

GEAR Curriculum & Assessment Committee

Wednesday, 8/26/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

I. Introductions

- a. Introduce members
- b. Need someone to take minutes
- c. Personnel

III. Priorities:

- a. SLOs – Mark
- b. Ethnic Studies requirement
- c. Longer term: GEAR course certification/recertification

IV. Other items?

Attachments:

GEAR working groups:

<https://docs.google.com/document/d/14OMTNsdcdkID74JhTeFrWfQfeeVYwSig6c9hxtufDyI/edit#heading=h.rryg2mxtmpwx>

Strategies for Creating SLOs:

https://docs.google.com/document/d/1UqGVEPO6j-_mqFRuRh0x-1mxRH-0t_R_S9zvFnIsec/edit#heading=h.n75yzk1bqzq

Assessment Infographic:

<https://drive.google.com/drive/u/1/folders/0ANeSm9ntN5KLUk9PVA>

Ethnic Studies Language:

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB1460

Wednesday, 9/9/2020

Committee Members:

In Attendance: Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

I. ICC Update

1. Ethnic Studies

- The organization of the ethnic studies council is unclear, potentially a committee on each campus to facilitate implementation.
- Vice Provost Oling-Sisay proposes that ethnic studies council may be best integrated into the GEAR committee to ensure operationalization
 - What will the election process look like? Need to ensure that they appropriate faculty/departments are represented
 - Bylaws will need to be created

2. Committee Status

- ICC discussing upgrading the GEAR committee to a recognized subcommittee of the ICC. This change would have all members of the GEAR committee on the ICC as full members and provide release time for the chair.
- Discussion of benefits included that it would likely streamline the process of certification/recertification of GEAR courses.

III. SLO Update

- Mark Wickland has reached out to faculty teaching courses within each PLO to create working groups to define the number and type of SLOs appropriate to each group independently
 - Groups going to look at categories of Area E, math, science, written comp, and oral comp.
 - Need a discussion on how area E will work with transfer students with move to LD
 - Discussion on if Area B4 courses to be should be math only.

IV. Other items?

- Cutcha Risling Baldy raised the question if the ICC was approving GEAR courses. Vice Provost Oling-Sisay responded that for courses

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already approved, Mark Wickland is working with them to ensure alignment.

- Bori Mazzag, looking ahead to WASC Senior College and University Commission visit, what will be required and should we begin working to put it together?
 - Mark Wickland- we will need responses to recommendations, process includes reaching out to programs that can provide evidence to support efforts and write essays incorporating this evidence. GEAR work will be a portion of the assessment response.
 - GEAR is happy to assist with the compilation/editing of responses.

Wednesday, 9/23/2020 Meeting Minutes

Committee Members:

Present: Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment)

Excused: Malluli Cuellar (student representative)

Agenda Items:

I. ICC Update

a. Ethnic Studies

Dr. Cutcha Risling Baldy provided the committee with an update about the meeting of the ethnic studies council.

- Discussions for implementation on campus
 - Per the law, should be both UD and LD, not just LD
 - Statement made in opposition to the use of 'Area F' and in support of each campus making the decision for themselves about how the new requirement fits within the curriculum
- Future meeting to discuss how the council will fit within the existing campus structure.
- Reiteration that the work should be driven from and support Ethnic Studies Departments/Faculty

Dr. Mark Wickland posed the question of how the new Ethnic Studies PLOs will fit into the PLOs that HSU has established. Dr. Risling Baldy brought up that HSU is already supporting this work with the science first year experience that already includes an NAS course.

Dr. Wickland posed the question for consideration if an NAS course will meet the requirement or if the spirit of the EO will be to have students take a survey course of multiple groups.

Vice Provost Oling-Sisay mentioned that we will need the EO in order to plan out the implementation of the Ethnic Studies requirement.

II. SLO Update

Dr. Wickland provided an update that each working group is collaborating on the development SLOs and are on track. This

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discussion brought up issues of time and capacity to do this work this unique semester dealing with the change in work structure during the pandemic. Contributions to this discussion:

- Dr. Frank DeMatteo mentioned that the hierarchy of needs may be preventing/hindering engagement in discussions due to added stress from the pandemic.
- Dr. Bori Mazzag seconded Dr. DeMatteo's comments and that people may be spread thin.
- Dr. Risling Baldy raised concerns about lectures, who often teach the bulk of GEAR courses, having the time to engage with the assessment process within their load.
- Dr. Wickland pointed out that he is looking to Dean's for college wide planning about where the Area E course fit within department/college curriculums.
- Dr. Risling Baldy responded with the concern that chairs have a reduction in units beginning this year and when looking at what to rearrange to fit that reduction, assessment was allocated to the Dean's offices.
- Vice Provost Oling-Sisay mentioned a need to assess how assessment fits within their workload of full time faculty and build a culture of taking assessments seriously.
- Dr. Mazzag mentioned that so many of the GEAR courses are taught by lecturers so TT faculty may be disconnected from the process/courses but recognizes that it will be important to have their support to get lecturers included in the work.
- Vice Provost Oling-Sisay wrapped up this conversation with the recognition that conversation was needed to address the needs expressed.

