

**Resolution on Revision of Appendix J
#18-03/04-FA**

RESOLVED: That the Academic Senate of Humboldt State University accept the proposed revisions of Appendix J, FACULTY PERSONNEL POLICIES AND PROCEDURES FOR RETENTION, TENURE, AND PROMOTION, to the Faculty Handbook, and be it further

RESOLVED: That the Academic Senate of Humboldt State University recommends that the proposed revisions be forwarded to the General Faculty for a vote of acceptance or rejection.

RATIONALE: During the past two years the Faculty Affairs Committee of the Academic Senate of Humboldt State University has been working on a revision to Appendix J based on the following criteria:

1. The amount of personnel time involved in the annual process is significant for:
 - A. the faculty member/librarian/counselor during the construction of the Working Personnel Action File (WPAF);
 - B. the peers requested and required to provide review of teaching/librarianship/counseling effectiveness; and,
 - C. the peer committee and administrative reviews of the WPAF.
2. The sheer volume of materials gathered to generate the WPAF.
3. The necessity of multi-year appointment periods to generate meaningful input into the WPAF on the areas of performance.

FIRST READING - April 13, 2004

Professor Kenneth O. Fulgham, Chair
Academic Senate
Humboldt State University

Dear Ken:

This is in response to memoranda from Ms. Schellinger dated May 12, 2004 recording the results of Senate action at the May 4th and May 12th meetings.

I approve the Spring (2004) Graduation list.

I approve the resolutions (#18, 19, 22, 23-03/04) regarding changes in Appendices M, J, F, and E of the Faculty Handbook.

I approve resolution #20-03/04-EX regarding the perpetual calendar.

I approve resolution #17-03/04-EP regarding the course repeat policy.

I approve resolution #24-03/04-EX regarding the HSU Master Plan. I am most grateful for the Senate's extra efforts to review and approve this plan before the end of the academic year.

My best wishes to you and your colleagues for a fruitful and relaxing summer.

Sincerely,



Rollin C. Richmond, President

cc: Provost Vrem
Mary Greta for President's Office file
Mary Schellinger for Academic Senate file