

University Senate

Meeting Minutes for Tuesday, October 10, 2023

Goodwin Forum and Zoom Meeting ID: 818 1954 9462

Chair Woglom called the meeting to order at 3:01 pm. A quorum was present.

Members Present

Aghasaleh, Alderson, Banks, Bell, Benavides-Garb, Burkhalter, Capps, Cappuccio, Deshazier, Graham, Harmon, Hill, Holliday, Lancaster, McGuire, Miller, Miyamoto, Mola, Ruiz, Schroeder, Stelter, A. Thobaben, M. Thobaben, Tillinghast, Virnoche, Woglom

Members Absent

Gordon, Jackson, Pachmayer, Parker, Ramsier

Guests

Ana Bernal, Sandra Brekke, Joice Chang, Adrienne Colegrove-Raymond, Jeff Crane, Deb Doel-Hammond, David Hickcox, Mark Johnson, Mike Le, Ethan Levering, Peggy Metzger, Cyril Oberlander, Sterling Russell, Kimberly White, Jeanne Wielgus, Carmen Works

Announcement of Proxies

Deb Doel-Hammond for Gordon, Mark Johnson for Jackson, McGuire for Pachmayer, Sterling Russell for Parker, Alderson for Ramsier

Approval and Adoption of Agenda

M/S (Alderson/Virnoche) to approve the agenda.

Motion to approve the agenda passed unanimously.

CFA Interruption Statement

Julie Alderson read the Interruption Statement from the California Faculty Association.

Approval of Minutes from September 26, 2023

M/S (Aghasaleh/Anderson) to approve the minutes from the meetings on September 26, 2023

Motion passed unanimously

Consent Calendar from the Integrated Curriculum Committee

The attached Consent Calendar from the Integrated Curriculum Committee was approved by general consent.

General Consent Calendar

The attached list of nominees to the Emeritus & Retired Faculty & Staff Association was approved by general consent.

Reports, Announcements, and Communications of the Chair

Written report attached

Reports of Standing Committees, Statewide Senators, and Ex-officio Members

Academic Policies Committee (APC)

Written report attached

M/S (Mola/McGuire) to amend the agenda to elect Senator Hill as the Chair of the Academic Policies Committee.

Motion to amend the agenda passed unanimously.

Appointments and Elections Committee (AEC)

Committee seats are as full as they've been in several years. There are still spots on the Constitution and Bylaws Committee and the Faculty Awards Committee.

Constitution and Bylaws Committee (CBC)

No report

Faculty Affairs Committee (FAC)

FAC is looking at student evaluations and feedback on teaching effectiveness, how it is handled at other CSUs, and what research shows as best practices.

Integrated Curriculum Committee (ICC)

Written report attached

University Policies Committee (UPC)

UPC has been discussing Intellectual Property policy.

University Resources and Planning Committee (URPC)

Written report attached

Academic Senate of the California State University (ASCSU)

Written report attached

The proposal to add lecturer seats to the ASCSU failed last year, and it is being reintroduced. At Humboldt, we prohibit lecturers running for the ASCSU seats, since it doesn't come with assigned time in the first year, but we are one of only three CSUs to not allow that.

If you have concerns about Covid-19 notification policies, that is being worked on in the ASCSU and please contact Senator Burkhalter.

Associated Students (AS)

No report

California Faculty Association (CFA)

There will be a strike vote from October 20 through 27.

Office of Diversity, Equity, and Inclusion (ODEI)

No Report

Emeritus and Retired Faculty and Staff Association (ERFSA)

No Report

Labor Council

Written report attached

Staff Council

Written report attached

President's Administrative Team (PAT)

Written report attached

Carla Ho'a will be the Interim Vice President of Administrative Affairs for three months starting October 17th.

TIME CERTAIN: 3:15-3:30 PM – Open Forum for the Campus Community

Senator Aghasaleh read the attached prepared remarks.

Ethan Levering made the following remarks, transcribed from the recording:

I wanted to speak a little bit on Assembly Bill 367, The Menstrual Equality Act, in California and speak about how the University is currently out of compliance with that bill. The Women's Resource Center has been the organization providing menstrual supplies throughout campus and due to recent budget cuts with the Associate Students, they would not be able to continue to do that. I would like if some organization through the University could step up and begin supplying these as required by law.

TIME CERTAIN: 3:30-3:45 PM – Update on Title IX Implementation Committee activities and future responses to Cozen O'Connor report (David Hickcox)

The Implementation Team has a pathway for the two deliverables for the Chancellor's Office this semester.

1. The Communications Plan, due to the Chancellor's Office on October 27.
2. How we plan to implement the recommendations, how we're going to do it, and what the impacts of that are. Due to the Chancellor's Office on December 15.

There are several levels of review that are required. First, the Implementation Team itself. Second, the Chancellor's Office. Third, the President's Office. Then it gets submitted as the finalized draft plan.

The Communications Plan is codifying and capturing how we're communicating to campus and at what levels. Things like Senate presentations, campus wide messages, and how we're interacting with stakeholders.

The Implementation Team met with the Chancellor's Office on Monday for specific guidance. They're looking for project leaders, resourcing for large initiatives, and a timeline for implementing lower level things.

Minutes from the Implementation Team meetings are posted to the Title IX website.

Strategic Plan Drafting (Mark Johnson)

This is a call for volunteers from faculty, staff, students, and administrators across the campus to help in an effort at revising the Strategic Plan. The Strategic Plan is effective 2021 through 2026, but since its inception a lot of changes have happened, including the polytechnic implementation.

Our effort over the coming months is going to be to update the Strategic Plan to incorporate the contents of recent documents and the new ideas from the body that we are forming.

Chair of the Academic Policies Committee: Nicole Jean Hill

Senate vote to approve Nicole Jean Hill as the Chair of the Academic Policies Committee *passed*

Ayes: Aghasaleh, Alderson, Bell, Benavides-Garb, Burkhalter, Cappuccio, Graham, Harmon, Hill, Lancaster, McGuire, Miller, Miyamoto, Mola, Ruiz, Stelter, A. Thobaben, Virnoche, Woglom

Nays: none

Abstentions: Banks, Capps, Deshazier, Gordon, Holliday, Jackson, Pachmayer, Parker, Ramsier, Schroeder, M. Thobaben, Tillinghast

Senator Ruiz requested that Senate look into how degrees can be offered to students in the Over 60 Program.

Chair Woglom led the Senate in an art education activity called a Monster Dance Party.

M/S (Mola/Alderson) to adjourn

Meeting adjourned at 4:15 PM

Hey Humboldt!

I hope y'all are thriving at midterm. I have been marveling over the last few days at how the energy that students have brought to their work this semester has buoyed me through the sometimes mundane tasks of academic life, reinvigorating my love for this work and this space after each class meeting. I feel incredibly lucky.

In terms of the Senate, this week Chief of Staff Mark Johnson will speak to the body about redrafting aspects of the University's Strategic Plan, with an eye towards aligning that document with the major institutional shifts that have taken place since its writing. In order to achieve this, he will be reconvening the initial authors of the Polytechnic Prospectus, as well as a representative task force of students, staff, and faculty, to work towards a document that will include Polytechnic benchmarks and aspirations, while simultaneously thinking about how other efforts on campus (such as the emerging Institutional Anti-Racism Action Plan) can help to define and refine our shared intentions moving forward. If you are interested in being a part of this process, please email your interest to senate@humboldt.edu no later than October 20th.

We have a number of items currently being addressed by our standing committees at this point, but none that are ready for first readings or votes. This is something of a lull before the proverbial storm, though, as we will be hosting presentations regarding Construction, Procurement, and Metrics for Contracting, a Report on Enrollment, and the drafting process for the aforementioned Institutional Anti-Racism Action Plan. There is a lot of stuff on our collective horizon, and I look forward to talking all of this through with you.