On WASC:

Dr. Wickland met with the assessment fellows about a plan for data collection for the report. The plan will be to send out a form to the colleges to collect assessment data and then identify and fill gaps that arise. Solid information is needed about lecturer and faculty roles in and support for assessment and SLOs.

Dr. DeMatteo mentioned that the cuts to the ASC's, who have provided support for collecting assessment and accreditation data in the past will likely affect the data collection process.

Dr. Risling Baldy raised the concern that data collection may be stressful on CAHSS due to the possibility of multiple departments restructuring. This may result in uncertainty and difficulty of gathering information as people try and figure out how everything will fit together.

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III. Area E

IV. Other items?

Attachments:

Ethnic Studies:

<https://drive.google.com/drive/u/1/folders/1fRdcvALBvZ4PMdHiM2lu4sfW-oQNg6Gt>

Course Certification and Assessment Cycle

<https://docs.google.com/document/d/1zvMaNzZZA6Lwos9Dd2D0ga0jR4cyWmckBYJ0nKe0Sc/edit>

Draft Area E Course Development Guidelines

https://docs.google.com/document/d/1dgEI3oLc_UjRn9N4a8XgTFD0D5GskL08/edit#heading=h.gjdgxs

Minutes:

https://docs.google.com/document/d/189xwGiI6V6aKBvyx_yg0mEuNW0Yp7pH9/edit

Wednesday, 10/7/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. SLO Good News!**
- II. 2:30 Time Certain- GEAR Course Proposals (with CDC colleagues):**
 - a. Process for current GEAR course proposals
 - b. Process for future course proposals
- III. Ethnic Studies Update**

Attachments:

 - a. Letter from Ethnic Studies Council Letter:
<https://docs.google.com/document/d/19QwcDBZtBd895jcfP0KkZsShkkkgGOWZQbIh2xCfd8A/edit>
 - b. Overview Website:
<https://www2.calstate.edu/impact-of-the-csu/diversity/advancement-of-ethnic-studies>
 - c. FAQ from Website:
<https://www2.calstate.edu/impact-of-the-csu/diversity/advancement-of-ethnic-studies/Documents/FAQ-on-Ethnic-Studies.pdf>
- IV. Area E**
- V. Updates to the Webpage and HSU Catalogue**

Attachment:

 - a. Website Updates:
https://docs.google.com/document/d/1WWzdrSt-eOg3QmMoz_EUKNhuCm7gDEj/edit

Additional Links:

Last meeting minutes:
<https://docs.google.com/document/d/1L7agVN8yZ3rUsf0eSoZwIF04fKom352w/edit>

Wednesday, 10/21/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

I. Updates from ICC

A. Message on GEAR course Review:

1. Attachment: Draft Message (please review/comment):

https://docs.google.com/document/d/1tHK_bGpISrGjt90kBg-4lePvhKRDIASVdbWCbXP26jY/edit

B. Ethnic Studies Updates

C. Attachments:

a. Letter from Ethnic Studies Council Letter:

<https://docs.google.com/document/d/19QwcDBZtBd895jcfP0KkZsShkkgGOWZQbIh2xCfd8A/edit>

b. Overview Website:

<https://www2.calstate.edu/impact-of-the-csu/diversity/advancement-of-ethnic-studies>

c. FAQ from Website:

<https://www2.calstate.edu/impact-of-the-csu/diversity/advancement-of-ethnic-studies/Documents/FAQ-on-Ethnic-Studies.pdf>

d. C.O. Feedback Letter:

<https://drive.google.com/drive/u/1/folders/1sTK1ERweO6xovSpSE7GGGWpNuCVXDYt>

e. Feedback Form:

<https://www2.calstate.edu/impact-of-the-csu/diversity/advancement-of-ethnic-studies>

IV. GEAR course certification/recertification

A. Attachments:

Previous Document from John Steel:

<https://docs.google.com/document/d/1z3iC0baFBTXhAI-KfoVu5P4UGz2yjeaq70HUnMM5tIU/edit>

