

# CAL POLY HUMBOLDT

## Minutes

### University Space & Facilities Advisory Committee

Voting		Non-Voting	
	Shahrooz Roohparvar	x	Travis Fleming
x	Bethany Rizzardi	x	Bella Gray
	Michael Fisher	x	Deirdre Clem
x	Katie Koscielak	x	Kassidy Banducci
	Wendy Sotomayor	x	Elizabeth Whitchurch
x	Eric Riggs		
x	Steve St. Onge		
x	Josh Callahan		
x	James Woglom		
x	Kristen Stegeman-Gould		
x	Josefina Barrantes		

Quorum (6 or more) - yes

**MEETING LOCATION: Zoom Meeting (COVID-19)**

**MEETING TIME: Friday, March 4, 2022, 11:00AM-12:00PM**

1. **Previous Meeting Notes**
  - a. [February 3, 2022 meeting minutes](#) attached for approval
  - b. [February 18, 2022 meeting minutes](#) attached for approval
  
2. **AY2021 USFAC Details**
  - a. USFAC Reporting (Senate)
    - i. no space-related reports since last meeting
  - b. Membership
    - i. [Current and Upcoming Vacancies](#)
    - ii. President’s office appointee is vacant, as will be two AS representatives after Spring Semester 2022
  
3. **USFAC Working Groups**
  - a. Public Art Working Group - Jim Woglom
    - i. City of Arcata and partners are considering a project at the walking bridge over Highway 101
    - ii. Art building second floor women’s restroom has a lot of vandalism so a mural painting is proposed to deter vandalism.
    - iii. SCI C AS representatives Hispanic Serving Institutions/STEM
    - iv. Sustainability mural in proposal stage
  - b. Landscape Working Group - Liz Whitchurch

- i. The working group met with the Landscaping and Tree Advisory Committee regarding the Native American Studies (NAS) department's Food Sovereignty Lab (FSL) proposal regarding outdoor foraging and gardening space. Liz Whitchruch will prepare and forward the proposal for USFAC review. The department is asking for management rights to coordinate with Grounds.
- c. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
  - i. Presidential Courtyard in Founders Hall: estimated name change to occur in mid or late April.
  - ii. Gutswurrak SAC name change to be finalized in April. Proposal to change the building name acronym to GSAC. Campus maps are being updated now. Possibility to rename the Facilities Link SAC Lower Quad and SAC Upper Quad to remove 'SAC'. Look at the entirety of the grounds naming strategy before making any quad name changes. There are more quad names proposed TBD.
- d. Facilities Use Working Group - Mike Fisher
  - i. [Stakeholder review schedule](#)
  - ii. Moving ahead with the guidelines rollout. The Deans, Provost and Senate Chair Monty Mola reviewed the guidelines with us on February 23, 2022. Our next round of reviews will be with the College Chairs.
- e. Space Request Process Imps Working Group - Deirdre Clem
  - i. Hiatus until end of Summer 2022

#### 4. Space Requests

- a. [Schedule](#)
  - i. President's office is currently reviewing the recommendations of the USFAC.

#### 5. Space Management

- a. Vacated space - N/A
- b. Allocation changes
  - i. NAS Food Sovereignty Lab Native Landscaping - see 3.b. for discussion
  - ii. Cal Poly Expansion/Admission Advisors SBS Officespace (currently TRIO)
    - 1. Are they within the same division and can move assignments as they see fit?
    - 2. Need to discuss this at the next meeting to understand the full picture when all members are in attendance.
- c. Capacity changes - N/A

#### 6. Action Items

- a. 1.a. February 3, 2022 minutes approved
- b. 1.b. February 18, 2022 minutes approved

#### 7. Special Topics

- a. Physical Campus Plan Update
  - i. Polytechnic working group reviewed and finalized the Request for Qualifications.
- b. Cal-Poly Implementation
  - i. Engineering and Tech project under preliminary feasibility study
  - ii. Craftsman Student Housing is moving through CEQA and the design build team will be chosen this month.
  - iii. Team Domino is also looking at vacancies moving out of existing buildings into the new builds.

**REMINDER- Next USFAC meeting is Friday, March 18, 2022, 11:00AM, Zoom Meeting**