

RESOLUTION ON ESTABLISHING
A RESEARCH ASSOCIATE CATEGORY
#20-91/92-FA)

- WHEREAS, The Department of Geology, in consultation with the Dean of the College of Natural Resources and Sciences, is suggesting the creation of a new category of faculty honorary designation, Research Associate; and
- WHEREAS, This category is different than either of the currently existing honorary designations of Adjunct Professor (Faculty Handbook, Paragraph 502) or Associate Status (Faculty Handbook, Paragraph 503); and
- WHEREAS, The distinctions between an Adjunct Professor and a Research Associate are that an Adjunct Professor is located off campus and does not bring in off-campus funds; and that a Research Associate would be physically located on the campus within a department and would bring in off-campus funding; and
- WHEREAS, The current procedure for appointing an Adjunct Professor is by action of the president on the recommendation of the Academic Senate; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University recommends approval of a new honorary designation of Research Associate, as described on the attached description; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommends that the Faculty Handbook be amended to add a new Paragraph 504 (printed below) to describe the new designation, and that the paragraphs following Paragraph 504 be renumbered appropriately; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommends that the appointment procedure for a Research Associate be the same as for an Adjunct Professor.

Research Associate

1. A Research Associate is envisioned as an individual who is a productive researcher and grantsperson. He or she would come to us with external funding (grants, contracts, etc.) and would be provided with space on the campus. A close, physical working relationship between the Research Associate and departmental faculty, students, and staff is clearly one of the objectives. While the University would provide laboratory space, we

would not provide a salary or fringe benefits. The individual, if paid by grants through our institution, would be paid through Humboldt State University Foundation's payroll process.

2. The duties of the Research Associate are to serve as a colleague and as a resource for the Department and for others in the College; to conduct research during their residency here; to prepare funding proposals; to be involved in the supervision of graduate student research; to serve as a resource for undergraduates, including lecturing in classes and giving seminars; and to advise students on careers in research, getting into graduate school, and job placement. Any grant or contract proposed would be submitted via Humboldt State Foundation, would follow the university's institutional routing procedure, and would have a member of the university's faculty as a co-investigator.
3. The benefits that will derive from these individuals include enhancement of the research reputation of the department, college, and university; the likelihood of additional funds for equipment, clerical and technical support, and overhead for the HSU Foundation; the financial support of advanced undergraduates and graduate students; and a subjective, but very important aspect--that of providing a positive role model.
4. There are costs, but they are relatively minor. Suitable office and laboratory space should be provided, as well as telephone and computer hook-up. The Research Associate will require University Library privileges and be permitted to purchase a parking permit. He or she must also be eligible to apply for HSU Foundation grants (supported by grant income), but only when the research project involves students.
5. The Research Associate is expected to have a terminal degree or equivalent and to have a record of productive scholarship or creative activity and successful fund raising. After being nominated for the position, a favorable vote by a majority of the departmental faculty is required to send a name forward. The designation of individuals as Research Associate is by action of the president on the recommendation of the Academic Senate. The term of appointment should be one to five years and may be renewed.