

**Cal Poly Humboldt  
University Senate**

**Resolution to update Section 800 Faculty Handbook  
to update 811. DISABILITY ACCESS AND COMPLIANCE COMMITTEE membership and charge**

17-23/24-CBC –February 20, 2024 – First Reading

**RESOLVED:** The University Senate of Cal Poly Humboldt hereby recommends that the membership and duties of the DISABILITY ACCESS AND COMPLIANCE COMMITTEE, as delineated in the University Senate Bylaws and Rules of Procedure, be revised to align with the Educational Code requirements set forth by the Chancellor's Office and to ensure compliance with Statewide Policies.

**RESOLVED:** The University Senate of Cal Poly Humboldt hereby recommends the amendment of the Faculty Handbook (Section 800) to incorporate the following provision.

**RATIONALE:** Chancellor's Office EO 1111, which supersedes Executive Order 926, requires that each campus establish a standing committee (more info on standing committees to follow) on Disability Access and Compliance to include:

- ADA compliance officer/coordinator
- A representative from Academic Affairs,
- A representative from Business and Finance,
- A representative from Human Resources,
- A representative from Information Technology,
- A representative from Parking,
- A representative from Procurement,
- A representative from Student Services,
- One student representative appointed by the Associated Students, Inc.,
- One faculty member appointed by the Academic Senate,
- and one staff representative,

"to discuss, monitor, and evaluate campus-specific issues relating to compliance with this executive order and applicable federal and state laws and regulation" and "assist in the evaluation of current campus policies and procedures relating to students with disabilities, develop plans relating to programs and services for students with disabilities, recommend priorities, review barrier removal priorities as specified in State University Administrative Manual (SUAM), and develop timelines as defined in each campus' transition plan."

**Current Provision:**

To assist in the evaluation of current campus policies and procedures relating to students with disabilities; develop prioritized plans relating to programs and services for students with disabilities;

review barrier removal priorities as specified in the State University Administrators Manual (SUAM); and develop timelines (See Executive Memorandum).

Chair: To be appointed by the President from the committee membership (two-year term)

Type: Administrative

Membership:

Two students who have experience with disabilities, appointed by the Associated Students (one-year term)

Two faculty, appointed by the Senate Appointments and Elections Committee, at least one who has experience with disabilities (two-year staggered terms)

Ex-Officio:

Provost and Vice President for Academic Affairs (or designee)

Vice President for Student Affairs (or designee)

Director, Student Disability Resource Center

Director, Diversity and Compliance Services

Chief Information Officer (or designee)

Director, Facilities Management (or designee)

Director, Fiscal Affairs (or designee)

#### **Amended Provision:**

Duties: Serves as a forum to discuss, monitor, and evaluate campus-specific issues relating to compliance with this executive order and applicable federal and state laws and regulations and assist in the evaluation of current campus policies and procedures relating to students with disabilities, develop plans relating to programs and services for students with disabilities, recommend priorities, review barrier removal priorities as specified in State University Administrative Manual (SUAM), and develop timelines as defined in each campus' transition plan.

Chair: AVP, Campus Resilience and Response (appointed by the President)

Type: University

Membership (appointed by the President):

One (1) student, recommended by the Associated Students (one-year term)

Two (2) faculty, recommended by the Senate Appointments and Elections Committee,

One (1) staff, recommended by the Senate Appointments and Elections Committee, Director, Campus Disability Resource Center

Director, Accessibility Resource Center (or designee)

AVP, Diversity, Equity, and Inclusion (or designee)

Director, Student Services (or designee)  
AVP, Facilities Management (or designee)

Ex-Officio:

Provost and Vice President for Academic Affairs (or designee)  
Vice President for Enrollment Management & Student Success (or designee)  
Chief Information Officer of Information Technology Services (or designee)  
Director, Budget and Finance (or designee)  
AVP, Human Resources (or designee)  
Director, Parking and Transportation Services (or designee)  
Director, Procurement (or designee)