I am going to move my weekly "weird art thing" into the Senate-Meeting-proper this week, after we have completed Senate business. My intention here is to provide an opportunity for those who have conveyed that they are unable to attend during the time prior to the Senate meeting, but interested in making weird stuff, a space to make weird stuff, together. My overall commitment to pursuing these silly little interventions is a desire to experience joy with y'all.

In reading Paolo Freire's piece "Teachers as Cultural Workers" with students this week, I was reminded of Freire's insistence that if we free ourselves to "surrender to the joy of living, without having to hide the reasons for sadness in life", so that we can more deeply prepare ourselves "to stimulate and champion joy in the school", collaboratively forging "a school-adventure, a school that marches on, that is not afraid of the risks, and that rejects immobility...a school that thinks, that participates, that creates, that speaks, that loves, that guesses, that passionately embraces and says yes to life... not a school that quiets down and quits." So we're going to draw some monsters together, and probably giggle. We will do a lot of serious stuff, too, I swear.

Best,
jim

CAL POLY HUMBOLDT

University Senate Written Reports, September 13, 2022

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee:

Submitted by Nicole Jean Hill, APC Chair Pro Tem

Members: Julie Alderson, Frank Cappuccio, Harrelle Deshazier, Tyler Evans, Li Qu, Jenni Robinson Reisinger, Mark Wicklund. Vacant: Two AS Student Reps.

Meeting Date(s): September 29 and October 6, 2023

Meeting Details: The APC sent out the most recent version of the Credit for Prior Learning Policy for campus feedback via the myHumboldt portal on September 27th. We will send out reminders before the feedback deadline of October 18th via email. The committee has started its review of the Prior Registration Policy (PRP). The current Cal Poly Humboldt PRP is currently out of alignment the legislative mandates for prior registration. However, the legislative mandates are being implemented by the registrar's office. We plan to have a draft that aligns with the legislative mandates and current practices by our meeting on October 13th for discussion. Julie Alderson has provided the committee with the Blended Pathways Policy and the committee will be completed with the review of that document by October 13th as well.

Integrated Curriculum Committee:

Submitted by Julia Alderson, ICC Chair

Members: Julie Alderson (Interim Chair), Paul Michael Atienza, Cindy Bumgarner, Carmen Bustos-Works, Christine Cass, Amanda Dinscore, Eden Donahue, William Fisher, Cameron Allison Govier, Sara Jaye Hart, Lucy Kerhoulas, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Marissa Ramsier, Mark Rizzardi, Jenni Robinson Reisinger, Joshua Smith, Anna Thaler, Lisa Tremain, Melissa Tafoya, Mark Wicklund, Jim Woglom

Meeting Date: October 3, 2023

Meeting Details: ICC met on October 3rd. We discussed and moved forward several curriculum items that are now on this week's Senate Consent Calendar. We continued to discuss the manner in which the new syllabus policy's stipulation for syllabus review will occur via Program Review. We determined that the Academic Policies Committee should review the proposed new policy on Blended Pathways (combined Bachelors and Masters program) prior to its discussion at ICC.

University Resources and Planning Committee:

Submitted by Jaime Lancaster, URPC Co-Chair

Members: Jaime Lancaster, Jenn Capps, Amy Spowles, Dave Janetta, Sarah McCue-Green, Jeff Crane, Sherie Gordon, Chrissy Holliday, Frank Whitlatch, Samuel Parker, Vincent Zavala, Amber Blakeslee, Melanie Bettenhausen, Anthony Baker Ortiz, Kendra Higgins, Michael Le, Brigid Wall, Patrick Orona, Nate Cacciari Roy.

Meeting Date(s): 10/6/2023

Meeting Details:

At our last meeting, we had a robust and interesting discussion of the potential Early Exit Program (EEP) where the group focused on non-budgetary impacts of the program and identified some potential solutions. Members of the group would like to expand the discussion of cost saving / revenue generating strategies to options beyond the EEP.

The group appreciates the voluntary nature of the EEP and its cost saving potential. However there are a number of concerns that the group would like to see addressed before the implementation of an EEP. Among the issues raised included the loss of institutional knowledge, lack of succession planning for positions that needed to be backfilled, increased workload and ongoing inefficiencies around the implementation of new software and pandemic related process changes. A need to map workflow and job responsibility was identified as one way to ensure the completion of essential tasks and to reduce duplication of duties and other inefficiencies.

We've also been working on planning for our first open forum. We hope you can join us.

Open Forum #1: Budget 101 & Intro to the URPC

If you've ever wanted more information about how budgeting works on campus, or were curious about the role of the University Resources and Planning committee, our first open forum will bring you up to speed.

Date: October 18, 2023

Time: 2:00 - 3:30

Location: Goodwin Forum

The purpose of this forum is to introduce University budgeting concepts, processes and timelines and the functions of the URPC.

By the end of the forum, participants should have a fundamental understanding of the budget components that determine where our funding comes from, how we spend it, and what the URPC role is in this process. This information will be essential for understanding more complex topics in future forums and communications. At least 30 minutes will be set aside for campus community members to offer feedback and suggestions, and ask questions. The forum content and community input will be incorporated into a budget reference guide. The session will be offered in person only but will be recorded and the recording will be released to the campus community following the forum.

<https://pmc.humboldt.edu/portal/urpc-open-forum-budget-101-wednesday-october-18>

Academic Senate CSU (ASCSU):

Submitted by Stephanie Burkhalter and Mary Virnoche, ASCSU Senators

CSU International Programs Committee - Senator Virnoche Assignment

Dr. Jaishankar Raman, CSU Executive Director for International Affairs, announced that “Our study abroad numbers are making a slow climb towards our pre-pandemic levels.” Nevertheless lower enrollments and budget imbalances required some difficult financial decisions:

1. move away from more expensive partners and added new partners
2. eliminate two Resident Director positions (Spain and France) starting from academic year 2025-26 (RD position in Italy continuing)

Dr. Raman wrote: “I am confident that the staff in Spain and France will be able to provide the level of service necessary for our students.”

The Fall CSU IP Committee Meeting is October 19-20. Mary Virnoche plans to Zoom into this meeting. ASCSU representatives on the committee (Mary Virnoche and Mike Vann) will communicate concern about loss of faculty involvement in these core programs.

Justice, Equity, Diversity, and Inclusion (JEDI) Committee Meeting - Senator Virnoche Assigned

1. **Diversity of ASCSU:** Conversation about cultivating ASCSU diverse and new senators from across the CSU - try to leverage outreach now given open seats. All parts of culture change in the body and ongoing challenges.
2. **New Faculty Diversity Dashboard** - Jeff Gold previewed a new dashboard illustrating system and campus student demographics in comparison to faculty and staff. We can use this tool to compare the most recent changes (if any) in recent hires to change

targets. Across the system and the select campuses we looked at, Latinx faculty/Latinx students had the biggest gap in alignment. Some committee members working on StoryCore.

3. **Lecturer Senator Seat on the ASCSU** - Campus Feedback?
 - a. Amending the Constitution of the Academic Senate, the California State University (ASCSU) to Add Three Designated Temporary Faculty Positions
 - b. Change in Bylaws of the Academic Senate, the California State University (ASCSU) to Accommodate the Addition of Three Designated Temporary Faculty Positions
 - c. Concerns about not enough seats. How that might feel for lecturers with just three seats. Given on 3.. Some campuses will have more seats. What about not having seats for lower ranked TT faculty?
 4. **Rescind of Travel Ban and Other Action** - [SB 447 GO-Biz: Building and Reinforcing Inclusive, Diverse, Gender-Supportive Equity Project](#) . So work on campus and ASCSU resolutions about what had been banned states and use of funds to support action for those traveling to banned states. Also considering support for those students and personnel who do travel to banned states on business.
 5. Working on Resolution Linked to [Black Student Success Report](#)
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Labor Council:

Submitted by Steve Tillinghast, Labor Council Delegate

Cal Poly Humboldt Labor Council

Written report to the University Senate, October 10th, 2023

The Big News!

