

HUMBOLDT STATE UNIVERSITY

University Space & Advisory Committee

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting (COVID-19)

MEETING TIME: Thursday, September 9, 2021, 11:00AM-12:00PM

Voting

Non-Voting

x	Shahrooz Roohparvar		Travis Fleming
x	Genevieve Marchand	x	Bella Gray
	Bethany Rizzardi		Deirdre Clem
x	Michael Fisher	x	Kassidy Banducci
x	Katie Koscielak	x	Elizabeth Whitchurch
x	Wendy Sotomayor		
x	Eric Riggs		
x	Steve St. Onge		
x	Josh Callahan		
x	James Woglom		
	Kristen Stegeman-Gould		
x	Kelly Kime		

Quorum

1. Previous Meeting Notes

- a. [August 20, 2021 meeting notes](#) attached for approval
 - i. Meeting minutes approved as written.

2. AY2021 USFAC Details

- a. USFAC Reporting (Senate)
 - i. No meeting during the last period. After the next Senate meeting, there will be a report.
- b. Membership Update - student involvement (two AS vacancies)
 - i. Deirdre will continue to check in with AS to see if there are any new applicants.

3. USFAC Working Groups

- a. Communications Working Group
 - i. confirm membership and leadership
 - ii. Tasks of this group to be moved to the Space request process group because of overlap. This group to be sunsetted.
- b. Public Art Working Group - Jim Woglom
 - i. Working with City of Arcata, Dr. Bond-Maupin, Arcata PlayHouse to create artwork on bridge space in the coming months.

- ii. Proposal by staff for mural on outside wall of bookstore by [Brian Tripp](#)
 - 1. would like to move forward with the work but not in this specific space as bookstore is not a desirable venue
 - 2. applicant requested funding and equipment for the installation
 - a. \$40k, plus \$10k
 - 3. James Woglom asked if the clause in mural guidelines would be valid to relay back to the applicant
 - a. (2b) to identify and designate reasonable locations for the installation of public artworks. Alternate locations for the installation of new public artworks can be considered as they arise, but would be subject to review and approval by the USFAC. Timelines detailing the date of the installation of campus artworks, including the agreed upon review period and terms of the installation, should be reviewed annually in order to assure adherence to these agreements.
 - 4. The group discussed determining other locations on campus as possibilities.
 - 5. Roohparvar expressed concerns that the proposed location would be subject to vandalism.
 - 6. James Woglom stated that the artist and art gallery be involved in the future discussions.
- c. Landscape Working Group - Liz Whitchurch
 - i. The Landscape Working Group has not yet met this semester. Nothing to report.
- d. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. No report.
- e. Facilities Use Working Group
 - i. confirm membership, leadership, charge
 - 1. The group will meet to determine chair and specific tasks.
 - 2. Initial charge: to create a recommended policy of scheduling on campus.
 - a. Michael Fisher
 - b. Genevieve Marchand
 - c. Steve St. Onge
 - d. Liz Whitchurch
 - e. Wendy Sotomayor
 - f. Deirdre Clem
 - ii. Sports Facility Scheduling Advisory Group sunsetting
 - 1. The committee is currently being recruited for with Senate oversight. Mike Fisher will discuss with SenEx about sunsetting.
- f. Space Request Process Imps Working Group - Mike Fisher
 - i. Space call was issued. Currently in the PD+C consultation phase.

4. Space Request Process

- a. Update on AY20/21 space allocation progress ([Request Summary](#))
 - i. Request [81](#) - AS (combined with Requests [75](#) and [82](#))
 - 1. Review began but item was tabled to next meeting (no quorum at end of meeting)
- b. [Space Request Call AY21/22](#)

5. Space Management

- a. Vacated space - N/A

- b. Allocation changes - N/A
- c. Capacity changes - N/A

6. Action Items

- a. [August 20, 2021 meeting notes](#) were approved

7. Special Topics - not addressed

- a. Physical Master Planning
- b. Cal-Poly Prospectus

ATTACHMENTS & LINKS

- [August 20, 2021 meeting minutes](#)

REMINDER- Next USFAC meeting is Thursday, September 23, 2021, 11:00AM, Zoom Meeting