

CAL POLY HUMBOLDT

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting (COVID-19)

MEETING TIME: Friday, April 15, 2022, 11:00AM-12:00PM

Voting

Non-Voting

	Sherie Gordon		Travis Fleming
x	Bethany Rizzardi	x	Bella Gray
	Michael Fisher	x	Deirdre Clem
x	Katie Koscielak	x	Kassidy Banducci
	Wendy Sotomayor	x	Elizabeth Whitchurch
	Eric Riggs		
x	Steve St. Onge		
x	Josh Callahan		
x	James Woglom		
x	Kristen Stegeman-Gould		
x	Josefina Barrantes		
x	Cooper Jones		

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [April 1, 2022 meeting minutes](#) - approved

2. AY2021 USFAC Details

- a. USFAC Reporting (Senate)
 - i. URPC is working on annual review recommendations to Senate today

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. HSI mural proposal is in progress for Science C building.
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
- c. Facilities Use Working Group - Mike Fisher
 - i. [Stakeholder review schedule](#)
 - ii. We are gathering feedback from campus stakeholders
- d. Landscape and Tree Advisory Subcommittee - Liz Whitchurch
 - i. Review Native American Studies (NAS) Food Sovereignty Lab (FSL) and Traditional Ecological Knowledges Institute (TEKI) [proposal](#) for use of outdoor space, and the Landscape and Tree Advisory Committee's (LTAS) [recommendations](#)
 1. Progress has been made on the operations and maintenance agreement draft since the last USFAC meeting. A prior shared maintenance agreement for the CCAT community

garden has been found in the archive and it will be useful for the draft agreement in preparation.

2. The FSL steering committee is asking for allocation and have prepared a draft request but have not submitted it; they are waiting for USFAC deliberation regarding allocation vs an operations and maintenance agreement without space allocation.
3. What are the implications of long term allocation? Allocation can be perceived as 'owning', however this is a false assumption as facilities and the land are technically owned by the University. The [space management policy](#) does not specify 'indoor' or 'outdoor', however there is potential to update the space management policy to further define use and allocation of outdoor spaces. This would facilitate USFAC and Facilities Management (FM) review. As it is now, FM manages Grounds, and would be responsible for activities in outdoor spaces.
4. A shared maintenance agreement could be a more simple route at this point and would give us time to fully assess what outdoor allocations look like relative to management and possible space policy updates. The maintenance agreement would be required regardless of allocation. If an allocation is granted, it does not give much more authority over the space. Changes to allocated space will still need to be reviewed and processed through the University/FM as all allocated space is still University owned.
 - a. Can we update the space policy with a section to outline the process for outdoor space uses via a shared agreement so it's clear from the start? We could also create a live repository of which outdoor spaces are used by specific departments.
5. Next step before voting: LTAS to notify the FSL co-directors of the recommended approach to garner feedback. Deirdre Clem to coordinate a meeting with Cutcha Risling-Baldy, Kaitlin Reed and Karley Rojas regarding the working recommendation. Liz Whitchurch, Jim Woglom and Katie Koscielak to conduct the meeting.
6. Working recommendation: UFSAC recommends the University enter into a shared operations and maintenance agreement with the NAS FSL & TEKI for use of the outdoor space outlined in the proposal dated February 2022.

ii. Vote

1. No vote this meeting

4. Action Items

- a. 1.a. April 1, 2022 Meeting Minutes approved
- b. 3.d.ii LTAS Recommendations - no vote

REMINDER- Next USFAC meeting is Friday, April 29, 2022, 11:00AM, Zoom Meeting