After a year-long organizing effort, Student Assistants who want to form a union alongside CSUEU (California State University Employees Union) members just got the green light from the California Public Employment Relations Board (PERB) to move forward with a union election! This is a huge step towards curbing the abuse of our Student Assistants across the CSU and providing the opportunity for them to realize the benefits and protections of Collective

Bargaining. PERB will now negotiate the specifics of the election with CSUEU and the CSU. The election will probably happen before the end of the year and if approved, Student Assistants will become Bargaining Unit 14 in the CSUEU. When that happens, the CSUEU will become the largest employee Union in the CSU.

Bargaining Updates:

Unit 6 – Teamsters:

CSU's last salary proposal improved slightly over the last one, but is still inadequate. CSU did not improve the previously proposed 5% GSI for the first year. In year two under the CSU's proposal, workers would be placed on their step structure at a maximum of two steps above the step closest to their current pay level. Raises in years 2 and 3 would still be subject to unnecessary state budget contingency language. Under this proposal, many workers would not reach their appropriate step based on years of service even by the end of the three-year contract.

Worse, CSU continued to insist on taking away emergency pay and in-range progressions (IRP). The CSU wants to have complete control over which workers would get an IRP, with no recourse to the grievance procedure. They want to reduce our premium for emergency pay to \$6 per hour, instead of double time, and take complete control over if and when emergency pay would be granted.

After CSU gave us their latest inadequate salary proposal, our Bargaining Team passed our new proposal, making changes in order to keep negotiations moving: We kept our salary steps the same but agreed to the CSU's proposal for a three-year contract when we previously asked for the CSU to commit to a five-year agreement. While sticking to our proposed 7% general salary increase (GSI) for the first year, we lowered our general salary increase for the second year of the contract, from 6% to 5%, and kept year three at 5%. We also continued to propose step placement in the first year and a step increase in the second and third years.

Unit 4 – APC:

The Bargaining Team for APC (Academic Professionals of California) met with the CSU in late September and they presented their counter proposal to us. While their latest offer has moved in the right direction, the APC Bargaining Team is still holding firm in our belief this bargaining cycle should yield more economic relief for our Unit.

Below are the highlights of the CSU's latest proposal:

- · Fiscal year 2023-2024 a 5% General Salary Increase effective upon ratification of agreement (i.e. not at beginning of fiscal year).
- · Fiscal year 2024-2025 a compensation pool equivalent to a 5%.
- · Fiscal year 2025-2026 a compensation pool equivalent to a 5%.
- · Improved salary ranges from their last proposal but still lower than current salary ranges.
- · State budget and performance evaluation contingencies would still apply.
- · IRP language would be eliminated from our contract.

The improvements to the initial CSU proposal may prompt some to wonder why we are still holding out for more. The answer to that is we believe a true salary step program should be decoupled from performance evaluations and, most importantly, from the vagaries of State funding. Moreover, the 5% compensation pool in fiscal years 2024-2025 and 2025-2026 would not suffice to make a fair distribution of funds to account for issues of salary inversion and proper compensation for new employees.

Units 2, 5, 7, and 9 – CSUEU;

CSUEU's Bargaining Team met with the CSU's negotiating team on Tuesday, Oct. 3rd. Management presented us with a new concept: a 5% general salary increase (GSI) in year 1, a 5% GSI in year 2, and in year 3 adjusting the new salary scales up by 3.5% and then slotting people into their target step. To be very clear: Steps will happen this contracting cycle, which is what CSUEU members have been fighting for since the unilateral removal of steps in the mid-90s.

In a major concession, the CSU finally acknowledged that classifications need to be updated to reflect the work our members are doing and to implement the steps, and agreed to hire a third-party consulting firm to expedite this process.

Our Bargaining Team spent Wednesday reviewing the CSU counter language and preparing our counter. We are ready for the Oct. 10 bargaining session at the Chancellor's Office, followed by an Oct. 11 session at CSU Long Beach.

Staff Council:

Submitted by Senator Sulaina Banks:

Lumberjack Weekend Door Decorating Contest, Entries Due 10/17

Dear Colleagues,

Lumberjack Weekend, Homecoming 2023, is just around the corner, from October 19th through 22nd! Staff Council and the Campus Traditions Committee invite all departments to don your creative hats to decorate your department doors in celebration of all things Cal Poly Humboldt.

Some possible theme ideas include:

- Cal Poly Humboldt Lumberjack Pride
- Spooky Season
- Celebrating Autumn

The winning department(s) will receive a special delivery of Mia Bella Cupcakes for the whole team!

If your department would like to participate, photo entries are due by email to staffcouncil@humboldt.edu on **Tuesday, October 17th by the end of the day**. Staff Council will announce the winner(s) on Friday, October 20th.

The Campus Traditions Committee is offering free supplies to support the contest. Staff can pick up materials anytime from the Ticket Office counter in the SAC (in the room with the pool tables). Please contact Sulaina Banks, ssb221@humboldt.edu, if you have any questions!.

For more information about Lumberjack Weekend events, please checkout the Forever Humboldt web page at this link: [Lumberjack Weekend | Homecoming 2023](#).

We look forward to seeing everyone's creations!

~Staff Council

President and President's Administrative Team Report to University Senate

Tom Jackson, Jr., President
Mark Johnson, Chief of Staff
Sherie Gordon, VP Administration and Finance/CFO
Jenn Capps, Provost and VP Academic Affairs
Chrissy Holliday, VP Enrollment Management and Student Success
Frank Whitlatch, VP Advancement
Nick Pettit, Executive Director of Intercollegiate Athletics and Recreational Sports
Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

MOMENTS OF PRIDE

Women's soccer have jumped into second place in the standings with a 3-1 CCAA record after their win against Cal State Monterey this past weekend.

ACADEMICS

Established Health Task Force to focus on the following areas:

- Lead efforts to determine new academic degree programs in health to address workforce and polytechnic phase two (2026) goals.
- Review existing academic degree programs in and related to health and collaborate with the departments to amplify pathways for students into degrees to launch into the workforce and/or graduate school.
- Identify opportunities to improve access to healthcare in Humboldt County in partnership with the Redwood Coast Collaborative K-16 Grant and local community groups.

Members:

Jill Anderson, Senate Representative (beginning Spring 2024)
Janelle Adsit, CAHSS Faculty Representative (beginning Spring 2024)
Kayla Begay, CAHSS Faculty Representative
Jenny Cappuccio, CNRS Faculty Representative
Eden Donahue, CPS Faculty Representative
Rose Francia, Staff Representative
Cameron Govier, Curriculum Representative/administrative support
Jamie Jensen, CPS Faculty Representative
Justus Ortega, Dean Representative
Jianmin Zhong, CNRS Faculty Representative
TBD, Community/Industry Representative
TBD, Student Representative

INCLUSIVE EXPERIENCE

Students/Campus

Under Student Success, ITEPP & Council of American Indian Faculty and Staff have prepared a week of activities for the Annual Indigenous Peoples Week October 9-13. A full list of activities can be found at the [ITEPP Website](#)

Fall Preview and Preview Plus for Transfer Students will be held Saturday, October 14th. [Schedule of Events](#)

On October the 1st the Fall 2024 application opened and we are looking forward to showcasing our campus.

Title IX

The Implementation group has developed a sub-group focused on developing a comprehensive communication plan. The plan will be finalized on or before October 27th. In addition, we are tasked with completing the implementation plan to the Chancellor's Office by December 15th. The committee will be focused on finalizing the communications plan and campus engagement in the development and review of the plan. Our tentative goal is to have a draft to the CSU in early November.

Night Walks

UPD and Facilities Management will be partnering with other campus stakeholder groups to host a few night walks. The purpose is to assess areas to improve safety or other infrastructure measures for our students and workforce. In the near future, we will send out communication for invites and sign-ups to join the activity.

