

CAL POLY HUMBOLDT
University Senate

Resolution on the Credit Hour Policy

15-22/23-APC- February 7, 2023 - Second Reading

RESOLVED: That the University Senate of Cal Poly Humboldt recommends to the President that the attached Credit Hour Policy be approved; and be it further

RESOLVED: That the Cal Poly Humboldt syllabus policy shall be revised by the end of AY 23/24 to (1) require that course syllabi demonstrate compliance with the credit hour policy by including a statement describing the expected minimum hours of direct faculty instruction and out-of-class work as per its classification and number of units, and (2) prompt faculty to ensure that the course structure and assignments are consistent with the included statement, and (3) include a plan for periodic review of syllabi across the institution in a manner that ensures corresponding periodic review of the application of the credit hour policy via items (1) and (2).

RATIONALE: This policy establishes that the student credit hour definition at Cal Poly Humboldt is consistent with the CSU and federal credit hour definition. Further, this policy establishes practices for ensuring compliance with the student credit hour definition, in compliance with federal law (Title 34, Code of Federal Regulations, sections 600.2 and 600.4, revised July 1, 2020), WSCUC guidelines and CSU policy.