

CAL POLY HUMBOLDT

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, January 13, 2023, 11:00AM-12:00PM

Voting		Non-Voting	
x	Sherie Gordon	x	Travis Fleming
x	Genevieve Marchand	x	Bella Gray
x	Michael Fisher	x	Deirdre Clem
x	Katie Koscielak (Andrea Alstone)	x	Kassidy Banducci
x	Wendy Sotomayor	x	Elizabeth Whitchurch
	Bethany Rizzardi	x	Howard Maxwell
	Eric Riggs		
x	Steve St. Onge		
x	Josh Callahan		
	James Woglom		
x	Kristen Stegeman-Gould		
	Cooper Jones		
	Sebastian Taylor		

Quorum (7 or more) - yes

1. Previous Meeting Notes

- a. [December 2, 2022 Minutes](#) approved

2. AY2022-2023 USFAC Details

- a. USFAC Reporting (Senate)
 - i. Nothing to report
- b. Meeting schedule
 - i. CNRS Dean Eric Riggs has a conflict with our current meeting time (every other Friday at 11:00 AM). Genevieve Marchand indicated that we have two options: find a new meeting time, or replace him for Spring semester as delegated by the Provost. Genevieve asked Deirdre to email the committee to see if our current time works for all. And if not, we can open up to Provost to delegate new College Dean, probaby temporarily until Dean Riggs is available again in the Fall 2023.
 - ii. Genevieve will engage with Associated Students regarding our one open AS student representative position (Josephina Barrantes graduated in Fall 2022).

3. USFAC Working Groups - Not Addressed

- a. Public Art Working Group - Jim Woglom

- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
- c. Facilities Use Working Group - Mike Fisher & Genevieve Marchand
- d. Landscape Working Group - Liz Whitchurch
- e. Space Process Implementation Working Group - Deirdre Clem

4. Space Requests

- a. 2022/2023 Academic Year Space Request Call
 - i. [Schedule](#)
 - ii. Active [Space Requests](#) Overview ([Summary](#))
 - iii. Associated Students [Rubric Scores](#)
 - iv. Voting Members Review/Scoring Timing ([Rubric](#))
 - 1. [Request 97 ITS Customer Care Office Space](#)
 - a. Reviewed request
 - b. ITS/FM has reached out to CAHSS Dean Jeff Crane to discuss the potential to move CAHSS checkout to GH_225 (All School), thus opening up GH_210 suite for ITS offices. If Jeff Crane says no to moving CAHSS checkout to GH_225, USFAC can still vote now that this is a viable request and allocation to a specific space is up for mid-cycle consideration.
 - c. GH_225 is underutilized per Wendy Sotomayor/Conference & Event Services. Historically the CAHSS Council of Chairs and the Forensic Debate Team meet in this space. Spring 2023 shows the only reservation as CAHSS Council of Chairs. Storage space in 225A accessed within that room is allocated to the Forensic Debate Team.
 - i. CAHSS Division could find another room within their purview for Debate team if ITS or Media go into GH_225
 - d. If ITS were to move into GH_225, it would require additional funding for partitions and furniture
 - e. Academic Affairs/CAHSS will need to find new space for Forensic Debate Team (see [2021/2022 recommendations](#) for Request 88)
 - f. **Motion: USFAC recommends GH 225 reallocated to Academic Affairs from All School for use in the solution to Request 97 which includes ITS space needs.**
 - g. **Vote: Yay 7, No 0 - Motion passes**
 - h. The rationale document will be prepared by the FM team and will be routed for review by the co-chairs before sent to URPC for their meeting on January 20, 2023.
 - v. [Request 99 Osher Lifelong Learning Institute \(OLLI\) Class/Office Space](#) - [Additional Information](#) for review and voting during the next meeting.
- a. [Recommendations and Rationale](#)

5. Space Management

- a. Vacated space - N/A
- b. Allocation changes - N/A
- c. Capacity changes - N/A

6. Other Items

7. Action Items

- a. 1.a. December 2, 2022 Minutes approved
- b. 4.a.iv.1 Space Request 97 motion passed

REMINDER- Next USFAC meeting is Friday, January 27, 2023, 11:00AM, Zoom Meeting