INFRASTRUCTURE

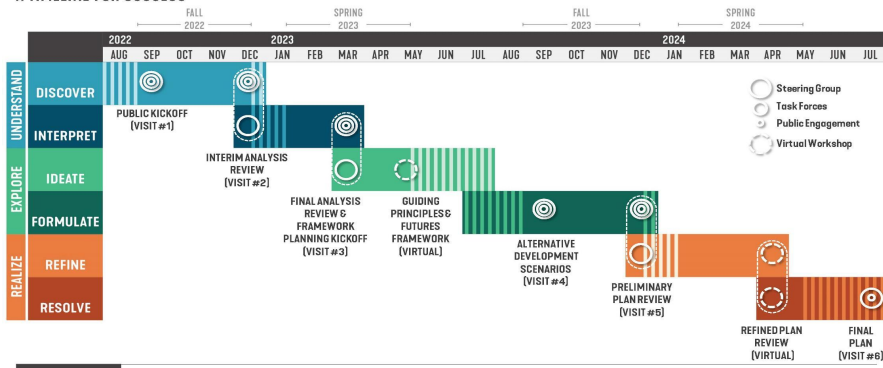
Campus Physical Plan

Over the past 14 months, the University has been engaged with our partners at Smith Group on transforming our [Campus Physical Plan](#) (i.e. Facilities Master Plan). This process has been a wonderful opportunity to engage our students, faculty, staff and community members in various workshops, open forums and tabling. Together we built a strong understanding of where our campus succeeds and where there is opportunity to make improvements. The process has also led to amazing ideas on how we reimagine our university physical place, identity, and culture. Currently, we are in the **IDEATE** and **FORMULATE** phase. Last week the Smith Group visited campus hosting focused sessions with the steering group, student groups and the sustainability team. Later in the semester, the Smith Group will return for broader campus engagement. We plan to develop a plan that will illustrate a future for our campus users in the areas of buildings, grounds, transportation, parking, land use, architecture, and more all from the lens of a diverse "people rst" perspective. We are on schedule to conclude early summer so we can present at the July 2024 CSU BOT meeting.

SCHEDULE

A TIMELINE FOR SUCCESS

ATTACHMENT B



Engineering & Technology Building

The Engineering & Technology Building is a new three-story 72,000 sf academic building located on the campus event field. The new building will house classrooms, laboratories, shops, student spaces, conference room and faculty offices. The project is in the design development phase. Construction activity is scheduled to begin late Summer 2024. The project is to be design and built to Leadership in Energy and Environmental Design (LEED) Gold Equivalent per U.S. Green Building Council (USBC) standard by the Collaborative Design Build team, [Swinerton](#) & [AC Martin](#).

Marcy Burstiner

marcy.burstiner@humboldt.edu

Professor / Journalism and Mass Communication Department

Nominated by: Kirby Moss (km2797@humboldt.edu)

Please see attached application.

Emeritus Nominating Form:

https://docs.google.com/forms/d/1s0wmY7FrXFGSjQTeWYsV0rFHBoURqQT3CkeReW-emVU/viewform?edit_requested=true

Name and Title: Marcy Burstiner

Position(s) at Cal Poly Humboldt, Department(s) or Division(s): Professor of Journalism and Mass Communication

Date(s) of employment at Cal Poly Humboldt: 2004-2023 (FERP began in Fall 2021)

Personal Email address: marcyburstiner@yahoo.com

Personal phone number: 707-407-7707

Residential mailing address: 867 Beverly Way, Arcata, CA. 95521

Meritorious Contribution to teaching, scholarship, and/or service to Humboldt/CSU: Briefly describe your meritorious contributions.

Service:

- Member, University Faculty Personnel Committee, 2016-2020
- Chair, Department of Journalism and Mass Communication 2012 -2015
- Launched El Lénador bilingual student newspaper.
- Directed an internship project that led to the creation of the Student Legal Lounge at Humboldt.
- Co-Founder, Board Chair, the Humboldt Center for Constitutional Rights 2015-2022
- Chair, CAHSS Budget Committee, Fall 2016
- Hosted and helped organize 5 Banned Books Read-Out at the HSU Library
- Led 5 workshops for “I’ve Been Admitted to College” program designed to introduce local 8th graders to the college experience to increase high school graduation rates.

- In 2014 Awarded “Patriot of the Year” by the Redwood Chapter of the ACLU.

Scholarship

- Published the textbook Investigative Reporting from Premise to Publication (Taylor & Francis) 1st Edition 2009, 2nd edition 2018.
- In 2013 awarded First Place for columns in the weekly newspapers category from the California Newspaper Publishers Association for a weekly column on media and free speech issues that ran from 2006-2015 in the North Coast Journal.

Teaching:

- In 2018 received the Beverly Kees Educator Award from the Society of Professional Journalists Northern California Chapter for “guiding students to harness the power of the California Public Records Act. The most recent class project led by Burstiner detailed why so many homeless HSU students are forced to live out of cars or crash on friend’s couches and received national recognition.”
- In 2010 award Journalism Educator of the Year in the Four-Year University Division, by the CAL-JEC, a coalition of journalism organizations in California.

Susan Brater

sbrater@suddenlink.net

IRB Coordinator

Nominated By: Kacie Flynn

Attaching full nomination letter (hopefully if this webform includes an upload on the next screen)....

"I am writing this letter to nominate Susan Brater for staff emeritus status. Susan recently retired after spending 11 years as IRB coordinator with the Cal Poly Humboldt Sponsored Programs Foundation. During Susan's time with us, not only has she been a dedicated and reliable employee, she has also gone above and beyond in two particular capacities.

One particularly meritorious contribution was the fact that Susan not only coordinated the protection of human subjects in research (IRB) at Cal Poly Humboldt, she actually revolutionized the IRB process. What once was a complex, slow, and onerous paper based system – is now a smooth and easy online process with full support for faculty and student applicants. Her efforts have made her beloved by faculty and staff alike. But Susan's work was not only instrumental for Cal Poly Humboldt – she also helped other CSU campuses through building out an IRB network to improve their processes and she became a true leader in her field.

A second area of meritorious contribution from Susan was her coordination of the Student Research Competition. A particular passion of hers, Susan went above and beyond for our students by coordinating public review sessions and providing feedback on their presentations. Thanks to her dedication and passion – our students consistently placed well at the student research competition; a great boon to their own academic careers, as well as a nice feather in the cap for our campus and faculty.

Finally, Susan was a recipient of the Outstanding Staff Recognition Award in the academic year 2019-2020. Award winners are those who provided exemplary service to the university through problem solving, community service, outstanding performance, and the admirable completion of difficult assignments. All of which sum up her time with Cal Poly Humboldt.

I hope you will take these contributions as evidence of Susan's qualification for emeritus status."

David Ellerd

david.ellerd@humboldt.edu

Professor of Special Education

Nominated by: Libbi Miller and Jim Woglom

The School of Education is pleased to nominate Dr. David Ellerd for Professor Emeritus. David Ellerd has been the longtime Program Leader in the Special Education program at Cal Poly Humboldt and an instructor in Special Education coursework across multiple undergraduate, graduate, and credential granting programs. During this time, David acted as a thoughtful and attentive leader in the School of Education, both through serving as Chair of the department, and through the manner with which he modeled excellence in teaching, scholarship, and service to all of the faculty and students he came in contact with over his tenure here.

Dr. Ellerd has played crucial roles in preparing teacher candidates for various special education programs in our state. His efforts have focused on both mild to moderate support needs programs and extensive support needs programs, helping future instructors to understand their roles and responsibilities in regards to the special needs of all students. One notable achievement is his collaboration with the Humboldt County Office of Education to establish the Special Education Teacher Residency Program. This initiative has proven essential in addressing our persistent teacher shortage, significantly contributing to the staffing of local special education classrooms. As a result, our local community has experienced a positive impact on children and families who rely on these specialized educational services.

