

**Resolution on Timely Adoption of Textbooks for Students with Disabilities**

#16-06/07-FA – January 23, 2007

**RESOLVED:** That the Academic Senate of Humboldt State University recommends that all faculty using textbooks in their classes shall be required to submit their textbook and/or reading materials requests by the deadline established by the HSU bookstore, and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommends that the department chair, or his/her designee, shall order textbooks and/or reading materials for late-hire faculty by the deadline established by the HSU bookstore, and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommends that the department chair, or his/her designee, shall order textbooks and/or reading materials for any faculty member who fails to meet the deadline established by the HSU bookstore by ordering the textbook and/or reading materials that was most recently used for that class, or by ordering a textbook and/or reading materials recommended by the Department Curriculum Committee for new classes, and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommends that this policy be implemented in Spring, 2007 for Fall, 2007 textbooks.

***RATIONALE:** EO 926, the CSU Board of Trustees Policy on Disability Support and Accommodations states: "it is the policy of the CSU to make information technology resources and services accessible to all CSU students, faculty, staff and the general public regardless of disability." Coded Memorandum AA-2006-41 establishes a process for ensuring compliance with federal and state laws, and CSU policy regarding access to information technology and resources. One of the three priorities addressed in the plan includes instructional materials accessibility. Instructional materials, to the extent possible, must be accessible to students with disabilities at the same time they are available to any other student enrolled in that program. AA-2006-41 states, "By June 2007, following consultation with local senates as appropriate, each campus will create a plan to support faculty and staff practices that will ensure timely access to instructional materials. This plan will include: [1.] Timely adoption of textbooks by faculty, and [2]. Strategy for identification of textbooks for late-hire faculty ..." Timely adoption is important to allow time to work with vendors and publishers to provide the necessary instructional materials.*

PASSED – January 23, 2007

EO 926 is available online at: <http://www.calstate.edu/EO/EO-926.html>

AA-2006-41 is available online at: <http://www.calstate.edu/acadaff/codedmemos/AA-2006-41.pdf>

**Merry Schellinger**

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**From:** Rollin Richmond [rollinr@humboldt.edu]  
**Sent:** Thursday, February 15, 2007 8:28 AM  
**To:** Saeed Mortazavi  
**Cc:** Merry Schellinger; Mary Greta; Patty Lindley; Richard Vrem  
**Subject:** Senate Resolutions

Dear Saeed:

Thank you for your memorandum of February 7, 2007 informing me of the passage of two resolutions (#15-06/07-GF and #16-06/07-FA). I approve both and thank the Senate for its action. Rollin

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