V. Updates to the Webpage - Next step?

Attachment:

a. Website Updates:

https://docs.google.com/document/d/1WWzdrSt-eOg3QmMoz_EUKNhuCm7gDEj/edit

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Additional Links:

Last meeting minutes:

<https://docs.google.com/document/d/1L7agVN8yZ3rUsfOeSoZwIF04fKom352w/edit>

GEAR Curriculum & Assessment Committee

Wednesday, 10/4/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. Updates from ICC**
 - A. Role of GEAR in Curriculum Proposals**
- II. New GEAR Assessment form for course proposals**

https://docs.google.com/document/d/1vE-UKyQ4IH5FxGRy02IcQxgQ08If169LzbFyfE_pLWY/edit

- III. Other Items?**

Additional Links:

Last meeting minutes:

<https://docs.google.com/document/d/1L7agVN8yZ3rUsfOeSoZwIF04fKom352w/edit>

GEAR Curriculum & Assessment Committee

Wednesday, 11/18/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. Updates from ICC
 - A. GEAR Elevation in ICC Bylaws (New proposed bylaws posted at bottom of agenda)
 - B. Feedback from Recertification Proposal
- II. Plan for recertification
https://docs.google.com/document/d/1G5E6Wzt_QGUm6DLgIrCzq5FEixgM5j8gzBx0TvXb8YI/edit
- III. Website Updates
https://docs.google.com/document/d/1WWzdrSt-eOg3QmMoz_EUKNhuCm7gDEj/edit
- IV. Other Items?

ICC GEAR Changes:

GEAR Curriculum and Assessment Subcommittee

4.31 Chair: The Chair of the GEAR Curriculum and Assessment subcommittee shall be a member of the ICC and elected by the Faculty for a 3-year term.

4.32 Membership

- Three (3) Faculty, who are also members of the ICC, one from each college, appointed by the Senate Appointments and Elections Committee for a 3-year term
- One (1) additional Faculty member, appointed by the Senate Appointments and Elections Committee for a 3-year term, ideally someone who teaches in at least

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one of the GEAR areas: A - E, DCG, Institutions, and who is not a member of the ICC

- One (1) Student representative (as determined by Associated Students)
- Academic Assessment Coordinator
- Vice Provost, or Designee

4.33 Duties

- Review new and revised GE course proposals in coordination with CDC. Receive and advise Associate Director of Academic Assessment on annual GEAR assessment schedule of work
- Advise and Support Associate Director of Academic Assessment in coordinating program participation in GEAR assessment
- Review Annual GEAR Assessment Report from the Associate Director of Academic Assessment
- Convene GEAR faculty forum to discuss Annual GEAR Report
- Prepare and submit to the ICC a short report of the forum discussion and recommendations for GEAR curricular and instructional changes
- Periodically review and update GEAR assessment plan and curriculum matrix in coordination with the ADAA and GEAR faculty.

Wednesday, 12/2/2020

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

I. Website Updates

- A. https://docs.google.com/document/d/1fHPoP-lj-ULWAKpk_uGthcccU_SOMFO_5OCd5pln-Mwk/edit

II. ES Update

The feeling that the EO would remain with the Area F that Cutcha shared last meeting was backed by an update at the Senate meeting 12/1- The BoT did vote on changing Title 5 to support Area F.

At this point- should we move forward on making an implementation plan?

- Collaboration with the ESC and CDC/ICC??

III. Update of forms for Degree Completion as Area B/C/D

Old forms (example from B):

<https://docs.google.com/document/d/1MjHrwJPGazuogk8AhPFiGpjfG7qB8PvL/edit>

Resolution form 2008-still appropriate?

<https://academicprograms.humboldt.edu/sites/default/files/resolution08-08-09-eppkg.pdf>

IV. Other Items?

Tuesday, 1/26/2021

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. **New Website (Thank you Mark and Bella!):**
<https://academicprograms.humboldt.edu/content/general-education-and-all-university-requirements-gear>

- II. **SLO Update**

- III. **ES Updates**
 - a) **Alignment of Core Competencies and PLOs**
 - i) **Analyze and articulate concepts such as race and racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, and anti-racism as analyzed in any one or more of the following: Native American Studies, African American Studies, Asian American Studies, and Latina and Latino American Studies.**
 - ii) **Apply theory and knowledge produced by Native American, African American, Asian American, and/or Latina and Latino American communities to describe the critical events, histories, cultures, intellectual traditions, contributions, lived-experiences and social struggles of those groups with a particular emphasis on agency and group-affirmation.**
 - iii) **Critically analyze the intersection of race and racism as they relate to class, gender, sexuality, religion, spirituality, national origin, immigration status, ability, tribal citizenship, sovereignty, language, and/or age in Native American, African American,**

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Asian American, and/or Latina and Latino American communities.

