HUMBOLDT STATE UNIVERSITY
University Senate

January 15, 2020

To: HSU General Faculty

From: University Senate Appointments and Elections Committee

Subject: Call for Nominations for General Faculty Elections and Appointments

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Faculty members are needed to serve on the following campus committees. Committee work will begin with the start of the Fall 2020 semester. You may self-nominate by emailing your nomination to the University Senate Office (senate@humboldt.edu).

Nominations are due by Friday, January 24, 2020

Please visit the Committee Directory http://www2.humboldt.edu/senate/committees for more information about each committee. For general information on committees, see section 800 of the *HSU Faculty Handbook* via the following link:
http://www2.humboldt.edu/aavp/sites/default/files/facultyhandbook/Section800.pdf

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Elected Position Openings:

GENERAL FACULTY / UNIVERSITY SENATE

- General Faculty President / University Senate Chair, 2 year term
- Lecturer Faculty Delegate (Colleges, Library, Counseling, Coaches), 3 year term
  The position is open to Lecturers, Coaches and non-tenure line Counselors and Librarians with a time base of .40 or greater.
- Tenure Line At-Large Faculty Delegate, 3 year term
- Tenure Line Non-Instructional Faculty Delegate, 3 year term
- Tenure Line **CNRS** Instructional Faculty Delegate, 3 year term
- Tenure Line **CPS** Instructional Faculty Delegate, 3 year term

INTEGRATED CURRICULUM COMMITTEE (ICC)

Subcommittee on Academic Master Planning (AMP)

- Faculty Member At-Large, 3 year term

Please refer to the ICC Bylaws and Rules of Procedure for detailed information regarding the charge to subcommittees of the ICC.

PLANNING COMMITTEE FOR RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES (PCRSC)

- Faculty Member (CNRS), 2 year term
- Faculty Member (University Library), 2 year term

Duties: Review and select proposals submitted by faculty for Research, Scholarship, and Creative Activity grants which are awarded annually. Performs other duties when funds are not available, e.g., review of applications for McCrone awards and judging of posters for research symposium.

PROFESSIONAL LEAVE COMMITTEE

- Tenured Faculty Member, 2 year term
- Tenured Faculty Member, 2 year term

Duties: The committee reviews sabbatical leave applications and considers questions related to the quality of the proposed sabbatical project. The committee also conducts a continuing study of leave policy and recommends appropriate changes to the University Senate.

SPONSORED PROGRAMS FOUNDATION BOARD

Candidates are elected by faculty and recommended to the President for final appointment.

- Faculty Director, 4 year term
- Faculty Director, 4 year term

Duties: Govern the HSU Sponsored Programs Foundation, a non-profit corporation formed to advance the welfare of HSU through the development, encouragement, and management of sponsored programs and other special campus programs and their related trusts.

UNIVERSITY FACULTY PERSONNEL COMMITTEE (UFPC)

Faculty serving on the UFPC will receive 6 units of Assigned Time per year, workload varies and additional WTU or a stipend may be awarded at the Provost's discretion; the committee meets MWF 9am to 11am. Please note: faculty participating in the Faculty Early Retirement Program are eligible for nomination with the Provost's approval.

- Faculty Member (At-Large), 2 year term
- Faculty Member (CNRS), 2 year term
- Faculty Member (CPS), 2 year term

Please refer to the following page for information regarding the duties of the UFPC: http://www2.humboldt.edu/senate/ufpc

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Appointed Position Openings:

ACADEMIC POLICIES COMMITTEE (APC)

- Faculty Member, 3 year term

Duties: Develops and maintains the academic policies of Humboldt State University.

ALCOHOL, TOBACCO AND OTHER DRUG PREVENTION COMMITTEE

- Faculty Member, 2 year term

Duties: The Committee is advisory to the President through the Vice President for Student Affairs for policy issues related to alcohol, marijuana, and other drug use within the University community.

APPOINTMENTS AND ELECTIONS COMMITTEE (AEC)

- Faculty Member, 1 year term
- Faculty Member, 1 year term

Duties: Oversees the appointments and elections for the University Senate, General Faculty, Senate Standing Committees, Faculty positions on University committees and other duties as outlined in the Senate Bylaws, Section 11.5.