Beyond these impactful and material institutional projects, Dr. Ellerd consistently advocated for the needs of students with disabilities, acting as a confident and informed voice in defense of the need for equitable accommodations in instruction so that every student is afforded the opportunity to learn.

Greg Granoff

granoff@pacbell.net

Piano Technician (Staff) for the Music Department

Nominated by: Cindy Moyer

Greg kept the Music Department pianos in tip-top shape throughout his entire 33-year career. World-class pianists who visited campus invariably commented on the quality and excellent condition of the instruments they played. In addition, Greg educated students about piano care and repair, built a harpsichord and the only Carrilon-piano in the United States, and frequently performed with faculty and students on piano and harpsichord. In recognition of his outstanding work, Greg received a Staff Recognition Award in the 2014/15 Academic Year.

Jeffrey B. Haag

haag@humboldt.edu

Professor of Mathematics; Chair of Departments of Mathematics and Computer Science

Nominated by: Mark Rizzardi, Chair of Mathematics

Jeff Haag was a professor at Humboldt State/Cal Poly Humboldt for 32 years, from Fall 1990 until his retirement December 31, 2022. At all times his focus was on student life and learning.

Jeff has developed courses and curriculum his entire time at Humboldt. He developed and taught a graduate course in numerical linear algebra when he first arrived. He developed a course in the emerging theory of chaos in the 1990's, teaching it as a 1-unit elective and later as a 3-unit course. He helped overhaul and modernize our three semester calculus sequence to keep up with advancing technology and alternate ways of learning. More recently Jeff has been involved in reforming developmental mathematics. He also advised two Master's students and several undergraduates doing research in numerical linear algebra.

Jeff also took long-term leadership roles in several student-focused extracurricular activities, including

- faculty advisor for the HSU Mathematics Club (1990 – 2020)
- director of the Redwood Empire Mathematics Tournament (1992 – 2017)
- director of the State of Jefferson Mathematics Congress (1993 – 2018)
- co-director of the Mu Alpha Theta Mathematics Tournament (2002 – 2019)
- founder and director of the HSU Integration Bee (2008 – present)

In addition, Jeff served on many committees over the years, at every level from the department to the university. He was Department Chair for the Departments of Mathematics and Computer Science from 2014-2017 and again in academic year 2021-2022.

I highly recommend Jeff Haag for Emeritus status. He served our department and our students well, and continues to do so. We look forward to his future contributions as Professor Emeritus.

Thomas Mays

tdm29@humboldt.edu

Assistant Prof., Associate Prof., Prof.

Nominated by: Marschke

20+ years of excellent teaching; serious scholarship; excellent service and citizenship.

Robin A. Meiggs

Robin.Meiggs@Humboldt.edu

Head Coach, Lecturer, Assistant Director of the Human Performance Laboratory

Nominated by: Marshelle Thobaben, Humboldt-ERFSA President

It is my honor to nominate Robin A. Meiggs for Emeritus Status. She was an outstanding coach, colleague, student advocate, and faculty member.

Robin was Head Coach Women's Rowing, Department of Athletics, from Fall 1996-October 2019. During her tenure as Head Coach, the program had a 93% graduation rate. They won the NCAA Division II National Championships twice. They were finalists at the NCAA Division II National Championships four times. They graduated many Academic and Athletic All Americans.

Robin was recognized as NCAA National Coach of the Year twice, NCAA/NCRC West Region Coach of the Year twice, and once as Western Intercollegiate Rowing Conference Coach of the year.

Robin was also a Lecturer and Assistant Director of the Human Performance Laboratory; Department of Physical Education and Recreation Administration, from Fall 1991-Spring 1998. She taught both upper and lower division major classes. She participated in many faculty and graduate student research projects as the Assistant Director in the Human Performance Laboratory. She also sat on two graduate thesis committees. Additionally, she worked on several successful grant projects with Dr. Kathy Munoz and Dr. Chris Hopper.

Robin's service to the University, CSU and Profession was outstanding. She was a member of the University Senate for six years. She was the California Faculty Association Chapter President for two years, Faculty Rights Chair for a year, Chapter Treasurer for 6 years and the Coaches Representative for 3 years.

Additionally, Robin was the volunteer Head Coach for the Women's Club Rowing Program from 1991-1996. She was the Faculty Adviser for the NCAA Student Athletic Advisory Council for one year-2000-2001. For 7 years, 2012-2019, she was the Faculty Advisor for the Men's Club Rowing Program.

From 2009-2013, Robin was the Chair of the Division II Women's Rowing Committee for two years and sat as a West Regional Representative for 2 years prior to that.

Robin was appointed a member of the NCAA National Committee on Competitive Safeguards and Medical Aspect of Sport for three years. As a member of the committee, she worked with Drug Free Sports and sat on the panel that heard all drug test appeals.

Robin A. Meiggs excelled as a coach, colleague, student advocate and faculty member. She deserves to be awarded emeritus status!

Eugene Novotney

eugene.novotney@humboldt.edu

Professor, Music Department

Nominated by: Cindy Moyer

Honors and Awards:

- 2017, recipient of the Sunshine Award for Education and the Performing Arts for my promotion of Caribbean cultures in the Americas.
- 2014, recipient of the Outstanding Professor at Humboldt State University and presented the Humboldt Medal.
- 2013, quarterfinalist for the National Music Educator Award presented by the National Academy of

Recording Arts & Sciences and the GRAMMY Foundation.

- 2006, awarded the Wang Family Excellence Award by the California State University Board of Trustees. Eugene was the first Cal Poly Humboldt faculty member to be selected for this honor.

Representative University Service:

- Academic Senate (multiple terms) - Member
- Senate Appointments Committee (multiple terms) - Member
- University Instructional Related Activities Committee (multiple years) – Member
- University Faculty Awards Committee (multiple years) – Member & Chair
- University Parking & Transportation Committee (multiple years) - Member
- University Facilities Naming Committee (multiple years) – Member
- University Fee Review Committee (multiple years) – Member
- CAHSS Personnel Committee (multiple years) – Member & Chair
- Music Department/DMT Personnel Committee (multiple years) - Member & Chair
- Music Department/DMT Post Tenure Review Committee (multiple years) – Member & Chair
- Music Department Facilities Committee (multiple years) – Member & Chair
- Music Department Scholarship Committee (multiple years) – Member & Chair
- Music Department Recruitment Committee (multiple years) – Member & Chair
- Various Music Department Search Committees (multiple years) – Member & Chair
- Music Department Capstone Committee - Chair
- Department of Music - Chair

Representative Professional Service:

- Percussive Arts Society: Board of Directors (multiple terms) – Board Member
- Percussive Arts Society: Board of Advisors (multiple terms) – Board Member

- Percussive Arts Society: New Music Committee (multiple terms) - Chair
- Percussive Arts Society: World Percussion Committee (multiple terms) – Member
- National Association of Steel Band Educators: Steering Committee (multiple terms) - Member
- National Association of Steel Band Educators: Senior Editor of The Steel Times (The Professional Journal of the NSSBE).

Curriculum Development at Cal Poly Humboldt:

- founded the first university steelband in the California State University System, the Humboldt Calypso Band, in the spring of 1986 during my first year of teaching at Cal Poly Humboldt to explore the steelband music of the Caribbean in cultural and performance contexts.
- developed the World Percussion Group ensemble at Cal Poly Humboldt as a vehicle to explore the percussion music of West Africa, Cuba, and Brasil in cultural and performance contexts.
- developed two upper division general education classes for the Music program at Cal Poly Humboldt, M301-Rock: An American Music and M302-Music in World Culture. Both classes represented new areas of music previously not taught at Cal Poly Humboldt and both are vital and thriving classes today.

