

## **CAL POLY HUMBOLDT**

**University Senate Written Reports, April 26, 2022**

**Standing Committees, Statewide Senators and Ex-officio Members**

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### **Academic Policies Committee:**

Submitted by Maxwell Schnurer, APC Chair

Membership: Kathy Thornhill, Matthew Derrick, Kayla Begay, Morgan Barker, Humnath Panta, Travis Brunner, Kim White and Jenni Robinson

The Committee met on April 14 and April 18, 2022.

On April 14, the committee reviewed the [withdrawal policy for suggested changes](#) around international students and some simple editing changes. The withdrawal policy is headed for a second reading at this week's April 26 senate meeting.

This policy proposes the creation of a one-time WU grade deletion policy for students who get one or more WU during a semester. We think that this policy would help students avoid academic probation and also help with long-term student success.

We also worked on the syllabus policy with an eye on handing off a package of materials for the next APC chair. This work includes a proposed decolonizing statement, anti-racist syllabus work from ODEI, a rough draft of proposed syllabi policies, and some key framing about student-centered Cal Poly Humboldt syllabi structures.

On April 18 the committee had a short meeting to discuss transitioning the committee, syllabi models and the withdrawal policy.

The next meeting of the APC is April 28 at 10am.

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### **Constitution and Bylaws Committee:**

Submitted by Chelsea Teale, CBC Chair

George Wrenn, Garrett Purchio, and Deirdre Clem

CBC met on 4/20 and was joined by new Fa22/Sp23 member Rouhollah Aghasaleh. Our next task is to make a new set of additional changes to section 800 of the faculty handbook once the first set passes the senate this semester. Those changes are based on new committees, or new committee descriptions, that were created this semester. We'd like to remind everyone to take a look at the first draft of a master list of committees and let Chelsea Teale (ct1154) know if there is anything to add/subtract/revise: <https://senate.humboldt.edu/committees> ("Comprehensive List of Campus Committees"). Next year one of our goals is to replace all instances of "Humboldt State University" and "HSU" with "Cal Poly Humboldt," "CPH," or "Humboldt" in the handbook. In our last meeting of the semester we will finalize roles and responsibilities until we meet again in the fall, and hope to set a meeting schedule.

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## **Faculty Affairs Committee:**

Submitted by Marissa O'Neill, FAC Chair

Membership: Simone Aloisio, Elavie Ndura, Tim Miller, Debbie Gonzalez, Kim Perris, Ramona Bell, Loren Cannon

The Committee meets on Mondays at 11:00am-12:00pm.

FAC met on April 18<sup>th</sup> and 25<sup>th</sup>.

The committee met members of staff council on April 18<sup>th</sup> to discuss a Sense of the Senate to Combat bullying and to finalize the draft. On April 25<sup>th</sup> the committee discussed the Faculty awards policy and upcoming meeting agendas.

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## **Integrated Curriculum Committee:**

Submitted by Jill Anderson, ICC Chair

Regular meeting times are Tuesdays from 9-11am with the Full ICC and ICC Subcommittee meeting on alternate weeks.

### **ICC Members:**

Ramesh Adhikari, Jill Anderson (ICC/APC Chair), Brad Ballinger, Kayla Begay, Vincent Biondo, Carmen Bustos-Works, Rosamel Benavides-Garb, Christine Cass, Eden Donahue, Bella Gray (Curriculum Coordinator), Lucy Kerhoulas (CDC Chair), Cindy Moyer, Marissa Ramsier, Cutcha Risling-Baldy, Marisol Ruiz-Gonzalez, Maxwell Schnurer (APC Chair), Justus Ortega, Jenni

Robinson, Sheila Rocker-Heppe, Lisa Tremain (GEAR Chair), Mary Watson (administrative coordinator), Mark Wicklund, George Wrenn, and Rick Zechman

Current Vacancies: Graduate Council representative, Student representatives (2)

Resources available for curricular proposal development and submission: [Asynchronous Curriculog Training](#), [Curriculum Guidelines, Policies and Procedures](#), and [Associated Curricular Forms](#)

### Subcommittee Reports

- **Academic Policies Committee (APC)** Committee is continuing their work on policies including the Withdrawal policy (in senate) and syllabus policy (in committee).
- **General Education and All University Requirements (GEAR)** The GEAR committee reviewed the GEAR proposal for the Software Engineering program for ABET accreditation. The committee also brought forward an alternative plan for GEAR recertification. Items spoken to in more depth as agenda items below.
- **Course and Degree Change (CDC)** The CDC is reviewing proposals in the Curriculog cue that have come in recently.
- **Academic Programs and Planning Committee (APPC)** The APPC reviewed a new certificate program in Maritime Archeology and held a discussion of what anti-racism work within the ICC's role in curriculum could look like.

