

**RESOLUTION ON OUTSTANDING PROFESSOR SELECTION PROCESS  
(#14-97/98-FA)**

**WHEREAS,** The current process for selection of Humboldt State University's Outstanding Professor requires review and clarification regarding definition of selection criteria and uniformity of documentation submitted by the nominator/nominee; and

**WHEREAS,** There is no longer a "trustee's Outstanding Professor Award," as stated in Section 835 of the *Faculty Handbook*; and

**WHEREAS,** Time lines for submission of applications/nominations place the actual selection of HSU's Outstanding Professor late in the fall of the academic year; and

**WHEREAS,** Of the many outstanding faculty nominated, only one person is currently recognized; therefore be it

**RESOLVED:** That the Academic Senate of Humboldt State University recommend that the criteria for selection of Outstanding Professor and recommended documentation provided by the nominator/nominee, as set forth in the attachment to this resolution, be adopted and distributed to all faculty along with the invitation for nominations; and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommend that the invitation for nominations for Outstanding Professor be distributed to faculty, staff and students during the second full week in April of the spring semester preceding the year in which it is awarded, followed by a reminder during the first full week in September of the subsequent fall semester, with a deadline for submissions on the first academic Friday in October of that semester; and be it further

**RESOLVED** That the Academic Senate of Humboldt State University recommend that Section 835 of the *Faculty Handbook* be amended such that the recommendation of the Faculty Awards Committee for Outstanding Professor be presented to the Academic Senate during the Senate's first November meeting of the academic year in which the award is to be presented; and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommend that Section 835 of the *Faculty Handbook* be amended to delete the sentence: "The Outstanding Professor selected at this university becomes a nominee for the trustee's Outstanding Professor Award."; and be it further

**RESOLVED:** That the Academic Senate of Humboldt State University recommend that those nominees for Outstanding Professor not selected receive a certificate from the university President which recognizes the exceptional nature of their contributions to the students and the institution.

RESOLUTION ON OUTSTANDING PROFESSOR SELECTION PROCESS  
(#14-0702-A)

WHEREAS, The current process for selection of Humboldt State University's Outstanding Professor requires review and clarification regarding definition of selection criteria and uniformity of documentation submitted by the nominator; and

WHEREAS, There is no longer a "Trustee's Outstanding Professor Award" as stated in Section 835 of the Faculty Handbook; and

WHEREAS, Time lines for submission of applications/nominations place the actual selection of HSU's Outstanding Professor late in the fall of the academic year; and

WHEREAS, Of the many outstanding faculty nominated, only one person is currently recognized; therefore be it

RESOLVED, That the Academic Senate of Humboldt State University recommend that the criteria for selection of Outstanding Professor and recommended documentation provided by the nominator/nominee, as set forth in the attachment to this resolution, be adopted and distributed to all faculty along with the invitation for nominations; and be it further

RESOLVED, That the Academic Senate of Humboldt State University recommend that the invitation for nominations for Outstanding Professor be distributed to faculty staff and students during the second fall week in April of the spring semester preceding the year in which it is awarded, followed by a reminder during the first week of the semester in which the award is given, with a deadline for submissions on the first academic Friday in October of that semester; and be it further

RESOLVED, That the Academic Senate of Humboldt State University recommend that Section 835 of the Faculty Handbook be amended such that the recommendation of the Faculty Awards Committee for Outstanding Professor be presented to the Academic Senate during the Senate's first November meeting of the academic year in which the award is to be presented; and be it further

RESOLVED, That the Academic Senate of Humboldt State University recommend that Section 835 of the Faculty Handbook be amended to delete the sentence: "The Outstanding Professor selected at this university becomes a nominee for the trustee's Outstanding Professor Award"; and be it further

RESOLVED, That the Academic Senate of Humboldt State University recommend that those nominees for Outstanding Professor not selected receive a certificate from the university President which recognizes the exceptional nature of their contributions to the student and the institution.

## HUMBOLDT STATE UNIVERSITY

### Criteria and Documentation for Nomination Outstanding Professor Award

#### Criteria:

The primary criteria for selection of the recipient of Humboldt State University's Outstanding Professor Award is a record of superlative teaching. No amount of professional achievement, as evidenced by research and creative scholarship, or service to the campus or community, shall substitute for this essential requirement. A significant part of each nominee's record of teaching accomplishment shall have been established while a faculty member of the California State University.

In cases where nominees are perceived as equal in teaching excellence, then contributions to the campus, community and profession will also be considered, with greatest weight being given to those activities which are directly relevant to the nominee's primary role as an educator.

#### Documentation:

The documentation submitted in support of a nomination should include, at a minimum, detailed lists of the nominee's achievements as an educator, as well as written statements, both descriptive and evaluative, which evidence excellence in teaching. Such comments are encouraged from present and former students, colleagues in the nominee's academic discipline, and other qualified individuals.

Additional documentation, both from the nominee and other appropriate individuals, shall include, but is not limited to:

1. nominee's statement of teaching philosophy;
2. evidence of professional accomplishments, in terms of their quality and contribution to the nominee's teaching; and
3. services to the campus and larger community and their relevance to the nominee's role as educator, as well as their overall significance.

All documentation supplied by nominator/nominee shall include a description of the type of evidence used as a basis for judgment. Letters and evaluative statements shall be accompanied by a paragraph identifying the writer.