

# CAL POLY HUMBOLDT

## Minutes

### University Space & Facilities Advisory Committee

**MEETING LOCATION:** Zoom Meeting (COVID-19)  
**MEETING TIME:** Friday, April 29, 2022, 11:00AM-12:00PM

| Voting |                        | Non-Voting |                      |
|--------|------------------------|------------|----------------------|
| x      | Sherie Gordon          | x          | Travis Fleming       |
| x      | Bethany Rizzardi       | x          | Bella Gray           |
| x      | Michael Fisher         | x          | Deirdre Clem         |
| x      | Katie Koscielak        |            | Kassidy Banducci     |
| x      | Wendy Sotomayor        | x          | Elizabeth Whitchurch |
| x      | Eric Riggs             |            |                      |
| x      | Steve St. Onge         |            |                      |
| x      | Josh Callahan          |            |                      |
| x      | James Woglom           |            |                      |
| x      | Kristen Stegeman-Gould |            |                      |
| x      | Josefina Barrantes     |            |                      |
|        | Cooper Jones           |            |                      |

Quorum (6 or more) - yes

Special Guest: Genevieve Marchand

- 1. Previous Meeting Notes**
  - a. [April 15, 2022 meeting minutes](#) approved
- 2. AY2021 USFAC Details**
  - a. USFAC Reporting (Senate) - no reporting related to space
  - b. Membership - vacancies to be discussed next meeting
- 3. USFAC Working Groups**
  - a. Public Art Working Group - Jim Woglom
    - i. The HSI mural at SCI C proposal is underway
  - b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
    - i. Steve St Onge had a question regarding the names of the new polytech buildings. There is potential for large gift monies but it is not as straightforward as it appears.
    - ii. The Student Housing project at the Craftsman Mall is the first to move through permitting. Ideally by the end of the Fall Semester the Naming Committee could coordinate and land on a name. The Naming Committee will convene to start the process for the Student Housing Project.
  - c. Facilities Use Working Group - Mike Fisher

- i. [Stakeholder review schedule](#)
- ii. Update on draft CES Guidelines
  1. Genevieve Marchand described the updated guidelines that have taken into account stakeholder comments.
  2. Question regarding clarifying the timing for each tier. The timing intent is to allow the first tier within each category ability to schedule prior to the next tier, but they can reserve earlier or within that time frame window.
  3. Where do standing high-level institute and annual events fall? They are under “Events that Precede All Other Tiers.” Does this need to be more explicit?
    - a. ‘Planned maintenance’ should be added to this section
  4. Next step is to further collate stakeholder comments within the draft guidelines and to garner additional USFAC review to discuss and possibly vote at our next meeting. USFAC is welcome to add comments/suggestions within the draft document before the next meeting.
  5. Wendy Sotomayor indicated that CES is holding reservations made for non-academic or annual/institutional for the Fall Semester right now until June 1 until the guidelines are finalized.
  6. Sherie Gordon asked if we can start a two-year event planning process so late requests are minimized.
- d. Landscape and Tree Advisory Subcommittee - Liz Whitchurch
  - i. Second review of Native American Studies (NAS) Food Sovereignty Lab (FSL) and Traditional Ecological Knowledges Institute (TEKI) [proposal](#) for use of outdoor space, and the Landscape and Tree Advisory Committee’s (LTAS) [recommendations](#)
  - ii. Working draft recommendation: USFAC recommends the University enter into a shared operations and maintenance agreement with the NAS FSL & TEKI for use of the outdoor space outlined in the proposal dated February 2022.
  - iii. FSL Steering Committee revised draft recommendation: USFAC recommends the University enter into a shared operations, maintenance, and co-management agreement with the NAS Rou Dalagurr Food Sovereignty Lab and Traditional Ecological Knowledges Institute of the outdoor space outlined in the proposal dated February 2022. This agreement is titled ‘Shared Maintenance and Co-management Agreement’, and is under development between the Landscape and Tree Advisory Subcommittee to USFAC, and the Rou Dalagurr Food Sovereignty Lab.
    1. Liz Whitchurch gave a brief overview of status: Cris Koczera and Tawny Fleming met with LTAS representatives to discuss elements of the operations plan. Use of tobacco in landscaping was discussed, as well as controlled burns and open flame use.
    2. USFAC representatives (Liz, Jim, Katie, Deidre) met with Cutcha Risling Baldy, Kaitlin Reed, Karley Rojas on April 27, 2022 to review details of the management and operation plan.
    3. The FSL steering committee is in agreement with the USFAC recommendations, with modifications.
    4. The FLS steering committee added ‘co-management’ to the maintenance agreement. Definitions of terms will be important. Tribal elder input has not been gathered yet by the FSL steering committee.
    5. Space allocation was not specifically discussed, but ‘allocation’ is not currently granted within the agreement.
    6. The concept of termination was discussed and will be clarified in the draft agreement. USFAC to provide input so we are on the same page before we extend this discussion to

the FSL steering committee. The current action of USFAC is to vote on the LTAS recommendation for a use agreement, however, as this agreement works towards finalization (especially regarding contract termination), Liz Whitchurch indicated that the USFAC should review again.

- iv. No vote today, but the USFAC is generally in agreement on the recommendation as modified by FSL Steering Committee in 3.d.iii, with the understanding that this agreement is in lieu of a formal space allocation, and with the potential addition of 'with legal counsel consultation'.
  - 1. Sherie Gordon will schedule a meeting with University legal counsel next week, and the USFAC may vote via email instead of waiting for the May 20th meeting if necessary.

#### **4. Action Items**

- a. April 15, 2022 Meeting Minutes
- b. No Vote: 3.c.iii. CES Guidelines vote
- c. No Vote: 3.d.ii. LTAS Recommendations for NAS FLS/TEKI use of outdoor space vote

**REMINDER- Next USFAC meeting is Friday, May 20, 2022, 11:00AM, Zoom Meeting**