

**RESOLUTION ON THE CHARGE OF THE  
PROFESSIONAL LEAVE COMMITTEE  
(#13-98/99-FA)**

**WHEREAS,** On April 28, 1998 the Academic Senate of Humboldt State University passed a resolution that revised the charge of the Professional Leave Committee as defined in Chapter VIII of the HSU Faculty Handbook; and

**WHEREAS,** On September 28, 1998 HSU President Alistair McCrone referred said resolution back to the Academic Senate for reconsideration based upon questions regarding its definition of quality, references to advocacy for faculty members and advisability of ranking and/or grouping candidates; therefore, be it

**RESOLVED:** That the Academic Senate of Humboldt State University recommend adoption of the attached amendment to its April 28, 1998 revision to the Faculty Handbook regarding the charge of the Professional Leave Committee, and that said amended revision become effective in the 1999-2000 academic year.

(Over)

**CHAPTER VIII  
COMMITTEES, COUNCILS, ASSOCIATIONS AND BOARDS**

PROFESSIONAL LEAVE COMMITTEE

**Proposed Revision to Faculty Handbook Language:**

Duties: The committee reviews sabbatical leave applications and considers questions related to the quality of the proposed sabbatical project. In this context, quality is defined as the potential of the sabbatical project to benefit the CSU or the profession through activities which include, but are not limited to, research, scholarly and creative activity, instructional improvement and faculty retraining. Quality also includes the thoroughness, specificity and clarity of the proposal in responding to application criteria. It is intended that the committee serve as an advocate in facilitating the professional development of HSU faculty, and will therefore conduct its evaluative review and make its recommendations in the spirit of collegial support and with respect for differences among disciplines. The committee shall forward to the appropriate administrator all proposals that meet the criteria of sufficient quality to merit granting the leave without comparison or ranking. The committee also conducts a continuing study of leave policy and recommends appropriate changes to the Academic Senate. All application materials, supporting documents, sabbatical leave policy studies and/or proposed changes to the committee functions or activities shall be consistent with this charge. (CBA 27)



Office of the President

April 5, 1999

Professor Colleen Mullery  
Chair  
Academic Senate  
Humboldt State University  
Arcata, CA 95521-8299

Dear Chair Mullery:

This acknowledges receipt of minutes of the Academic Senate meeting of March 9, 1999.


As regards the Resolution on Sister City Relationship with Camoapa, Nicaragua (#12-98/99-EX), this matter has been referred to Dean Ron Fritzsche, in accordance with established procedures.

I hereby approve the Resolution on the Amendment to the Charge of the Professional Leave Committee (#13-98/99-FA) with a change to the sentence that reads, "The committee shall forward to the appropriate administrator all proposals of sufficient quality to merit granting the leave without comparison or ranking," as follows: "The committee shall forward all proposals to the appropriate administrator. These proposals shall be identified as 'highly recommended,' 'recommended,' or 'not recommended.'" ✓

The Resolution on the Passing Grade for Basic Subject (#14-98/99-EP) and Resolution on the Program Review Cycle (#16-98/99-EP) hereby are approved.

I defer to Vice President Smith as regards the Resolution on Application for Sabbatical Leave and Sabbatical Leave Report (#15-98/99-FA) and, by copy of this letter, ask that he respond to you directly on this matter.

Cordially,

  
Alistair W. McCrone  
President  
AWM:bjw

cc: Vice President Smith