Notable Achievements and Activities:

- published eight contemporary percussion solos and ensemble works available for purchase through the publisher, Smith Publications (smith-publications.com), Sharon, Vermont.
- published 15 Steelband arrangements available for purchase through the publisher, Mau Mau Music (maumaumusic.com), Fairlawn, Ohio.
- produced and/or performed on 16 commercial CD recordings which have been released on the Bembe, Delos, SANCH, Pogo, Rituals, and EarthBeat (Rhino) labels.
- performed in Trinidad & Tobago's National Panorama Competition five times (1993, 1994, 2003, 2010, 2020) as a member of the Phase II Pan Groove of Woodbrook and the Hummingbird Pan Groove of St. James, Trinidad.
- served as an adjudicator for: Trinidad's World Steelband Festivals (1998, 2000, 2005, and 2008), Port-of-Spain, Trinidad & New York, NY; Pan European Steelband Festival (2000), Paris, France; Trinidad National Schools Music Festival (2005), Port-of-Spain, Trinidad; and Virginia Arts Festival PANorama (2010, 2011, and 2019), Virginia Beach, Virginia.

Brain Post

jbp5@humboldt.edu

Professor

Nominated by: Cindy Moyer

Brian has been an outstanding teacher who has helped multiple Music Composition students grow and develop their voices as composers. Brian created the Music composition degree program, and created and taught much of the composition coursework. His composition students have gone on to teach at UCLA, University of Illinois, UC Boulder, and many other places. Other students have gone on to do professional work for Guitar Hero, music production, and film-scoring. Brian built and oversaw maintenance of the 10-station Music computer lab, and has been the technology go-to person in the department for faculty, staff, and students. Brian has consistently taught Music Theory classes, which means he has worked with every music major at some point. In the area of University Service, his work has often dealt with technology, including participating in an NSF grant to provide remote learning technology to rural and underserved areas of Humboldt County. As a composer, Brian's work has included compositions for music faculty and students, multiple scores for Dell'Arte and Ferndale Rep productions, and collaborations with the biology, dance, film, and theatre programs. Recently, Brian's compositional work has included interactions between electronic music, live performers, and video. Several of these multi-media works have been presented at the Midwest Electronic Music Festival in Chicago and the Atemporania Festival in Buenos Aires. In addition, Brian has remained active as a jazz pianist.

Anthony Rossi

anthony.rossi@humboldt.edu

Instructor-Dept. of Geography

Nominated by: Joseph S. Leeper, Prof. Emeritus, Chair Emeritus, Dept. of Geography

Led multiple student trips to China and Tibet, offered unique classes for department on campus as well, great team player for the department, loyal alumnus of the department.

His compilations of all his trips will be invaluable resource for the university.

Mary Smith

mjs35@humboldt.edu

Coordinator/Accessibility Advisor, SDRC December 2021--July 2023

Accessibility Advisor, SDRC, August 2001--December 2020

Lecturer; Technical Writing Instructor, Journalism Department September 1981--May 1984

Lecturer, Composition Instructor, English Department, August 1979--May 1981

Receptionist, Career Development Center, 1978-1979

Nominated by: Molly Kresl

Cal Poly Humboldt has been an integral part of Mary's life since moving to Humboldt County in 1978. She was a graduate student here, receiving a Master's degree in Education with a focus on Human Service Administration and a Special Education Teaching Credential. She has worked at Cal Poly Humboldt in positions ranging from front office reception in the Career Development Center to teaching Composition in the English Department and Technical/Science Writing in the Journalism Department.

Her longest position, and the one closest to her heart, has been her time at the Student Disability Resource Center, where she had the privilege of working with students with disabilities and serving as Department Coordinator. She has advocated for students with disabilities to promote accessibility and inclusion in their academics, housing, and the Cal Poly community. She has worked individually with students, strategizing, instructing, and guiding them to resources for support and access. I have She has collaborated with faculty and campus programs to advocate for and support students with disabilities. Along with her team at SDRC, she has provided training to the campus community members on universal design and accessibility, including: book circles, presentations to academic departments, colleges, and the Council of Chairs. She consults with faculty on issues of access and accommodation and challenging situations with students. She has a fruitful collaboration with Faculty Accessibility Fellows from each college and the ARC (Accessibility Resource Center.) They meet biweekly to educate the fellows on our processes and best practices for UDL (universal design). The fellows bring us information on faculty challenges around student disability issues, and we troubleshoot on best practices and clear communication.

She has vigorously advocated for my department's needs, including surveying other CSUs regarding their staffing levels and case management software and bringing this information and our needs to administration here. As a result of this, we were recently able to purchase a disability case management software suite, which will greatly increase the SDRC efficiency and communication with students and faculty.

Outside of her department, she has been an active member of the advising committee for the annual student-run Social Justice Summit, with the purpose of including disability in campus conversations about equity and diversity. Mary has ensured the SDRC is included into ODEI (Office of Diversity, Equity, and Inclusion) efforts on campus, advocating for

Accessibility to be added as an intersectional aspect of DEI. She just served on the committee to award next year's ODEI grants, and believe that accessibility is increasingly being considered in this area. She has also written and been awarded 2 ODEI grants to bring speakers and workshops to campus dealing with disability and its intersection with other cultural identities.

Finally, regarding meritorious service, I originally retired 2 years ago. Six months later she got a call from the Associate Dean of Students asking if she would consider coming back, as SDRC team lead because they really needed another advisor. Mary came back immediately as a retired annuitant, then applied for the job, unretired, and shortly after assumed Coordinator duties for SDRC. She has been ready, willing, and present for the needs of CalPoly in the service of our students."

Lourdes Triana

gbnb.biol@gmail.com

Lecturer (Full time, 1994 - 2009)

Nominated by: Dale R. Oliver, Professor of Mathematics (FERP)

Lourdes Triana served for 15 years as a full-time lecturer in the department of Mathematics. I served as Department chair for 5 of her years of service (2000-2003 and 2007-2009). In an evaluative letter that I wrote on April 30, 2001, I commented on some of the key service that highlights the impact that Lourdes had as lecturer in our department:

""I commend you for your carefully crafted presentations of mathematics in your courses. I also appreciate the care and commitment that you demonstrate in your teaching toward students. (Congratulations for the DSS award!) You are clearly dedicated to improving your craft and to keeping your courses student-centered. I commend you for your work in coordinating the remedial offerings and the tutoring lab. I also commend you for your active participation in the life of the department, particularly for your contributions to the Mathematics Enquirer. Your work and involvement greatly benefits the mathematics department and the students of Humboldt State University.""

Lourdes demonstrated effectiveness as an instructor, and demonstrated considerable leadership through her work as remedial math coordinator, which involved informal mentoring of several graduate teaching associates throughout her career. In my estimation, this work represented service above and beyond the scope of the assigned time she received for remedial math coordinator. In this way Lourdes demonstrated focused dedication to provide high-quality learning experiences for the first-year students in our remedial math program and to the development of several future community college mathematics faculty.

I recommend that Lourdes Triana be granted emeritus status for her excellent service as lecturer in the Department of mathematics.

Dr. Sharon Tuttle

st10@humboldt.edu

Assistant, Associate, Professor of Computer Science; Chair of Computer Science

Nominated by: Dale R. Oliver

"Dr. Tuttle has been a key faculty leader in the Department of Computer Science for most of her Humboldt career. The following list is a general summary of Dr. Tuttle's meritorious contributions.

Teaching

Dr. Tuttle has taught more than 20 different Computer Science Courses during her tenure. She has been a leader in implementation of innovative teaching, including using clicker technology to engage students in large lectures, robotics as part of applied coding, and paired programming and other research-based methodologies to support learning. In 2020 she was awarded the ESCALA Certificate of College Teaching and Learning in Hispanic-Serving Institutions, which involved 27 hours of professional development in evidence-based college teaching.