**Software Engineering Proposal.** The program proposal for Software Engineering was reviewed, including the GE exception proposal that will be sent to the Chancellor's General Education Advisory Committee for review. No further question arose from the ICC and the proposal was approved to move to the senate by consensus with one noted abstention. A recommendation for ongoing collaboration between faculty in programs with GE exceptions and faculty who teach in those GE areas was made and supporting those processes will be a topic for future discussion in the ICC.

**GEAR Recertification.** Lisa Tremain and Mark Wicklund presented a new process recommendation for GEAR recertification. This process would align recertification to program review cycles instead of reviewing different GEAR areas each year. Including GEAR recertification as part of program review allows programs to spread out the process over the seven year cycle regardless of the AREA the course is in instead of doing all courses in a single year. Additionally, this process would allow for the thoughtful connection of GEAR courses and the larger program and include Dean level consideration of GEAR coursework in following the program review processes. The current process of recertification by the GEAR area does not provide a mechanism for the thoughtful integration of program and GEAR work nor bring the GEAR courses to the level of the Dean's office. Lisa is planning to collect feedback from CoC's about the two options before moving forward.

**GWAR/Writing Requirements.** Lisa Tremain introduced the work that she, Nicolette Amann, and Kerry Marsden are doing to respond to the changes that eliminate the GWPE as an option

to meet the CSU writing proficiency requirements (GWAR). They are working on recommendations for options that programs can use to meet the writing requirements. Lisa will be seeking input from CoC's on these options and this will be coming to the next ICC meeting as a full discussion item.

**E-Learning Policy.** The committee discussed further edits to the e-learning policy. A huge thank you to Julie Alderson and Enoch Hale, who wrote the first draft of the new e-learning policy in the fall and passed it to the ICC for further input. Two big picture questions have arisen through these discussions. First, the level of rigor for training for online teaching. Requiring instructors teaching online to take a training course creates a workload that is not provided for under the current contracts of our lecturer faculty colleagues. The presented policy language is to recommend training for teaching online but a call to uphold quality assurance as we move into a larger online footprint has been made. The inclusion of required training would necessitate negotiations to occur before that language is included in the policy or including the required language in the policy with an explicit notation about timeline for implementation and negotiations. These negotiations are beyond the ICC's scope. A similar discussion is occurring over the review of online courses, any training requirements to be able to assess online courses would need to be considered as well. The second main point of discussion is the provision of deciding modality. The proposed language aligns with the current policy that puts modality decisions at the program/department level in consultation with Dean's offices. Through these discussions, there remains a list of process considerations that would need working out in the next AY. These processes include:

- Ability to speak to accreditation needs as they relate to ensuring the students registered are the students doing the work in the class,
- Process for programs to monitor the balance of course modalities to meet WSCUC requirements
- Process or guidelines to help determine class size for online courses
- Clearer identification of course modalities in the schedule and rotations
- Data resorts/availability of data around student success rates and other benchmarks
- Noting typical modality/course offering patterns in the catalog

**Courses not Connected to a Degree.** In the review of a new course proposed for the Intercollegiate Women's Triathlon Team, a discussion was had about courses not connected to any degree program. There are several pockets of courses that exist outside of degree programs and a discussion on how these courses are structured within the context of the University will be discussed in detail next AY.

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## University Policies Committee:

Submitted by George Wrenn, UPC Chair

Meeting date: April 8, 2022, 10 p.m., via Zoom

Meeting attendees:

UPC: Dierdre Clem, Troy Lescher, Sarah Sterner, George Wrenn

Faculty Affairs: Simone Aloisio, Ramona Bell, Loren Canon, Debbie Gonzalez, Tim Miller, Kim Perris

On April 8, the UPC met for a second time with members of Faculty Affairs to help craft an anti-bullying definition and resolution.

The UPC will have its final meeting of the year on May 6, with guests Mike Le (IRAR Director) and Amy Moffat (**Associate Director Non-Academic Assessment**) joining the committee to discuss the development of an Online Survey Coordination Policy.

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## University Resources and Planning Committee:

Submitted by Jim Woglom, URPC Co-Chair

The URPC met on April 15th, in a meeting that was intended to be devoted entirely to discussion, revising, and voting on the committee's annual budget recommendation. At the conclusion of the meeting, which was extended by 30 minutes, the committee voted on the distribution of new ongoing allocations based on the President's Administrative Team's funding priorities for AY '22-'23. The allocations, outlined in our first reading draft of the recommendation, passed with four votes in the affirmative, one vote in the negative, and one abstention. We determined that we would use the following weekend to revise the language of the recommendation (but not the content) and vote on the draft on Monday via google form in order to get it in for discussion at SenEx that Tuesday, April 19th. The vote to forward the recommendation passed with 87% of the seven voting members responding.

At Tuesday's SenEx meeting we discussed the format of the rec and determined that a more comprehensive and comprehensible table detailing the University-to-Division allocations for the year would be advisable, a diagram which will be provided for Senates discussion of the recommendation. We look forward to discussion of the rec, and for participation in the shared governance model surrounding our University's resources.