CENTER FOR COMMUNITY BASED LEARNING (formerly CSLAI)

- Faculty Member (CPS), 2 year term
- Faculty Member, (CNRS), 2 year term

Duties: The Committee advises and provides direction to the Coordinator of Service Learning/Experiential Education through the formulation of policies, procedures, and strategic planning for the University's Service Learning and Experiential Education Initiative.

COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS

- Faculty Member (CAHSS), 3 year term

Duties: To provide a mechanism for approval of department/unit criteria and standards and to provide a mechanism for the revision of existing approved standards. To ensure department/unit criteria and standards are in alignment with university standards and criteria as specified in Appendix J and that criteria and standards are not overly complex or prone to misinterpretation.

CONSTITUTION AND BYLAWS COMMITTEE

- Faculty Member, 2 year term

Please refer to Senate Bylaws, Section 11.6 for committee description.

DISABILITY, ACCESS, AND COMPLIANCE COMMITTEE

- Faculty Member, 2 year term

Duties: To assist in the evaluation of current campus policies and procedures relating to students with disabilities; develop prioritized plans relating to programs and services for students with disabilities; review barrier removal priorities as specified in the State University Administrator's Manual (SUAM); and to develop timelines. (See Executive Memorandum P03-07)

FACULTY AWARDS COMMITTEE

Two of the three members should be previous recipients of the Outstanding Professor Award.

- Faculty Member, 1 year term
- Faculty Member, 1 year term
- Faculty Member, 1 year term

Duties: The committee is appointed to select the nominees for the following HSU awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)

Candidates are recommended by the Appointments and Elections Committee to the President for final appointment.

- Faculty Member, 1 year term
- Faculty Member, 1 year term
- Faculty Member, 1 year term

Duties: Advise the President regarding both level of fee and allocation of fee revenue. Additionally, this committee reviews the intercollegiate athletics budget proposal from the Intercollegiate Athletic Advisory Committee prior to its submission to the President.

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

Candidates are recommended by the Appointments and Elections Committee in consult with the Senate Executive Committee to the President for final appointment.

- Faculty Member, 2 year term

Duties: Serve as a forum for the President and Athletic Director to seek advice and refine ideas and develop or revised policies of the Athletic Department on such subjects as equity compliance, annual budget and the direction and balance of sports that constitute the program.

INTERNATIONAL ADVISORY COMMITTEE

- Faculty Member (CAHSS), 3 year term
- Faculty Member (CPS), 3 year term

Duties: Provides advisory support for, and promotes programs and initiatives that foster international educational opportunities for the campus community.

INTERNATIONAL PROGRAMS SCREENING COMMITTEE

- Faculty Member, 3 year term
- Faculty Member, 3 year term
- Faculty Member, 3 year term
- Faculty Member, 3 year term

Duties: Review applications, interview applicants, and submit recommendations to the Chancellor's Office.

PARKING AND TRANSPORTATION COMMITTEE

- Faculty Member, 1 year term
- Faculty Member, 1 year term

Duties: The Committee serves as a forum for parking and transportation issues. The Committee receives input, evaluates parking and transportation strategies, develops and recommends policies and procedures for adoption, makes other recommendations for action to the President, and implements strategies as directed by the President.

STUDENT GRIEVANCE COMMITTEE

- Faculty Member (CAHSS), 3 year term

Duties: Handles grievances regarding academic issues and other issues not related to discrimination or misconduct.

UNIVERSITY CENTER BOARD

Candidates are recommended by the Appointments and Elections Committee for final approval from the UC Board.

- Faculty Member, 2 year term
- Faculty Member, 2 year term

Duties: Formulate and administer the policies for the development, financing, and operation of the University Center subject to the final approval of the University President. The Board shall see that net earnings will be used for the benefit of the students of HSU.

UNIVERSITY RESOURCES AND PLANNING COMMITTEE

Preference for appointment will be given to Faculty Senators.

- Faculty Member, 2 year term
- Faculty Member, 2 year term

Please refer Senate Bylaws, Section 11.3 for committee description.

UNIVERSITY SPORTS FACILITIES SCHEDULING ADVISORY GROUP

- Faculty Member, 1 year term

For more information visit: http://www2.humboldt.edu/senate/fields-oversight