight and Sebastian Taylor can discuss this with them then.
- iii. Approval is needed to add two positions (one student and one community member) to the membership roster to be designated as a Tree Campus USA.
- iv. The Community member position is vacant and needs to be filled as well.
- e. Space Process Implementation Working Group - Deirdre Clem
 - i. Nothing to report. Will meet again in March.

4. Space Requests

- a. 2022/2023 Academic Year Space Request Call
 - i. [Schedule](#) - URPC approved Request 99 OLLI office space per USFAC recommendations, and SenEx reviewed the space requests. The Senate will review the space requests on February 21, 2023.

5. Space Management

- a. Vacated space - N/A
- b. Allocation changes - N/A
- c. Capacity changes - N/A

6. Other Items

7. Action Items

- a. 1.a. January 27, 2023 Minutes approved.

REMINDER- Next USFAC meeting is Friday, March 3, 2023, 11:00AM, Zoom Meeting (canceled)