Scholarship

Dr. Tuttle has been an active member of the ACM (Association of Computing Machinery)'s special interest group on computer science education. A frequent presenter, her focus has been on the success of student in their first coding course at the undergraduate level. As evidence of her commitment to collaboration for the benefit of many, she and several colleagues were recently awarded \$220,000 from multi-institutional NSF grant "" Collaborative Research: Broadening Participation in Computing via Active Learning Strategies in Multi-Institution Online Synchronous Learning Environments (June 2023).

Service

Dr. Tuttle served as department chair from 2005 - 2007, and then served as computer science program lead after Mathematics and computer Science were administratively combined, from 2007 - 2023. She has served twice on the UFPC, on numerous Computer Science Personnel committees, and as the Place-Based Learning Community faculty coordinator for ""Representing Realities"" from Fall 2019 through Spring 2023. She has also advised many, many Computer Science majors, including providing initial advising for transfer students over the summers, from 2018 through 2023.

Carol West

Carol.west@humboldt.edu

Lecturer and Head Teacher at the Child Development Laboratory

Nominated by: Kishan Lara-Cooper

As a lecturer of 25+ years, Carol has been foundational in the development of curriculum, pedagogy and assessment at the department and CDL (with children and college students) levels. Carol teaches 30+ WTUs per year and has taught almost every course that our department offers. She is well-versed in the field and stays abreast of new research, policies, and news. Carol has participated in grants, research, published papers and conference presentations with Child Development students and colleagues. She has assisted in the edits of the manuscripts of fellow colleagues. Carol's level of service extends beyond that of many tenured faculty. She represents our department on numerous committees locally and regionally. She advises students and participants in opportunities to grow professionally. If Carol's position were tenure line, she would have easily passed review for full professor in teaching, scholarship and service.

Voting Action Calendar

Botany Changes

[Botany, B.S. - Change Concentration/Emphasis Requirements - 22-1895](#). Add one alternative (BOT 451) to the list of restricted electives under the title 'Life Sciences Electives'. Course is co-listed with BOT 551, which will be used as a general elective in the Biology MS.

[BOT - 451 - 22-1892- New Course - Advanced Plant Taxonomy](#). Improve student learning; modernize curriculum. Added as an upper division elective. Co-listed with the new course BOT 551.

[BOT - 551 - 22-1896 - New Course - Advanced Plant Taxonomy](#). This course will be offered as part of the non-specific electives in the Biology MS. The goal is to improve student learning. It is co-listed with BOT 451.

Business Administration Changes

[Business Administration, Finance Concentration, B.S. - Change Concentration/Emphasis Requirements - 22-1954](#). Adding a new 400-level course (BA 463) so that Business Administration students in the Finance Concentration will have more flexibility in their upper division coursework. Instead of a set six classes, students will take BA 460 & 462, plus four courses that they choose from a list of five (BA 422, 462, 466, 469, and ECON 435). This will modernize curriculum and increase student success and timeline to graduation. This change in ECON 435 to an elective has been communicated to the ECON department, and care has been given to course rotations to minimize negative impacts on course enrollments due to the addition of this new course.

[Business Administration Minor - Change Core Requirements - 22-1953](#). Splitting Business Administration Minor from one Accounting/Finance Track into two Tracks: Accounting and Finance. These topics appeal to different students, with little overlap, so will increase student success to have these more tailored tracks within the minor. Shuffling courses around between these two minor tracks. The Finance minor track will include the new course BA 463 (22-1941).

[BA - 452 - 22-1969 - Course Change - Cost Accounting and Analytics](#). Changing BA 452 course name from "Cost Accounting, Planning, and Control" to "Cost Accounting and Analytics." Also changing course description to align with title change. **Previous Description:** In-depth study of four basic cost accounting systems used to determine cost to make a product or provide a service, and manage production process. Lecture with spreadsheet projects. Required for accounting option. **New Description:** In-depth study of basic cost accounting systems used to determine cost to make a product or provide a service, budgeting, and decision making using accounting information. Data

analytics, accounting data visualization and descriptive statistics using Excel. Lecture with spreadsheet projects.

[BA - 463 - 22-1941 - New Course - Financial Innovation and Security Trading](#). The course serves two purposes. First, it helps to modernize our finance curriculum. Second, it also offers students choices. It will also help to improve graduation rates because if students fail a course in one semester, they can take another course in the subsequent semester. **Course Description:** Current trends in financial innovations, use of artificial intelligence in finance, distributed ledgers, blockchains, initial coin offerings, crypto assets and their valuation, theory and practice of securities and contract trading. LK: Course rotations have been thoughtfully arranged to minimize negative impacts on class enrollments due to the addition of this new course.

Engineering Changes

Lucy: ENGR is converting their PBLC seminar for first-year students from a special topics course to a permanent, recommended elective course, ENGR 112 (First Year Seminar in Engineering), to be taken concurrently with ENR 115 (Intro to ENGR). Additionally, they are creating a second, recommended elective seminar as a Special Topics course (ENGR 280) for any ENGR students in their 3rd semester who would like help choosing among Mechanical, ERE, and Energy Systems ENGR majors. These changes will be applied to all three ENGR majors.

[Environmental Resources Engineering, B.S. - Change Core Requirements - 22-2055](#).

(1) We are replacing our first year seminar that has been offered as a special topics course in support of our PBLC. We have offered this course as Engr 280 and would like to replace it with Engr 112. (2) We are adding a recommendation for a one-unit Engr 280 special topics course to be take by students in their third semester. This one-unit seminar course will focus on helping students select a specific engineering discipline for their third and fourth years. (3) Both courses are elective seminars and recommended. Engr 112 is recommended for students in the first-year PBLC and concurrently taking Engr 115. Engr 280 will be offered to any students who have an interest in gaining further guidance on selecting between mechanical, environmental resources, or energy systems engineering. Once Engr 280 has been developed, offered, and evaluated we will submit a request to convert to Engr 212 in F25.

[Energy Systems Engineering, B.S. - Change Core Requirements - 22-2056](#).

We are replacing our first-year seminar that has been offered as a special topics course in support of our PBLC. We have offered this course as Engr 280 and would like to replace it with Engr 112. (2) We are adding a recommendation for a one-unit Engr 280 special topics course to be take by students in their third semester. This one-unit seminar course will focus on helping students select a specific engineering discipline for their third and fourth years. (30 Both courses are elective seminars and recommended. Engr 112 is recommended for students in the first-year PBLC and concurrently taking Engr 115. Engr 280 will be offered to any students who have an interest in gaining

further guidance on selecting between mechanical, environmental resources, or energy systems engineering. Once Engr 280 has been developed, offered, and evaluated we will submit a request to convert to Engr 212 in F25.

[Mechanical Engineering, B.S. - Change Core Requirements - 22-2054.](#)

We are replacing our first-year seminar that has been offered as a special topics course in support of our PBLC. We have offered this course as Engr 280 and would like to replace it with Engr 112. (2) We are adding a recommendation for a one-unit Engr 280 special topics course to be taken by students in their third semester. This one-unit seminar course will focus on helping students select a specific engineering discipline for their third and fourth years. (3) Both courses are elective seminars and recommended. Engr 112 is recommended for students in the first-year PBLC and concurrently taking Engr 115. Engr 280 will be offered to any students who have an interest in gaining further guidance on selecting between mechanical, environmental resources, or energy systems engineering. Once Engr 280 has been developed, offered, and evaluated we will submit a request to convert to Engr 212 in F25.

[ENGR - 112 - 23-1971- New Course - First-Year Seminar for Engineering.](#)

(1 unit) *"Introduce students to functions and resources of the university and support a successful transition to engineering and college. Transition curriculum in this course will integrate guest lectures, discussion, student reflection projects, computer labs, and help sessions. It is strongly recommended, although not required, that this course be taken concurrently with ENGR 115."* This course has been taught as a special topics course for the past four years and is an integral part of the PBLC for engineering students. Engineering students do not take Science 100 but instead take Engineering 115: Introduction to Engineering concurrent with this first-year seminar.