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## **Labor Council:**

Submitted by Steve Tillinghast, Labor Council Delegate

The comprehensive salary study is complete and is set to be delivered to the Legislature before the end of this month. The study resulted from collaboration among CSUEU, Teamsters 2010, and the CSU, as well as other labor groups. It was funded by a \$2 million-dollar augmentation to the CSU budget. Mercer was selected to conduct the study. The main finds of the study are:

- Identified significant wage compression, meaning that new hire salaries are often extremely close to salaries of senior staff.
- Determined that, on average, CSU staff salaries are 12% behind the market average. The market assessment looked at regional public and private employers for similar occupations as well as higher education institutions in and out of the state.
- Recommended implementing a 9-step salary system which will help support wage growth and a living wage for the non-faculty staff at the CSU. The proposed system will include 5 annual steps that an employee will progress through with satisfactory completion of job duties, additional steps assessed every two years, and a final step after three years.

Mercer has determined that the CSU's wage structure issues can be addressed through a \$288 million-dollar budget augmentation. The next step will be to lobby the legislature to fund the augmentation.

More information can be found [here](#)

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## **Emeritus & Retired Faculty & Staff Association**

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

### **Cal Poly Humboldt Executive Committee Small Grant Awards 2022 Press Release**

Submitted by Marshelle Thobaben, Humboldt-ERFSA Representative to the University Senate

The Executive Committee of the Cal Poly Humboldt Emeritus and Retired Faculty and Staff Association (Humboldt-ERFSA) is pleased to announce the winners of this year's awards

supporting the professional development of all faculty and staff who demonstrate outstanding promise.

**Sintana E. Vergara**, Assistant Professor of Environmental Resources Engineering received funding for “A drop in the bucket? Greenhouse gas emissions from stored food waste prior to composting” The award will go towards purchasing a Valco Flowpath Selector<sup>1</sup> to measure emissions from 16 different sources. This valve will allow them to measure emissions from 16 different sources (food waste buckets) at the same time, rather than one at a time.

**Silvia E Pavan**, Assistant professor, Department of Biological Sciences received funding for curation and installation of Timothy Lawlor’s Peromyscine Legacy Collection at the Cal Poly’s Vertebrate Museum. Cal Poly’s Vertebrate Museum houses close to 9,000 mammalian specimens; 1,352 of these were collected by the late professor and mammalogist, Dr. Timothy E. Lawlor, to whom the museum is dedicated. While most of Dr. Lawlor’s specimens have been curated into the collection, a considerable number of specimens from his numerous trips to Baja California, Mexico, remain uncurated and stored in an unlabeled cabinet.

**Rouhollah Aghasaleh**, Assistant Professor, School of Education received funding for “Community REsponsive Computational Thinking with Latinx Youth (CORECTLY)”: Taking Teacher Education to Rural Areas” by connecting pre-service teachers and LatinX youth through culturally, linguistically, and community responsive learning experiences. This project includes a series of neighborhood workshops to implement the curriculum that will engage LatinX students in activities aimed at developing computational thinking and promoting interests in pursuing computer science related studies and careers.

**Amy K Conley**, Lecturer in Education received funding for “Translanguaging in K-12 Public Schools” by bringing Yurok, Hupa, Karuk, and Spanish into Trinity Valley Elementary classrooms as greetings to students with names for local animals. Translanguaging shows that cultural languages can have a significant impact on attendance and engagement for K-12 students. Dr. Conley will be working with local teacher Sammy Quezada's 7th and 8th-grade classrooms at Trinity Valley Elementary.

**Stefanie Israel De Souza**, Assistant Professor, Sociology and Criminology & Justice Studies received funding to investigate “Comparative War on Drugs” to place our War on Drugs in a comparative perspective by looking at the forms and consequences of drug wars in other countries. It will draw on interdisciplinary scholarship and center scholarship emerging from the global South, including scholarship that has not yet been published in English. Through a critical comparative analysis of drug wars and their consequences, students will be encouraged to reflect on alternative approaches that promote more socially just outcomes.

**Marcos Hernandez**, Lecturer and Toyon staff member, received funding for “Toyon Volume 69 Literary Translation Project.” The award covers only printing costs. Toyon will lead a special literary translation project in support of diversity, equity, and inclusion initiatives on campus.

Student editors in the Fall 2022 Toyon course will collaborate with the literary translators on a series of five translations for the upcoming book.

These outstanding projects include students in creative and innovative ways. We congratulate the winners for their creativity and scholarship! Humboldt-ERFSA grants are awarded annually, and all Faculty, Lecturers, and Staff with 5 years or less at Cal Poly Humboldt are encouraged to apply. The Executive Committee hopes to receive proposals from all, especially staff members; simply search for "Humboldt ERFSA," go to the webpage, and click on "Grant Program" in the title bar for how to apply for the next award cycle in 2023.