- iv) **Critically review how struggle, resistance, racial and social justice, solidarity, and liberation, as experienced and enacted by Native Americans, African Americans, Asian Americans and/or Latina and Latino Americans are relevant to current and structural issues such as communal, national, international, and transnational politics as, for example, in immigration, reparations, settler-colonialism, multiculturalism, language policies.**
 - v) **Describe and actively engage with anti-racist and anti-colonial issues and the practices and movements in Native American, African American, Asian American and/or Latina and Latino communities and a just and equitable society.**
- b) How to move forward (F/overlay)?**
- i) **Planning to join meetings with CDC 2/9 at 10 to discuss**

IV. Update of forms and procedures

- a) **Updating of forms for program of study**
- b) **Finalization of GEAR certification and recertification**
- c) **I would like to discuss the senate policy on programs meeting requirements and discrepancies between the resolution and practice:**
<https://docs.google.com/document/d/1GRVxkaHwxxTcHPIA6xQ7uLwEK1ZLSQ5/edit#bookmark=id.gjdgxs>

IV. Other Items?

GEAR Curriculum & Assessment Committee

Tuesday, 2/9/2021

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. **Meet with ESC (9am) using GEAR meeting Zoom link**
 - A. **Fall 21 courses**
 - B. **Discussion of DCG**
 - C. **Alignment of [GEAR PLOs](#) with [ES Core Competencies](#)**
 - D. **Ongoing consultation on ES course proposals**
 - E. **Other items?**

- II. **At 10am transition to [CDC Zoom](#) to discuss approval process for Fa21**

- If time (GEAR committee only items):**
- III. **[GEAR statement](#) (First Draft)**

- IV. **[GEAR "How to" guide for proposal submissions](#) (First Draft)**

- V. **[Thoughts on Program Resolution?](#)**

- VI. **Other Items?**

GEAR Curriculum & Assessment Committee

Tuesday, 2/9/2021

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. ES [requirement implementation](#)
- II. [GEAR "How to" guide for proposal submissions](#) (First Draft)
- III. [Thoughts on Program Resolution?](#)

VI. Other Items?

GEAR Curriculum & Assessment Committee

Tuesday, 4/6/2021

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. [GEAR Recertification and Realignment Resolution](#) returning to SenEx 4/20, the written document needs to be ready by Monday morning 4/19 to get to the SenEx agenda but any last comments for thoughts shared during the meeting to bring to SenEx for consideration?
- II. ASCSU adopted the Math Council's document on GE B4 courses:
<https://www2.calstate.edu/csuo-system/faculty-staff/academic-senate/resolutions/2020-2021/3457.pdf>
- III. Items for thought (running list, please feel free to add items):
 - A. Circling back to co-listed courses
 - B. Area C and AI
 1. Open AI to all GE areas? -
 - C. Program of study for DCG?
 - D. DCG overlay with sustainability (Justice focused sustainability)
 - E. Long term 'or' designations
 - F. Managing spread of course for assessment
 - G. DCG and F cert
- IV. Other items?

GEAR Curriculum & Assessment Committee

Tuesday, 5/4/2021

Committee Members:

Jill Anderson (Chair), Cutcha Risling Baldy (CAHSS Representative), Francis DeMatteo (CPS Representative), Bori Mazzag (CNRS Representative), Marisol Ruiz-Gonzalez (At-Large Faculty Representative) Mary Oling-Sisay (Vice Provost), Mark Wicklund (Associate Director of Academic Assessment), Malluli Cuellar (student representative)

Agenda Items:

- I. Debrief from Senate
 - A. EE Comments:
https://docs.google.com/document/d/1nhh0VLDRxoIgsWfTymF7oLKfRq3Sd_1B/edit
 - B. CRGS and NAS Response:
<https://docs.google.com/document/d/1hZCpRXg2mjFE746xGcBoC1mNinBcKICO/edit>
- II. Next Year Planning:
 - A. GEAR Structure:
 1. Deep-Dive
 2. Council of Chairs
 3. Workshops
 - B. Critical evaluation of GEAR Courses During recertification- possible new policy?
 - C. ASCSU adopted the Math Council's document on GE B4 courses:
<https://www2.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2020-2021/3457.pdf>
 - D. Details on certification process
 - E. Assessment work- Mark
 1. Managing spread of course for assessment?
- III. Other items?
- IV. Last meeting of the year- thank you all for your hard work this year!!