Social Work

[Social Work, M.S.W. - Change Core Requirements - 22-1999.](#)

- Add SW 500 Values & Ethics Course
- Change SW 582 to Program Evaluation (from SW 582 Research I: Philosophy & Methods)
- Move SW 583 to the Advanced year (from the foundation year) and rename to SW 684: AGP: Qualitative & Indigenous Methods
- Suspend SW 682: Masters Project Development
- Suspend SW 683: Masters Project Implementation
- Add SW 687: Capstone Seminar
- Suspend SW 581: Research for Advanced Standing Students

[SW - 500 - 22-2005 - New Course - Values and Ethics – The Philosophy of Social Work.](#)

The proposed changes develop students' abilities by enhancing curricular support on professional identity development, minimizing harm in community practice, and developing a lens of anti-racism, diversity, equity, inclusion and belonging (e.g. via SW 500 & SW 687). The changes are in response to the newly adopted 2022 Educational

Policy and Accreditation Standards (EPAS) of the Council on Social Work Education (CSWE), our accreditation body. Additionally, we have seen a growing need to further support student professional identity development and the Department will be implementing the use of e-portfolios as the medium to support this process. Therefore, we are adding in a values and ethics course (SW 500) to provide foundational professional identity support and a capstone seminar course (SW 687) at the end of the program.

[SW - 581 - 22-2012 - Course Suspension - SW Research for Advanced Standing](#). We will be suspending this course for students entering into catalog year 2024-25. Instead students will take a course in values and ethics and quantitative research methods will be covered in a project evaluation course. We believe with these changes to the curriculum, students will be able to practice to the top of their license and community practice standards.

[SW - 582 - 22-2010 - Course Change - Program Evaluation in Social Work](#).

The following changes are proposed:

1. Add Online Instruction Mode
2. Change Grade Mode from Optional Grade Basis to Mandatory Letter Grade
3. Add Sustainability Focused attribute
4. Remove No Course Materials attribute
5. The title and description are changing: The course is moving from research philosophy to program evaluation.

[SW - 583 - 22-2011 - Course Change - Qualitative and Indigenous Research Methods](#).

1. Name & Number change. We are removing "research II" in the title and keeping the rest "Qualitative & Indigenous Research Methods". We are moving the course to the advanced year of the curriculum and therefore a new number SW 684 from SW 583.
2. add Online Instruction Mode
3. change Grade Mode from Optional Grade Basis to Mandatory Letter Grade
4. remove Repeatable for Credit.

[SW - 682 - 22-2014 - Course Suspension - Masters Project Development](#). The SW 682 and 683 courses are for the Masters project which will no longer be required in our program. They are being replaced with SW 500 Values & Ethics and SW 687 Capstone as reflected in our Program Change Proposal (see [22-1999](#)).

[SW - 683 - 22-2013 - Course Suspension - Masters Project Implementation](#). The SW 682 & 683 courses are for the master project which will no longer be required in our program. They are being replaced with "values & ethics" and a "capstone" course as reflected in the program change proposal in curriculog [22-1999](#).

[SW - 687 - 22-2009 - New Course - Social Work Capstone Seminar](#). The proposed course is designed to develop students' abilities by enhancing curricular support on

professional identity development, minimizing harm in community practice, and developing a lens of anti-racism, diversity, equity, inclusion and belonging (e.g. via SW 500 & SW 687). The changes we are making in our program are in response to the newly adopted 2022 Educational Policy and Accreditation Standards (EPAS) of the Council on Social Work Education (CSWE), our accreditation body. Additionally we have seen a growing need to further support student professional identity development and the Department will be implementing the use of e-portfolios as the medium to support this process. Therefore, we are adding in a values and ethics course (SW 500) to provide foundational professional identity support and a capstone seminar course (SW 687) at the end of the program.

Consent Calendar

[ENGL - 326 - 23-2210 - Course Suspension - Language Study for Teachers](#). Please suspend this course and remove it from the catalog. This course is no longer in our rotation plan. It was phased out with changes to the LSEE ([Elementary Education \(Liberal Studies\), B.A.](#)) curriculum in prior years. Last offered SP 2019.

[Journalism Certificate of Study - Discontinue Program - 22-1917](#). The JMC 'certificate' option has not been awarded to a student in the past 10 years and our department wants to discontinue it to concentrate efforts in other areas of the major.

[WLDF - 468 - 23-2237 - Course Change - Spatial Wildlife Ecology](#). Remove prerequisite GSP 270. Add "No Course Materials Required".

A Step By Step Guide to Retain Me

Episode 4

Rouhollah's Comments for the Senate on 10/10/2023

As promised, during the Senate Open Forums, I and/ or a colleague of mine will share some glimpses of our lived experiences as BIPOC Faculty. Last week, I discussed racial anxiety and provided you all with homework at the end to ponder and take action.

Today, I am going to focus on what the scholars of race call “conceptual whiteness”, which is a term used to describe the pervasive influence of white cultural norms, values, and perspectives in the society. It encompasses both systemic and individual factors that marginalize non-white voices and reinforce traditional Eurocentric paradigms. Conceptual whiteness can manifest in various ways, embedded in curriculum design to hiring practices and interpersonal dynamics. This embeddedness or fixedness has required new language and constructions of race so that denotations are submerged and hidden in ways that are offensive though without identification. And, although there is a fixedness to the notion of the whiteness, the ways in which it actually operate are fluid and shifting. Gloria Ladson-Billings (a CRT scholar) wrote, “For example, as an African-American female academic, I can be and am sometimes positioned as conceptually White in relation to, perhaps, a Latino, Spanish-speaking gardener. In that instance, my class and social position override my racial identification and for that moment I become “White.””

In the documentary, Color of Fear, Loren, a Black man, referring to David, a white man, says;

As a white man, he doesn't have to think about his position in life, his place in the world. The history books tell him, as they are written, that this world is his. He doesn't have to think about, um, you know, where he goes, what he does. He doesn't have to think like a white person. The way the world has been set up, America in particular, white is human...that's what a human being is. So he doesn't have to worry about, “How do I

think like a white person?” That doesn’t ... enter a white person’s mind, because they don’t have to deal with that from day one. They step into a world that is theirs.

The examples are so many and very hidden in the fabric of our wording and wrolding. I use the example of parental permission slip to apply sunscreen on my toddlers’ skin (as a white self-care practice that is assumed a universal practice) as a handy example but I can identify more within our communication styles, scheduling norms, budget allocation, risk management, etc.

Indeed, the very idea of “retention” as it creates a center-margin dichotomy is a symptom of conceptual whiteness. To “retain” is to keep in one's possession; and “maintain” is to preserve.

For instance, in the medical field, you may hear the term “fluid retention” referring to body tissues (the primary) that keep water (the secondary), while for muscles or other tissues the verbs to maintain or to preserve are used. Speaking of “retention of BIPOC faculty”, I argue that BIPOC bodies become the fluid and white bodies are the tissue.

Conceptual whiteness is so pervasive and normalized that even among communities of color we chastise or criticize each other for not being like the white model. It is important to note that most of the lethal, toxic, deadly racism that those of us who are dark experience does not come from those who bear Confederate Flags or KKK signs. It comes from moral, fair-minded people who believe that they are lovers of justice, people who experience themselves as decent, and actually very nice folks, and it is there that I find my fear.

Connecting this to the topic of anxiety from last week (remember the *Get Out* movie?), many BIPOC professionals feel that they are not allowed to be Black or Brown in academia similar to corporate America. Walking through some halls with some pride, they are going to scare some people. Show that they have some intelligence, they scare people. They have to shuffle.

Homework: Identify a practice that is normalized and seems objective, neutral, and invisible then think about how that practice is grounded in conceptual whiteness and how the structure maintains and perpetuates it.